

Town Board Meeting
Town of Bergen
January, 9th 2024
Town Hall- 10 Hunter Street, Bergen New York
Agenda

I. Audit of Bills 6:45 pm Call to Order of Organizational Meeting 7:00 pm to be followed by Regular meeting of the Board.

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor:

III. Approval of meeting Minutes for: -Regular Board Meeting 12/27/2023

IV. Communications included with this agenda:

1. Supervisor Report for Dec. 2023- if available
2. Summary Spreadsheets for Dec. 2023
3. Town Clerks Report for Dec, 2023 and annual report for 2023- if available
4. ZEO/CEO Report- for Dec. 2023 and annual report for 2023
5. Mercy EMS report for Nov. 2023
6. Resolution to authorize Payroll Transfers

V. Board Members' items for addition to the agenda

VI. Reports:

Supervisor

Clerk

Board Members

Highway

Committees

-Building, Grounds, and Facilities (cemeteries)

-Parks

-Local History & Museum

-Policy and Personnel:

VII. Old Business:

-Health Insurance for elected officials

VIII. New Business:

-Resolution to Authorize transfer of funds for payroll

-Action to file the Town Clerks report for Dec. 2023

-Action to file Supervisors Report for Dec. 2023- if available

-Approval to pay bills.

IX. Meeting and Other Upcoming Dates:

-Town Board Meeting: Regular meeting of the board 2/13/2024. 6:45 audit of bills, regular meeting at 7 pm

X. Adjournment

RESOLUTION NO.

Authorize Payroll Transfer

WHEREAS, in order to produce Payroll in a timely manner, it is necessary for the bookkeeper to transfer bank funds prior to the approval of the Supervisor.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Bergen hereby approves the transfer of the funds needed to fulfill the obligations of Payroll by the Bookkeeper from the Town of Bergen Savings Account to the Payroll Account.

Sec. 2. That the Supervisor will review the transfer as soon as practical and make written acknowledgement that the amount is correct.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely
Councilperson Grant
Councilperson Starowitz
Councilperson Swanson
Supervisor Haywood

Submitted – January 9, 2024

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|---|------------------|-------------------|-------------------|---------------------|------------------------|
| Revenues | | | | | |
| AA.1001.000.000 Real Property Taxes | \$ 0.00 | \$ 228,788.00 | \$ 228,788.00 | \$ 0.00 | 100.00 |
| AA.1081.000.000 Other Payments in Lieu of Taxes | 0.00 | 7,963.38 | 8,149.00 | (185.62) | 97.72 |
| AA.1090.000.000 Interest & Penalties on Real Property Taxes | 0.00 | 3,045.30 | 2,000.00 | 1,045.30 | 152.27 |
| AA.1255.000.000 Clerk Fees | 70.64 | 3,180.16 | 2,500.00 | 680.16 | 127.21 |
| AA.2130.000.000 Landfill Host Revenue | 0.00 | 61,226.48 | 55,000.00 | 6,226.48 | 111.32 |
| AA.2389.000.000 Revenue Other Govts | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| AA.2401.000.000 Interest & Earnings | 1,353.28 | 21,412.75 | 1,200.00 | 20,212.75 | 1,784.40 |
| AA.2410.000.000 Rental of Real Property | 0.00 | 900.00 | 0.00 | 900.00 | 0.00 |
| AA.2530.000.000 Games of Chance | 0.00 | 10.00 | 10.00 | 0.00 | 100.00 |
| AA.2544.000.000 Dog Licenses | 125.00 | 2,852.00 | 2,400.00 | 452.00 | 118.83 |
| AA.2610.000.000 Fines and Forfeited Bail | 12,780.00 | 83,999.00 | 65,000.00 | 18,999.00 | 129.23 |
| AA.2770.000.000 Voluntary Distribution | 0.00 | 120,380.00 | 0.00 | 120,380.00 | 0.00 |
| AA.2770.001.000 Miscellaneous | 0.00 | 7.10 | 0.00 | 7.10 | 0.00 |
| AA.3001.000.000 State Aid, AIM / Revenue Sharing | 0.00 | 11,020.00 | 11,020.00 | 0.00 | 100.00 |
| AA.3005.000.000 State Aid, Mortgage Tax | 55,431.18 | 67,646.33 | 27,000.00 | 40,646.33 | 250.54 |
| AA.3089.000.000 State Aid, Justice Grant | 0.00 | 5,318.18 | 0.00 | 5,318.18 | 0.00 |
| AA.5031.000.000 Interfund Transfer | 0.00 | 5,000.00 | 297,372.00 | (292,372.00) | 1.68 |
| AA.5999.000.000 Unexpended Balance | 0.00 | 0.00 | 166,562.00 | (166,562.00) | 0.00 |
| Total Revenues | 69,760.10 | 627,748.68 | 867,001.00 | (239,252.32) | 72.40 |
| Expenses | | | | | |
| AA.1010.100.000 Town Board Personal Services | 1,143.17 | 15,512.69 | 15,676.00 | 163.31 | 98.96 |
| AA.1010.400.000 Town Board Contractual | 466.81 | 681.97 | 1,200.00 | 518.03 | 56.83 |
| AA.1110.100.000 Justices Personal Services | 2,499.50 | 29,994.00 | 29,994.00 | 0.00 | 100.00 |
| AA.1110.102.000 Justice Pers Svc, Clerk | 2,497.56 | 29,590.93 | 30,122.00 | 531.07 | 98.24 |
| AA.1110.200.000 Justice Equipment | 0.00 | 0.00 | 600.00 | 600.00 | 0.00 |
| AA.1110.400.000 Justices Contractual | 2,873.02 | 7,687.11 | 10,350.00 | 2,662.89 | 74.27 |
| AA.1220.100.000 Supervisor Personal Services | 1,015.25 | 12,183.00 | 12,183.00 | 0.00 | 100.00 |
| AA.1220.102.000 Deputy Supervisor Personal Services | 129.50 | 1,424.50 | 1,554.00 | 129.50 | 91.67 |
| AA.1220.103.000 Supervisor's Secretary Personal Services | 644.58 | 7,774.02 | 8,913.00 | 1,138.98 | 87.22 |
| AA.1220.400.000 Supervisor Contractual | 164.61 | 1,414.94 | 5,000.00 | 3,585.06 | 28.30 |
| AA.1310.400.000 Bookkeeper, Contr Expend | 1,404.45 | 22,880.20 | 28,102.00 | 5,221.80 | 81.42 |
| AA.1320.400.000 Auditors Contractual | 0.00 | (4,191.10) | 0.00 | 4,191.10 | 0.00 |
| AA.1355.200.000 Assessor Equipment | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| AA.1355.400.000 Assessor Contractual | 44.84 | 23,608.95 | 29,608.00 | 5,999.05 | 79.74 |
| AA.1410.100.000 Town Clerk Personal Services | 3,598.28 | 45,894.00 | 45,894.00 | 0.00 | 100.00 |
| AA.1410.102.000 Deputy Town Clerk Personal Services | 788.70 | 8,516.90 | 8,129.00 | (387.90) | 104.77 |
| AA.1410.200.000 Town Clerk Equipment | 59.95 | 59.95 | 500.00 | 440.05 | 11.99 |
| AA.1410.400.000 Town Clerk Contractual | 273.61 | 2,291.60 | 4,000.00 | 1,708.40 | 57.29 |
| AA.1420.400.000 Attorney Contractual | 2,550.00 | 2,550.00 | 5,000.00 | 2,450.00 | 51.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|--|-----------------|-----------------|------------------|-------------|------------------------|
| AA.1420.401.000 Court Prosecutor | 800.00 | 9,600.00 | 9,600.00 | 0.00 | 100.00 |
| AA.1440.400.000 Engineer Contractual | 0.00 | 8,324.50 | 8,325.00 | 0.50 | 99.99 |
| AA.1450.400.000 Elections Contractual | 722.63 | 722.63 | 5,200.00 | 4,477.37 | 13.90 |
| AA.1460.400.000 Records Management Contractual | 0.00 | 1,195.00 | 3,000.00 | 1,805.00 | 39.83 |
| AA.1480.400.000 Public Info Services OARS Contractual | 0.00 | 0.00 | 1,200.00 | 1,200.00 | 0.00 |
| AA.1620.100.000 Buildings Personal Services | 420.50 | 4,760.51 | 5,409.00 | 648.49 | 88.01 |
| AA.1620.400.000 Building Operation Contractual | 4,701.19 | 37,579.08 | 48,756.00 | 11,176.92 | 77.08 |
| AA.1620.401.000 Building Operation Lease Fire Hall | 0.00 | 19,753.00 | 19,753.00 | 0.00 | 100.00 |
| AA.1660.400.000 Central Storeroom Contractual | 0.00 | 108.51 | 500.00 | 391.49 | 21.70 |
| AA.1670.400.000 Central Printing & Mailing Contractual | 567.39 | 5,378.80 | 5,400.00 | 21.20 | 99.61 |
| AA.1680.200.000 Computers Equipment | 0.00 | 0.00 | 197.00 | 197.00 | 0.00 |
| AA.1680.400.000 Computers Contractual | 602.00 | 10,594.27 | 10,630.00 | 35.73 | 99.66 |
| AA.1910.400.000 Unallocated Insurance | 0.00 | 35,942.98 | 37,000.00 | 1,057.02 | 97.14 |
| AA.1920.400.000 Municipal Association Dues | 0.00 | 900.00 | 900.00 | 0.00 | 100.00 |
| AA.1950.400.000 Taxes and Assessments on Property | 0.00 | 6,016.96 | 6,500.00 | 483.04 | 92.57 |
| AA.1990.400.000 Contingency | (1,001.89) | 0.00 | 0.00 | 0.00 | 0.00 |
| AA.3120.100.000 Constables Personnel Services | 345.00 | 4,044.30 | 5,200.00 | 1,155.70 | 77.78 |
| AA.3120.400.000 Constables Contractual | 0.00 | 0.00 | 400.00 | 400.00 | 0.00 |
| AA.3310.400.000 Traffic Control Contractual | 0.00 | 8,455.56 | 8,500.00 | 44.44 | 99.48 |
| AA.5010.100.000 Supt. of Highways Personal Services | 5,502.97 | 70,190.00 | 70,190.00 | 0.00 | 100.00 |
| AA.5010.102.000 Supt. of Highways, Pers Svc, Deputy | 121.23 | 1,561.00 | 1,561.00 | 0.00 | 100.00 |
| AA.5010.103.000 Supt. of Highways, Pers Svc, Clerk | 166.40 | 2,044.40 | 10,400.00 | 8,355.60 | 19.66 |
| AA.5010.200.000 Superintendent of Highways Equipment | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| AA.5010.400.000 Superintendent of Highways Contractual | 23.32 | 443.32 | 1,000.00 | 556.68 | 44.33 |
| AA.5132.400.000 Garage Contractual | 2,986.83 | 21,194.05 | 40,000.00 | 18,805.95 | 52.99 |
| AA.5182.400.000 Street Lighting Contractual | 429.75 | 3,715.32 | 7,500.00 | 3,784.68 | 49.54 |
| AA.6410.400.000 Publicity - Newsletter Contractual | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| AA.6420.400.000 Promotion of Industry Contractual | 0.00 | 2,670.49 | 2,671.00 | 0.51 | 99.98 |
| AA.7110.100.000 Parks Person Services | 0.00 | 2,149.60 | 2,500.00 | 350.40 | 85.98 |
| AA.7110.400.000 Parks Contractual | 1,086.71 | 5,659.11 | 7,500.00 | 1,840.89 | 75.45 |
| AA.7410.400.000 Library Contractual | 5,284.77 | 89,747.29 | 74,499.00 | (15,248.29) | 120.47 |
| AA.7510.100.000 Historian Personal Services | 737.75 | 2,951.00 | 2,951.00 | 0.00 | 100.00 |
| AA.7510.200.000 Historian Equipment | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| AA.7510.400.000 Historian Contractual | 0.00 | 42.00 | 500.00 | 458.00 | 8.40 |
| AA.7550.400.000 Celebrations Contractual | 0.00 | 1,277.55 | 1,278.00 | 0.45 | 99.96 |
| AA.8810.100.000 Cemetery Services | 0.00 | 2,149.60 | 2,500.00 | 350.40 | 85.98 |
| AA.8810.400.000 Cemetery Contractual | 0.00 | 0.00 | 14,050.00 | 14,050.00 | 0.00 |
| AA.9010.800.000 NYS Retirement | 0.00 | 30,669.00 | 30,698.00 | 29.00 | 99.91 |
| AA.9030.800.000 Social Security & Medicare | 1,864.18 | 19,644.24 | 18,914.00 | (730.24) | 103.86 |
| AA.9040.800.000 Worker's Compensation | 0.00 | 2,894.00 | 2,894.00 | 0.00 | 100.00 |
| AA.9050.800.000 Unemployment Insurance | 0.00 | 33.97 | 34.00 | 0.03 | 99.91 |
| AA.9055.800.000 Disability Insurance | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|--|-----------------------|----------------------|-------------------|----------------------|------------------------|
| AA.9060.800.000 Medical Insurance | 0.00 | 33,407.28 | 36,200.00 | 2,792.72 | 92.29 |
| AA.9720.600.000 Debt Principal Highway Garage | 0.00 | 75,000.00 | 75,000.00 | 0.00 | 100.00 |
| AA.9720.601.000 Debt Principal on Court/Town Offices | 0.00 | 35,000.00 | 35,000.00 | 0.00 | 100.00 |
| AA.9720.700.000 Interest on Debt Highway Garage | 0.00 | 9,562.50 | 9,563.00 | 0.50 | 99.99 |
| AA.9720.701.000 Interest on Debt Court/Town Offices | 0.00 | 1,452.50 | 1,453.00 | 0.50 | 99.97 |
| Total Expenses | 45,514.56 | 774,707.98 | 867,001.00 | 92,293.02 | 89.35 |
| Excess Revenue Over (Under) Expenditures | \$ (24,245.54) | \$ 146,959.30 | \$ 0.00 | \$ 331,545.34 | \$ 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|---|--------------------|---------------------|-------------------|----------------------|------------------------|
| Revenues | | | | | |
| BB.1120.000.000 County Sales Tax Distribution | \$ 0.00 | \$ 495,189.86 | \$ 493,613.00 | \$ 1,576.86 | 100.32 |
| BB.1170.000.000 Franchise Fees | 0.00 | 23,047.70 | 24,500.00 | (1,452.30) | 94.07 |
| BB.1560.000.000 Safety Inspection Fees | 0.00 | 115.00 | 50.00 | 65.00 | 230.00 |
| BB.2110.000.000 Zoning Fees | 425.00 | 4,870.00 | 3,000.00 | 1,870.00 | 162.33 |
| BB.2115.000.000 Planning Board Fees | 100.00 | 240.00 | 400.00 | (160.00) | 60.00 |
| BB.2401.000.000 Interest & Earnings | 711.48 | 6,912.01 | 415.00 | 6,497.01 | 1,665.54 |
| BB.2650.000.000 Sale of Scrap Material | 0.00 | 216.44 | 0.00 | 216.44 | 0.00 |
| BB.2770.000.000 Unclassified Revenues | 0.00 | 403.74 | 0.00 | 403.74 | 0.00 |
| BB.5999.000.000 Unexpended Balance | 0.00 | 0.00 | 100,000.00 | (100,000.00) | 0.00 |
| Total Revenues | 1,236.48 | 530,994.75 | 621,978.00 | (90,983.25) | 85.37 |
| Expenses | | | | | |
| BB.1420.400.000 Attorney, Contractual | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| BB.1440.400.000 Engineer Contractual | 0.00 | 975.00 | 2,000.00 | 1,025.00 | 48.75 |
| BB.1990.400.000 Contingency | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 |
| BB.6772.400.000 Programs for the Aging Contractual | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 100.00 |
| BB.7110.400.000 Parks Contractual | 0.00 | 1,800.00 | 1,800.00 | 0.00 | 100.00 |
| BB.7310.400.000 Youth Programs Contractual | 0.00 | 4,500.00 | 4,500.00 | 0.00 | 100.00 |
| BB.8010.100.000 Zoning Pers Svc | 101.80 | 759.60 | 887.00 | 127.40 | 85.64 |
| BB.8010.400.000 Zoning Contractual | 164.87 | 164.87 | 1,240.00 | 1,075.13 | 13.30 |
| BB.8020.100.000 Planning Personal Services | 292.37 | 3,508.00 | 5,630.00 | 2,122.00 | 62.31 |
| BB.8020.400.000 Planning Contractual | 0.00 | 1,840.78 | 3,000.00 | 1,159.22 | 61.36 |
| BB.8160.400.000 Refuse & Garbage Contractual | 0.00 | 2,167.85 | 3,000.00 | 832.15 | 72.26 |
| BB.8664.100.000 Code Enforcement Personnel Services | 1,537.88 | 19,614.00 | 19,614.00 | 0.00 | 100.00 |
| BB.8664.400.000 Code Enforcement Contractual | 957.98 | 5,676.49 | 5,600.00 | (76.49) | 101.37 |
| BB.9030.800.000 Social Security & Medicare | 147.81 | 1,826.97 | 2,000.00 | 173.03 | 91.35 |
| BB.9040.800.000 Workers Compensation | 0.00 | 312.00 | 941.00 | 629.00 | 33.16 |
| BB.9901.900.000 Interfund Transfers | 0.00 | 261,394.00 | 558,766.00 | 297,372.00 | 46.78 |
| Total Expenses | 3,202.71 | 308,539.56 | 621,978.00 | 313,438.44 | 49.61 |
| Excess Revenue Over (Under) Expenditures | \$ 1,966.23 | (222,455.19) | 0.00 | \$ 404,421.69 | 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|---|---------------------|--------------------|-------------------|----------------------|------------------------|
| Revenues | | | | | |
| DA.1001.000.000 Property Taxes | \$ 0.00 | \$ 249,937.00 | \$ 249,937.00 | \$ 0.00 | 100.00 |
| DA.2300.000.000 Services to Other Gov't | 0.00 | 129,545.22 | 140,000.00 | (10,454.78) | 92.53 |
| DA.2401.000.000 Interest & Earnings | 1,344.08 | 15,325.21 | 500.00 | 14,825.21 | 3,065.04 |
| DA.2650.000.000 Sale of Scrap Material | 0.00 | 2,509.84 | 0.00 | 2,509.84 | 0.00 |
| DA.2701.000.000 Refund of Prior Year Expense | 0.00 | 372.69 | 0.00 | 372.69 | 0.00 |
| DA.3589.000.000 St. Aid, Other Transportation | 0.00 | 43,758.21 | 0.00 | 43,758.21 | 0.00 |
| DA.5999.000.000 Appropriated Fund Balance | 0.00 | 0.00 | 107,400.00 | (107,400.00) | 0.00 |
| Total Revenues | 1,344.08 | 441,448.17 | 497,837.00 | (56,388.83) | 88.67 |
| Expenses | | | | | |
| DA.5130.100.000 Machinery, Pers Serv | 0.00 | 9,678.24 | 12,400.00 | 2,721.76 | 78.05 |
| DA.5130.200.000 Machinery, Equip & Cap Outlay | 0.00 | 48,335.52 | 89,930.00 | 41,594.48 | 53.75 |
| DA.5130.400.000 Machinery, Contr Expend | 1,055.28 | 53,245.14 | 53,000.00 | (245.14) | 100.46 |
| DA.5140.100.000 Brush & Weeds, Pers Serv | 0.00 | 11,842.96 | 12,149.00 | 306.04 | 97.48 |
| DA.5140.400.000 Brush & Weeds, Contr Expend | 1,455.00 | 1,480.50 | 1,500.00 | 19.50 | 98.70 |
| DA.5142.100.000 Snow & Ice, Pers Serv | 17,703.98 | 117,805.10 | 129,050.00 | 11,244.90 | 91.29 |
| DA.5142.400.000 Snow & Ice, Contr Expend | 825.48 | 93,956.51 | 103,500.00 | 9,543.49 | 90.78 |
| DA.9010.800.000 NYS Retirement, Empl Bnfts | 0.00 | 17,175.00 | 22,887.00 | 5,712.00 | 75.04 |
| DA.9030.800.000 Social Security & Medicare, Empl Bnfts | 1,296.94 | 10,106.85 | 11,731.00 | 1,624.15 | 86.16 |
| DA.9040.800.000 Workers Compensation, Empl Bnfts | 0.00 | 1,836.00 | 4,300.00 | 2,464.00 | 42.70 |
| DA.9055.800.000 Disability Insurance, Empl Bnfts | 0.00 | 219.14 | 220.00 | 0.86 | 99.61 |
| DA.9060.800.000 Hospital & Medical (Dental) Ins, Empl Bnfts | (212.21) | 52,294.49 | 56,570.00 | 4,275.51 | 92.44 |
| DA.9089.800.000 Other Employee Benefits - Boot Allowance | 380.14 | 579.93 | 600.00 | 20.07 | 96.66 |
| Total Expenses | 22,504.61 | 418,555.38 | 497,837.00 | 79,281.62 | 84.07 |
| Excess Revenue Over (Under) Expenditures | \$ 21,160.53 | (22,892.79) | 0.00 | \$ 135,670.45 | 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|---|--------------------------|----------------------|-------------------|----------------------|------------------------|
| Revenues | | | | | |
| DB.2300.000.000 Service to Other gov't | \$ 0.00 | \$ 9,522.94 | \$ 4,727.00 | \$ 4,795.94 | 201.46 |
| DB.2401.000.000 Interest & Earnings | 18.09 | 4,004.04 | 3,985.00 | 19.04 | 100.48 |
| DB.3501.000.000 Consolidated Highway Aid | 152,909.97 | 152,909.97 | 152,021.00 | 888.97 | 100.58 |
| DB.5031.000.000 Interfund Transfers | 0.00 | 261,394.00 | 261,394.00 | 0.00 | 100.00 |
| DB.5999.000.000 Unexpended Balance | 0.00 | 0.00 | 50,000.00 | (50,000.00) | 0.00 |
| Total Revenues | 152,928.06 | 427,830.95 | 472,127.00 | (44,296.05) | 90.62 |
| Expenses | | | | | |
| DB.5110.100.000 General Highway Repairs Personal Services | 0.00 | 91,693.99 | 94,341.00 | 2,647.01 | 97.19 |
| DB.5110.400.000 General Highway Repairs Contractual | 640.00 | 93,804.45 | 95,500.00 | 1,695.55 | 98.22 |
| DB.5112.200.000 Permanent Highway Improvements | 0.00 | 154,856.26 | 154,921.00 | 64.74 | 99.96 |
| DB.9010.800.000 NYS Retirement | 0.00 | 13,494.00 | 14,080.00 | 586.00 | 95.84 |
| DB.9030.800.000 Social Security & Medicare | 0.00 | 6,363.05 | 7,217.00 | 853.95 | 88.17 |
| DB.9040.800.000 Workers Compensation | 0.00 | 1,127.00 | 1,127.00 | 0.00 | 100.00 |
| DB.9055.800.000 Disability Insurance | 0.00 | 134.29 | 135.00 | 0.71 | 99.47 |
| DB.9060.800.000 Medical Insurance | 0.00 | 31,948.44 | 34,615.00 | 2,666.56 | 92.30 |
| DB.9785.600.000 Installment Purchase Debt, Principal | 0.00 | 20,297.53 | 65,368.00 | 45,070.47 | 31.05 |
| DB.9785.700.000 Installment Purchase Debt, Interest | 0.00 | 1,556.53 | 4,823.00 | 3,266.47 | 32.27 |
| Total Expenses | 640.00 | 415,275.54 | 472,127.00 | 56,851.46 | 87.96 |
| Excess Revenue Over (Under) Expenditures | \$ (152,288.06)\$ | (12,555.41)\$ | 0.00 \$ | 101,147.51 \$ | 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

Fire

Revenues
 SM.1001.000.000 Real Property Taxes
 SM.2401.000.000 Interest & Earnings
 SM.5999.000.000 Unexpended Balance

Total Revenues

Expenses

SM.3410.400.000 Fire Contract Contractual

Total Expenses

Excess Revenue Over (Under) Expenditures

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|----|-----------------|-----------------|------------------|------------|------------------------|
| \$ | 0.00 \$ | 206,163.00 \$ | 206,163.48 \$ | (0.48)\$ | 100.00 |
| | 11.52 | 2,641.45 | 463.00 | 2,178.45 | 570.51 |
| | 0.00 | 0.00 | 2,000.00 | (2,000.00) | 0.00 |
| | 11.52 | 208,804.45 | 208,626.48 | 177.97 | 100.09 |
| | 0.00 | 208,625.92 | 208,626.48 | 0.56 | 100.00 |
| | 0.00 | 208,625.92 | 208,626.48 | 0.56 | 100.00 |
| \$ | (11.52)\$ | (178.53)\$ | 0.00 \$ | (177.41)\$ | 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|---|---------------------|----------------------|------------------|--------------------|------------------------|
| Revenues | | | | | |
| SW.1001.000.003 Real Property Taxes - Peachey Rd District 3 | \$ 0.00 | \$ 51,004.00 | \$ 51,004.00 | \$ 0.00 | 100.00 |
| SW.2401.000.003 Interest & Earnings | 64.00 | 2,202.88 | 0.00 | 2,202.88 | 0.00 |
| Total Revenues | 64.00 | 53,206.88 | 51,004.00 | 2,202.88 | 104.32 |
| Expenses | | | | | |
| SW.9720.600.003 Debt Principal, Install Bonds - Peachey Rd District 3 | 19,000.00 | 19,000.00 | 19,000.00 | 0.00 | 100.00 |
| SW.9720.700.003 Debt Interest, Install Bonds - Peachey Rd District 3 | 15,001.87 | 30,010.68 | 30,004.00 | (6.68) | 100.02 |
| SW.9950.900.003 Interfund Transfer | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| Total Expenses | 34,001.87 | 49,010.68 | 51,004.00 | 1,993.32 | 96.09 |
| Excess Revenue Over (Under) Expenditures | \$ 33,937.87 | \$ (4,196.20) | \$ 0.00 | \$ (209.56) | \$ 0.00 |

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 12/31/2023

WB 42

| | M-T-D Actual | Y-T-D Actual | Annual Budget | Variance | Variance Percentage |
|--|----------------------|-----------------------|-------------------|-----------------------|------------------------|
| Revenues | | | | | |
| SW.1001.000.004 Property Taxes | \$ 0.00 | \$ 273,418.00 | \$ 273,418.00 | \$ 0.00 | 100.00 |
| SW.2140.001.004 Out of District User | 0.00 | 2,570.32 | 0.00 | 2,570.32 | 0.00 |
| SW.2148.000.004 Interest & Penalties on Water Rents | 0.00 | 19.28 | 0.00 | 19.28 | 0.00 |
| SW.2401.000.004 Interest & Earnings | 1,097.63 | 19,501.54 | 0.00 | 19,501.54 | 0.00 |
| Total Revenues | 1,097.63 | 295,509.14 | 273,418.00 | 22,091.14 | 108.08 |
| Expenses | | | | | |
| SW.9710.600.004 Bond Principal (\$5,615,000), Water #4 | 135,000.00 | 135,000.00 | 105,000.00 | (30,000.00) | 128.57 |
| SW.9710.700.004 Bond Interest (\$5,615,000), Water #4 | 66,087.49 | 125,583.41 | 147,154.00 | 21,570.59 | 85.34 |
| SW.9710.701.004 Bond Interest (\$935,000), Water #4 | 0.00 | 6,428.13 | 12,754.00 | 6,325.87 | 50.40 |
| SW.9950.900.004 Interfund Transfer | 0.00 | 0.00 | 8,510.00 | 8,510.00 | 0.00 |
| Total Expenses | 201,087.49 | 267,011.54 | 273,418.00 | 6,406.46 | 97.66 |
| Excess Revenue Over (Under) Expenditures | \$ 199,989.86 | \$ (28,497.60) | \$ 0.00 | \$ (15,684.68) | 0.00 |

Town of Bergen
Permit Monthly Report

01/01/2023 - 12/28/2023

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|----------------------|------------|-------------------------|---------------------------|--|-----------------------------|-----------------------------|
| January 2023 | | | | | | |
| BP-0000-2023 | 01/05/2023 | Patricia Lyons | Res-Generator | 3 Hilltop Dr SBL#: 17.-1-16.11/AA | \$12,000.00 | \$40.00 |
| | | | | | January 2023 Total: | \$12,000.00 \$40.00 |
| February 2023 | | | | | | |
| BP-0001-2023 | 02/08/2023 | Thomas Kasmark | Res-Generator | 9 Hilltop Dr SBL#: 17.-1-16.11/DD | \$11,000.00 | \$40.00 |
| BP-0002-2023 | 02/08/2023 | James Dourie | Res-Remodel | 7244 Clinton St Rd SBL#: 16.-1-30 | \$50,000.00 | \$225.00 |
| | | | | | February 2023 Total: | \$61,000.00 \$265.00 |
| March 2023 | | | | | | |
| BP-0003-2023 | 03/02/2023 | RobRoy Charcholla | Res-Generator | 77 Northfield Dr SBL#: 17.-1-16.11/AH | \$10,000.00 | \$40.00 |
| SD-2023-001 | 03/23/2023 | John Goutermout | Subdivision | 7640 Gilbert Rd SBL#: 16.-1-25.1 | | \$220.00 |
| BP-0005-2023 | 03/23/2023 | Michael Scheidt | Res-Chimney or Solid Fuel | 7940 Clinton St Rd SBL#: 13.-1-19.12 | \$5,000.00 | \$40.00 |
| BP-0006-2023 | 03/30/2023 | Dorothy Lamkin | Res-Acc Structure | Clinton St Rd SBL#: 16.-1-25.2 | \$12,000.00 | \$75.00 |
| | | | | | March 2023 Total: | \$27,000.00 \$375.00 |
| April 2023 | | | | | | |
| BP-0004-2023 | 04/06/2023 | Evergreen Partners, LLC | Comm-New Structure | 7150 Apple Tree Acres SBL#: 13.-1-59.112 | \$38,295.00 | \$150.00 |
| BP-0007-2023 | 04/06/2023 | Jay Zimmerman | Res-Acc Structure | 7946 Buffalo Street Ext SBL#: 12.-1-54.22 | \$40,000.00 | \$75.00 |
| | | | | | April 2023 Total: | \$78,295.00 \$225.00 |
| May 2023 | | | | | | |
| BP-0008-2023 | 05/11/2023 | Taylor Stefaniak | Other | 7893 Townline Rd SBL#: 12.-1-55 | \$3,200.00 | \$25.00 |

Town of Bergen

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|-------------------------|------------|--------------------|-------------------------|--|---------------------|-----------------|
| BP-0023-2023 | 06/15/2023 | William Buell | Res-Remodel | 7556 Townline Rd SBL#: 14.-1-4.1 | \$100,000.00 | \$225.00 |
| BP-0024-2023 | 06/15/2023 | Michele charters | Res.1-2 Family Dwelling | 6744 Jerico Rd SBL#: 12.-1-77.2 | \$58,000.00 | \$225.00 |
| BP-0025-2023 | 06/28/2023 | Nicholas Thomasulo | Res-Acc Structure | 7340 Warboys Rd SBL#: 11.-1-1.113 | \$5,100.00 | \$50.00 |
| BP-0026-2023 | 06/28/2023 | Steve Vernaccini | Res-Generator | 65 Woodside Dr SBL#: 17.-1-16.11/YYY | \$9,000.00 | \$40.00 |
| BP-0027-2023 | 06/28/2023 | Pamela Krause | Res-Generator | 7470 Clinton St Rd SBL#: 14.-1-18.112 | \$14,500.00 | \$40.00 |
| June 2023 Total: | | | | | \$588,100.00 | \$935.00 |

July 2023

| | | | | | | |
|-------------------------|------------|----------------------|-------------------|---|---------------------|-----------------|
| BP-0029-2023 | 07/06/2023 | meredith lewis | Res-Swimming Pool | 7617 West Bergen Rd SBL#: 16.-1-16 | \$37,500.00 | \$50.00 |
| BP-0030-2023 | 07/12/2023 | norman Gibson | Res-Generator | 37 Hidden Meadows Dr SBL#: 17.-1-16.11/III | \$13,169.00 | \$40.00 |
| BP-0031-2023 | 07/12/2023 | Mark Haymon | Res-Swimming Pool | 7582 West Bergen Rd SBL#: 16.-1-24.12 | \$150.00 | \$50.00 |
| BP-0032-2023 | 07/12/2023 | Louis Romano,Trustee | Res-Acc Structure | 8359 Peachey Rd SBL#: 7.-1-52 | \$20,000.00 | \$50.00 |
| BP-0033-2023 | 07/12/2023 | Robert Johnston | Res-Remodel | 7052 Jerico Rd SBL#: 14.-1-9.1 | \$120,000.00 | \$225.00 |
| BP-0034-2023 | 07/19/2023 | John Scanlan | Res-Generator | 80 Northfield Dr SBL#: 17.-1-16.11/TT | \$8,078.00 | \$40.00 |
| BP-0036-2023 | 07/19/2023 | steve cropo | Res-Acc Structure | 7834 Sackett Rd SBL#: 11.-1-14 | \$4,000.00 | \$50.00 |
| BP-0037-2023 | 07/27/2023 | Adam Hoopengardner | Res-Deck | 7338 Warboys Rd SBL#: 11.-1-1.21 | \$4,000.00 | \$50.00 |
| July 2023 Total: | | | | | \$206,897.00 | \$555.00 |

August 2023

Town of Bergen

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|--------------------------------|------------|--------------------------------|---------------------------|--|-----------------------|-------------------|
| BP-0053-2023 | 09/27/2023 | brandon conley | Res-Acc Structure | 8219 sackett rd (brandon conley) SBL#: 8.-1-46 | \$40.00 | \$40.00 |
| BP-0055-2023 | 09/27/2023 | jeffifer sawyer | Res-Chimney or Solid Fuel | 6600 North Lake Rd SBL#: 6.-1-37.111 | \$9,500.00 | \$40.00 |
| BP-0056-2023 | 09/27/2023 | corey cunningham | Res-Chimney or Solid Fuel | 6166 North Lake Rd SBL#: 8.-1-17 | \$800.00 | \$35.00 |
| September 2023 Total: | | | | | \$131,340.00 | \$485.00 |
| November 2023 | | | | | | |
| BP-0058-2023 | 11/09/2023 | Richard Sands | Res.1-2 Family Dwelling | West Sweden Rd SBL#: 9.-1-39.12 | \$225,000.00 | \$225.00 |
| BP-0059-2023 | 11/09/2023 | michael marvin | Res-Acc Structure | 8280 Peachey Rd SBL#: 7.-1-10 | \$4,000.00 | \$75.00 |
| BP-0057-2023 | 11/21/2023 | phil scarlata | Res-Acc Structure | 2103 2103 reed rd (phil scarlata) SBL#: 8.-1-1.12 | \$25,000.00 | \$0.00 |
| BP-0060-2023 | 11/21/2023 | Richard Stacy | Res-Acc Structure | 7402 Clinton St Rd SBL#: 16.-1-9 | \$2,000.00 | \$50.00 |
| BP-0061-2023 | 11/21/2023 | Mark Swanson | Res-Chimney or Solid Fuel | 7620 Swamp Rd SBL#: 12.-1-77.12 | \$5,000.00 | \$35.00 |
| BP-0028-2023 | 11/30/2023 | Brandon Lewis | Comm-New Structure | 8240 Buffalo Rd SBL#: 13-1-40.12 | \$1,000,000.00 | \$770.00 |
| November 2023 Total: | | | | | \$1,261,000.00 | \$1,155.00 |
| December 2023 | | | | | | |
| BP-0065-2023 | 12/21/2023 | Affordable Great Locations Inc | Mobile Home Park | 7862 Clinton St Rd SBL#: 13.-1-16 | | |
| BP-0066-2023 | 12/21/2023 | Martin Dilcher | Mobile Home Park | 7762 Clinton St Rd SBL#: 17.-1-6 | | |
| December 2023 Total: | | | | | \$0.00 | \$0.00 |
| Reporting Period Total: | | | | | \$3,272,494.00 | \$5,685.00 |

Town of Bergen

Permit Monthly Report

12/01/2023 - 12/28/2023

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|-----------------|-------------|--------------------------------|------------------|--------------------------------|--------------------|---------------|
| December | 2023 | | | | | |
| BP-0065-2023 | 12/21/2023 | Affordable Great Locations Inc | Mobile Home Park | 7862 Clinton St Rd | | |
| | | | | SBL#: 13.-1-16 | | |
| BP-0066-2023 | 12/21/2023 | Martin Dilcher | Mobile Home Park | 7762 Clinton St Rd | | |
| | | | | SBL#: 17.-1-6 | | |
| | | | | December | 2023 Total: | |
| | | | | | \$0.00 | \$0.00 |
| | | | | Reporting Period Total: | \$0.00 | \$0.00 |

GEN BERGEN FIRE

Report includes Emergent First On Scene Responses.

Report Date Range from: 11/1/2023 to 11/30/2023

| Response Time Minutes | Call Count | Cumulative Call Count | Percentage of Total Calls | Cumulative Percentage |
|--------------------------|------------|--------------------------|------------------------------|--------------------------|
|--------------------------|------------|--------------------------|------------------------------|--------------------------|

Response Zone: GEN BERG 17

| | | | | |
|---------------------|-----------|-----------|-------------|---------|
| 13:00 - 13:59 | 2 | 2 | 16.67% | 16.67% |
| 15:00 - 15:59 | 2 | 4 | 16.67% | 33.33% |
| 16:00 - 16:59 | 1 | 5 | 8.33% | 41.67% |
| 18:00 - 18:59 | 3 | 8 | 25.00% | 66.67% |
| 19:00 - 19:59 | 2 | 10 | 16.67% | 83.33% |
| 20:00 - 20:59 | 1 | 11 | 8.33% | 91.67% |
| 22:00 - 22:59 | 1 | 12 | 8.33% | 100.00% |
| Total Calls: | 12 | 12 | 100% | |

Response Zone: GEN BERG 22

| | | | | |
|---------------------|----------|----------|-------------|---------|
| 18:00 - 18:59 | 2 | 2 | 33.33% | 33.33% |
| 19:00 - 19:59 | 2 | 4 | 33.33% | 66.67% |
| 21:00 - 21:59 | 1 | 5 | 16.67% | 83.33% |
| 24:00 - 24:59 | 1 | 6 | 16.67% | 100.00% |
| Total Calls: | 6 | 6 | 100% | |

Call Source Total Calls: 18

WHEREAS, in order to produce Payroll in a timely manner, it is necessary for the bookkeeper to transfer bank funds prior to the approval of the Supervisor.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Bergen hereby approves the transfer of the funds needed to fulfill the obligations of Payroll by the Bookkeeper from the Town of Bergen Savings Account to the Payroll Account.
- Sec. 2. That the Supervisor will review the transfer as soon as practical and make written acknowledgement that the amount is correct.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely
Councilperson Grant
Councilperson Starowitz
Councilperson Swanson
Supervisor Haywood

Submitted – January 9, 2024