

**Town Board Meeting
Town of Bergen
August 8th ,2023
Town Hall- 10 Hunter Street, Bergen New York
Agenda**

I. Audit of Bills 6:45 pm Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor:

III. Approval of meeting Minutes for: -Regular Board Meeting of 7/11/2023

IV. Communications included with this agenda:

1. Supervisor Report for July 2023- if available
2. Summary Spreadsheets for July 2023 -if available
3. Town Clerks Report for July 2023
4. ZEO/CEO Report for July 2023
5. Mercy EMS report for June 2023
6. Correspondence from Charter Communication dated- 8/1/2023

V. Board Members' items for addition to the agenda

VI. Reports:

Supervisor

Clerk

Board Members

Highway

Committees

-Building, Grounds, and Facilities (cemeteries)

-Parks

-Local History & Museum

-Policy and Personnel:

VII. Old Business:

-Update – Water Improvement Benefit Area #1

-Web Site Design

VII. New Business:

- Resolution to transfer funds to pay Library in the amount of \$37,249.50
- Action to file Town Clerks Report- July 2023
- Action to file Supervisor's Report- July 2023
- Approval to pay bills.

IX. Meeting and Other Upcoming Dates:

-Town Board Meeting: 9/12/2023 6:45 Audit of bills and 7:00 pm Town Board Meeting

-Budget Workshop 9/16/ 2023 9 am town hall.

X. Adjournment

DRAFT

JULY 11, 2023

BERGEN TOWN BOARD

REGULAR MEETING

The Bergen Town Board convened in a regular session at 7:00 pm in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernie Haywood
Councilwoman Belinda Grant
Councilman Jim Starowitz
Councilwoman Teresa Robinson

ALSO PRESENT:

Michele M. Smith, Town Clerk

ABSENT:

Councilman Mark Anderson

PRAYER

MINUTES: *Councilman Starowitz made a motion to approve the Town Board Minutes of June 13, 2023, seconded by Councilwoman Grant and it carried by a vote 3-0. Councilwoman Robinson abstained*

COMMUNICATIONS:

Supervisor Report for June 2023
Summary Spreadsheets for June 2023
Town Clerks Report for June 2023
ZEO/CEO Report for June 2023
Mercy EMS report for May 2023
Resolution for Park Grant
Charter Communications letters
Budget Transfers
NYS Agriculture and Markets Shelter Inspection Report for Genesee County

REPORTS:

SUPERVISOR: traffic going through historian/library driveway- look into getting signs; working on park grant for \$655,000; 2022 Audit; 2024 Budget

HIGHWAY: Clerk Smith has a report from Mike: Oil and Stone is done as well as micro surfacing Sautell Rd., they have more road work to do; the Village will take care of the gutters at the Historian Barn; a question about Unemployment Reimbursement of \$33.97 looks like it should be charged back to the Transfer Station as it was one of the workers that filed.

Town Clerk: Nothing to report

TOWN CLERK'S REPORTS: *Councilman Starowitz made a motion to file the Town Clerk's June 2023 Report seconded by Councilwoman Robinson and it carried by a vote 4-0.*

SUPERVISOR REPORTS: *Councilwoman Grant made a motion to file the Supervisor Report for June 2023; seconded by Councilman Starowitz and it carried by a vote 4-0.*

COMMITTEES:

Building and Grounds: Nothing to report

Parks: Nothing to report

Local History & Museum:

Policy & Personnel: Nothing to report

OLD BUSINESS:

Water improvement Benefit Area #1: final payments to contractors in with July bills

Discussion regarding RFP for Website: tabled

NEW BUSINESS:

Budget Transfers *Councilwoman Grant made a motion to approve budget transfers; seconded by Councilwoman Robinson and it carried by a vote 4-0*

GENERAL FUND - TOWNWIDE

<i>Transfer</i>			
<i>From:</i>	AA.1990.400	Contingency	\$1,735.00
			<u>\$1,735.00</u>
<i>Transfer</i>			
<i>To:</i>	AA.1680.400	Computers Contractual	\$1,530.00
	AA.6420.400	Promotion of Industry Contractual	\$171.00
	AA.9050.800	Unemployment Insurance	\$ 34.00
			<u>\$1,735.00</u>

FIRE DISTRICT

<i>Transfer</i>			
<i>From:</i>	SM.2401.000	Interest & Earnings	\$263.00
			<u>\$263.00</u>
<i>Transfer</i>			
<i>To:</i>	SM.3410.400	Fire Contract Contractual	\$263.00
			<u>\$263.00</u>

WATER DISTRICT - WIBA #1

<i>Transfer</i>			
<i>From:</i>	SW.9710.700	Bond Interest (\$5,615,000)	\$12,754.00
			<u>\$12,754.00</u>
<i>Transfer</i>			
<i>To:</i>	SW.9710.701	Bond Interest (\$935,000)	\$12,754.00
			<u>\$12,754.00</u>

LIBRARY FUND

<i>Transfer</i>			
<i>From:</i>	LL.2089.000	Genesee Arts Council	\$ 3,323.00
	LL.5999.000	Sustainable RSV	\$ 2,112.00
			<u>\$ 5,435.00</u>
<i>Transfer</i>			
<i>To:</i>	LL.7410.290	Library Programs	\$3,323.00
	LL.7410.432	Library Sustainable Funding Efforts	\$2,112.00
			<u>\$5,435.00</u>

INTERFUND TRANSFERS

TO	AA.5031.000	Interfund Transfer	\$5,000.00
FROM	VV.9901.900	Peachey Road (2022)	\$5,000.00
TO	AA.5031.000	Interfund Transfer	\$5,000.00
FROM	VV.9901.900	Peachey Road (2023)	\$5,000.00

TO DB.5031.000 Interfund Transfer \$261,394.00

FROM BB.9901.900 Interfund Transfer \$261,394.00

Park Grant Resolution: *Councilwoman Grant offered Resolution #9-2023 support & Authorization for 2023 NYS Consolidated Funding Application for funding to construct permanent, ADA-compliant restrooms at Robins Brook Park; seconded by Councilman Starowitz and it carried by a vote 4-0.*

**TOWN OF BERGEN
RESOLUTION# 9-2023
OF SUPPORT & AUTHORIZATION FOR THE TOWN OF BERGEN
2023 NEW YORK STATE CONSOLIDATED FUNDING APPLICATION,
NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION
ENVIRONMENTAL PROTECTION FUND PROJECT FOR IMPROVEMENTS TO ROBINS BROOK
PARK**

WHEREAS, the Town of Bergen, Genesee County, supports the submission of the 2023 Consolidated Funding Application (CFA) on behalf of the Town, for funding to construct permanent, ADA-compliant restrooms at Robins Brook Park; and

WHEREAS, the Town's planning documents recognize the importance of our recreational assets and lays out a vision for modern and accessible parks throughout the Town; and

WHEREAS, the Town is dedicated to offering all residents an opportunity to enjoy our beautiful parks while fostering a sense of pride and community; the Town's offerings are a cornerstone of what makes Bergen special and encourage residents to participate to fully take advantage of our beautiful area; and

WHEREAS, the addition of permanent bathrooms to Robins Brook Park would allow expanded use of the Park facilities for all residents to enjoy; and

NOW, THEREFORE, BE IT RESOLVED by the Town Board on behalf of the Town of Bergen, New York, that the Town of Bergen Town Board identifies the Town Supervisor as the authorized representative of the Town to execute necessary documents relative to and as required for the NYSPRHP Environmental Protection Fund grant application; and

BE IT FURTHER RESOLVED, the Town Board does hereby accept that they shall provide at least 50% match of the total of any grant funding awarded as a local match, hereby appropriated in the form of in-kind services, Town ARPA funds, and secured funding obligated in the Town's 2024 Annual Budget; and

BE IT FURTHER RESOLVED; that the Town Board for the Town of Bergen, located in Genesee County, recognizes and fully supports the submission of the 2023 Parks Grant by MRB Group on behalf of the Town so residents can continue to enjoy what the park has to offer.

Vote by roll call and record:

Councilman Anderson- ABSENT

Councilwoman Grant- AYE

Councilwoman Robinson - AYE

Councilman Starowitz- AYE

Supervisor Haywood- AYE

BILLS: The bills were presented for audit and totaled General A Fund \$6,782.20; B \$2,650.87; Highway DA \$4,402.20; DB \$36,360.28 and Water District \$614,857.44; PA-A \$3,504.61; PA-DA \$4,343.88; PA-DB \$2,662.37.

Councilwoman Grant made a motion to pay the July 2023 bills including Contract A Morsch Pipeline \$247,508.90 and Contract B Fineline Pipeline \$365,336.87 for WIBA#1; seconded by Councilman Starowitz and it carried by a vote 4-0.

REGULAR MEETING – Tuesday, August 8, 2023 at 7:00 pm in the Courtroom with audit of the bills at 6:45 pm

ADJOURNMENT was at 7:19 pm on a motion by Councilwoman Grant; seconded by Councilman Starowitz carried by a vote 4-0.

Respectfully submitted

Michele M. Smith

Michele M. Smith, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
		Bulk Land Transfer	1	50.00
		Sub-Total:		\$50.00
A1255	Clerk Fees	Certified Copies	17	170.00
	Conservation	Conservation	5	8.16
		Sub-Total:		\$178.16
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	23	115.00
		Female, Unspayed	1	18.00
		Male, Neutered	16	80.00
		Male, Unneutered	3	54.00
	Late Fees	Late Fees	3	15.00
	Senior Discount	Senior Discount	4	-12.00
		Sub-Total:		\$270.00
B2110	Building & Zoning	Building Permit	8	555.00
		Sub-Total:		\$555.00

Total Local Shares Remitted: \$1,053.16

Amount paid to: NYS Ag. & Markets for spay/neuter program 51.00
 Amount paid to: NYS Environmental Conservation 139.84

Total State, County & Local Revenues: \$1,244.00

Total Non-Local Revenues: \$190.84

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Michele M. Smith 8/1/2023

 Town Clerk Date

 Supervisor Date

Town of Bergen
Permit Monthly Report

07/01/2023 - 07/31/2023

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
July 2023						
BP-0029-2023	07/06/2023	meredith lewis	Res-Swimming Pool	7617 West Bergen Rd SBL#: 16.-1-16	\$37,500.00	\$50.00
BP-0030-2023	07/12/2023	norman Gibson	Res-Generator	37 Hidden Meadows Dr SBL#: 17.-1-16.11/III	\$13,169.00	\$40.00
BP-0031-2023	07/12/2023	Mark Haymon	Res-Swimming Pool	7582 West Bergen Rd SBL#: 16.-1-24.12	\$150.00	\$50.00
BP-0032-2023	07/12/2023	Louis Romano,Trustee	Res-Acc Structure	8359 Peachey Rd SBL#: 7.-1-52	\$20,000.00	\$50.00
BP-0033-2023	07/12/2023	Robert Johnston	Res-Remodel	7052 Jerico Rd SBL#: 14.-1-9.1	\$120,000.00	\$225.00
BP-0034-2023	07/19/2023	John Scanlan	Res-Generator	80 Northfield Dr SBL#: 17.-1-16.11/TT	\$8,078.00	\$40.00
BP-0036-2023	07/19/2023	steve cropo	Res-Acc Structure	7834 Sackett Rd SBL#: 11.-1-14	\$4,000.00	\$50.00
BP-0037-2023	07/27/2023	Adam Hoopengardner	Res-Deck	7338 Warboys Rd SBL#: 11.-1-1.21	\$4,000.00	\$50.00
July 2023 Total:					\$206,897.00	\$555.00
Reporting Period Total:					\$206,897.00	\$555.00

Genesee County 911
Response Times Report

GEN BERGEN FIRE

Report Date Range from: 6/1/2023 to 6/30/2023

Mercy Flight EMS

Report includes Emergent First On Scene Responses.

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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Response Zone: GEN BERG 17

09:00 - 09:59	1	1	7.14%	7.14%
10:00 - 10:59	1	2	7.14%	14.29%
14:00 - 14:59	1	3	7.14%	21.43%
15:00 - 15:59	1	4	7.14%	28.57%
16:00 - 16:59	3	7	21.43%	50.00%
17:00 - 17:59	2	9	14.29%	64.29%
19:00 - 19:59	3	12	21.43%	85.71%
20:00 - 20:59	2	14	14.29%	100.00%
Total Calls:	14	14	100%	

Response Zone: GEN BERG 22

06:00 - 06:59	1	1	7.14%	7.14%
17:00 - 17:59	2	3	14.29%	21.43%
18:00 - 18:59	3	6	21.43%	42.86%
19:00 - 19:59	1	7	7.14%	50.00%
20:00 - 20:59	2	9	14.29%	64.29%
21:00 - 21:59	2	11	14.29%	78.57%
22:00 - 22:59	1	12	7.14%	85.71%
24:00 - 24:59	2	14	14.29%	100.00%
Total Calls:	14	14	100%	

Call Source Total Calls: 28



Alex Camarda
Director, State Government Affairs

August 1, 2023

RE: Charter Communications Notification

Dear Municipal Official:

This letter will serve as notice that on or around August 15, 2023, Spectrum Northeast, LLC ("Spectrum"), will cease the alternative SEC Network feed on the channel lineup serving your community. A slate message that programming is no longer available will be displayed on the channel for approximately two weeks. The primary feed of SEC Network will remain available to customers.

If you have any questions about this change, please feel free to contact me at 212-379-5123 or via email at Alex.Camarda@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Camarda".

Alex Camarda
Director, State Government Affairs
Charter Communications