

**Town Board Meeting**  
**Town of Bergen**  
**June 13<sup>th</sup>, 2023**  
**Town Hall- 10 Hunter Street, Bergen New York**  
Agenda

**I. Audit of Bills 6:45 pm Call to Order 7:00 pm**

**Prayer** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**Pledge to the flag**

**II. Privilege of the Floor:**

**III. Approval of meeting Minutes for:** -Regular Board Meeting of 5/9/2023

**IV. Communications included with this agenda:**

1. Supervisor Report for May 2023
2. Summary Spreadsheets for May 2023
3. Town Clerks Report for May 2023
4. ZEO/CEO Report for May 2023
5. Mercy EMS report for April 2023
6. 2024 Town of Bergen Budget Development Timeline

**V. Board Members' items for addition to the agenda**

**VI. Reports:**

**Supervisor**

**Clerk**

**Board Members**

**Highway**

**Committees**

-Building, Grounds, and Facilities (cemeteries)

-Parks

-Local History & Museum

-Policy and Personnel:

**VII. Old Business:**

- Update – Water Improvement Benefit Area #1
- Web Site Design

**VII. New Business:**

- Confirmation of approval of cost of computer upgrades required and cost from V2D, LLC
- Action to file Town Clerks Report- May 2023
- Action to file Supervisor's Report- May2023
- Approval to pay bills.
- Discussion of Representation at GAM

**IX. Meeting and Other Upcoming Dates:**

- Town Board Meeting: 7/11/2023 6:45 Audit of bills and 7:00 pm Town Board Meeting

**X. Adjournment**

**DRAFT**

**MAY 9, 2023**

**BERGEN TOWN BOARD**

**REGULAR MEETING**

The Bergen Town Board convened in a regular session at 7:00 pm in the Town Hall with Supervisor Haywood presiding.

**PRESENT:**

Supervisor Ernie Haywood  
Councilwoman Belinda Grant  
Councilwoman Teresa Robinson  
Councilman Mark Anderson

**ALSO PRESENT:**

Michele M. Smith, Town Clerk  
Mike Johnson, Highway Superintendent

**ABSENT:**

Councilman Jim Starowitz

**PRAYER**

**MINUTES:** *Councilwoman Grant made a motion to approve the Town Board Minutes of April 11, 2023, seconded by Councilwoman Robinson and it carried by a vote 4-0.*

**COMMUNICATIONS:**

Supervisor Report for April 2023  
Summary Spreadsheets for April 2023  
Town Clerks Report for April 2023  
ZEO/CEO Report for April 2023  
Mercy EMS report for March 2023  
Charter Communications  
Proposed Town of Bergen Password Policy

**REPORTS:**

**SUPERVISOR:** Oxbo is relocating to Apple Tree Acres from Byron; attended Liberty Pumps open house; meeting about smart growth with other Supervisors; attended GCEDC Luncheon; insurance renewal-cyber security; met with other supervisors that are in an agreement with Town of Batavia for Assessment services, Bergen was being charged more than other towns and will have a lower rate in 2 years.

**Town Clerk:** Vacation May 15<sup>th</sup> – 30<sup>th</sup>; June 13<sup>th</sup> Board meeting Deputy Nucelli will be in attendance; closing the office week of July 4<sup>th</sup> with no coverage for the 5<sup>th</sup> & 7<sup>th</sup>.

**HIGHWAY:** Brush pickup went well; starting road work for the year; water district restoration going well; helping with Village Park walking path.

**TOWN CLERK'S REPORTS:** *Councilwoman Robinson made a motion to file the Town Clerk's April 2023 Report seconded by Councilman Anderson and it carried by a vote 4-0.*

**SUPERVISOR REPORTS:** *Councilwoman Grant made a motion to file the Supervisor Report for April 2023; seconded by Councilwoman Robinson and it carried by a vote 4-0.*

**COMMITTEES:**

**Building and Grounds:** Nothing to report

**Parks:** Nothing to report

**Local History & Museum:** Nothing to report

**Policy & Personnel:** Nothing to report

**OLD BUSINESS:**

**Water improvement Benefit Area #1:** both contractors have been working on restoration, district should be completed in the next 2 months.

**Discussion regarding RFP for Website:** waiting for proposals

**NEW BUSINESS:**

**Duct Cleaning of 15 S. Lake** *Councilwoman Robinson made a motion to approve the Duct Cleaning at 15 S. Lake Ave. (Historian Building) by Countryside for \$540.00; seconded by Councilman Anderson and it carried by a vote 4-0.*

Antivirus License Renewal Councilwoman Robinson made a motion to approve V2D, LLC for Anti-Virus Renewal for \$550.71 for 2 years; seconded by Councilwoman Grant and it carried by a vote 4 -0.

Sled of Stafford to use own property for trails 2023-2024 Season Councilwoman Grant made a motion to approve the use of West Shore tracks by Sleds of Stafford for 2023-2024 season; seconded by wo Robinson and it carried by a vote 4-0.

Sponsorship of Bergen Park Festival Councilman Anderson made a motion to approve \$500 sponsorship for Bergen Park Festival; seconded by Councilwoman Robinson and it carried by a vote 4-0.

Password Policy Councilwoman Grant made a motion to approve the Password Policy; seconded by Councilman Anderson and it carried by a vote 4-0.

**BILLS:** The bills were presented for audit and totaled General A Fund \$11,011.75; B \$988.64; Highway DA \$9,541.03; DB \$340.08 and Water District \$368.64; PA-A \$4,428.00; PA-DA \$4,343.88; PA-DB \$2,662.37. Councilwoman Grant made a motion to pay the May bills; seconded by Councilwoman Robinson and it carried by a vote 4-0.

**REGULAR MEETING** – Tuesday, June 13, 2023 at 7:00 pm in the Courtroom with audit of the bills at 6:45 pm

**ADJOURNMENT** was at 7:20pm on a motion by Councilman Anderson; seconded by Councilwoman Grant and carried by a vote 4-0.

Respectfully submitted

*Michele M. Smith*

Michele M. Smith,  
Town Clerk

**TOWN OF BERGEN**  
**MAY 2023**  
**EXECUTIVE SUMMARY**

**BALANCE SHEET**

- Bank accounts were reconciled as of 5/31/23.
- The Town has \$2,469,138.66 in the bank.

**REVENUES AND EXPENSES**

• **REVENUES**

- Total receipts for the month were: \$29,638.09
- Major receipts were:
  - Town Clerk Report (Apr) - \$518.49
  - Justice Fees (Apr) – \$8,021.00
  - Franchise Fees - \$5,662.47
  - WIBA #1 RD Grant - \$7,190.87
  - Library Deposits - \$0.00
  - Other - \$8,245.26

• **EXPENSES**

Expenditures through May on average should equal 41.67% of the annual budget.

General Fund Townwide (A):

- Year to date expenses are \$272,347.10 compared to the annual budget of \$867,001.00 or 31.41% of the budget.

General Fund Outside Village (B):

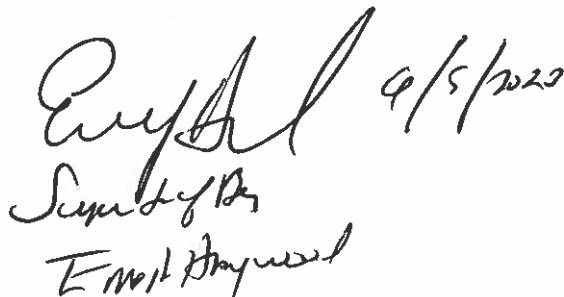
- Year to date expenses are \$21,426.61 compared to the annual budget of \$621,978.00 or 3.44% of the budget.

Highway Townwide (DA):

- Year to date expenses are \$196,323.22 compared to the annual budget of \$497,837.00 or 39.44% of the budget.

Highway Outside Village (DB):

- Year to date expenses are \$60,065.76 compared to the annual budget of \$374,915.00 or 16.02% of the budget.

 4/5/2023  
Ernest Hayward

**Town of Bergen  
Cash Summary Report  
MAY 2023**

FUND Account	4/30/2023			5/31/2023	#9970	#5616	#4277	#1040-0001	#1040-0002	#1040-0003	#9988
	BALANCES	Increases	Decreases								
A 200.000 General TW Checking	42,322.21	15,329.47	14,978.73	42,672.95	42,672.95						
A 201.000 General TW Savings	141,433.02	9,143.19	41,049.58	109,526.63			109,526.63				
A 230.000 NYS Class Savings	183,934.32	761.33		184,695.65				184,695.65			
A 230.001 NYS Class ARPA	195,673.44	807.07		196,480.51						196,480.51	
B 200.000 General OV Checking	167,132.52	988.64	988.64	167,132.52	167,132.52						
B 201.000 General OV Savings	245,529.95	7,606.83	2,991.89	250,144.89			250,144.89				
B 230.000 NYS Class Savings	136,438.51	564.74		137,003.25				137,003.25			
DA 200.000 Highway TW Checking	113,703.82	13,884.91	13,884.91	113,703.82	113,703.82						
DA 201.000 Highway TW Savings	38,871.26	-	21,977.00	16,894.26			16,894.26				
DA 230.000 NYS Class Savings	356,240.56	1,474.53		357,715.09				357,715.09			
DB 200.000 Highway OV Checking	(11,895.02)	3,002.45	3,002.45	(11,895.02)	(11,895.02)						
DB 201.000 Highway OV Savings	(4,976.41)	-	13,419.69	(18,396.10)			(18,396.10)				
DB 230.000 NYS Class Savings	89,699.23	371.28	-	90,070.51				90,070.51			
HH 200.004 Water District #4 Checking	15,422.52	-	368.64	15,053.88	15,053.88						
HH 201.004 Water District #4 Savings	(34,491.40)	368.64	-	(34,122.76)			(34,122.76)				
HH 230.004 Water District #4 NY Class	149,537.82	615.95	368.64	149,785.13					149,785.13		
HH 231.000 Water District #4 NY Class	(0.00)	7,190.87		7,190.87				7,190.87			
HH 200.005 Library Capital	-	-	-	-	-						
LL 200.001 Library Checking	61,983.76	-	9,913.61	52,070.15		52,070.15					
LL 231.000 Library Cash RSV	56,249.61	-	-	56,249.61		56,249.61					
SM 200.000 Special District Fire Checking	-	104,363.48	104,363.48	-	-						
SM 201.000 Special District Fire Savings	-	-	104,363.48	(104,363.48)			(104,363.48)				
SM 230.000 NYS Class Savings	104,797.61	433.77		105,231.38				105,231.38			
SW 200.002 Water District Checking	-	-	-	-	-						
SW 201.002 Water District Savings	(0.20)	-	-	(0.20)			(0.20)				
SW 200.003 Water Peachey Rd Checking	-	-	-	-	-						
SW 201.003 Water Peachey Rd Savings	-	-	-	-	-						
SW 230.003 NYS Class Savings	59,941.20	248.11		60,189.31				60,189.31			
SW 200.004 Water WIBA#1 Checking	-	-	-	-	-						
SW 201.004 Water WIBA#1 Savings	12,067.74	-	-	12,067.74			12,067.74				
SW 230.004 NYS Class Savings	455,657.64	1,886.04		457,543.68				457,543.68			
TA 200.000 Trust & Agency	26,619.38	44,767.07	44,767.82	26,618.63							26,618.63
VV 200.005 Peachey Water Checking	-	-	-	-	-						
VV 201.005 Peachey Water Savings	29,875.76	-	-	29,875.76			29,875.76				
	2,631,768.85	213,808.37	376,438.56	2,469,138.66	326,668.15	108,319.76	261,626.74	1,399,639.74	149,785.13	196,480.51	26,618.63
Reconciliation											
Bank Statement Balances				2,587,156.42	442,253.96	109,119.76	261,626.74	1,399,639.74	149,785.13	196,480.51	28,250.58
Outstanding Transfer				-	600.00	(600.00)	-	-	-	-	-
Deposits in Transit				-	-	-	-	-	-	-	-
Outstanding Checks				(118,017.76)	(116,185.81)	(200.00)	-	-	-	-	(1,631.95)
Balance on General Ledger				2,469,138.66	326,668.15	108,319.76	261,626.74	1,399,639.74	149,785.13	196,480.51	26,618.63
Difference				-	-	-	-	-	0.00	-	-
Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of: <div style="text-align: right; margin-right: 100px;">5/31/2023</div>											

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
**For 5/31/2023**

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
<b>Revenues</b>					
AA.1001.000.000 Real Property Taxes	0.00	228,788.00	228,788.00	0.00	100.00
AA.1081.000.000 Other Payments in Lieu of Taxes	0.00	7,963.38	8,149.00	(185.62)	97.72
AA.1090.000.000 Interest & Penalties on Real Property Taxes	0.00	3,045.30	2,000.00	1,045.30	152.27
AA.1255.000.000 Clerk Fees	72.47	1,855.88	2,500.00	(644.12)	74.24
AA.2130.000.000 Landfill Host Revenue	0.00	28,260.32	55,000.00	(26,739.68)	51.38
AA.2401.000.000 Interest & Earnings	2,247.10	8,932.12	1,200.00	7,732.12	744.34
AA.2410.000.000 Rental of Real Property	0.00	300.00	0.00	300.00	0.00
AA.2530.000.000 Games of Chance	0.00	10.00	10.00	0.00	100.00
AA.2544.000.000 Dog Licenses	371.00	888.00	2,400.00	(1,512.00)	37.00
AA.2610.000.000 Fines and Forfeited Bail	5,304.00	39,608.00	65,000.00	(25,392.00)	60.94
AA.2750.000.000 AIM Related Payment	0.00	0.00	11,020.00	(11,020.00)	0.00
AA.2770.000.000 Voluntary Distribution	0.00	80,599.00	0.00	80,599.00	0.00
AA.2770.001.000 Miscellaneous	0.02	0.02	0.00	0.02	0.00
AA.3005.000.000 State Aid, Mortgage Tax	0.00	0.00	27,000.00	(27,000.00)	0.00
AA.5031.000.000 Interfund Transfer	0.00	0.00	297,372.00	(297,372.00)	0.00
AA.5999.000.000 Unexpended Balance	0.00	0.00	166,562.00	(166,562.00)	0.00
<b>Total Revenues</b>	<b>7,994.59</b>	<b>400,250.02</b>	<b>867,001.00</b>	<b>(466,750.98)</b>	<b>46.16</b>
<b>Expenses</b>					
AA.1010.100.000 Town Board Personal Services	1,306.32	6,531.60	15,676.00	9,144.40	41.67
AA.1010.400.000 Town Board Contractual	10.89	52.00	1,200.00	1,148.00	4.33
AA.1110.100.000 Justices Personal Services	2,499.50	12,497.50	29,994.00	17,496.50	41.67
AA.1110.102.000 Justice Pers Svc, Clerk	1,939.59	10,884.62	26,322.00	15,437.38	41.35
AA.1110.200.000 Justice Equipment	0.00	0.00	600.00	600.00	0.00
AA.1110.400.000 Justices Contractual	212.99	1,693.62	14,150.00	12,456.38	11.97
AA.1220.100.000 Supervisor Personal Services	1,015.25	5,076.25	12,183.00	7,106.75	41.67
AA.1220.102.000 Deputy Supervisor Personal Services	129.50	647.50	1,554.00	906.50	41.67
AA.1220.103.000 Supervisor's Secretary Personal Services	447.93	3,043.47	8,913.00	5,869.53	34.15
AA.1220.400.000 Supervisor Contractual	25.00	421.52	5,000.00	4,578.48	8.43
AA.1310.400.000 Bookkeeper, Contr Expend	1,404.25	14,454.50	28,102.00	13,647.50	51.44
AA.1355.200.000 Assessor Equipment	0.00	0.00	200.00	200.00	0.00
AA.1355.400.000 Assessor Contractual	0.00	11,546.61	29,608.00	18,061.39	39.00
AA.1410.100.000 Town Clerk Personal Services	3,530.30	19,348.77	45,894.00	26,545.23	42.16
AA.1410.102.000 Deputy Town Clerk Personal Services	516.24	4,530.38	5,994.00	1,463.62	75.58
AA.1410.200.000 Town Clerk Equipment	0.00	0.00	500.00	500.00	0.00
AA.1410.400.000 Town Clerk Contractual	0.00	1,581.87	4,000.00	2,418.13	39.55
AA.1420.400.000 Attorney Contractual	0.00	0.00	5,000.00	5,000.00	0.00
AA.1420.401.000 Court Prosecutor	800.00	4,000.00	9,000.00	5,000.00	44.44
AA.1440.400.000 Engineer Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.1450.400.000 Elections Contractual	0.00	0.00	5,200.00	5,200.00	0.00

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
**For 5/31/2023**

	M-T-D	Y-T-D	Annual	Variance	Variance
	Actual	Actual	Budget		Percentage
AA.1460.400.000 Records Management Contractual	1,195.00	1,195.00	3,000.00	1,805.00	39.83
AA.1480.400.000 Public Info Services OARS Contractual	0.00	0.00	1,200.00	1,200.00	0.00
AA.1620.100.000 Buildings Personal Services	449.50	1,969.26	5,409.00	3,439.74	36.41
AA.1620.400.000 Building Operation Contractual	2,245.95	13,891.76	48,756.00	34,864.24	28.49
AA.1620.401.000 Building Operation Lease Fire Hall	0.00	19,753.00	19,753.00	0.00	100.00
AA.1660.400.000 Central Storeroom Contractual	0.00	95.01	500.00	404.99	19.00
AA.1670.400.000 Central Printing & Mailing Contractual	290.89	1,873.29	5,000.00	3,126.71	37.47
AA.1680.200.000 Computers Equipment	0.00	0.00	10,000.00	10,000.00	0.00
AA.1680.400.000 Computers Contractual	915.67	3,825.06	6,500.00	2,674.94	58.85
AA.1910.400.000 Unallocated Insurance	1,330.00	2,593.00	37,000.00	34,407.00	7.01
AA.1920.400.000 Municipal Association Dues	0.00	900.00	900.00	0.00	100.00
AA.1950.400.000 Taxes and Assessments on Property	0.00	6,016.96	6,500.00	483.04	92.57
AA.1990.400.000 Contingency	0.00	1,001.89	15,000.00	13,998.11	6.68
AA.3120.100.000 Constables Personnel Services	155.00	1,299.30	5,200.00	3,900.70	24.99
AA.3120.400.000 Constables Contractual	0.00	0.00	400.00	400.00	0.00
AA.3310.400.000 Traffic Control Contractual	0.00	0.00	7,500.00	7,500.00	0.00
AA.5010.100.000 Supt. of Highways Personal Services	5,399.24	29,591.97	70,190.00	40,598.03	42.16
AA.5010.102.000 Supt. of Highways, Pers Svc, Deputy	120.08	659.25	1,561.00	901.75	42.23
AA.5010.103.000 Supt. of Highways, Pers Svc, Clerk	145.60	1,160.40	10,400.00	9,239.60	11.16
AA.5010.200.000 Superintendent of Highways Equipment	0.00	0.00	1,500.00	1,500.00	0.00
AA.5010.400.000 Superintendent of Highways Contractual	0.00	420.00	1,000.00	580.00	42.00
AA.5132.400.000 Garage Contractual	838.31	8,576.90	40,000.00	31,423.10	21.44
AA.5182.400.000 Street Lighting Contractual	174.87	1,379.11	7,500.00	6,120.89	18.39
AA.6410.400.000 Publicity - Newsletter Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.6420.400.000 Promotion of Industry Contractual	0.00	2,670.49	2,500.00	(170.49)	106.82
AA.7110.100.000 Parks Person Services	0.00	0.00	2,500.00	2,500.00	0.00
AA.7110.400.000 Parks Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.7410.400.000 Library Contractual	1,465.62	1,465.62	7,500.00	6,034.38	19.54
AA.7510.100.000 Historian Personal Services	4,864.06	47,223.62	74,499.00	27,275.38	63.39
AA.7510.200.000 Historian Equipment	0.00	737.75	2,951.00	2,213.25	25.00
AA.7510.400.000 Historian Contractual	0.00	0.00	500.00	500.00	0.00
AA.7550.400.000 Celebrations Contractual	0.00	0.00	500.00	500.00	0.00
AA.8810.100.000 Cemetary Services	0.00	0.00	1,000.00	1,000.00	0.00
AA.8810.400.000 Cemetary Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.9010.800.000 NYS Retirement	0.00	0.00	15,000.00	15,000.00	0.00
AA.9030.800.000 Social Security & Medicare	0.00	0.00	21,048.00	21,048.00	0.00
AA.9040.800.000 Worker's Compensation	1,736.38	8,106.64	18,914.00	10,807.36	42.86
AA.9050.800.000 Unemployment Insurance	0.00	2,894.00	7,564.00	4,670.00	38.26
AA.9055.800.000 Disability Insurance	33.97	33.97	0.00	(33.97)	0.00
AA.9060.800.000 Medical Insurance	0.00	0.00	150.00	150.00	0.00
AA.9720.600.000 Debt Principal Highway Garage	2,783.94	16,703.64	30,000.00	13,296.36	55.68
AA.9720.601.000 Debt Principal on Court/Town Offices	0.00	0.00	75,000.00	75,000.00	0.00
	0.00	0.00	35,000.00	35,000.00	0.00

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
 For 5/31/2023

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
AA.9720.700.000 Interest on Debt Highway Garage	0.00	0.00	9,563.00	9,563.00	0.00
AA.9720.701.000 Interest on Debt Court/Town Offices	0.00	0.00	1,453.00	1,453.00	0.00
<b>Total Expenses</b>	<b>37,981.84</b>	<b>272,347.10</b>	<b>867,001.00</b>	<b>594,653.90</b>	<b>31.41</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ 29,987.25</b>	<b>\$ (127,902.92)</b>	<b>\$ 0.00</b>	<b>\$ 1,061,404.88</b>	<b>\$ 0.00</b>



**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
**For 5/31/2023**

Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
BB.1120.000.000 County Sales Tax Distribution	\$ 0.00	\$ 248,383.32	\$ 493,613.00	\$ (245,229.68)	50.32
BB.1170.000.000 Franchise Fees	5,662.47	11,869.46	24,500.00	(12,630.54)	48.45
BB.1560.000.000 Safety Inspection Fees	0.00	40.00	50.00	(10.00)	80.00
BB.2110.000.000 Zoning Fees	75.00	1,060.00	3,000.00	(1,940.00)	35.33
BB.2115.000.000 Planning Board Fees	0.00	140.00	400.00	(260.00)	35.00
BB.2401.000.000 Interest & Earnings	564.74	2,706.30	415.00	2,291.30	652.12
BB.2770.000.000 Unclassified Revenues	403.74	403.74	0.00	403.74	0.00
BB.5999.000.000 Unexpended Balance	0.00	0.00	100,000.00	(100,000.00)	0.00
<b>Total Revenues</b>	<b>6,705.95</b>	<b>264,602.82</b>	<b>621,978.00</b>	<b>(357,375.18)</b>	<b>42.54</b>
<b>Expenses</b>					
BB.1420.400.000 Attorney, Contractual	0.00	0.00	2,000.00	2,000.00	0.00
BB.1440.400.000 Engineer Contractual	0.00	0.00	2,000.00	2,000.00	0.00
BB.1990.400.000 Contingency	0.00	0.00	10,000.00	10,000.00	0.00
BB.6772.400.000 Programs for the Aging Contractual	0.00	4,000.00	4,000.00	0.00	100.00
BB.7110.400.000 Parks Contractual	(675.62)	0.00	0.00	0.00	0.00
BB.7310.400.000 Youth Programs Contractual	0.00	4,500.00	4,500.00	0.00	100.00
BB.8010.100.000 Zoning Pers Svc	59.80	299.00	887.00	588.00	33.71
BB.8010.400.000 Zoning Contractual	0.00	0.00	1,240.00	1,240.00	0.00
BB.8020.100.000 Planning Personal Services	292.33	1,461.65	5,630.00	4,168.35	25.96
BB.8020.400.000 Planning Contractual	0.00	660.70	3,000.00	2,339.30	22.02
BB.8160.400.000 Refuse & Garbage Contractual	0.00	0.00	3,000.00	3,000.00	0.00
BB.8664.100.000 Code Enforcement Personnel Services	1,508.76	8,269.18	19,614.00	11,344.82	42.16
BB.8664.400.000 Code Enforcement Contractual	198.64	1,156.79	4,400.00	3,243.21	26.29
BB.9030.800.000 Social Security & Medicare	142.36	767.29	2,000.00	1,232.71	38.36
BB.9040.800.000 Workers Compensation	0.00	312.00	941.00	629.00	33.16
BB.9901.900.000 Interfund Transfers	0.00	0.00	558,766.00	558,766.00	0.00
<b>Total Expenses</b>	<b>1,526.27</b>	<b>21,426.61</b>	<b>621,978.00</b>	<b>600,551.39</b>	<b>3.44</b>

**Excess Revenue Over (Under) Expenditures**  
**\$ (5,179.68)\$ (243,176.21)\$ 0.00 \$ 957,926.57 \$ 0.00**

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
For 5/31/2023

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
<b>Revenues</b>					
DA.1001.000.000 Property Taxes	\$ 0.00	\$ 249,937.00	\$ 249,937.00	\$ 0.00	100.00
DA.2300.000.000 Services to Other Gov't	0.00	160,601.96	140,000.00	20,601.96	114.72
DA.2401.000.000 Interest & Earnings	1,474.53	5,073.28	500.00	4,573.28	1,014.66
DA.2650.000.000 Sale of Scrap Material	0.00	2,046.00	0.00	2,046.00	0.00
DA.5999.000.000 Appropriated Fund Balance	0.00	0.00	107,400.00	(107,400.00)	0.00
<b>Total Revenues</b>	<b>1,474.53</b>	<b>417,658.24</b>	<b>497,837.00</b>	<b>(80,178.76)</b>	<b>83.89</b>
<b>Expenses</b>					
DA.5130.100.000 Machinery, Pers Serv	0.00	0.00	12,400.00	12,400.00	0.00
DA.5130.200.000 Machinery, Equip & Cap Outlay	0.00	0.00	125,000.00	125,000.00	0.00
DA.5130.400.000 Machinery, Contr Expend	3,529.29	11,747.14	35,000.00	23,252.86	33.56
DA.5140.100.000 Brush & Weeds, Pers Serv	7,543.76	7,543.76	12,149.00	4,605.24	62.09
DA.5140.400.000 Brush & Weeds, Contr Expend	0.00	25.50	1,500.00	1,474.50	1.70
DA.5142.100.000 Snow & Ice, Pers Serv	0.00	86,322.51	129,050.00	42,727.49	66.89
DA.5142.400.000 Snow & Ice, Contr Expend	6,011.74	55,587.53	103,500.00	47,912.47	53.71
DA.9010.800.000 NYS Retirement, Empl Bnfts	0.00	0.00	22,887.00	22,887.00	0.00
DA.9030.800.000 Social Security & Medicare, Empl Bnfts	548.33	6,926.45	11,731.00	4,804.55	59.04
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	1,836.00	4,300.00	2,464.00	42.70
DA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	71.26	150.00	78.74	47.51
DA.9060.800.000 Hospital & Medical (Dental) Ins, Empl Bnfts	4,343.88	26,263.07	40,170.00	13,906.93	65.38
<b>Total Expenses</b>	<b>21,977.00</b>	<b>196,323.22</b>	<b>497,837.00</b>	<b>301,513.78</b>	<b>39.44</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ 20,502.47</b>	<b>\$ (221,335.02)</b>	<b>\$ 0.00</b>	<b>\$ 381,692.54</b>	<b>0.00</b>

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
**For 5/31/2023**

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
<b>Revenues</b>					
DB.2401.000.000 Interest & Earnings	\$ 371.28	\$ 2,144.35	\$ 0.00	\$ 2,144.35	0.00
DB.3501.000.000 Consolidated Highway Aid	0.00	0.00	63,521.00	(63,521.00)	0.00
DB.5031.000.000 Interfund Transfers	0.00	0.00	261,394.00	(261,394.00)	0.00
DB.5999.000.000 Unexpended Balance	0.00	0.00	50,000.00	(50,000.00)	0.00
<b>Total Revenues</b>	<b>371.28</b>	<b>2,144.35</b>	<b>374,915.00</b>	<b>(372,770.65)</b>	<b>0.57</b>
<b>Expenses</b>					
DB.5110.100.000 General Highway Repairs Personal Services	9,753.82	11,903.42	94,341.00	82,437.58	12.62
DB.5110.400.000 General Highway Repairs Contractual	340.08	8,335.53	93,500.00	85,164.47	8.92
DB.5112.200.000 Permanent Highway Improvements	0.00	0.00	63,521.00	63,521.00	0.00
DB.9010.800.000 NYS Retirement	0.00	0.00	14,080.00	14,080.00	0.00
DB.9030.800.000 Social Security & Medicare	663.42	827.86	7,217.00	6,389.14	11.47
DB.9040.800.000 Workers Compensation	0.00	1,127.00	6,900.00	5,773.00	16.33
DB.9055.800.000 Disability Insurance	0.00	43.67	120.00	76.33	36.39
DB.9060.800.000 Medical Insurance	2,662.37	15,974.22	25,045.00	9,070.78	63.78
DB.9785.600.000 Installment Purchase Debt, Principal	0.00	20,297.53	65,368.00	45,070.47	31.05
DB.9785.700.000 Installment Purchase Debt, Interest	0.00	1,556.53	4,823.00	3,266.47	32.27
<b>Total Expenses</b>	<b>13,419.69</b>	<b>60,065.76</b>	<b>374,915.00</b>	<b>314,849.24</b>	<b>16.02</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ 13,048.41</b>	<b>\$ 57,921.41</b>	<b>\$ 0.00</b>	<b>\$ 687,619.89</b>	<b>\$ 0.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	3	52.50
			<b>Sub-Total:</b>	<b>\$52.50</b>
A1255	Conservation	Conservation	4	4.69
			<b>Sub-Total:</b>	<b>\$4.69</b>
A2544	Dog Licensing	Female, Spayed	19	95.00
		Female, Unspayed	1	18.00
		Male, Neutered	14	70.00
	Senior Discount	Senior Discount	6	-18.00
			<b>Sub-Total:</b>	<b>\$165.00</b>
B2110	Building & Zoning	Building Permit	8	510.00
			<b>Sub-Total:</b>	<b>\$510.00</b>

**Total Local Shares Remitted: \$732.19**

Amount paid to: N Y State Department Of Health \_\_\_\_\_ 67.50  
 Amount paid to: NYS Ag. & Markets for spay/neuter program \_\_\_\_\_ 36.00  
 Amount paid to: NYS Environmental Conservation \_\_\_\_\_ 80.31

**Total State, County & Local Revenues: \$916.00**

**Total Non-Local Revenues: \$183.81**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor Date

*Michele M. Smith* 6/2/2023  
\_\_\_\_\_  
Town Clerk Date

# Permit Monthly Report

05/01/2023 - 05/31/2023

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>May</b>	<b>2023</b>					
BP-0008-2023	05/11/2023	Taylor Stefaniak	Other	7893 Townline Rd SBL#: 12.-1-55	\$3,200.00	\$25.00
BP-0009-2023	05/11/2023	Jeffrey Aradine	Res-Swimming Pool	7741 Creamery Rd SBL#: 8.-1-2.122	\$13,000.00	\$50.00
BP-0010-2023	05/11/2023	Gwendolyn Galliford	Res-Remodel	1957 Reed Rd SBL#: 8.-1-3.12	\$40,000.00	\$100.00
BP-0011-2023	05/18/2023	Lynn Heintz	Res-Acc Structure	7725 School Rd SBL#: 16.-1-20	\$7,800.00	\$50.00
BP-0012-2023	05/18/2023	David Cross	Res-Acc Structure	7336 Warboys Rd SBL#: 10.-1-3		\$50.00
BP-0013-2023	05/25/2023	John Mooney	Res-Generator	29 Pondview Dr SBL#: 17.-1-16.11/D	\$9,500.00	\$40.00
BP-0014-2023	05/25/2023	Joseph Finzer	Res-Generator	53 Woodside Dr SBL#: 17.-1-16.11/E	\$10,000.00	\$40.00
BP-0015-2023	05/25/2023	Susan Hitchcock	Res-Generator	28 Meadows Way SBL#: 17.-1-16.11/LL	\$9,500.00	\$40.00
BP-0016-2023	05/25/2023	Rosemarie Davies	Res-Generator	24 Meadows Way SBL#: 17.-1-16.11/JJ	\$9,500.00	\$40.00
BP-0017-2023	05/25/2023	collene campbell	Res.1-2 Family Dwelling	5885 west sweden rd (collene campbell) SBL#: 9.-1-43.2	\$460,000.00	\$225.00
BP-0018-2023	05/25/2023	Thomas Fodge	Res.1-2 Family Dwelling	6600 North Lake Rd SBL#: 6.-1-37.111	\$200,000.00	\$225.00
<b>May 2023 Total:</b>					<b>\$762,500.00</b>	<b>\$885.00</b>
<b>Reporting Period Total:</b>					<b>\$762,500.00</b>	<b>\$885.00</b>

Genesee County 911  
Response Times Report

**GEN BERGEN FIRE**

Report Date Range from: 4/1/2023 to 4/30/2023

# Mercy Flight EMS

*Report includes Emergent First On Scene Responses.*

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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**Response Zone: GEN BERG 17**

14:00 - 14:59	1	1	16.67%	16.67%
16:00 - 16:59	2	3	33.33%	50.00%
18:00 - 18:59	2	5	33.33%	83.33%
19:00 - 19:59	1	6	16.67%	100.00%
<b>Total Calls:</b>	<b>6</b>	<b>6</b>	<b>100%</b>	

**Response Zone: GEN BERG 22**

10:00 - 10:59	1	1	14.29%	14.29%
19:00 - 19:59	1	2	14.29%	28.57%
21:00 - 21:59	4	6	57.14%	85.71%
24:00 - 24:59	1	7	14.29%	100.00%
<b>Total Calls:</b>	<b>7</b>	<b>7</b>	<b>100%</b>	

**Call Source Total Calls: 13**

# TOWN OF BERGEN

\* ESTABLISHED APRIL 2, 1813 \*

P.O. Box 249  
10 HUNTER STREET  
BERGEN, NY 14416

PHONE: (585) 494-1121 \* FAX: (585) 494-1372 \* NYS TDD 1-800-662-1220



**SUPERVISOR**  
ERNEST HAYWOOD

**TOWN CLERK/TAX COLLECTOR**  
MICHELE M. SMITH

**COUNCILMEN**  
JAMES STAROWITZ  
MARK ANDERSON

**JUSTICES**  
JOSEPH NENNI  
ROBERT SWAPCEINSKI

**COUNCILWOMEN**  
BELINDA GRANT, DEPUTY SUPERVISOR  
TERESA ROBINSON

**ASSESSOR**  
RHONDA SAULSBURY

**SUPERINTENDENT OF HIGHWAYS**  
MIKE JOHNSON

## TOWN OF BERGEN 2024 BUDGET DEVELOPMENT TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>
June 13	Adoption of budget timeline
July 11	Budget request forms to department heads and board members
August 11	Budget Requests due to Supervisor
<b>September 16</b>	Board Budget Workshop – Saturday @ 9 am
September 26	Supervisor Files Tentative Budget with Town Clerk to Present to Board
October 10	Adopt Preliminary Budget and Set Public Hearing
October 24	Public Hearing/Final Revision to Preliminary Budget/Adopt?
November 14	Adopt 2024 Budget (must adopt by 11/20)