

Town Board Meeting- Special Meeting
Town of Bergen
April 26th, 2022
Town Hall- 10 Hunter Street, Bergen New York
Agenda

I. Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor:

III. Approval of meeting minutes: Regular meeting : 4/12/2022

III. Communications included with this agenda:

1. Mercy EMS report for April., 2022
2. ZEO/CEO report for March 2022
3. Posting on Web Site for Proposed Robins Brook Park Improvements- Grant
4. Resolution for WIBA#1 EDU change for parcel 11-1-23 from .5 to 0 EDU

IV. Board Members' items for addition to the agenda

V. Reports:

Supervisor

Clerk

Board Members

Zoning / Code Enforcement:

Highway

Committees

-Building, Grounds, and Facilities (cemeteries)

-Parks

-Local History & Museum

-Policy and Personnel -

VI. Old Business:

- Discussion on Proposed Vacant Building Registry law/ Property Maintenance law

VII. New Business:

- Resolution for WIBA#1 EDU change for parcel 11-1-23 from .5 to 0 EDU

VIII. Meeting and Other Upcoming Dates:

Regular meeting: 4/12/ 2022- 6:45 audit of bills, 7 pm regular meeting

IX. Adjournment

DRAFT

APRIL 12, 2022 **BERGEN TOWN BOARD** **REGULAR MEETING**

The Bergen Town convened in a regular session at 7:30 pm in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernie Haywood
Councilwoman Belinda Grant
Councilman Mark Anderson

ALSO PRESENT:

Michele M. Smith, Town Clerk
Joel Poccock, Deputy Highway Superintendent (arriv. 7:40)

ABSENT:

Councilwoman Teresa Whalin
Councilman Jim Starowitz

OTHER ATTENDEES:

Martin Dilcher
Andy Schmieder, Engineer
Nancy Bailey

Tim Donovan
Jody Fisher

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Martin Dilcher: would like to update Mar-Lu Estates with 10 course basements for storage no living space and change zoning to a PUD from Mobile home park to 10 homes.

Tim Donovan complains about 6558 N. Lake with several cars fuel & oil leaking, unlicensed and not registered, Supervisor Haywood contacted Gerry Wood during meeting and he will check the property again.

MINUTES: *Councilwoman Grant made a motion to approve the meeting minutes of March 22, 2022; seconded by Councilman Anderson and carried by a vote 3-0.*

COMMUNICATIONS:

Supervisor Report for March 2022
Summary Spreadsheet for March 2022
Town Clerk Report for March 2022
Request for sponsorship of Bergen Park Festival
Charter Communications correspondence

REPORTS:

SUPERVISOR: annual insurance renewal -building inspections; food pantry funding request-denied due to municipalities can't make donations; historian syrup fundraiser will be handled through the historical society; assessment update notices sent; interviews for ZEO due to waiver NYS retirement.

TOWN CLERK: on vacation April 18th -April 22nd office is closed Friday April 15th for Easter/Good Friday
HIGHWAY: Brush pick up starting April 18th, tear down old highway garage last week of April
TOWN CLERK'S REPORT: Councilwoman Grant made a motion to file the Town Clerk's March 2022 Report; seconded by Councilman Anderson and it carried by a vote 3-0.

SUPERVISOR REPORTS Councilwoman Grant made a motion to file the Supervisor's March 2022 Report; seconded by Councilman Anderson and it carried by a vote 3-0.

COMMITTEES:

Building and Grounds: soffit for Library building damaged in wind storm, library building furnace repair
Parks: requested funding Senator Gillibrand for \$927,000 bocce court at Robins Brook Park
Local History & Museum: Jodi Fisher presented handicap access, 10 x 12 shed for storage; merchandise sales through historical society; liability insurance for special events such as film series with a grant from Go Art, display cases from Holland Land Office that need repair.
Policy and Personnel: nothing to report

OLD BUSINESS:

Water improvement Benefit Area #1: Construction meeting April 11th; MCWA sign up sessions going well
Town Vacant Building Registry and Property Maintenance tabled

NEW BUSINESS:

Sponsorship of Bergen Park Festival Councilman Anderson made a motion to approve \$500 sponsorship for Bergen Park Festival; seconded by Councilwoman Grant and it carried by a vote 3-0.
Discussion of renting storage space/shed for Historian office Councilman Anderson made a motion to purchase a 10 x 14 shed not to exceed \$4896 for the historian museum storage; seconded by Councilwoman Grant and carried by a vote 3-0.
Request to replace lever handle on Library entry door – Whitney East Councilman Anderson made a motion to have Whitney East replace the handle on library door for \$600; seconded by Councilwoman Grant and carried by a vote 3-0.
Sled of Stafford to use own property for trails 2022-2023 season Councilwoman Grant made a motion to approve the use of West Shore tracks by Sleds of Stafford for 2022-2023 season; seconded by Councilman Anderson and it carried by a vote 3-0.
Soffit repair at Library Councilwoman Grant made a motion to have Thompson Builds repair the soffit on the library building for \$685; seconded by Councilman Anderson and carried by a vote 3-0
Library building Furnace Councilwoman Grant made a motion to replace the mother board in Library building furnace for \$368 labor charge; seconded by Councilman Anderson and carried by a vote 3-0.

BILLS: The bills were presented for audit and totaled General A Fund \$17,464.17; General B Fund \$9,134.97; Highway DA \$29,864.99; DB \$67.98; Water District \$724,953.76; PA-A \$5,149.31; PA-DA \$2,527.87; PA-DB \$2,738.53. Councilwoman Grant made a motion to pay the April 2022 bills including Contract A Morsch Pipeline \$218,653.75 and Contract B Fineline Pipeline \$492,565.90 for WIBA#1; seconded by Councilman Anderson and it carried by a vote 3-0.

REGULAR MEETING – Tuesday, April 26, 2022 at 7:00 pm in the Courtroom
ADJOURNMENT was at 8:46 pm on a motion by Councilwoman Grant; seconded by Councilman Anderson and carried by a vote 3-0.

Respectfully submitted

Michele M. Smith
Michele M. Smith, Town Clerk

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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Response Zone: GEN BERG 17

07:00 - 07:59	1	1	20.00%	20.00%
14:00 - 14:59	1	2	20.00%	40.00%
17:00 - 17:59	1	3	20.00%	60.00%
19:00 - 19:59	1	4	20.00%	80.00%
21:00 - 21:59	1	5	20.00%	100.00%
Total Calls:	5	5	100%	

Response Zone: GEN BERG 22

09:00 - 09:59	1	1	20.00%	20.00%
19:00 - 19:59	1	2	20.00%	40.00%
20:00 - 20:59	1	3	20.00%	60.00%
21:00 - 21:59	1	4	20.00%	80.00%
28:00 - 28:59	1	5	20.00%	100.00%
Total Calls:	5	5	100%	

Call Source Total Calls: 10

Town of Bergen

Permit Monthly Report

03/01/2022 - 03/31/2022

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
March	2022					
BP-0000-2022	03/03/2022	Farm Market Properties, LLC	Comm-Renovation	7098 South Lake Rd	\$58,000.00	\$150.00
BP-0007-2022	03/10/2022	Norman White	Res-Generator	SBL#: 17.-1-8.22 100 Hidden Meadows Dr	\$11,360.00	\$40.00
BP-0008-2022	03/10/2022	Geoffrey Churchill	Res-Acc Structure	SBL#: 17.-1-16.11/FFFF 5839 North Lake Rd	\$6,000.00	\$50.00
BP-0010-2022	03/24/2022	William Powell	Res-Acc Structure	SBL#: 7.-1-1.2 7199 Dublin Rd	\$6,000.00	\$50.00
BP-0011-2022	03/24/2022	Gerald Shippers	Res.1-2 Family Dwelling	SBL#: 15.-1-24.112 7090 Lyman Rd		\$225.00
BP-0012-2022	03/31/2022	Joel Hall	Other	SBL#: 16.-1-29.2 7939 Buffalo Street Ext	\$8,800.00	\$25.00
				SBL#: 12.-1-104.121		
				March 2022 Total:	\$90,160.00	\$540.00
				Reporting Period Total:	\$90,160.00	\$540.00

TOWN OF BERGEN

* ESTABLISHED APRIL 2, 1813 *

P.O. Box 249
10 HUNTER STREET
BERGEN, NY 14416

PHONE: (585) 494-1121 * FAX: (585) 494-1372 * NYS TDD 1-800-662-1220



SUPERVISOR
ERNEST HAYWOOD

COUNCILMEN
JAMES STAROWITZ
MARK ANDERSON

COUNCILWOMEN
BELINDA GRANT, DEPUTY SUPERVISOR
TERESA WHALIN

SUPERINTENDENT OF HIGHWAYS
MIKE JOHNSON

TOWN CLERK/TAX COLLECTOR
MICHELE M. SMITH

JUSTICES
JOSEPH NENNI
ROBERT SWAPCEINSKI

ZONING & CODE ENFORCEMENT OFFICER
GERALD WOOD

ASSESSOR
RHONDA SAULSBURY

TOWN OF BERGEN - PROPOSED ROBINS BROOK PARK IMPROVEMENTS- April, 2022

Description of the proposed improvements at the Robin's Brook Park.

The Town of Bergen proposes to install 2 bocce courts (12' X 60' each) along with benches, lighting, trash receptacles, and a bike rack, and at Robbins Brook Park. In addition, the Town proposes to construct a restroom facility (24' X32') with picnic tables and sidewalk adjacent to the bocce court and current parking lot. The site of the proposed work is at the entrance to the bocce court and parking lot area. Public water is available for the restrooms and the area is highly visible for safety and convenience.

The town of Bergen owns the 28-acre parcel of land where the Robins Brook Park is located. It was originally constructed in the late 1980s when the landfill on the property was officially closed. From the late 1980 until this past year a portion of the property was used as a transfer station. The transfer station was officially closed in 2021. The area formally used as the transfer station is where the town is proposing to construct the restrooms and bocce courts. The Town has completed some improvements over the years, including installation of ball fields and a pavilion. The Park is currently used by hundreds of youths through youth recreation programs operated by the Gilliam-Grant Community Center.

Currently the park, has no amenities for senior citizens and no public restrooms. The pandemic has revealed the need for more outdoor activity space and activities close to home and the Town needs to provide sanitary public bathrooms with washing stations. The installation of bocce courts and public accessible restrooms is consistent with the recommendations in the Town's Master Plan for the park.

In 2018 the town, with input from the residents completed a Park Master Plan (posted on the town's web site and attached) The recommendations included "Provide and maintain sufficient parks and recreational facilities that meet the needs of **all age groups** for active and passive recreation."

The town of Bergen is applying for Community Project Funding through US Congressman Christopher Jacobs, for funding to construct accessible restrooms and bocce courts at the Robins Brook Park.

Project Costs:

Total Costs:	\$927,220.00
Amount requested from Community Project Funding:	\$695,415.00
Amount being provided by the Town of Bergen:	\$231,805.00

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Details of Costs:

Soft Costs: Design, permitting and planning	\$ 95,770.00
Construction	\$618,500.00
Site Work	<u>\$104,500.00</u>
Total	\$927,220.00

Timeline for Completion:

Begin Project: Spring/Summer of 2023

Complete Project: Late Fall 2023

If you have any questions, please contact Ernest Haywood, Bergen town supervisor at supervisor@bergenny.org

**RESOLUTION # -2022
ADOPTION OF WIBA #1 EDU CHANGE**

RESOLVED by the Town Board of the Town of Bergen that as the property that the following EDU change will be made to the WIBA #1 Water District retroactive to the formation of the district:

Tax ID	Address	Initial EDU /Rate	Proposed EDU
11-1-23	West Sweden Road	.05 EDU	0

FURTHER RESOLVED,

1. That the Town Assessor is directed to record the EDU changes; and
2. That the Town Engineer and Town Attorney are directed to amend the District Documents as necessary;
and
3. That the Town Supervisor is authorized to sign District documents as necessary.

VOTE BY ROLL CALL AND RECORD:

Supervisor Haywood -
Councilman Anderson -
Councilwoman Grant-
Councilwoman Whalin -
Councilman Starowitz -