

Town Board Meeting
Town of Bergen
March 8th, 2022
Town Hall- 10 Hunter Street, Bergen New York
Agenda

I. Audit of the Bills 6:45 pm, Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor: - Discussion in regard to proposed Vacant Building Registry and Property Maintenance - CEO/ZEO

III. Approval of meeting Minutes for: Regular Meeting of 2/22/2022

IV. Communications included with this agenda:

1. Supervisor Report for February 2022
2. Summary spreadsheets for February 2022
3. Town Clerk Report for February 2022
4. ZEO/CEO Report for February 2022
5. Estimated Monthly Schedules for Contract A and Contract B for WIBA#1
6. Correspondences dated 2/28/2022 and 3/1 from Charter Communication
7. Correspondence dated 2/15/2022 from NYS Agriculture and Markets regarding Inspection Report for Animal Shelter
8. Letter of Interest from Heather Kent for the Byron -Bergen Public Library board of trustees
9. Resolution for WIBA#1 EDU change for property at 8485 Peachy Road

V. Board Members' items for addition to the agenda

VI. Reports:

Supervisor

Clerk

Board Members

Highway

Committees

-Building, Grounds, and Facilities (cemeteries)

-Parks

-Local History & Museum

-Policy and Personnel:

VII. Old Business:

- Town of Bergen Water Improvement Benefit Area #1 project- Update: Ground Breaking 3/11 at 3 at Robin Brook Park
- Proposed Town of Bergen -Town Board Meeting Minute Policy
- Proposed Town of Bergen Audio/Video Recording Policy
- Discussion of Vacant Building Registry and Property Maintenance

VIII. New Business:

- Discussion of Vacant Properties/Zombie Laws
- Approval of Heather Kent as Trustee for the library board.
- Resolution to approve reduction in EDU from 2 to 1 for WIBA#1- 8485 Peachy Road.

IX- Reports & Bills:

-Action to file Town Clerks Report- January 2022

-Action to file Supervisor's Report if available)

-Approval to pay the bills- Including Contract A Pay Application #1: Morsch Pipeline Inc. \$1,848,536.60 and
Contract B Pay Application #1 Finline Pipeline, Inc. \$1,526,367.91

X Meeting and Other Upcoming Dates:

-Town Board Meeting 3/22/2022- 7:30 pm town hall NOTE NEW TIME

X. Adjournment

DRAFT

FEBRUARY 22, 2022

BERGEN TOWN BOARD

REGULAR 2nd MEETING

The Bergen Town Board convened in a regular session at 7:00 p.m. in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilwoman Belinda Grant
Councilman Mark Anderson
Councilman James Starowitz

ALSO PRESENT:

Michele M. Smith, Town Clerk
Joel Pocock, Deputy Highway Superintendent

ABSENT:

Councilwoman Teresa Whalin

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

MINUTES: *Councilwoman Grant made a motion to approve the minutes of February 8, 2022; seconded by Councilman Anderson and carried by a vote 4-0.*

COMMUNICATIONS:

Mercy EMS report January 2022
Resolution regarding proposed road- Roxbury Lane
Resolution regarding acceptance of funds from Genesee County for WIBA#1
Charter Communications
Email from Eric Wies regarding survey for Emergency Management needs for Genesee County
Proposed Vacant Building Registry of Bergen New York Law
Proposed Town of Bergen Audio/Video Recording Policy

REPORTS:

SUPERVISOR: Block Grant request for 2.1 million
CLERK: nothing to report
HIGHWAY: Rt. 33 Welcome to Town Bergen sign is down and possibly needs refurbished; BOCES is working on cemetery signs.
ZEO/CEO: Waiver needs to be filed NYS Retirement for Gerry Wood in June and advertise the job again due to salary limitations. upon recommendation of Gerry Wood to approve Mobile Home Park Permits. *Councilman Grant made a motion to approve Mobile Home Park Permits for Hidden Meadows Cooperative, Affordable Great Locations and MarLu Estates; seconded by Councilman Starowitz and it carried by a vote 4-0.*

COMMITEES:

BUILDINGS: Clerk Smith reported one of the ladies room toilets has been out of order for over a year and there is another issue, Councilman Starowitz will contact Russell Plumbing.
PARKS: nothing to report
LOCAL HISTORY AND MUSEUM: requesting funding from BBKA
POLICY AND PERSONNEL: nothing to report

OLD BUSINESS:

Historian Office Plumbing Bill *Councilman Starowitz made a motion to pay Henry H. Cook \$4,200 for repairs to sewer line to septic tank at Historian office; seconded by Councilman Anderson and it carried by a vote 4-0.*

Water improvement Benefit Area #1: Preconstruction meeting held this morning; construction to start March 14th; sign up sessions will be set up through MCWA; BAN funds will be transferred February 23, 2022; 3 more easements needed.

Proposed Vacant Building Registry Law: input needed from ZEO Gerry Wood on the process they use in the Town of Stafford.

Proposed Town of Bergen Audio/Video Recording of Town Board Meetings Policy: Supervisor Haywood suggested doing a test run before a policy is put in place.

NEW BUSINESS:

Resolution not accepting dedication of a parcel referred to as the proposed Roxbury Lane, within Apple Tree Acres Corporate Park. *Councilman Starowitz offered Resolution #9-2022 not accepting dedication of the parcel referred to as proposed Roxbury Lane within Apple Tree Corporate Park; seconded by Councilwoman Grant and it carried by a vote 4-0.*

**RESOLUTION # 9- 2022
NOT ACCEPTING DEDICATION OF THE PARCEL
REFERRED TO AS PROPOSED ROXBURY LANE WITHIN
APPLE TREE CORPORATE PARK**

Whereas, the Town of Bergen has been approached to accept dedication of a parcel of land referred to as Roxbury Lane, within the Apple Tree Acres Corporate Park, as defined in the attached proposed description for the purposes of the parcel, and

Whereas, The Town Highway Superintendent and the Town Board has discussed the request for dedication, and

Whereas, The Town Highway Superintendent and the Town Board have concluded that the cost of constructing and maintaining a road as proposed would be a burden on the Town,

Be it Resolved, that the Town of Bergen hereby does not accept, now or in the future the dedication of the parcel referred to as the proposed Roxbury Lane, within the Apple Tree Corporate Park as defined in the attached proposed description of the parcel.

VOTE BY ROLL CALL AND RECORD:

Councilman Anderson - aye
Deputy Supervisor Grant - aye
Councilman Starowitz - aye
Councilwoman Whalin - absent
Supervisor Haywood - aye

Resolution to accept funding from Genesee County towards cost of WIBA#1 *Councilman Starowitz offered Resolution #10-2022 Authorizing the Execution of an Intermunicipal Agreement between the County of Genesee and Town of Bergen for WIBA#1; seconded by Councilman Anderson and it carried by a vote 4-0.*

**RESOLUTION #10-2022
AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL AGREEMENT
BETWEEN THE COUNTY OF GENESEE AND TOWN OF BERGEN FOR WIBA#1**

WHEREAS, The Town of Bergen had passed Resolution #25-2021, at a regular board meeting on 10/26/21 authorizing the execution of an Intermunicipal Agreement Between the County of Genesee and the Town of Bergen for a contribution of \$47,121 from Genesee County for Water Improvements Benefit area #1 and:

WHEREAS, the cost of said improvements has increased and therefore the amount requested and approved to be provided by the County of Genesee has increased to a total of \$82,242.56 and:

WHEREAS, the cost increase requires a new Intermunicipal Agreement Between the County of Genesee and the Town of Bergen for the County of Genesee to provide the increased funding and:

WHEREAS, The Town of Bergen has prepared plans and specifications and received bids for the Construction of the Town of Bergen Water Improvement Benefit Area No. 1 and;

WHEREAS, at the request of the County certain water main improvements have been upsized as follows:

1. Buffalo Road Water Main Size Increase:

Approximately 416 linear feet of water main was increased from 8" to 12" diameter along Buffalo Road (NYS Route 33). **The additional cost of upsizing the water main in this area is \$ 7,118.56.**

1. North Lake Road Water Main Size Increase:

Approximately 2,545 linear feet of water main was increased from 8" to 12" diameter along North Lake Road (NYS Route 19). **The additional cost of upsizing the water main in this area is \$78,124.** and;

WHEREAS, the increase in water main size in both locations is beneficial to Genesee County by increasing domestic water flow and fire flow and:

WHEREAS, as a result of this mutually beneficial arrangement Genesee County wishes to contribute to the cost of the project by paying for the water main pipe size increase and;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. Genesee County will pay Eighty-Five Thousand Two Hundred and Forty-Two Dollars and 56/100 (\$85,242.56) towards the increase in pipe size as identified above, which shall be paid to the Town of Bergen within forty-five (45) days after completion of the certification in Paragraph three (3) below.
2. The Town of Bergen's Engineering Firm, MRB Group will provide Resident Project Representative Services during construction of the improvements and will provide certification of the water main improvements.
3. The Genesee County Highway Superintendent or his designated representative will confirm the installation of the water main improvements.

Be it THEREFOR Further Resolved, that existing Intermunicipal Agreement Between the County of Genesee and the Town of Bergen for Water Improvement Benefit Area #1, dated November 1, 2021 is null and void and the Town Board of the Town of Bergen hereby authorizes the Supervisor of the Town of Bergen to execute a new Intermunicipal Agreement between the County of Genesee and the Town of Bergen addressing the terms as outlined in this resolution.

Roll Call

Ernest Haywood Supervisor - aye
Mark Anderson Councilman - aye

Belinda Grant, Councilwomen - aye
Theresa Whalin, Councilwomen - absent
James Starowitz, Councilman - aye

Meeting Minutes Policy: Councilman Anderson presented a policy – *Councilman Anderson made a motion to table the policy for further review; seconded by Councilwoman Grant and carried by a vote 4-0.*

Meeting Time Change *Councilman Anderson made a motion to change the March 22, 2022 meeting to 7:30pm due to MCWA sign up meeting for WIBA#1; seconded by Councilwoman Grant and it carried by a vote 4-0.*

NEXT MEETING:

Regular Meeting – Tuesday, March 8, 2022 at 7:00 pm in the Courtroom with the audit of the bills at 6:45 pm

ADJOURNMENT *was at 8:03pm on a motion by Councilwoman Grant seconded by Councilman Starowitz and it carried by a vote 4-0.*

Respectfully submitted,

Michele M. Smith

Michele M. Smith,
Town Clerk

**TOWN OF BERGEN
FEBRUARY 2022
EXECUTIVE SUMMARY**

BALANCE SHEET

- Bank accounts were reconciled as of 2/28/22.
- The Town has \$8,517,867.77 in the bank.

REVENUES AND EXPENSES

• **REVENUES**

- Total receipts for the month were: \$6,916,538.31
- Major receipts were:
 - Town Clerk Report (Jan) - \$976.00
 - Justice Fees (Jan) - \$6,577.00
 - Property Taxes - \$870,171.00
 - Franchise Fees - \$6,469.62
 - PILOT's - \$6,582.21
 - NYS Snow & Ice - \$31,056.74
 - County Snow & Ice - \$56,677.25
 - WIBA #1 BAN - \$5,850,000.000
 - WIBA #1 Premium - \$52,130.00
 - Library Deposits - \$34,546.85
 - Other - \$1,351.64

• **EXPENSES**

Expenditures through February on average should equal 16.67% of the annual budget.

General Fund Townwide (A):

- Year to date expenses are \$188,807.21 compared to the annual budget of \$833,782.00 or 22.64% of the budget.
 - Semi-annual for Library contract payment.

General Fund Outside Village (B):

- Year to date expenses are \$10,79.20 compared to the annual budget of \$501,750.00 or 2.01% of the budget.

Highway Townwide (DA):

- Year to date expenses are \$153,820.26 compared to the annual budget of \$456,413.00 or 33.70% of the budget.

Highway Outside Village (DB):

- Year to date expenses are \$23,086.06 compared to the annual budget of \$369,945.58 or 6.24% of the budget.

Erin Angel, Supervisor of Bgn 3/5/2022

Town of Bergen
Cash Summary Report
February 2022

FUND Account		1/31/2022			2/28/2022	#9970	#5616	#4277	#1040-0001	#1040-0002	#1040-0002	#9988	
		BALANCES	Increases	Decreases	BALANCES	Joint Checking	Library Checking	Joint Savings	NYCLASS Savings	NYCLASS WIBA	NYCLASS ARPA	Trust & Agency	
A	200.000	General TW Checking	94,865.90	46,058.28	46,058.28	94,865.90							
A	201.000	General TW Savings	66,159.41	167,678.99	197,927.58	35,910.82							
A	230.000	NYS Class Savings	382,449.52	16.88		382,466.40			382,466.40				
A	230.001	NYS Class ARPA	95,143.26	2.79		95,146.05					95,146.05		
B	200.000	General OV Checking	41,054.70	2,527.70	2,527.70	41,054.70							
B	201.000	General OV Savings	9,022.45	134,297.12	79,247.13	64,072.44		64,072.44					
B	230.000	NYS Class Savings	190,255.33	75,008.40		265,263.73			265,263.73				
DA	200.000	Highway TW Checking	246,174.53	37,672.65	82,696.50	201,150.68	201,150.68						
DA	201.000	Highway TW Savings	(86,026.55)	360,108.25	160,490.04	113,591.66		113,591.66					
DA	230.000	NYS Class Savings	-	131,056.74		131,056.74			131,056.74				
DB	200.000	Highway OV Checking	6,824.16	92,786.23	47,762.38	51,848.01	51,848.01						
DB	201.000	Highway OV Savings	97,140.40		47,762.38	49,378.02		49,378.02					
DB	230.000	NYS Class Savings	161,652.74	7.13		161,659.87			161,659.87				
HH	200.004	Water District #4 Checking	36,591.86	14,417.06	14,417.06	36,591.86							
HH	201.004	Water District #4 Savings	-			-							
HH	230.004	Water District #4 NY Class	204,002.19	5,902,180.17	8,375.51	6,097,806.85			6,097,806.85				
HH	231.000	Water District #4 NY Class	-			-							
LL	200.001	Library Checking	177,581.86	515.85	2,039.32	176,058.39		176,058.39					
LL	201.000	Library Savings	-	-		-		-					
SM	200.000	Special District Fire Checking	-			-							
SM	201.000	Special District Fire Savings	(99,462.30)	202,533.00	100,000.00	3,070.70		3,070.70					
SM	230.000	NYS Class Savings	-	100,000.00		100,000.00			100,000.00				
SW	200.002	Water District Checking	-			-							
SW	201.002	Water District Savings	(0.20)			(0.20)		(0.20)					
SW	200.003	Water Peachey Rd Checking	-			-							
SW	201.003	Water Peachey Rd Savings	7,782.84	49,645.00	25,000.00	32,427.84		32,427.84					
SW	230.003	NYS Class Savings	-	25,000.00		25,000.00			25,000.00				
SW	200.004	Water WIBA#1 Checking	-			-							
SW	201.004	Water WIBA#1 Savings	140,140.00	170,000.00	300,000.00	10,140.00		10,140.00					
SW	230.004	NYS Class Savings	-	300,000.00		300,000.00			300,000.00				
TA	200.000	Trust & Agency	18,638.65	49,443.62	48,650.72	19,431.55						19,431.55	
VV	200.005	Peachey Water Checking	-			-							
VV	201.005	Peachey Water Savings	29,875.76			29,875.76		29,875.76					
			1,819,866.51	7,860,955.86	1,162,954.60	8,517,867.77	425,511.15	176,058.39	338,467.04	1,365,446.74	6,097,806.85	95,146.05	19,431.55
		Reconciliation											
		Bank Statement Balances				8,521,845.75	428,614.46	176,058.39	338,670.48	1,365,446.74	6,097,806.85	95,146.05	20,102.78
		Outstanding Transfer				-	-	-	-	-	-	-	-
		Deposits In Transit				-	-	(203.44)	-	-	-	-	203.44
		Outstanding Checks				(3,977.98)	(3,103.31)	-	-	-	-	-	(874.67)
		Balance on General Ledger				8,517,867.77	425,511.15	176,058.39	338,467.04	1,365,446.74	6,097,806.85	95,146.05	19,431.55
		Difference				-	-	-	-	-	-	-	-

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of:

2/28/2022

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
 For 2/28/2022

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
AA.1001.000.000 Real Property Taxes	\$ 144,562.00	\$ 144,562.00	\$ 144,562.00	\$ 0.00	100.00
AA.1081.000.000 Other Payments in Lieu of Taxes	6,582.21	6,582.21	6,095.00	487.21	107.99
AA.1090.000.000 Interest & Penalties on Real Property Taxes	0.00	0.00	2,000.00	(2,000.00)	0.00
AA.1120.000.000 County Sales Tax Distribution	(127,167.50)	0.00	0.00	0.00	0.00
AA.1255.000.000 Clerk Fees	155.00	1,182.20	2,500.00	(1,317.80)	47.29
AA.2130.000.000 Landfill Host Revenue	0.00	13,898.46	55,000.00	(41,101.54)	25.27
AA.2401.000.000 Interest & Earnings	27.07	39.03	300.00	(260.97)	13.01
AA.2410.000.000 Rental of Real Property	0.00	0.00	1,220.00	(1,220.00)	0.00
AA.2530.000.000 Games of Chance	0.00	10.00	10.00	0.00	100.00
AA.2544.000.000 Dog Licenses	161.00	249.00	2,500.00	(2,251.00)	9.96
AA.2610.000.000 Fines and Forfeited Bail	1,903.00	10,166.00	65,000.00	(54,834.00)	15.64
AA.2750.000.000 AIM Related Payment	0.00	0.00	10,249.00	(10,249.00)	0.00
AA.2770.000.000 Voluntary Distribution	1,258.87	1,258.87	0.00	1,258.87	0.00
AA.3005.000.000 State Aid, Mortgage Tax	0.00	0.00	25,000.00	(25,000.00)	0.00
AA.5031.000.000 Interfund Transfer	0.00	0.00	316,733.00	(316,733.00)	0.00
AA.5999.000.000 Unexpended Balance	0.00	0.00	202,613.00	(202,613.00)	0.00
Total Revenues	27,481.65	177,947.77	833,782.00	(655,834.23)	21.34
Expenses					
AA.1010.100.000 Town Board Personal Services	1,256.00	2,512.00	15,072.00	12,560.00	16.67
AA.1010.400.000 Town Board Contractual	0.00	7.60	1,200.00	1,192.40	0.63
AA.1110.100.000 Justices Personal Services	2,403.34	4,806.68	28,840.00	24,033.32	16.67
AA.1110.102.000 Justice Pers Svc, Clerk	2,066.11	3,939.39	22,446.00	18,506.61	17.55
AA.1110.200.000 Justice Equipment	0.00	0.00	600.00	600.00	0.00
AA.1110.400.000 Justices Contractual	162.85	233.91	14,150.00	13,916.09	1.65
AA.1220.100.000 Supervisor Personal Services	976.17	1,952.34	11,714.00	9,761.66	16.67
AA.1220.102.000 Deputy Supervisor Personal Services	124.50	249.00	1,494.00	1,245.00	16.67
AA.1220.103.000 Supervisor's Secretary Personal Services	682.83	1,091.92	8,570.00	7,478.08	12.74
AA.1220.400.000 Supervisor Contractual	367.03	367.03	8,500.00	8,132.97	4.32
AA.1310.400.000 Bookkeeper, Contr Expend	12,587.50	12,587.50	24,300.00	11,712.50	51.80
AA.1320.400.000 Auditors Contractual	0.00	0.00	18,200.00	18,200.00	0.00
AA.1355.200.000 Assessor Equipment	0.00	0.00	200.00	200.00	0.00
AA.1355.400.000 Assessor Contractual	0.00	0.00	29,154.00	29,154.00	0.00
AA.1410.100.000 Town Clerk Personal Services	3,394.54	6,789.08	44,129.00	37,339.92	15.38
AA.1410.102.000 Deputy Town Clerk Personal Services	1,282.47	1,637.31	5,757.00	4,119.69	28.44
AA.1410.200.000 Town Clerk Equipment	0.00	0.00	500.00	500.00	0.00
AA.1410.400.000 Town Clerk Contractual	152.94	152.94	4,000.00	3,847.06	3.82
AA.1420.400.000 Attorney Contractual	1,500.00	1,500.00	6,000.00	4,500.00	25.00
AA.1420.401.000 Court Prosecutor	0.00	0.00	10,100.00	10,100.00	0.00
AA.1440.400.000 Engineer Contractual	0.00	0.00	4,000.00	4,000.00	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 2/28/2022

Run: 3/02/2022 at 6:43 AM

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
AA.1450.400.000 Elections Contractual	0.00	5,109.00	5,200.00	91.00	98.25
AA.1460.400.000 Records Management Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.1480.400.000 Public Info Services OARS Contractual	0.00	0.00	1,200.00	1,200.00	0.00
AA.1620.100.000 Buildings Personal Services	458.66	784.82	4,944.00	4,159.18	15.87
AA.1620.400.000 Building Operation Contractual	3,767.95	5,255.96	47,800.00	42,544.04	11.00
AA.1620.401.000 Building Operation Lease Fire Hall	0.00	19,404.10	19,405.00	0.90	100.00
AA.1660.400.000 Central Storeroom Contractual	42.22	42.22	500.00	457.78	8.44
AA.1670.400.000 Central Printing & Mailing Contractual	629.01	906.34	4,100.00	3,193.66	22.11
AA.1680.200.000 Computers Equipment	0.00	0.00	2,000.00	2,000.00	0.00
AA.1680.400.000 Computers Contractual	195.00	195.00	4,000.00	3,805.00	4.88
AA.1910.400.000 Unallocated Insurance	1,263.00	1,263.00	37,000.00	35,737.00	3.41
AA.1920.400.000 Municipal Association Dues	0.00	900.00	900.00	0.00	100.00
AA.1950.400.000 Taxes and Assessments on Property	0.00	6,006.09	6,500.00	493.91	92.40
AA.1990.400.000 Contingency	0.00	1,620.10	13,000.00	11,379.90	12.46
AA.3120.100.000 Constables Personnel Services	82.75	493.98	4,310.00	3,816.02	11.46
AA.3120.400.000 Constables Contractual	0.00	0.00	400.00	400.00	0.00
AA.3310.400.000 Traffic Control Contractual	0.00	0.00	6,600.00	6,600.00	0.00
AA.5010.100.000 Supt. of Highways Personal Services	5,191.54	10,383.08	67,490.00	57,106.92	15.38
AA.5010.102.000 Supt. of Highways, Pers Svc, Deputy	117.70	235.40	1,530.00	1,294.60	15.39
AA.5010.103.000 Supt. of Highways, Pers Svc, Clerk	265.00	436.00	10,400.00	9,964.00	4.19
AA.5010.200.000 Superintendent of Highways Equipment	0.00	0.00	1,500.00	1,500.00	0.00
AA.5010.400.000 Superintendent of Highways Contractual	0.00	350.00	750.00	400.00	46.67
AA.5132.400.000 Garage Contractual	2,151.15	2,798.95	30,000.00	27,201.05	9.33
AA.5182.400.000 Street Lighting Contractual	285.01	474.49	7,500.00	7,025.51	6.33
AA.6410.400.000 Publicity - Newsletter Contractual	0.00	0.00	2,500.00	2,500.00	0.00
AA.6420.400.000 Promotion of Industry Contractual	1,139.55	2,139.55	2,000.00	(139.55)	106.98
AA.7410.400.000 Library Contractual	38,710.51	43,052.62	68,062.00	25,009.38	63.26
AA.7510.100.000 Historian Personal Services	0.00	0.00	3,018.00	3,018.00	0.00
AA.7510.200.000 Historian Equipment	0.00	0.00	500.00	500.00	0.00
AA.7510.400.000 Historian Contractual	255.39	441.39	500.00	58.61	88.28
AA.7550.400.000 Celebrations Contractual	0.00	0.00	1,000.00	1,000.00	0.00
AA.8810.400.000 Cemetery Contractual	0.00	0.00	5,000.00	5,000.00	0.00
AA.9010.800.000 NYS Retirement	0.00	33,826.00	33,826.00	0.00	100.00
AA.9030.800.000 Social Security & Medicare	1,720.68	3,372.18	17,574.00	14,201.82	19.19
AA.9040.800.000 Worker's Compensation	0.00	6,553.00	8,333.00	1,780.00	78.64
AA.9055.800.000 Disability Insurance	0.00	0.00	150.00	150.00	0.00
AA.9060.800.000 Medical Insurance	2,468.62	4,937.24	27,209.00	22,271.76	18.15
AA.9720.600.000 Debt Principal Highway Garage	0.00	0.00	75,000.00	75,000.00	0.00
AA.9720.601.000 Debt Principal on Court/Town Offices	0.00	0.00	35,000.00	35,000.00	0.00
AA.9720.700.000 Interest on Debt Highway Garage	0.00	0.00	12,750.00	12,750.00	0.00
AA.9720.701.000 Interest on Debt Court/Town Offices	0.00	0.00	2,905.00	2,905.00	0.00

Run: 3/02/2022 at 6:43 AM

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 2/28/2022

Page: 3

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Annual Budget</u>	<u>Variance</u>	<u>Variance Percentage</u>
Total Expenses	85,700.02	188,807.21	833,782.00	644,974.79	22.64
Excess Revenue Over (Under) Expenditures	<u>\$ 58,218.37</u>	<u>\$ 10,859.44</u>	<u>0.00</u>	<u>\$ 1,300,809.02</u>	<u>0.00</u>

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 2/28/2022

Run: 3/02/2022 at 6:43 AM

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
BB.1120.000.000 County Sales Tax Distribution	\$ 127,167.50	\$ 127,167.50	\$ 475,000.00	\$(347,832.50)	26.77
BB.1170.000.000 Franchise Fees	6,469.62	6,469.62	24,000.00	(17,530.38)	26.96
BB.1560.000.000 Safety Inspection Fees	0.00	0.00	50.00	(50.00)	0.00
BB.2110.000.000 Zoning Fees	300.00	1,788.30	2,500.00	(711.70)	71.53
BB.2115.000.000 Planning Board Fees	220.00	220.00	200.00	20.00	110.00
BB.2130.000.000 Refuse & Garbage Charges	140.00	1,879.20	0.00	1,879.20	0.00
BB.2401.000.000 Interest & Earnings	8.40	15.15	0.00	15.15	0.00
BB.2770.000.000 Unclassified Revenues	0.00	7,932.50	0.00	7,932.50	0.00
Total Revenues	134,305.52	145,472.27	501,750.00	(356,277.73)	28.99
Expenses					
BB.1355.400.000 Board of Assessment Review, Contr	0.00	0.00	450.00	450.00	0.00
BB.1420.400.000 Attorney, Contractual	0.00	0.00	2,000.00	2,000.00	0.00
BB.1440.400.000 Engineer Contractual	1,260.00	1,260.00	2,000.00	740.00	63.00
BB.1990.400.000 Contingency	0.00	0.00	20,000.00	20,000.00	0.00
BB.6772.400.000 Programs for the Aging Contractual	0.00	0.00	4,000.00	4,000.00	0.00
BB.7110.400.000 Parks Contractual	0.00	0.00	6,000.00	6,000.00	0.00
BB.7310.400.000 Youth Programs Contractual	0.00	0.00	4,000.00	4,000.00	0.00
BB.8010.100.000 Zoning Pers Svc	55.83	152.66	853.00	700.34	17.90
BB.8010.400.000 Zoning Contractual	0.00	0.00	1,250.00	1,250.00	0.00
BB.8020.100.000 Planning Personal Services	281.08	562.16	4,613.00	4,050.84	12.19
BB.8020.400.000 Planning Contractual	0.00	295.00	3,000.00	2,705.00	9.83
BB.8160.400.000 Refuse & Garbage Contractual	882.22	882.22	5,000.00	4,117.78	17.64
BB.8664.100.000 Code Enforcement Personnel Services	1,450.76	2,901.52	18,860.00	15,958.48	15.38
BB.8664.400.000 Code Enforcement Contractual	180.48	625.48	3,000.00	2,374.52	20.85
BB.9010.800.000 NYS Retirement	0.00	2,450.00	2,671.00	221.00	91.73
BB.9030.800.000 Social Security & Medicare	136.76	221.16	1,861.00	1,639.84	11.88
BB.9040.800.000 Workers Compensation	0.00	729.00	941.00	212.00	77.47
BB.9901.900.000 Interfund Transfers	0.00	0.00	421,251.00	421,251.00	0.00
Total Expenses	4,247.13	10,079.20	501,750.00	491,670.80	2.01
Excess Revenue Over (Under) Expenditures	\$ (130,058.39)	\$ (135,393.07)	0.00	\$ 847,948.53	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
 For 2/28/2022

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
DA.1001.000.000 Property Taxes	\$ 303,431.00	\$ 303,431.00	\$ 303,431.00	\$ 0.00	100.00
DA.2300.000.000 Services to Other Gov't	87,733.99	87,733.99	130,000.00	(42,266.01)	67.49
DA.5999.000.000 Appropriated Fund Balance	0.00	0.00	22,982.00	(22,982.00)	0.00
Total Revenues	391,164.99	391,164.99	456,413.00	(65,248.01)	85.70
Expenses					
DA.5130.100.000 Machinery, Pers Serv	0.00	0.00	12,097.00	12,097.00	0.00
DA.5130.200.000 Machinery, Equip & Cap Outlay	0.00	0.00	100,000.00	100,000.00	0.00
DA.5130.400.000 Machinery, Contr Expend	22,312.90	22,333.90	35,000.00	12,666.10	63.81
DA.5140.100.000 Brush & Weeds, Pers Serv	0.00	0.00	12,097.00	12,097.00	0.00
DA.5140.400.000 Brush & Weeds, Contr Expend	0.00	0.00	1,500.00	1,500.00	0.00
DA.5142.100.000 Snow & Ice, Pers Serv	21,233.36	41,848.14	128,498.00	86,649.86	32.57
DA.5142.400.000 Snow & Ice, Contr Expend	57,855.73	57,855.73	90,000.00	32,144.27	64.28
DA.9010.800.000 NYS Retirement, Empl Bnfts	0.00	19,450.00	19,450.00	0.00	100.00
DA.9030.800.000 Social Security & Medicare, Empl Bnfts	1,584.03	3,120.75	11,681.00	8,560.25	26.72
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	4,156.00	8,500.00	4,344.00	48.89
DA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	0.00	110.00	110.00	0.00
DA.9060.800.000 Hospital & Medical (Dental) Ins, Empl Bnfts	2,527.87	5,055.74	37,480.00	32,424.26	13.49
Total Expenses	105,513.89	153,820.26	456,413.00	302,592.74	33.70
Excess Revenue Over (Under) Expenditures	\$ (285,651.10)	\$ (237,344.73)	0.00	\$ 367,840.75	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
 For 2/28/2022

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
DB.2401.000.000 Interest & Earnings	\$ 7.13	\$ 17.09	0.00	\$ 17.09	0.00
DB.3501.000.000 Consolidated Highway Aid	0.00	0.00	63,521.00	(63,521.00)	0.00
DB.5031.000.000 Interfund Transfers	0.00	0.00	104,518.00	(104,518.00)	0.00
DB.5999.000.000 Unexpended Balance	0.00	0.00	201,906.58	(201,906.58)	0.00
Total Revenues	7.13	17.09	369,945.58	(369,928.49)	0.00
Expenses					
DB.5110.100.000 General Highway Repairs Personal Services	0.00	0.00	93,937.00	93,937.00	0.00
DB.5110.400.000 General Highway Repairs Contractual	0.00	0.00	85,000.00	85,000.00	0.00
DB.5112.200.000 Permanent Highway Improvements	0.00	0.00	63,521.00	63,521.00	0.00
DB.9010.800.000 NYS Retirement	0.00	14,832.00	14,832.00	0.00	100.00
DB.9030.800.000 Social Security & Medicare	0.00	0.00	7,186.00	7,186.00	0.00
DB.9040.800.000 Workers Compensation	0.00	2,777.00	6,900.00	4,123.00	40.25
DB.9055.800.000 Disability Insurance	0.00	0.00	105.00	105.00	0.00
DB.9060.800.000 Medical Insurance	2,738.53	5,477.06	28,275.00	22,797.94	19.37
DB.9785.600.000 Installment Purchase Debt, Principal	0.00	0.00	63,081.64	63,081.64	0.00
DB.9785.700.000 Installment Purchase Debt, Interest	0.00	0.00	7,107.94	7,107.94	0.00
Total Expenses	2,738.53	23,086.06	369,945.58	346,859.52	6.24
Excess Revenue Over (Under) Expenditures	\$ 2,731.40	\$ 23,068.97	0.00	\$ 716,788.01	0.00

Town of Bergen

Permit Monthly Report

02/01/2022 - 02/28/2022

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
February	2022					
BP-0004-2022	02/03/2022	Robert Grant	Res-Generator	6499 North Lake Rd SBL#: 6.-1-14	\$12,800.00	\$50.00
BP-0005-2022	02/03/2022	Larry Stalbaum	Res-Solar Panels	7617 West Bergen Rd SBL#: 16.-1-16	\$50,950.00	\$50.00
BP-0006-2022	02/10/2022	Luke Giannone	Res-Generator	6004 North Lake Rd SBL#: 8.-1-12	\$9,800.00	\$40.00
February 2022 Total:					\$73,550.00	\$140.00
Reporting Period Total:					\$73,550.00	\$140.00

Town of Bergen
W.I.B.A No. 1 Contract A
Morsch Pipeline, Inc. – Estimated Monthly Schedule

Begin March 2022 (Weather & Material Permitting):

- Start @ Townline and Pocock Rd heading north to Swamp Rd (4 days)
- West down Swamp Rd to dead end. East down Swamp Rd from intersection of Pocock/West Sweden Rd (8 Days)
- Warboys Road to dead end heading east to Sautell Rd (8 days)

April 2022:

- Corner of Sautell Rd heading North to N. Bergen Rd (3 days)
- North Bergen Rd to dead end turn around going east towards West Sweden Rd (8 days)
- Reed Rd/ West Sweden Road heading east down Reed Rd (7 Days)

May 2022:

- West Sweden Rd to Cook Rd (4 days)
- Cook Rd to Warboys Rd (5 days)
- Creamery Rd to end (12 days)

June/July 2022:

- South down West Sweden Rd to Warboys Rd (2 days)
- West Sweden Road to Sackett Rd (2 Days)
- Sackett Road to Route 19 (14 Days)
- Sackett/West Sweden Road to Evans Rd (2 Days)
- Evans Rd (2 days)
- Evans Rd/West Sweden road to tie-in @ Swamp Rd (6 days)
- Route 19 (North Lake Rd) (3 days)
- Peachey Road (2 days)

August/September 2022:

- Water Services

During the course of the project filling and testing of the water main will take place along with restoration.



Mark Meyerhofer
Senior Director
Government Affairs

February 28, 2022

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

This letter will serve as notice that on or around March 28, 2022, Spectrum Northeast, LLC (“Spectrum”), will launch Story TV Satellite Feed in HD on SPP Expanded Basic & Standard Tier HD, channel 156 on the channel lineup serving your community.

Spectrum Northeast, LLC, (“Spectrum”), is making its customers aware that Fox Life will discontinue service on or around March 31, 2022. Spectrum will remove Fox Life on channel 891 on the channel lineup serving your community.

Spectrum Northeast, LLC, (“Spectrum”), is making its customers aware that RTN Plus will discontinue service on or around March 31, 2022. Spectrum will remove RTN Plus on channel 1611 on the channel lineup serving your community.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions, please feel free to contact me at 716-686-4446 or via email at Mark.Meyerhofer@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Mark Meyerhofer". The signature is written in a cursive, slightly slanted style.

Mark Meyerhofer
Senior Director, Government Affairs
Charter Communications



March 1, 2022

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

We value our customers and are committed to providing them with the latest products and technology. Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and they continue to rise. Despite our best efforts, programming fees and other rising costs have impacted our pricing, resulting in changes to the rates we charge our customers.

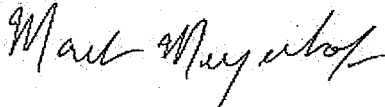
Customers are being noticed via bill message regarding the following pricing changes that take effect on or after April 1, 2022. Note that these increases will not affect current customers' promotional rates until the end of the promotional period.

Services/Products/Equipment	Change
Broadcast TV Surcharge	Will increase by \$3.01/month.
Spectrum TV Select	Will increase by \$3.00/month.
Spectrum TV Silver	Will increase by \$8.00/month.
Spectrum TV Gold	Will increase by \$8.00/month.
Spectrum TV Latino Tier	Will increase by \$2.01/month.
Spectrum Mi Plan Latino	Will increase by \$5.00/month.
Spectrum TV Choice	Will increase by \$5.00/month.
Spectrum Lifestyle Plan	Will increase by \$5.00/month.
Spectrum TV Bundle Discount	Discount will decrease by \$6.00/month.
Spectrum Digital Receivers	Each will increase by \$1.00/month.
Spectrum Digital Terminal Adapters	Will increase by \$1.00/month.
Cable Cards	Will increase by \$0.95/month.

Unreturned Spectrum Digital Receivers	Will decrease by \$6.00.
Unreturned Spectrum EPON Optical Network Unit (Ethernet Passive Optical Network)	Will decrease by \$165.00.

We remain committed to providing excellent communications and entertainment services in your community. If you have any questions about this change, please feel free to contact me at (716-686-4446) or via email at mark.meyerhofer@charter.com.

Sincerely,



Mark Meyerhofer
Senior Director, Government Affairs
Charter Communications



February 15, 2022

Ernest Haywood
Town Supervisor - Town of Bergen
PO Box 249
Bergen, NY 14416

Enclosed is the **Municipal Shelter Inspection Report** completed on **02/10/2022**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Satisfactory". Please make note of any comments listed on the report.

Municipal dog shelters are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in municipal shelter services.

If you have any questions regarding this inspection, please call me.

Ann Marie Brade
Animal Health Inspector

MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **2/10/22 1:00 pm****GENESEE COUNTY ANIMAL SHELTER
GENESEE COUNTY SHERIFF DCO
3841 W MAIN ST ROAD
BATAVIA NY 14020**Inspector: **Ann Marie Brade**Inspector #: **72**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1808	Town of Elba
1805	Town of Bethany
1801	Town of Alabama
1802	Town of Alexander
1804	Town of Bergen
1810	Town of Oakfield
1811	Town of Pavilion
1812	Town of Pembroke
1806	Town of Byron
1807	Town of Darien
1814	City of Batavia
1803	Town of Batavia
1809	Town of Le Roy
1813	Town of Stafford

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Sarah Fountain &
Katherine Seward**
TITLE: **Dog Control Officers**

REVIEWED BY: **Emily Cacchione**
REVIEWED DATE: **02/15/2022**

From: Sally Capurso <13caps@rochester.rr.com>
Sent: Thursday, March 3, 2022 12:55 PM
To: Bergen Supervisor
Subject: Fwd: Letter of interest for trustee vacancy

Good afternoon, Ernie. Below is the letter of intent submitted by Heather Kent to become a Trustee on the Byron- Bergen Public Library Board of Trustees. The Board unanimously approved Heather as a Trustee to replace Shari Shuck, who resigned in December. We hope that Heather will also meet with your approval.

Thank you.

Sally Capurso, President of the Board

----- Forwarded Message -----

Subject: Letter of interest for trustee vacancy
Date: Mon, 28 Feb 2022 17:54:18 -0500
From: Heather Kent <heathermkent@gmail.com>
To: 13caps@rochester.rr.com, Byron-Bergen Public Library <byrbgn@nioga.org>

Dear Sally, Nancy, and Board of Trustees,

I recently attended a Byron Town Board meeting at which Shirley Wade was advocating for the library as a resource for both the towns of Byron and Bergen. She also brought to our attention the trustee vacancy on your board. Upon speaking with Shirley further about the position, I would like you to consider me as a candidate to fill that vacancy.

As a library you value "every effort to assist, cooperate and participate in our community", a community which includes the town of Byron, my home for over thirty years. When we moved back into this community in 2011 we began frequenting the library not only for books, but for your innovative events, which our children have always enjoyed. Even now as middle and high schoolers they still enjoy scavenger hunts for treats! I would like to be a part of continuing these efforts to draw more of our community to the library.

As an educator for the past 18 years I witness daily the importance of making reading an accessible and enjoyable habit for all children. Having just finished my K-12 Leadership certification program at the University of Rochester, I feel I could offer the board some perspective on how school building and district leaders are moving forward with efforts to increase equity and access to the resources in their communities.

I'm happy to share more about myself and answer any questions you might have to aid in your decision making process.

Take care,
Heather Kent

3/8/2022 RESOLUTION

Resolution to remove 1 of the EDU charge for property # 7.-1-6 8485 Peachy Road Bergen New York. As the property is a single and not two-family unit)

RESOLUTION #____-202w

ADOPTION OF WIBA #1 EDU CHANGE

RESOLVED by the Town Board of the Town of Bergen that as the property that the following EDU change will be made to the WIBA #1 Water District retroactive to the formation of the district:

Tax ID EDU	Address	Initial EDU /Rate	Proposed
7.-1-6	8485 Peachy Road	2.0	1 EDU

FURTHER RESOLVED,

1. That the Town Assessor is directed to record the EDU changes; and
2. That the Town Engineer and Town Attorney are directed to amend the District Documents as necessary; and
3. That the Town Supervisor is authorized to sign District documents as necessary.