

**Town Board Meeting
Town of Bergen
January 11, 2022
Town Hall- 10 Hunter Street, Bergen New York
Agenda**

I. Audit of the Bills 6:45 pm, Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor:

III. Approval of meeting Minutes for: Regular Meeting of December 28th 2021, and Organizational Meeting of 1/4/2022

IV. Communications included with this agenda:

1. Supervisor Report for December 2021- if available
2. Summary spreadsheets for December 2021-if available
3. Town Clerk Report for December 2021
4. ZEO/CEO Report for December 2021\
5. Town Clerks Annual Report
6. Email from Olga Lippa expressing interest in being a member of the zoning board of appeals

V. Board Members' items for addition to the agenda

VI. Reports:

Supervisor
Clerk
Board Members
Highway

Committees

-Building, Grounds, and Facilities (cemeteries)
-Parks
-Local History & Museum
-Policy and Personnel:

VII. Old Business:

- Town of Bergen Water Improvement Benefit Area #1 project- Update:

VIII. New Business:

- Potential appointment of a member to the Zoning Board of Appeals
- Date and time for tour of Historian Office- (1/22 at 10 am)

IX- Reports & Bills:

- Action to file Town Clerks Report- December 2021 and Annual of 2021
- Action to file Supervisor's Report if available)
- Approval to pay the bills

X Meeting and Other Upcoming Dates:

-Town Board Meeting 1/25/2022 7 pm town hall

XI. Executive Session

X. Adjournment

DRAFT

DECEMBER 28, 2021 BERGEN TOWN BOARD REGULAR 2nd/YEAREND MEETING

The Bergen Town Board convened in a regular session at 7:00 p.m. in the Courtroom with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilwoman Belinda Grant
Councilwoman Anne Sapienza

ALSO PRESENT:

Michele M. Smith, Town Clerk
Joel Pocock, Deputy Highway Superintendent

ABSENT:

Councilman Mark Anderson
Councilman James Starowitz

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

MINUTES: *Councilwoman Sapienza made a motion to approve the minutes of December 14, 2021; seconded by Grant and carried by a vote 3-0.*

COMMUNICATIONS:

Mercy EMS report for November 2021
Proposed Town of Bergen budget transfers
EFPR Solutions Letter of Engagement for accounting services for 2022

REPORTS:

SUPERVISOR: opening on Zoning Board due to Lee Player asked to not be reappointed
TOWN CLERK: Tax collection starts Monday, January 3, 2022
HIGHWAY/SOLID WASTE: transfer station closed December 26th - working on clean up; cemetery sign at North Bergen will be refurbished - East Bergen sign can't be refurbished BOCES class will create a new one as class project.

COMMITTEES:

BUILDINGS/CEMETERY: Nothing to report
PARKS: Nothing to report
LOCAL HISTORY AND MUSEUM: Nothing to report
POLICY AND PERSONNEL: Nothing to report

OLD BUSINESS:

Water Benefit Improvement Area #1 update - \$870,000 BAN closed December 22nd; approve 2 contractors

NEW BUSINESS:

Resolution Certificate acknowledging Service of Town Councilwomen Anne Sapienza Supervisor Haywood presented a Certificate to recognize and thank Councilwoman Sapienza for her service to the Town of Bergen
Approval of EFPR Solutions Accounting Services *Councilwoman Sapienza made a motion to accept the letter of Engagement for 2022 accounting services with EFPR Solutions for \$16,500; seconded by Councilwoman Grant and it carried by a vote 3-0.*

Approval of Budget Transfers for 2021 Councilwoman Sapienza made a motion to approve the 2021 year end Budget Transfers; seconded by Councilwoman Grant and it carried by a vote 3-0.

GENERAL FUND - TOWNWIDE			
<i>Transfer From:</i>	AA.1355.400	Assessor Contractual	\$ 5,058.00
	AA.8810.400	Cemetery Contractual	\$ 1,347.00
		Unanticipated Revenue	
	AA.5999.000	Unexpended Balance	\$ 49,488.00
			<u>\$ 55,893.00</u>
<i>Transfer To:</i>	AA.1010.400	Town Board Contractual	\$ 642.00
	AA.1110.102	Justice Pers Svc, Clerk	\$ 2,530.00
	AA.1620.200	Buildings Equip & Cap Outlay	\$ 47,838.00
	AA.1670.400	Central Printing & Mailing Contractual	\$ 573.00
	AA.1680.400	Computers Contractual	\$ 1,195.00
	AA.3310.400	Traffic Control Contractual	\$ 1,103.00
	AA.7510.400	Historian Contractual	\$ 463.00
	AA.9030.800	Social Security	\$ 1,347.00
	AA.9060.800	Medical Insurance	\$ 202.00
			<u>\$ 5,893.00</u>
GENERAL FUND - OUTSIDE VILLAGE			
<i>Transfer From:</i>	BB.8020.400	Planning Contractual	\$ 1,616.00
			<u>\$ 1,616.00</u>
<i>Transfer To:</i>	BB.7310.400	Youth Programs Contractual	\$ 600.00
	BB.8664.400	Code Enforcement Contractual	\$ 1,016.00
			<u>\$ 1,616.00</u>
HIGHWAY FUND - TOWNWIDE			
<i>Transfer From:</i>	DA.5142.400	Snow & Ice, Contractual Expend	\$ 6,240.00
			<u>\$ 6,240.00</u>
<i>Transfer To:</i>	DA.5130.100	Machinery, Pers Serv	\$ 1,567.00
	DA.5140.100	Brush & Weeds, Pers Serv	\$ 4,665.00
	DA.9055.800	Disability Insurance, Employee Benefits	\$ 8.00
			<u>\$ 6,240.00</u>
HIGHWAY FUND - OUTSIDE VILLAGE			
<i>Transfer From:</i>	DB.5110.400	General Highway Repairs Contractual	\$ 1,033.00
		Unanticipated Revenue	
	DB.3501.000	Consolidated Highway Aid	\$ 76,422.00
			<u>\$ 7,455.00</u>
<i>Transfer To:</i>	DB.5110.100	General Repairs Services	\$ 1,033.00
	DB.5110.200	Permanent Highway Improvements	\$ 6,422.00
			<u>\$ 7,455.00</u>

Year End Bills The bills were presented for audit and totaled General A Fund \$7,102.66; B Fund \$728.78; Highway DA \$6,303.68 and DB \$2,738.53. Councilwoman Sapienza made a motion to pay the remaining 2022 bills, seconded by Councilwoman Grant and it carried by a vote 3-0.

NEXT MEETING:

Reorganizational Meeting – Tuesday, January 4, 2022 at 6:00 pm

Regular Meeting – Tuesday, January 11, 2022 at 7:00 pm at Town Hall with audit of the bills at 6:45 pm

EXECUTIVE SESSION

Councilman Grant made a motion to enter into executive session at 7:25pm for personnel issue; seconded by Councilman Sapienza and it carried by a vote 3 -0. Councilman Sapienza made a motion to exit executive session at 7:45 pm; seconded by Councilman and carried by a vote 3-0.

ADJOURNMENT *was at 7:50 pm on a motion by Councilwoman Grant; seconded by Councilwoman Sapienza and it carried by a vote 3 -0.*

Respectfully submitted,

Michele M. Smith

Michele M. Smith,
Town Clerk

JANUARY 4, 2022

DRAFT
BERGEN TOWN BOARD

ORGANIZATIONAL MEETING

The Bergen Town Board convened in a special session at 6:00 pm in the Courtroom with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilwoman Belinda Grant
Councilman Mark Anderson (phone)
Councilman James Starowitz (phone)
Councilwoman Teresa Whalin (phone)

ALSO:

Michele M. Smith, Town Clerk
Joel Pocock, Deputy Highway Superintendent

OTHER ATTENDEES:

Paul Chatfield, MRB

The purpose of the special session is to establish policies, set salaries and make appointments for 2022. The notice for special meeting was published in the *Daily News* and posted on the Clerk's bulletin board.

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

COMMUNICATIONS:

Published Federal Mileage Rate Effective January 1, 2022

Resolution Samples 1,2,3,4,5,6,7

Committee Objectives

Medical Benefit Policy

2022 Wage Schedule

Town of Bergen- 2022 Pay Periods

Email form Daniel Bryson from Lacy Katzen in reappointment as Town Attorney and John Refermat at Deputy Town Attorney and retainer fees

Letter of intent from Thomas M. Tiefel in interest in reappointment as Town Historian

Letter from Robert Zickl interest in appointment at Town Prosecutor for the Town of Bergen

Letter from MRB Group – Paul Chatfield regarding interest in reappointment at Town Engineer

Supervisor Proposed activities for 2022

Agreement for the Expenditure of Highway Moneys

Town of Bergen's Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt

Notes and Bonds-last approved 1/26/2021

2022 TOWN BOARD APPOINTMENTS:

Zoning/Code Enforcement Officer	Gerald Wood-Provisional
Building Inspector	Gerald Wood-Provisional
Constable	Gary Donofrio
Constable	Vince Pulcini
Historian	Thomas Tiefel
Historian Assistant	Jodi L. Fisher
Attorney for the Town	Daniel S. Bryson
Deputy Attorney for the Town	John Refermat
Solid Waste Coordinator	Mike Johnson
Engineer for the Town	MRB Group
Planning/Zoning Secretary	Kim Donley
Planning Board Chair	Gary Fink
Planning Board Alternate	Mark Swanson
Zoning Board Chair	Michael Lovett
Zoning Board Member	vacant
Town Prosecutor	Robert Zickl
Mill Seat Landfill Advisory Committee	Timothy J. Donovan

Councilwoman Grant made the motion to approve the 2022 Town Board appointments; seconded by Councilman Anderson and it carried by a vote 5-0.

REVIEW OF APPOINTMENTS BY OTHERS:

Deputy Town Supervisor	Belinda Grant
Secretary to Supervisor	Leisa Strabel
Deputy Town Clerk	Barb Fisher
Deputy Town Clerk	Jane Petote
Deputy Town Clerk	Sandra Nucelli
Sub Registrar of Vital Statistics	Barb Fisher
Justice Court Clerk	Patricia Bedford
Senior Justice Court Clerk	Cindy Burke
Deputy Highway Superintendent	Joel Pocock
Secretary to Highway Superintendent	Ruth Kruppner

RESOLUTION #1 –2022 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS:

Councilwoman Grant made a motion to approve Resolution #1-2022 for the sum of \$242,458 to be set aside to be expended for primary work and general repairs upon 19.9 miles of Town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof; seconded by Councilman Starowitz and it carried by a vote of 5-0.

RESOLUTION #2 –2022 EXPENDITURES BY HIGHWAY SUPERINTENDENT:

Councilman Anderson made a motion to approve Resolution #2-2022 for Expenditures by Highway Superintendent, seconded by Councilman Starowitz and it carried by a vote 5-0.

WHEREAS, section 142, subdivision 1 (a) of the Highway law authorizes the Town Board to adopt a resolution permitting the Town Superintendent of Highways to purchase equipment, tools and implements without prior approval of the Town Board in an amount to be fixed by it from time to time, and

WHEREAS, it is determined by this Board to be reasonable and proper and that the Highway Superintendent of the Town be granted permission to purchase such items without its prior approval in the amount not to exceed \$10,000

NOW, THEREFORE, BE IT RESOLVED, that the Town Superintendent of Highways be and he hereby is authorized to spend an amount not to excess of \$10,000.00 for the purchase of equipment, tools and implements without prior approval of this Board, and

BE IT FURTHER RESOLVED, that the authorization hereinabove granted shall be construed as meaning that the total amount of all such items purchased by the Superintendent of Highways shall not exceed the amount of budgeted appropriations in the fiscal year 2021.

RESOLUTION #3 –2022 STATE AND/OR COUNTY BIDS

Councilwoman Whalin made a motion to approve Resolution#3-2022 for State and/or County Bids; seconded by Councilman Anderson and it carried by a vote 5-0.

WHEREAS, it is determined by the Bergen Town Board to be reasonable and proper and in the best interests of the efficient functioning of the Bergen Highway Department that the Highway Superintendent of the Town be granted permission to purchase any such items, materials, tools and implements and services under any and all valid New York State bids, United States Federal bids other valid Municipal bids including County and Genesee County bids and award contracts according to the applicable bid sheets.

RESOLUTION #4-2022 OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS Councilman Anderson offered Resolution #4-2022 for the Official Undertaking of Municipal Officers; seconded by Councilwoman Whalin and it carried by a vote 5-0.

WHEREAS, various sections of New York State Town Law and Public Officers Law require that certain officials execute and Official Undertaking; and

WHEREAS, we, the Town Board of the Town of Bergen hereby require the Supervisor, Town Clerk, Tax Collector, Town Justice, Highway Superintendent, Deputy Supervisor, Deputy Clerks, and Deputy Highway Superintendent to execute said Official Undertaking as required by said law; **NOW, THEREFORE BE IT**

RESOLVED that we, the Town Board of the Town of Bergen approve the document entitled "Town of Bergen Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance, and **BE IT FURTHER**

RESOLVED that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

TOWN OF BERGEN
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, Ernest Haywood, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Supervisor of the Town of Bergen, and

WHEREAS, Belinda Grant, of the Town of Bergen, County of Genesee, New York, has been appointed to the Office of Deputy Supervisor of the Town of Bergen, and

WHEREAS, Michele M. Smith, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Town Clerk of the Town of Bergen, and

WHEREAS, Michele M. Smith, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Town Tax Collector of the Town of Bergen, and

WHEREAS, Barb Fisher, of the Town of Bergen, County of Genesee, New York, has been appointed to the Office of Deputy Town Clerk of the Town of Bergen, and

WHEREAS, Jane Petote, of the Town of Bergen, County of Genesee, New York, has been appointed to the Office of Deputy Town Clerk of the Town of Bergen, and

WHEREAS, Sandra Nucelli of the Town of Bergen, County of Genesee, New York, has been appointed to the Office of Deputy Town Clerk of the Town of Bergen, and

WHEREAS, Joseph Nenni, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Bergen, and

WHEREAS, Robert Swapceinski, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Bergen, and

WHEREAS, Michael Johnson, of the Town of Bergen, County of Genesee, New York, has been elected to the Office of Superintendent of Highways of the Town of Bergen, and

WHEREAS, Joel Pocock, of the Town of Bergen, County of Genesee, New York, has been appointed to the Office of Deputy Superintendent of Highways of the Town of Bergen, and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Bergen that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justice is further conditioned that he will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with ENB Insurance, in the sum of \$1,000,000.00 for the Tax Collector, Supervisor and Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

RESOLUTION #5-2022 POST-ISSUANCE TAX COMPLIANCE AND CONTINUING DISCLOSURE POLICIES AND PROCEDURES FOR TAX-EXEMPT NOTES AND BONDS. *Councilwoman Grant made a motion to approve Resolution#5-2022 for Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes Bonds; seconded by Councilman Starowitz and it carried by a vote 5-0.*

WHEREAS, the Town Board of the Town of Bergen has a Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax-Exempt Notes and Bonds; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board of the Town of Bergen re-adopts the Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax-Exempt Notes and Bonds with no changes.

WIBA#1 Contract Awards

Councilwoman Grant offered Resolution #6-2022 to award Contract A WIBA#1 to Morsch Pipeline, Inc.; seconded by Councilman Anderson and it carried by a vote 5-0.

**RESOLUTION #6-2022
AWARD CONTRACT A WIBA NO. 1 WATER DISTRICT
TO MORSCH PIPELINE, INC.**

Whereas, the Town of Bergen received bids for the Town of Bergen Water Improvement Benefit Area No. 1 for Contract A on May 5, 2021, and

Whereas, the Lowest Responsible Responsive bid was received from Morsch Pipeline, Inc. for the base bid amount of \$4,408,120.00 plus \$62,821.00 for Conditional Items, for a Total Amount Bid of \$4,470,941.00, and

Whereas, the original project budget was exceeded and whereas the Town of Bergen obtained additional grant and loan funds from USDA Rural Development and subsequently obtained approval for the expenditure of additional funds from the New York State Office of Comptroller, and

Whereas, Morsch Pipeline, Inc. was agreeable to hold their bid prices until the Town obtained the additional funds, with the exception of PVC Pipe material price increases, and

Whereas, the additional cost of PVC Pipe material is \$479,237.00, Now therefore be it

Resolved, that the Town of Bergen hereby Awards Contract A to Morsch Pipeline, Inc. for the Base Bid Sub-Total Amount of \$4,408,120.00, and

Resolved, immediately after Award of the Contract, to approve Change Order No. 1 for PVC Pipe Price Adjustment in the Amount of \$479,237.00, and includes conversion of the Contract from a Unit Price Contract to a lump Sum Contract, and

Resolved, that Change Order No. 2 will be approved at a later date to include the Conditional Items in the Bid, in the lump sum amount of \$62,821.00, and finally

Resolved, that the anticipated guaranteed maximum Contract A Amount is \$4,950,178.00.

VOTE BY ROLL CALL AND RECORD:

Councilman Anderson - Aye
Deputy Supervisor Grant - Aye
Councilman Starowitz - Aye
Councilwoman Whalin - Aye
Supervisor Haywood - Aye

Councilman Anderson offered Resolution #7-2022 to award Contract B WIBA#1 to Finline Pipeline, Inc.; seconded by Councilwoman Whalin and it carried by a vote 5-0.

**RESOLUTION #7-2022
AWARD CONTRACT B WIBA NO. 1 WATER DISTRICT TO
FINELINE PIPELINE, INC.**

Whereas, the Town of Bergen received bids for the Town of Bergen Water Improvement Benefit Area No. 1 for Contract B on April 30, 2021, and

Whereas, the Lowest Responsible Responsive bid was received from Finline Pipeline, Inc. for the base bid amount of \$3,731,975.00 plus \$57,010.00 for Conditional Items, for a Total Amount Bid of \$3,788,985.00, and

Whereas, the original project budget was exceeded and whereas the Town of Bergen obtained additional grant and loan funds from USDA Rural Development and subsequently obtained Approval for the expenditure of additional funds from the New York State Office of Comptroller, and

Whereas, Finline Pipeline, Inc. was agreeable to hold their bid prices until the Town obtained the additional funds, with the exception of PVC Pipe material price increases, and

Whereas, the additional cost of PVC Pipe material is \$354,990.00, Therefore be it

Resolved that the Town of Bergen hereby Awards Contract B to Finline Pipeline, Inc. for the Base Bid Sub-Total Amount of \$3,731,975.00, and

Resolved immediately after Award of the Contract, to approve Change Order No. 1 for PVC Pipe Price Adjustment in the Amount of \$354,990.00, and includes conversion of the Contract from a Unit Price Contract to a lump Sum Contract, and

Resolved that Change Order No. 2 will be approved at a later date to include the Conditional Items in the Bid, in the lump sum amount of \$57,010.00, and finally

Resolved that the anticipated guaranteed maximum Contract B Amount is \$4,143,975.00.

VOTE BY ROLL CALL AND RECORD:

Councilman Anderson - Aye
Deputy Supervisor Grant - Aye
Councilman Starowitz - Aye
Councilwoman Whalin - Aye
Supervisor Haywood - Aye

MEETING DATES & TIMES, OFFICIAL BANKS, OFFICIAL NEWSPAPER, MILEAGE & SALARIES:

Councilman Anderson made a motion to keep the 2nd and 4th Tuesday each month at 7:00 p.m. for the Town of Bergen Board meetings, Tompkins Bank of Castile Bank as the primary bank with Five Star as the secondary banks, The Batavia Daily News as the official newspaper, mileage reimbursement rate per the Federal and State reimbursement mileage schedule \$.585; to adopt the 2022 salary schedule and adopt the Medical Benefit Policy ; seconded by Councilwoman Whalin and it carried by a vote 5-0.

**TOWN OF BERGEN
MEDICAL BENEFIT POLICY**

A Medical Insurance benefit will be provided to qualified employees who are not included in a collective bargaining agreement and elected officials of the town of Bergen as described in this policy. The Medical Insurance Plan provided will be selected by the Bergen Town Board and reviewed, renewed, or replaced on an annual basis at the discretion of the Town Board.

Qualified Employees and Elected Officials

The following positions are qualified for Medical Insurance Benefits provided by the Town:

- Town Clerk
- Highway Superintendent
- Full Time Employees of the Town of Bergen (not included in a collective bargaining agreement)

Employee and Elected Official Contributions

Qualified employees and elected officials will be required to contribute 10% of the medical insurance premium and further obligated to any co-pays and deductibles as described by the medical insurance plan.

Collective Bargaining Unit

Town employees that are under a Collective Bargaining Agreement will be provided Medical Insurance Benefits in accordance with the agreement.

Recognized Committees & Appointed Members:

Buildings, Grounds & Facilities Committee:

- James Starowitz (chair)
- Ernie Haywood
- Mike Johnson
- Library representative (optional)
- Others as requested

Parks Committee:

- Belinda Grant (chair)
- Teresa Whalin
- Mike Johnson
- Gillam Grant representative (optional)
- Youth Soccer representative (optional)
- Youth Baseball representative (optional)

Local History & Museum Committee:

- Mark Anderson (chair)
- Thomas Tiefel
- Others as requested

Policies & Personnel Committee:

- All Board Members

Agriculture Liaison: to the Agricultural community including Genesee County Soil and Water, Genesee County Cooperative Extension and the Farm Bureau

- James Starowitz

Councilwoman Whalin made a motion to recognize the committees; seconded by Councilman Starowitz and carried by a vote 5-0.

APPLE TREE WAY: parcel land right away owned by Hank Parker Tent was supposed to be called Roxbury Ave. road was never installed-access easement in case needed by the Town Engineer Paul Chatfield recommended and town board agreed.

NEXT MEETING: Tuesday, January 11, 2022 at 7:00 p.m. in the Courtroom with audit of bills at 6:45.

ADJOURNMENT was at 6:22 pm on a motion by Councilwoman Grant; seconded by Councilman Anderson and carried by a vote of 5 -0.

Respectfully submitted,

Michele M Smith

Michele M Smith,
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	1	17.50
		Sub-Total:		\$17.50
A1255	Clerk Fees	Certified Copies	1	10.00
		Mobile Home Park Application	3	990.00
	Conservation	Conservation	2	9.70
		Sub-Total:		\$1,009.70
A2530	Racing & Wagering	Bell Jar License	1	10.00
		Sub-Total:		\$10.00
A2544	Dog Licensing	Female, Spayed	14	70.00
		Male, Neutered	6	30.00
	Senior Discount	Senior Discount	4	-12.00
		Sub-Total:		\$88.00
B2110	Building & Zoning	Building Permit	5	1,388.30
		Zoning	1	100.00
		Sub-Total:		\$1,488.30
B2130	Solid Waste	Garbage Bag	91	455.00
		Transfer Sta. 10.00	1	10.00
		Transfer Sta. 20.00	2	40.00
		Transfer Sta. 5.00	4	17.00
		Sub-Total:		\$522.00

Total Local Shares Remitted: \$3,135.50

Amount paid to: N Y State Department Of Health	22.50
Amount paid to: New York State Comptroller's Office	15.00
Amount paid to: NYS Ag. & Markets for spay/neuter program	20.00
Amount paid to: NYS Environmental Conservation	840.30

Total State, County & Local Revenues: \$4,033.30

Total Non-Local Revenues: \$897.80

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Michele M. Smith

Town Clerk

12/19/2021

Date

Town of Bergen
Permit Monthly Report

12/01/2021 - 12/31/2021

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
December 2021						
BP-0041-2021	12/02/2021	Lawrence Senf	Res-Solar Panels	7629 Swamp Rd SBL#: 12.-1-112		\$60.00
BP-0042-2021	12/02/2021	Justin Russell	Res-Acc Structure	7711 Swamp Rd SBL#: 12.-1-69.112		\$75.00
BP-0043-2021	12/02/2021	R.J. PROPERTIES, LLC	Comm-New Structure	7000 Apple Tree Ave SBL#: 13.-1-57.1		\$1,103.30
BP-0044-2021	12/23/2021	Affordable Great Locations Inc	Mobile Home Park	7862 Clinton St Rd SBL#: 13.-1-16		\$200.00
BP-0045-2021	12/23/2021	Hidden Meadows Cooperative	Mobile Home Park	7289 South Lake Rd SBL#: 17.-1-16.11		\$640.00
BP-0046-2021	12/23/2021	Martin Dilcher	Mobile Home Park	7762 Clinton St Rd SBL#: 17.-1-6		\$150.00
BP-0047-2021	12/23/2021	Lawrence Senf	Res-Acc Structure	7629 Swamp Rd SBL#: 12.-1-112		\$50.00
BP-0048-2021	12/23/2021	James Rozwood	Res-Acc Structure	7071 Warboys Rd SBL#: 9.-1-56.11		\$50.00
BP-0049-2021	12/23/2021	Jennifer E VanValkenburg	Res-Solar Panels	7471 Warboys Rd SBL#: 9.-1-46.11		\$50.00
December 2021 Total:					\$0.00	\$2,378.30
Reporting Period Total:					\$0.00	\$2,378.30

Account#	Account Description	Fee Description	Qty	Local Share
			1	0.00
		Bulk Land Transfer	3	310.00
	Building & Zoning	Minor Subdivision	2	170.00
		Per Lot Fee	2	40.00
	Marriage License	Marriage License	21	367.50
		Sub-Total:		\$887.50
A1255	Clerk Fees	Certified Copies	71	710.00
		Genealogy	6	66.00
		Junkyard Permit	3	450.00
		Laminator	1	1.00
		Mobile Home Park Application	3	990.00
	Conservation	Conservation	83	546.09
		Sub-Total:		\$2,763.09
A2530	Racing & Wagering	Bell Jar License	2	20.00
		Sub-Total:		\$20.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	233	1,165.00
		Female, Unspayed	22	396.00
		Male, Neutered	230	1,150.00
		Male, Unneutered	30	540.00
		Replacement Tags	2	6.00
	Late Fees	Late Fees	17	85.00
	Senior Discount	Senior Discount	59	-201.00
		Sub-Total:		\$3,141.00
B2110	Building & Zoning	Building Permit	36	4,338.30
		Variance	3	250.00
		Zoning	4	195.00
		Sub-Total:		\$4,783.30
B2115	Building & Zoning	Major Subdivision Final Plat	2	200.00
		Public Hearing	5	600.00
		Site Plan Review	3	3,674.00
		Sub-Total:		\$4,474.00
B2130	Solid Waste	Garbage Bag	2535	12,675.00
		Transfer Sta. 10.00	9	90.00
		Transfer Sta. 20.00	96	1,920.00
		Transfer Sta. 5.00	72	357.00
		Sub-Total:		\$15,042.00
B2270	Misc. Revenue	Cemetery - Interment	2	700.00
		Sub-Total:		\$700.00
B2590	Building & Zoning	Special Use Permit	1	100.00
		Sub-Total:		\$100.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$31,910.89
Amount paid to:	N Y State Department Of Health			472.50
Amount paid to:	New York State Comptroller's Office			30.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			619.00
Amount paid to:	NYS Environmental Conservation			12,465.91
Total State, County & Local Revenues:		\$45,488.30	Total Non-Local Revenues: \$13,577.41	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Michele M. Smith 1/7/2022

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

supervisor@bergenny.org

From: Michele Smith <bergenclerk@bergenny.org>
Sent: Wednesday, January 5, 2022 11:18 AM
To: supervisor@bergenny.org
Subject: FW: Zoning board opening.

Michele M. Smith, RMC
Bergen Town Clerk/Tax Collector/Notary
10 Hunter St.
P.O. Box 249
Bergen, NY 14416
bergenclerk@bergenny.org
(585)494-1121 Ext. 21
Fax (585)494-1372
'Leadership Genesee Class of 2016'



"Exploring the Community & Encouraging the Leader Within"

"This institution is an equal opportunity provider and employer"

From: Olga Lippa <olgalippa1@gmail.com>
Sent: Wednesday, January 5, 2022 11:14 AM
To: bergenclerk@bergenny.org
Subject: Zoning board opening.

Hi Michele,

I would like to fill the zoning board job and help in my community where I lived with my family for about 37 years. Michele, Thank you for providing me with a hard copy of the zoning pamphlet for my Information of the duties etc. I have been retired from a bus driver position after driving for Byron-Bergen school district for 26 and a half years. I have 3 daughter's that grew up in Bergen and am very happy with the excellent education they received at Byron-Bergen . I am very familiar with the roads and the areas in my district, and had made very many connections with the families of the Byron-Bergen school district. Also I recently retired in June after being a realtor for Nothnagle / Howard-Hanna for about 12 years. I learned a lot of information about houses, Neighborhoods and their values. I think I would love the position for the zoning board and would really enjoy some of the challenges that might arise. Michele, Thank you for your time and consideration in telling me about the zoning board opening!

Respectfully, Olga Lippa

278-7653