

**Town Board Meeting  
Town of Bergen  
September 28th, 2021  
Town Hall- 10 Hunter Street, Bergen New York  
Agenda**

**I. Call to Order 7:00 pm**

**Prayer** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**Pledge to the flag**

**II. Privilege of the Floor:** Fire Department to present proposed Budget- Eric Wies  
Byron- Bergen Central School- Capital Project- Patrick McGee

**III. Approval of meeting Minutes for:** Regular meeting of 9/14/2021

**IV. Communications included with this agenda:**

- 1- Mercy Flight report for August 2021
- 2- Proposed local Law regarding Opt-out under the NYS Marijuana Regulation and Taxation Act (MRTA)
- 3- Revised Fire Department 2022 proposed budget
- 4- Tentative 2022 Town of Bergen Budget for filing with the Town Clerk.

**V. Board Members' items for addition to the agenda**

**VI. Reports:**  
**Supervisor**  
**Clerk**  
**Board Members**  
**Highway**  
**Committees**

- Building, Grounds, and Facilities (cemeteries)
- Parks
- Local History & Museum
- Policy and Personnel

**VII. Old Business:**

- Town of Bergen Water Improvement Benefit Area #1 project- Update

**VIII. New Business:**

- Discussion and resolution regarding the Town of Bergen Opting in or out of the NYS Marijuana Regulation and Taxation Act.

**IX. Executive Session**

**IX. Meeting and Other Upcoming Dates:**

- Town Board Meeting: 10/12/2021 6:45 pm Audit of Bills, 7:00 pm -town hall
- Budget Workshop: 10/9/2021- 9 am - town hall

**X. Adjournment**

**DRAFT**

**SEPTEMBER 18, 2021   BERGEN TOWN BOARD   BUDGET WORKSHOP**

The Bergen Town Board convened in a special session at 9:00 am in the Courtroom with Supervisor Haywood presiding.

**PRESENT:**

Supervisor Ernest Haywood  
Councilman Mark Anderson  
Councilman Belinda Grant  
Councilwoman Anne Sapienza  
Councilman James Starowitz (arriv. 9:20 am)  
Town Clerk Michele Smith  
Highway Superintendent Mike Johnson  
Justice Joe Nenni  
Leisa Strabel, Confidential Secretary

**2022 Budget Work** - The Town Board had a 2022 Budget work session

**EXECUTIVE SESSION:** *Councilwoman Sapienza made a motion to enter into executive session at 10:16 am for personnel issues; seconded by Councilman Starowitz and it carried by a vote 5-0. Councilman Anderson made a motion to exit Executive Session at 10:34 am; seconded by Councilwoman Sapienza and it carried by a vote 5-0.*

**Adjournment** *was at 10:35am with a motion by Councilman Starowitz; seconded by Councilwoman Sapienza carried by a vote 5-0.*

**NEXT MEETING:**

Regular Meeting – Tuesday, September 21, 2021 at 6:30 pm at the Fire Hall  
Budget Workshop – scheduled for Saturday, October 9, 2021 at 9:00am in the Courtroom

Respectfully submitted,

*Michele M. Smith*

Michele M. Smith,  
Town Clerk

**DRAFT**

**SEPTEMBER 14, 2021**

**BERGEN TOWN BOARD**

**REGULAR MEETING**

The Bergen Town Board convened in a regular session at 7:03 pm in the Town Hall with Supervisor Haywood presiding.

**PRESENT:**

Supervisor Ernest Haywood  
Councilwoman Anne Sapienza  
Councilman Jim Starowitz

**ALSO PRESENT:**

Mike Johnson, Highway Superintendent  
Michele Smith, Town Clerk

**ABSENT:**

Councilman Mark Anderson  
Councilwoman Belinda Grant

**PRAYER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**MINUTES:** *Councilwoman Sapienza made a motion to approve the minutes of August 24, 2021; seconded by Councilman Starowitz and carried by a vote 3-0.*

**COMMUNICATIONS:**

Supervisor Report for August 2021  
Summary Spreadsheet for August 2021  
Town Clerk Report for August 2021  
ZEO/CEO Report  
Charter Communications  
Bergen Fire Department Budget Report for 2022  
Supplemental Fee letter form Timothy R. McGill, bond Council for WIBA#1

**REPORTS:**

**SUPERVISOR:** County sales tax update; federal stimulus webinar update on use of funds; 2021 budget; shared services agreement the fire department filed with the county for fuel tank.

**TOWN CLERK:** Gary Fink needs to be reappointed to BAR for new term

**HIGHWAY:** Jerico Rd. paving is complete waiting for striping; start work on Town Hall parking lot

**TOWN CLERK'S REPORTS:** *Councilwoman Sapienza made a motion to file the Town Clerk's August 2021 Report seconded by Councilman Starowitz and it carried by a vote 3-0.*

**SUPERVISOR REPORT:** *Councilman Starowitz made a motion to file the Supervisor's August 2021 Report; seconded by Councilwoman Sapienza and it carried by a vote 3-0.*

**COMMITTEES:**

**Building and Grounds:** tree removal at historian building

**Parks:** Rugby team starts on 9/18/21

**Local History & Museum:** nothing to report

**Policy and Personnel:** nothing to report

**Transfer Station:** nothing to report

**OLD BUSINESS:**

**Water improvement Benefit Area #1:** revised schedule, nothing from State Comptroller

**NEW BUSINESS:**

**BAR Appointment:** Gary Fink reappointment to BAR. *Councilwoman Sapienza made a motion to appoint Gary Fink to the Board of Assessment Review for a new term; seconded by Councilman Starowitz and it carried by a vote 3-0.*

**Tree Removal Approval** for tree at Historian Office *Councilwoman Sapienza made a motion to have a tree removed at 15 S. Lake Ave. (Historian Office) for \$575; seconded by Councilman Starowitz and it carried by a vote 3-0.*

Supplemental Fee for Timothy McGill Bond Council for WIBA#1 Councilman Starowitz made a motion to accept the Supplement fee of for Timothy McGill Bond Council for WIBA#1 \$10,485; seconded by Councilwoman Sapienza and it is carried by a vote 3-0.

BILLS: The bills were presented for audit and totaled General A Fund \$7,438.67; General B Fund \$4,756.04; Highway DA \$5,852.03; Highway DB \$91,212.33; HH (Water District) \$8,631.53; PA-A \$4,485.33; PA-DA \$2,321.82 and PA-DB \$2,515.30. Councilman Starowitz made a motion to pay the September bills; seconded by Councilwoman Sapienza and it carried by a vote 3 -0.

REGULAR MEETING – Tuesday, September 28, 2021 at 7:00 pm in the Courtroom.  
Budget Workshop – Saturday, September 18, 2021 at 9:00 am in the Courtroom

EXECUTIVE SESSION: Councilwoman Sapienza made a motion to enter into executive session at 7:35 pm to discuss Union Negotiations; seconded by Councilman Starowitz and it carried by a vote 3-0. Councilwoman Sapienza made a motion to exit executive session at 7:40 pm; seconded by Councilman Starowitz and carried by a vote 3-0.

ADJOURNMENT was at 7:41 pm on a motion by Councilman Starowitz; seconded by Councilwoman Sapienza and carried by a vote 3-0.

Respectfully submitted

*Michele M. Smith*

Michele M. Smith, Town Clerk

Genesee County 911  
Response Times Report

**GEN BERGEN FIRE**

Report Date Range from: 8/1/2021 to 8/31/2021

# Mercy Flight EMS

Report includes Emergent First On Scene Responses.

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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**Response Zone: GEN BERG 17**

03:00 - 03:59	1	1	7.14%	7.14%
06:00 - 06:59	1	2	7.14%	14.29%
09:00 - 09:59	1	3	7.14%	21.43%
15:00 - 15:59	1	4	7.14%	28.57%
16:00 - 16:59	1	5	7.14%	35.71%
17:00 - 17:59	4	9	28.57%	64.29%
19:00 - 19:59	2	11	14.29%	78.57%
20:00 - 20:59	2	13	14.29%	92.86%
21:00 - 21:59	1	14	7.14%	100.00%
<b>Total Calls:</b>	<b>14</b>	<b>14</b>	<b>100%</b>	

**Response Zone: GEN BERG 22**

06:00 - 06:59	1	1	10.00%	10.00%
11:00 - 11:59	1	2	10.00%	20.00%
16:00 - 16:59	1	3	10.00%	30.00%
19:00 - 19:59	1	4	10.00%	40.00%
20:00 - 20:59	1	5	10.00%	50.00%
21:00 - 21:59	2	7	20.00%	70.00%
22:00 - 22:59	2	9	20.00%	90.00%
24:00 - 24:59	1	10	10.00%	100.00%
<b>Total Calls:</b>	<b>10</b>	<b>10</b>	<b>100%</b>	

**Call Source Total Calls: 24**

9/18/2021

## Bergen Fire Department Budget Report Year 2022

	2021 Budget	\$\$ Change	Percent Change	2022 Budget
<b>Income</b>				
Bergen Town Contract	\$199,304.30	\$3,228.53	1.62%	\$202,532.83
Bergen Village Contract	\$77,411.15	\$3,271.19	4.23%	\$80,682.34
Riga Town Contract	\$26,649.68	\$532.99	2.00%	\$27,182.67
Monroe County Contract	\$8,534.47	\$170.69	2.00%	\$8,705.16
<b>Total Income</b>	<b>\$311,899.60</b>	<b>\$7,203.40</b>		<b>\$319,103.00</b>
<b>% Difference</b>		<b>2.31%</b>		
<b>Expenses</b>				
Administration	\$16,000.00	\$0.00	0.0%	\$16,000.00
Air Fill Station Maintenance	\$1,350.00	\$0.00	0.0%	\$1,350.00
Building Maintenance	\$6,500.00	\$0.00	0.0%	\$6,500.00
Chief's Fund	\$750.00	\$0.00	0.0%	\$750.00
Dues (Fire Associations)	\$350.00	\$0.00	0.0%	\$350.00
Expendable Operating Supplies	\$2,500.00	\$0.00	0.0%	\$2,500.00
Fire Police	\$1,500.00	\$0.00	0.0%	\$1,500.00
Fuel	\$8,500.00	\$0.00	0.0%	\$8,500.00
Insurance - Firematic	\$27,000.00	-\$4,000.00	-14.8%	\$23,000.00
Insurance - Workers Comp	\$12,000.00	\$1,200.00	10.0%	\$13,200.00
Insurance - NYS Cancer Law	\$4,000.00	\$2,000.00	50.0%	\$6,000.00
Long Term Maintenance	\$17,922.60	\$1,075.40	6.0%	\$18,998.00
Vehicle Replacement	\$108,956.00	\$3,269.00	3.0%	\$112,225.00
OSHA Air Pack	\$3,500.00	\$0.00	0.0%	\$3,500.00
Physicals & Vaccinations	\$5,000.00	\$0.00	0.0%	\$5,000.00
Portable Equipment Maintenance	\$1,500.00	\$0.00	0.0%	\$1,500.00
Communication Equipment	\$1,400.00	\$0.00	0.0%	\$1,400.00
Rescue Squad	\$4,500.00	\$0.00	0.0%	\$4,500.00
Safety Equipment	\$25,000.00	\$2,000.00	8.0%	\$27,000.00
Training	\$8,500.00	\$0.00	0.0%	\$8,500.00
Truck Maintenance	\$16,000.00	\$0.00	0.0%	\$16,000.00
Utilities	\$13,000.00	\$0.00	0.0%	\$13,000.00
Major Equipment Replacement	\$23,171.00	\$1,159.00	5.0%	\$24,330.00
Hose Test & Replacement	\$2,000.00	\$500.00	25.0%	\$2,500.00
Grant Application & Match Funds	\$1,000.00	\$0.00	0.0%	\$1,000.00
<b>Total Expenses</b>	<b>\$311,899.60</b>	<b>\$7,203.40</b>		<b>\$319,103.00</b>
<b>% Difference</b>		<b>2.31%</b>		

**Note: Town & Village of Bergen is based proportionally against combined taxable assessment value.**