

VIII. New Business

- Proposed Town of Bergen- Fund Balance Policy
- Request for Bergen Business and Civic Association for Part Festival Donation
- Request for funding to take Pictures for Assessor
- Proposal for Professional Services- MRB for Solar Energy Systems- Town Code

IX- Reports & Bills:

- Action to file Town Clerks Report
- Action to file Supervisors Report
- Approve payment of the Bills

X. Meeting and Other Upcoming Dates:

- Town Board Meeting 5/28 at 7 pm at the Byron-Bergen School- Auditorium

XI. Adjournment

DRAFT

April 23, 2019

BERGEN TOWN BOARD

REGULAR 2nd MEETING

The Bergen Town Board convened in a regular session at 7:00 p.m. in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilman Mark Anderson
Councilwoman Belinda Grant
Councilwoman Anne Sapienza
Councilman James Starowitz

ALSO PRESENT:

Michele M. Smith, Town Clerk
Mike Johnson, Highway Superintendent
Dave Mason, ZEO/CEO

OTHER ATTENDEES:

Scott Mattison
Mickey Edwards
Eileen Mason

Tim Donovan
Lori Prinz

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Mickey Edwards & Lori Prinz – presented the Byron-Bergen School proposed 2019/20 Budget

MRB – Scott Mattison gave overview of Proposed Water Benefit Area #1

MINUTES: *Councilman Anderson made a motion to approve the March 26, 2019 minutes; seconded by Councilman Starowitz and it carried by a vote 4-0. Councilwoman Grant abstained*

COMMUNICATIONS:

Mercy EMS report March 2019

USDA letter re: Preliminary Eligibility Determination – Water Improvement Benefit Area (Town wide water)

Draft of proposed Incentive Zoning

Sleds of Stafford request landowner permission for use of town property for snowmobile trails

NYS AG and Markets – outcome of Municipal animal shelter inspection

NYS AG and Markets – Dog Control Officer Inspection report

Harris Beach – regarding revised PILOT for two parcels on Buffalo Rd.

Draft notice of informational meeting for Town of Bergen Water Improvement Benefit Area #1

Letter from Genesee County Office of Emergency Management – invite to Hazard Mitigation Plan update 5/28/19

REPORTS:

SUPERVISOR: review letter for informational meeting for mailing;; Brownfield Solar information; Pavilion construction meeting; incentive zoning law

CLERK: June 25th meeting has to be moved due to Republican Primary library meeting room is; possible work session stuffing envelopes for Water District informational meeting, letter will be mailed by May 10th; Robins Brook Park Pavilion – rental fees/deposits, rules and regulations and reservations for use need to be reviewed.

ZEO/CEO: update on 6471 W. Sweden Rd. property- certified letter sent to cease operations; West Bergen Rd. property was issued a ticket for burning by DEC; inspection of pavilion by town zoning officer is acceptable. Tim Donovan questioned the use of property on at 6558 N. Lake Rd. that is for sale – residential use only.

HIGHWAY/SOLID WASTE: Snow plows came off, summer work has begun; Appliances/tires at transfer station- DEC meeting postponed until May 16th. Refuse proposals from Waste Management and Suburban disposal.

CAD BOARD Tim Donovan reported that Waste Management is no longer recycling glass

COMMITTEES:

BUILDINGS/CEMETERIES: Triple-O started maintenance

PARKS: Pavilion project hasn't started

LOCAL HISTORY AND MUSEUM: Nothing to report

VILLAGE RELATIONS: Nothing to report

POLICY AND PERSONNEL: Employee handbook in progress

SOLAR: meeting 4/24 with MRB

OLD BUSINESS:

Water Benefit Improvement area #1: formal approval to accept funding offer from USDA. *Councilwoman Sapienza made a motion for Supervisor Haywood to accept funding awarded by USDA for Water Benefit Area #1 (prior approve made via email); seconded by Councilwoman Grant and carried by a vote 5-0.*

Amended Assessment Service Agreement *Councilman Grant made a motion to approve the amended Assessment Service Agreement with the Town of Batavia for \$25,750; seconded by Councilman Anderson and it carried by a vote 4-1 with Councilwoman Sapienza voting no.*

Solar Pilot Law – discussion

NEW BUSINESS:

Contract for trash removal from Transfer Station Two proposals were received 4/22 from Waste Management and Suburban Disposal. *Councilman Sapienza made a motion to accept the proposal from Waste Management; seconded by Councilman Starowitz and it carried by a vote 5-0.*

Incentive Zoning: tabled for town attorney review

Sleds of Stafford *Councilman Sapienza made a motion to approve the use of West Shore Trail by Sleds of Stafford; seconded by Councilman Grant and it carried by a vote 5-0.*

Resolutions recognizing Fire Fighters *Councilwoman Sapienza made a motion to approve Resolutions of recognition to James Pascarella (40 yrs), Brian Carson (25 yrs) and Hunter Dodson (5 yrs) for the 2019 Bergen Fire Department Banquet for their years of service; seconded by Councilwoman Grant and it carried by a vote 5-0.*

NEXT MEETING:

Regular – Tuesday, May 14, 2019 at 7:00 pm in the Courtroom with the audit of the bills at 6:45 p.m.

Tuesday, May 28, 2019 at 7:00 pm - Public meeting regarding proposed Water District Benefit Area #1 and Board meeting;
Byron-Bergen Auditorium

ADJOURNMENT *was at 8:24 pm on a motion by Councilwoman Grant; seconded by Councilman Starowitz and it carried by a vote 5-0.*

Respectfully submitted,

Michele M. Smith

Michele M. Smith,
Town Clerk

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages		
		Revenue		Remaining	Rcvd	Remaining	
A1001	Real Property Taxes	\$365,430.00	\$365,430.00	\$0.00	100.00		
A1081	Other Payments in Lieu of Taxes	\$1,800.00	\$2,724.27	(\$924.27)	151.35	-51.35	
A1090	Interest & Penalties on Real Property Taxes	\$2,500.00	\$3,367.08	(\$867.08)	134.68	-34.68	
A1120	County Sales Tax Distribution	\$100,000.00	\$0.00	\$100,000.00		100.00	
A1255	Clerk Fees	\$1,500.00	\$1,391.21	\$108.79	92.75	7.25	
A2130	Landfill Host Revenue	\$37,000.00	\$16,295.99	\$20,704.01	44.04	55.96	
A2410	Rental on Real Property	\$1,200.00	\$0.00	\$1,200.00		100.00	
A2530	Games of Chance	\$0.00	\$10.00	(\$10.00)			
A2544	Dog Licenses	\$2,000.00	\$888.00	\$1,112.00	44.40	55.60	
A2610	Fines and Forfeited Bail	\$65,000.00	\$30,515.00	\$34,485.00	46.95	53.05	
A2770	Unclassified Revenues	\$0.00	\$9.74	(\$9.74)			
A3001	State Aid, Revenue Sharing	\$10,000.00	\$0.00	\$10,000.00		100.00	
A3005	State Aid, Mortgage Tax	\$20,000.00	\$0.00	\$20,000.00		100.00	
A3089	State Aid, Justice Grant	\$0.00	\$1,500.00	(\$1,500.00)			
A5031	Interfund Transfer	\$20,000.00	\$0.00	\$20,000.00		100.00	
Non-Departmental Revenue Total:		\$626,430.00	\$422,131.29	\$0.00	204,298.71	67.39	32.61
A2401	Interest & Earnings	\$400.00	\$244.85	\$155.15	61.21	38.79	
Non-Departmental Accounts Total:		\$400.00	\$244.85	\$0.00	\$155.15	61.21	38.79
Total:		\$626,830.00	\$422,376.14	\$0.00	\$204,453.86		

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
A1010.1	Town Board Personal Services	\$14,230.00	\$4,744.00		\$9,486.00	33.34	66.66
	A1010.1:	\$14,230.00	\$4,744.00	\$0.00	\$9,486.00	33.34	66.66
A1010.4	Town Board Contractual	\$1,500.00	\$350.00		\$1,150.00	23.33	76.67
	A1010.4:	\$1,500.00	\$350.00	\$0.00	\$1,150.00	23.33	76.67
Town Board Total:		\$15,730.00	\$5,094.00	\$0.00	\$10,636.00	32.38	67.62
A1110.1	Justices Personal Services	\$41,941.00	\$14,063.84		\$27,877.16	33.53	66.47
	A1110.1:	\$41,941.00	\$14,063.84	\$0.00	\$27,877.16	33.53	66.47
A1110.2	Justices Equipment	\$600.00	\$0.00		\$600.00		100.00
	A1110.2:	\$600.00	\$0.00	\$0.00	\$600.00	0.00	100.00
A1110.4	Justices Contractual	\$11,150.00	\$3,685.26		\$7,464.74	33.05	66.95
	A1110.4:	\$11,150.00	\$3,685.26	\$0.00	\$7,464.74	33.05	66.95
Justices Total:		\$53,691.00	\$17,749.10	\$0.00	\$35,941.90	33.06	66.94
A1220.10	Supervisor Personal Services	\$11,150.00	\$3,716.68		\$7,433.32	33.33	66.67
A1220.12	Deputy Supervisor Personal Services	\$1,450.00	\$483.32		\$966.68	33.33	66.67

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
A1220.13	Supervisor's Secretary Personal Services	\$12,688.00	\$3,219.32		\$9,468.68	25.37	74.63
	A1220.1:	\$25,288.00	\$7,419.32	\$0.00	\$17,868.68	29.34	70.66
A1220.4	Supervisor Contractual	\$8,350.00	\$1,107.70		\$7,242.30	13.27	86.73
	A1220.4:	\$8,350.00	\$1,107.70	\$0.00	\$7,242.30	13.27	86.73
	Supervisor Total:	\$33,638.00	\$8,527.02	\$0.00	\$25,110.98	25.35	74.65
A1320.4	Auditors Contractual	\$15,000.00	\$5,433.50		\$9,566.50	36.22	63.78
	A1320.4:	\$15,000.00	\$5,433.50	\$0.00	\$9,566.50	36.22	63.78
	Auditors Total:	\$15,000.00	\$5,433.50	\$0.00	\$9,566.50	36.22	63.78
A1355.2	Assessor Equipment	\$300.00	\$0.00		\$300.00		100.00
	A1355.2:	\$300.00	\$0.00	\$0.00	\$300.00	0.00	100.00
A1355.4	Assessor Contractual	\$34,150.00	\$13,250.00		\$20,900.00	38.80	61.20
	A1355.4:	\$34,150.00	\$13,250.00	\$0.00	\$20,900.00	38.80	61.20
	Assessor Total:	\$34,450.00	\$13,250.00	\$0.00	\$21,200.00	38.46	61.54
A1410.10	Town Clerk Personal Services	\$42,004.00	\$14,539.86		\$27,464.14	34.62	65.38
A1410.12	Deputy Town Clerk Personal Services	\$5,943.00	\$1,302.02		\$4,640.98	21.91	78.09
	A1410.1:	\$47,947.00	\$15,841.88	\$0.00	\$32,105.12	33.04	66.96
A1410.2	Town Clerk Equipment	\$500.00	\$0.00		\$500.00		100.00
	A1410.2:	\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
A1410.4	Town Clerk Contractual	\$3,300.00	\$923.10		\$2,376.90	27.97	72.03
	A1410.4:	\$3,300.00	\$923.10	\$0.00	\$2,376.90	27.97	72.03
	Town Clerk Total:	\$51,747.00	\$16,764.98	\$0.00	\$34,982.02	32.40	67.60
A1420.40	Attorney Contractual	\$8,000.00	\$750.00		\$7,250.00	9.38	90.63
A1420.41	Court Prosecutor	\$9,800.00	\$2,400.00		\$7,400.00	24.49	75.51
	A1420.4:	\$17,800.00	\$3,150.00	\$0.00	\$14,650.00	17.70	82.30
	Attorney Total:	\$17,800.00	\$3,150.00	\$0.00	\$14,650.00	17.70	82.30
A1440.4	Engineer Contractual	\$4,000.00	\$12,075.00		(\$8,075.00)	301.88	-201.88
	A1440.4:	\$4,000.00	\$12,075.00	\$0.00	(\$8,075.00)	301.88	-201.88
	Engineer Total:	\$4,000.00	\$12,075.00	\$0.00	(\$8,075.00)	301.88	-201.88
A1450.1	Election Personnel Services	\$1,860.00	\$1,860.00		\$0.00	100.00	
	A1450.1:	\$1,860.00	\$1,860.00	\$0.00	\$0.00	100.00	0.00
A1450.4	Election Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A1450.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Election Total:	\$4,860.00	\$1,860.00	\$0.00	\$3,000.00	38.27	61.73
A1460.4	Records Management Contractual	\$2,000.00	\$0.00		\$2,000.00		100.00
	A1460.4:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
	Records Management Total:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
A1480.4	Public Info Services OARS Contractual	\$1,200.00	\$981.75		\$218.25	81.81	18.19
	A1480.4:	\$1,200.00	\$981.75	\$0.00	\$218.25	81.81	18.19
	Public Info Service OARS Total:	\$1,200.00	\$981.75	\$0.00	\$218.25	81.81	18.19
A1620.1	Buildings Personal Services	\$3,814.00	\$1,321.75		\$2,492.25	34.66	65.34
	A1620.1:	\$3,814.00	\$1,321.75	\$0.00	\$2,492.25	34.66	65.34
A1620.40	Building Operation Contractual	\$65,000.00	\$13,482.28		\$51,517.72	20.74	79.26
A1620.41	Building Operation Lease Fire Hall	\$18,285.00	\$18,284.92		\$0.08	100.00	0.00
	A1620.4:	\$83,285.00	\$31,767.20	\$0.00	\$51,517.80	38.14	61.86
	Operations of Plant/Buildings Total:	\$87,099.00	\$33,088.95	\$0.00	\$54,010.05	37.99	62.01
A1660.4	Central Storeroom Contractual	\$500.00	\$251.26		\$248.74	50.25	49.75
	A1660.4:	\$500.00	\$251.26	\$0.00	\$248.74	50.25	49.75
	Central Storeroom Total:	\$500.00	\$251.26	\$0.00	\$248.74	50.25	49.75
A1670.4	Central Printing & Mailing Contractual	\$5,000.00	\$786.55		\$4,213.45	15.73	84.27
	A1670.4:	\$5,000.00	\$786.55	\$0.00	\$4,213.45	15.73	84.27
	Central Printing & Mailing Total:	\$5,000.00	\$786.55	\$0.00	\$4,213.45	15.73	84.27
A1680.2	Computers Equipment	\$4,370.00	\$2,602.45		\$1,767.55	59.55	40.45
	A1680.2:	\$4,370.00	\$2,602.45	\$0.00	\$1,767.55	59.55	40.45
A1680.4	Computers Contractual	\$6,260.00	\$6,095.66		\$164.34	97.37	2.63
	A1680.4:	\$6,260.00	\$6,095.66	\$0.00	\$164.34	97.37	2.63
	Computers Total:	\$10,630.00	\$8,698.11	\$0.00	\$1,931.89	81.83	18.17
A1910.4	Insurance	\$31,000.00	\$777.90		\$30,222.10	2.51	97.49
	A1910.4:	\$31,000.00	\$777.90	\$0.00	\$30,222.10	2.51	97.49
A1920.4	Municipal Association Dues	\$900.00	\$899.00		\$1.00	99.89	0.11
	A1920.4:	\$900.00	\$899.00	\$0.00	\$1.00	99.89	0.11
A1950.4	Taxes and Assessments on Property	\$6,000.00	\$5,964.69		\$35.31	99.41	0.59
	A1950.4:	\$6,000.00	\$5,964.69	\$0.00	\$35.31	99.41	0.59
A1990.4	Contingency	\$13,000.00	\$0.00		\$13,000.00		100.00
	A1990.4:	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00	100.00
	Special Items A Total:	\$50,900.00	\$7,641.59	\$0.00	\$43,258.41	15.01	84.99
A3120.1	Constables Personnel Services	\$3,800.00	\$815.58		\$2,984.42	21.46	78.54
	A3120.1:	\$3,800.00	\$815.58	\$0.00	\$2,984.42	21.46	78.54
A3120.4	Constables Contractual	\$400.00	\$0.00		\$400.00		100.00
	A3120.4:	\$400.00	\$0.00	\$0.00	\$400.00	0.00	100.00

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
	Constables Total:	\$4,200.00	\$815.58	\$0.00	\$3,384.42	19.42	80.58
A3310.4	Traffic Control Contractual	\$8,000.00	\$0.00		\$8,000.00		100.00
	A3310.4:	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00	100.00
	Traffic Control Total:	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00	100.00
A3510.4	Contractual	\$250.00	\$0.00		\$250.00		100.00
	A3510.4:	\$250.00	\$0.00	\$0.00	\$250.00	0.00	100.00
	Control of Animals (Dog) Total:	\$250.00	\$0.00	\$0.00	\$250.00	0.00	100.00
A5010.10	Supt. of Highways Personal Services	\$62,220.00	\$21,609.25		\$40,610.75	34.73	65.27
A5010.12	Deputy Supt. of Highways Personal Services	\$1,500.00	\$0.00		\$1,500.00		100.00
A5010.13	Supt. of Highways Clerk Personal Services	\$7,800.00	\$0.00		\$7,800.00		100.00
	A5010.1:	\$71,520.00	\$21,609.25	\$0.00	\$49,910.75	30.21	69.79
A5010.2	Superintendent of Highways Equipment	\$1,200.00	\$549.99		\$650.01	45.83	54.17
	A5010.2:	\$1,200.00	\$549.99	\$0.00	\$650.01	45.83	54.17
A5010.4	Superintendent of Highways Contractual	\$1,000.00	\$29.20		\$970.80	2.92	97.08
	A5010.4:	\$1,000.00	\$29.20	\$0.00	\$970.80	2.92	97.08
	Superintendent of Highways Total:	\$73,720.00	\$22,188.44	\$0.00	\$51,531.56	30.10	69.90
A5132.4	Garage Contractual	\$68,000.00	\$6,122.41		\$61,877.59	9.00	91.00
	A5132.4:	\$68,000.00	\$6,122.41	\$0.00	\$61,877.59	9.00	91.00
	Garage Total:	\$68,000.00	\$6,122.41	\$0.00	\$61,877.59	9.00	91.00
A5182.4	Street Lighting Contractual	\$5,500.00	\$1,397.92		\$4,102.08	25.42	74.58
	A5182.4:	\$5,500.00	\$1,397.92	\$0.00	\$4,102.08	25.42	74.58
	Street Lighting Total:	\$5,500.00	\$1,397.92	\$0.00	\$4,102.08	25.42	74.58
A6410.4	Publicity - Newsletter Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A6410.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Publicity Total:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
A6420.4	Promotion of Industry Contractual	\$5,350.00	\$266.21		\$5,083.79	4.98	95.02
	A6420.4:	\$5,350.00	\$266.21	\$0.00	\$5,083.79	4.98	95.02
	Promotion of Industry Total:	\$5,350.00	\$266.21	\$0.00	\$5,083.79	4.98	95.02
A7410.4	Library Contractual	\$81,000.00	\$100,032.87		(\$19,032.87)	123.50	-23.50
	A7410.4:	\$81,000.00	\$100,032.87	\$0.00	(\$19,032.87)	123.50	-23.50
	Library Total:	\$81,000.00	\$100,032.87	\$0.00	(\$19,032.87)	123.50	-23.50
A7510.1	Historian Personal Services	\$2,873.00	\$688.50		\$2,184.50	23.96	76.04
	A7510.1:	\$2,873.00	\$688.50	\$0.00	\$2,184.50	23.96	76.04

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
A7510.2	Historian Equipment	\$1,500.00	\$0.00		\$1,500.00		100.00
	A7510.2:	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00	100.00
A7510.4	Historian Contractual	\$3,100.00	\$0.00		\$3,100.00		100.00
	A7510.4:	\$3,100.00	\$0.00	\$0.00	\$3,100.00	0.00	100.00
	Historian Total:	\$7,473.00	\$688.50	\$0.00	\$6,784.50	9.21	90.79
A7550.4	Celebrations Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A7550.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Celebrations Total:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
A8810.1	Cemeteries Personnel Services	\$1,000.00	\$0.00		\$1,000.00		100.00
	A8810.1:	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00	100.00
A8810.4	Cemeteries Contractual	\$5,000.00	\$0.00		\$5,000.00		100.00
	A8810.4:	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00	100.00
	Cemeteries Total:	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00	100.00
A9010.8	NYS Retirement	\$23,685.00	\$22,890.00		\$795.00	96.64	3.36
	A9010.8:	\$23,685.00	\$22,890.00	\$0.00	\$795.00	96.64	3.36
A9030.8	Social Security & Medicare	\$18,640.00	\$6,436.21		\$12,203.79	34.53	65.47
	A9030.8:	\$18,640.00	\$6,436.21	\$0.00	\$12,203.79	34.53	65.47
A9040.8	Worker's Compensation	\$8,755.00	\$8,362.00		\$393.00	95.51	4.49
	A9040.8:	\$8,755.00	\$8,362.00	\$0.00	\$393.00	95.51	4.49
A9060.8	Medical Insurance	\$23,086.00	\$8,187.96		\$14,898.04	35.47	64.53
	A9060.8:	\$23,086.00	\$8,187.96	\$0.00	\$14,898.04	35.47	64.53
	Employee Benefits Total:	\$74,166.00	\$45,876.17	\$0.00	\$28,289.83	61.86	38.14
A9720.60	Bond Principal-Highway Garage	\$75,000.00	\$0.00		\$75,000.00		100.00
A9720.61	Bond Principal-Court/Town Offices	\$35,000.00	\$0.00		\$35,000.00		100.00
	A9720.6:	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00	100.00
A9720.70	Interest on Indebtness Highway Garage	\$22,313.00	\$0.00		\$22,313.00		100.00
A9720.71	Interest on Indebtness Court/Town Offices	\$7,105.00	\$0.00		\$7,105.00		100.00
	A9720.7:	\$29,418.00	\$0.00	\$0.00	\$29,418.00	0.00	100.00
	Statutory Installment Bonds Total:	\$139,418.00	\$0.00	\$0.00	\$139,418.00	0.00	100.00
A9950.9	Transfer to Capital Project Fund	\$9,450.00	\$0.00		\$9,450.00		100.00
	A9950.9:	\$9,450.00	\$0.00	\$0.00	\$9,450.00	0.00	100.00
	Transfer to Capital Projects Total:	\$9,450.00	\$0.00	\$0.00	\$9,450.00	0.00	100.00
	Total:	\$876,772.00	\$312,739.91	\$0.00	\$564,032.09		

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : A - General A Fund

End of report

Revenue / Appropriation Analysis Report

Reporting for fund B, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : B - General Outside Village

Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages		
		Revenue		Remaining	Rcvd	Remaining	
B1120	County Sales Tax Distribution	\$500,000.00	\$177,847.87		\$322,152.13	35.57	64.43
B1170	Franchise Fees	\$17,500.00	\$6,121.12		\$11,378.88	34.98	65.02
B1560	Safety Inspection Fees	\$50.00	\$0.00		\$50.00		100.00
B2110	Zoning Fees	\$1,800.00	\$2,460.00		(\$660.00)	136.67	-36.67
B2115	Planning Board Fees	\$200.00	\$475.00		(\$275.00)	237.50	-137.50
B2130	Refuse & Garbage Charges	\$22,000.00	\$5,117.60		\$16,882.40	23.26	76.74
B2770	Unclassified Revenues	\$500.00	\$0.00		\$500.00		100.00
Non-Departmental Revenue Total:		\$542,050.00	\$192,021.59	\$0.00	\$350,028.41	35.43	64.57
Total:		\$542,050.00	\$192,021.59	\$0.00	\$350,028.41		

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
B1355.1	Board of Assessment Review Personnel Services	\$390.00	\$0.00		\$390.00		100.00
	B1355.1:	\$390.00	\$0.00	\$0.00	\$390.00	0.00	100.00
Assessor Total:		\$390.00	\$0.00	\$0.00	\$390.00	0.00	100.00
B1420.4	Attorney Contractual	\$2,000.00	\$0.00		\$2,000.00		100.00
	B1420.4:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
Attorney Total:		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
B1440.4	Engineer Contractual	\$5,000.00	\$7,662.67		(\$2,662.67)	153.25	-53.25
	B1440.4:	\$5,000.00	\$7,662.67	\$0.00	(\$2,662.67)	153.25	-53.25
Engineer Total:		\$5,000.00	\$7,662.67	\$0.00	(\$2,662.67)	153.25	-53.25
B1990.4	Contingency	\$20,000.00	\$0.00		\$20,000.00		100.00
	B1990.4:	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00	100.00
Special Items A Total:		\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00	100.00
B3620.1	Safety Inspection Personnel Services	\$500.00	\$0.00		\$500.00		100.00
	B3620.1:	\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
Safety Inspection Total:		\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
B6772.4	Programs for the Aging Contractual	\$5,000.00	\$5,000.00		\$0.00	100.00	
	B6772.4:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
Programs for Aging Total:		\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
B7110.4	Parks Contractual	\$10,000.00	\$920.00		\$9,080.00	9.20	90.80
	B7110.4:	\$10,000.00	\$920.00	\$0.00	\$9,080.00	9.20	90.80
Parks Total:		\$10,000.00	\$920.00	\$0.00	\$9,080.00	9.20	90.80
B7310.4	Youth Programs Contractual	\$5,000.00	\$5,000.00		\$0.00	100.00	
	B7310.4:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00

Revenue / Appropriation Analysis Report

Reporting for fund B, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : B - General Outside Village

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
		Amount				Used	Remaining
	Youth Programs Total:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
B8010.1	Zoning Personnel Services	\$1,836.00	\$0.00		\$1,836.00		100.00
	B8010.1:	\$1,836.00	\$0.00	\$0.00	\$1,836.00	0.00	100.00
B8010.4	Zoning Contractual	\$2,500.00	\$75.00		\$2,425.00	3.00	97.00
	B8010.4:	\$2,500.00	\$75.00	\$0.00	\$2,425.00	3.00	97.00
	Zoning Total:	\$4,336.00	\$75.00	\$0.00	\$4,261.00	1.73	98.27
B8020.10	Planning Salaries	\$3,275.00	\$1,255.68		\$2,019.32	38.34	61.66
	B8020.1:	\$3,275.00	\$1,255.68	\$0.00	\$2,019.32	38.34	61.66
B8020.40	Planning Contractual	\$2,000.00	\$438.80		\$1,561.20	21.94	78.06
	B8020.4:	\$2,000.00	\$438.80	\$0.00	\$1,561.20	21.94	78.06
	Planning Total:	\$5,275.00	\$1,694.48	\$0.00	\$3,580.52	32.12	67.88
B8160.1	Refuse & Garbage Personnel Services	\$11,485.00	\$2,500.04		\$8,984.96	21.77	78.23
	B8160.1:	\$11,485.00	\$2,500.04	\$0.00	\$8,984.96	21.77	78.23
B8160.4	Refuse & Garbage Contractual	\$22,500.00	\$4,846.52		\$17,653.48	21.54	78.46
	B8160.4:	\$22,500.00	\$4,846.52	\$0.00	\$17,653.48	21.54	78.46
	Refuse & Garbage Total:	\$33,985.00	\$7,346.56	\$0.00	\$26,638.44	21.62	78.38
B8664.1	Code Enforcement Personnel Services	\$17,952.00	\$6,214.14		\$11,737.86	34.62	65.38
	B8664.1:	\$17,952.00	\$6,214.14	\$0.00	\$11,737.86	34.62	65.38
B8664.4	Code Enforcement Contractual	\$5,000.00	\$1,186.11		\$3,813.89	23.72	76.28
	B8664.4:	\$5,000.00	\$1,186.11	\$0.00	\$3,813.89	23.72	76.28
	Code Enforcement Total:	\$22,952.00	\$7,400.25	\$0.00	\$15,551.75	32.24	67.76
B9010.8	NYS Retirement	\$2,747.00	\$2,348.00		\$399.00	85.48	14.52
	B9010.8:	\$2,747.00	\$2,348.00	\$0.00	\$399.00	85.48	14.52
B9030.8	Social Security & Medicare	\$2,295.00	\$755.32		\$1,539.68	32.91	67.09
	B9030.8:	\$2,295.00	\$755.32	\$0.00	\$1,539.68	32.91	67.09
B9040.8	Workers Compensation	\$900.00	\$900.00		\$0.00	100.00	
	B9040.8:	\$900.00	\$900.00	\$0.00	\$0.00	100.00	0.00
	Employee Benefits Total:	\$5,942.00	\$4,003.32	\$0.00	\$1,938.68	67.37	32.63
B9901.9	Interfund Transfers	\$442,522.00	\$0.00		\$442,522.00		100.00
	B9901.9:	\$442,522.00	\$0.00	\$0.00	\$442,522.00	0.00	100.00
	Interfund Transfer Total:	\$442,522.00	\$0.00	\$0.00	\$442,522.00	0.00	100.00
	Total:	\$562,902.00	\$39,102.28	\$0.00	\$523,799.72		

End of report

Revenue / Appropriation Analysis Report

Reporting for fund DB, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : DB - Highway-Outside Village

Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages	
		Revenue		Remaining	Rcvd	Remaining
DB2300	Service to Other gov't	\$137,909.00	\$119,675.50	\$18,233.50	86.78	13.22
DB2680	Insurance Recovery	\$0.00	\$20,792.68	(\$20,792.68)		
DB3501	Consoliated Highway Aid	\$69,838.00	\$0.00	\$69,838.00		100.00
DB5031	Interfund Transfers	\$417,522.00	\$0.00	\$417,522.00		100.00
Non-Departmental Revenue Total:		\$625,269.00	\$140,468.18	\$0.00	22.47	77.53
Total:		\$625,269.00	\$140,468.18	\$0.00		

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
DB5110.1	General Highway Repairs Personal Services	\$88,366.00	\$4,049.60		\$84,316.40	4.58	95.42
	DB5110.1:	\$88,366.00	\$4,049.60	\$0.00	\$84,316.40	4.58	95.42
DB5110.4	General Highway Repairs Contractual	\$122,270.00	\$79.25		\$122,190.75	0.06	99.94
	DB5110.4:	\$122,270.00	\$79.25	\$0.00	\$122,190.75	0.06	99.94
Maintenance of Roads Total:		\$210,636.00	\$4,128.85	\$0.00	\$206,507.15	1.96	98.04
DB5112.2	Permanent Highway Improvements	\$69,838.00	\$0.00		\$69,838.00		100.00
	DB5112.2:	\$69,838.00	\$0.00	\$0.00	\$69,838.00	0.00	100.00
Permanent Improvements Total:		\$69,838.00	\$0.00	\$0.00	\$69,838.00	0.00	100.00
DB5130.1	Machinery Personal Services	\$11,627.00	\$2,082.49		\$9,544.51	17.91	82.09
	DB5130.1:	\$11,627.00	\$2,082.49	\$0.00	\$9,544.51	17.91	82.09
DB5130.2	Machinery Equipment	\$30,000.00	\$141,087.23		(\$111,087.23)	470.29	-370.29
	DB5130.2:	\$30,000.00	\$141,087.23	\$0.00	(\$111,087.23)	470.29	-370.29
DB5130.4	Machinery Contractual	\$40,000.00	\$7,391.42		\$32,608.58	18.48	81.52
	DB5130.4:	\$40,000.00	\$7,391.42	\$0.00	\$32,608.58	18.48	81.52
Machinery Total:		\$81,627.00	\$150,561.14	\$0.00	(\$68,934.14)	184.45	-84.45
DB5140.1	Brush & Weeds Personal Services	\$11,627.00	\$0.00		\$11,627.00		100.00
	DB5140.1:	\$11,627.00	\$0.00	\$0.00	\$11,627.00	0.00	100.00
DB5140.4	Brush & Weeds Contractual	\$2,500.00	\$0.00		\$2,500.00		100.00
	DB5140.4:	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00	100.00
Brush & Weeds Total:		\$14,127.00	\$0.00	\$0.00	\$14,127.00	0.00	100.00
DB5142.1	Snow and Ice Control Personal Services	\$120,922.00	\$76,285.36		\$44,636.64	63.09	36.91
	DB5142.1:	\$120,922.00	\$76,285.36	\$0.00	\$44,636.64	63.09	36.91
DB5142.4	Snow & Ice Control Contractual	\$120,120.00	\$67,008.69		\$53,111.31	55.78	44.22
	DB5142.4:	\$120,120.00	\$67,008.69	\$0.00	\$53,111.31	55.78	44.22
Snow Removal Total:		\$241,042.00	\$143,294.05	\$0.00	\$97,747.95	59.45	40.55

Revenue / Appropriation Analysis Report

Reporting for fund DB, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : DB - Highway-Outside Village

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
DB9010.8	NYS Retirement	\$34,931.00	\$33,454.00		\$1,477.00	95.77	4.23
	DB9010.8:	\$34,931.00	\$33,454.00	\$0.00	\$1,477.00	95.77	4.23
DB9030.8	Social Security & Medicare	\$17,789.00	\$6,110.68		\$11,678.32	34.35	65.65
	DB9030.8:	\$17,789.00	\$6,110.68	\$0.00	\$11,678.32	34.35	65.65
DB9040.8	Workers Compensation	\$16,278.00	\$16,278.00		\$0.00	100.00	
	DB9040.8:	\$16,278.00	\$16,278.00	\$0.00	\$0.00	100.00	0.00
DB9055.8	Disability Insurance	\$300.00	\$0.00		\$300.00		100.00
	DB9055.8:	\$300.00	\$0.00	\$0.00	\$300.00	0.00	100.00
DB9060.8	Medical Insurance	\$55,900.00	\$17,606.38		\$38,293.62	31.50	68.50
	DB9060.8:	\$55,900.00	\$17,606.38	\$0.00	\$38,293.62	31.50	68.50
	Employee Benefits Total:	\$125,198.00	\$73,449.06	\$0.00	\$51,748.94	58.67	41.33
	Total:	\$742,468.00	\$371,433.10	\$0.00	\$371,034.90		

End of report

Reporting for fund L, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : L - Library Fund

Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages	
		Revenue		Remaining	Rcvd	Remaining
L2082	Fines - Copier	\$1,400.00	\$547.56	\$852.44	39.11	60.89
L2361	Genesee County	\$4,000.00	\$0.00	\$4,000.00		100.00
L2362	Bergen	\$81,000.00	\$81,000.00	\$0.00	100.00	
L2363	Byron	\$6,400.00	\$6,500.00	(\$100.00)	101.56	-1.56
L2364	Village of Bergen	\$1,500.00	\$0.00	\$1,500.00		100.00
L2704	Insurance Dividend	\$150.00	\$0.00	\$150.00		100.00
L2705	Gifts & Donations	\$2,000.00	\$356.64	\$1,643.36	17.83	82.17
L2770	Unclassified-Fund Raising	\$0.00	\$6.64	(\$6.64)		
L3840	LLSA Grant NIOG	\$8,000.00	\$12,661.00	(\$4,661.00)	158.26	-58.26
Non-Departmental Revenue Total:		\$104,450.00	\$101,071.84	\$0.00	96.77	3.23
Total:		\$104,450.00	\$101,071.84	\$0.00	96.77	3.23

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
L1910.4	Unallocated Insurance	\$1,800.00	\$0.00		\$1,800.00		100.00
	L1910.4:	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00	100.00
Special Items A Total:		\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00	100.00
L7410.10	Library Director Wages	\$35,500.00	\$0.00		\$35,500.00		100.00
L7410.11	Library Substitutes Wages	\$24,800.00	\$0.00		\$24,800.00		100.00
	L7410.1:	\$60,300.00	\$0.00	\$0.00	\$60,300.00	0.00	100.00
L7410.200	Library Capital Expenditures	\$30,000.00	\$0.00		\$30,000.00		100.00
L7410.205	Library AV Materials	\$3,500.00	\$1,124.16		\$2,375.84	32.12	67.88
L7410.210	Library Books	\$21,000.00	\$5,858.65		\$15,141.35	27.90	72.10
L7410.211	Library Books-Electronic	\$4,500.00	\$0.00		\$4,500.00		100.00
L7410.213	Library Serials	\$2,000.00	\$1,354.14		\$645.86	67.71	32.29
L7410.230	Library Office & Library	\$1,500.00	\$258.59		\$1,241.41	17.24	82.76
L7410.231	Library Telephone	\$500.00	\$119.16		\$380.84	23.83	76.17
L7410.232	Library Internet	\$200.00	\$39.58		\$160.42	19.79	80.21
L7410.233	Library Postage & Freight	\$300.00	\$2.75		\$297.25	0.92	99.08
L7410.234	Library Publicity	\$100.00	\$130.00		(\$30.00)	130.00	-30.00
L7410.235	Library Mileage	\$500.00	\$132.24		\$367.76	26.45	73.55
L7410.236	Library Travel - Conventions	\$1,200.00	\$0.00		\$1,200.00		100.00
L7410.290	Library Programs	\$6,000.00	\$1,519.00		\$4,481.00	25.32	74.68
L7410.291	Library Program Supplies	\$1,000.00	\$286.80		\$713.20	28.68	71.32
	L7410.2:	\$72,300.00	\$10,825.07	\$0.00	\$61,474.93	14.97	85.03
L7410.435	Library Membership Fees	\$100.00	\$29.00		\$71.00	29.00	71.00
L7410.436	Library Contracts with Other Libraries	\$7,756.00	\$1,938.96		\$5,817.04	25.00	75.00

Revenue / Appropriation Analysis Report

Reporting for fund L, for dates from 01/01/19 to 04/30/19 for fiscal year 2019

Fund : L - Library Fund

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
L7410.439	Library Repair-Maint. Equipment	\$250.00	\$0.00		\$250.00		100.00
L7410.453	Library Rent	\$1,200.00	\$0.00		\$1,200.00		100.00
L7410.454	Library Bookkeeper	\$300.00	\$0.00		\$300.00		100.00
	L7410.4:	\$9,606.00	\$1,967.96	\$0.00	\$7,638.04	20.49	79.51
L9030.8	Library Social Security	\$5,000.00	\$0.00		\$5,000.00		100.00
	L9030.8:	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00	100.00
	Library Total:	\$147,206.00	\$12,793.03	\$0.00	\$134,412.97	8.69	91.31
	Total:	\$149,006.00	\$12,793.03	\$0.00	\$136,212.97		

End of report

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Clerk Fees	Certified Copies	5	50.00
		Genealogy	1	11.00
	Conservation	Conservation	5	5.63
		Sub-Total:		
A2544	Dog Licensing	Female, Spayed	16	80.00
		Female, Unspayed	2	36.00
		Male, Neutered	17	85.00
		Male, Unneutered	2	36.00
	Late Fees	Late Fees	4	20.00
	Senior Discount	Senior Discount	5	-15.00
	Sub-Total:			\$242.00
B2110	Building & Zoning	Building Permit	1	55.00
		Zoning	1	30.00
	Sub-Total:			\$85.00
B2130	Solid Waste	Garbage Bag	147	735.00
		Transfer Sta. 10.00	3	30.00
		Transfer Sta. 20.00	9	180.00
		Transfer Sta. 5.00	1	5.00
		Sub-Total:		
Total Local Shares Remitted:				\$1,343.63
Amount paid to:	NYS Ag. & Markets for spay/neuter program			45.00
Amount paid to:	NYS Environmental Conservation			96.37
Total State, County & Local Revenues:		\$1,485.00	Total Non-Local Revenues:	
			\$141.37	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		<i>Michele M. Smith</i>	5/1/19
_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date

Cash Receipts Report

05/05/2019
7:45:06PM

From: 04/01/2019 To: 04/30/2019

For User: All

Payment Date: 04/06/2019

Module: Permit

Transaction: BP-0008-2019

Type: Permit App

Payor: John E Goutermout

Payment Amount: \$85.00

Payment Type:

Payment #:

Payment Detail:

Check #1575

00000254

\$85.00

Fee Type	Fee Amount
Acc Structure	\$55.00
Zoning Permit	\$30.00

Permit Group Totals: \$85.00

04/06/2019 Group Totals: \$85.00

Totals:	
Check	\$85.00
Grand Total:	\$85.00

May 3, 2019

Supervisor Ernest Haywood
and Town Board Members
Town of Bergen
10 Hunter Street, P.O. Box 249
Bergen, New York 14416

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
TOWN OF BERGEN – SOLAR ENERGY SYSTEM: TOWN CODE UPDATE
MRB GROUP PROJECT NO. 0202.18000.000**

Dear Supervisor Haywood and Town Board Members:

MRB Group is pleased to provide the Town of Bergen with this proposal for planning services for drafting a Solar Energy Systems ordinance governing small and large energy systems. This proposal formalizes our previous discussions regarding the Town's need for assistance in drafting the above-references code.

MRB Group's familiarity with the Bergen community and long-standing history of working with the Town makes us uniquely qualified to assist with preparation of the Solar Energy Systems ordinance.

The paragraphs below describe our understanding of the drafting of the new local law and include an outline of the services MRB Group has proposed to provide, in accordance with our understanding of the Town's needs.

I. PROJECT OVERVIEW

We understand that on February 26, 2019, the Town Board approved Local Law #1 of 2019 granting a nine-month moratorium on all commercial solar energy systems. As we have assisted member municipalities in the past with moratoriums in place; we fully understand the purpose of the Local Law in that it is designed to protect, the health, safety and welfare of the residents of the Town of Bergen.

The said moratorium will temporarily prevent the processing of applications for and the issuance of permits, certificates of occupancy and approvals for certain land uses related to solar energy systems.

It is our understanding with the nine-month moratorium in place, the Town of Bergen desires to analyze and determine appropriate amendments to the Town of Bergen Zoning Code concerning solar energy systems.

II. SCOPE OF SERVICES AND COMPENSATION

The following Scope of Work represents our understanding of the tasks required to assist the Town in amending and drafting the above-referenced Town of Bergen Zoning Code relating to commercial solar energy systems.

A. Solar Energy Systems

MRB will work closely with the Town in drafting a new section of the Town Code entitled 'Solar Energy Systems', which will focus small and large scale commercial energy systems. This newly created ordinance will provide a streamlined approach in the permitting future small and large scale solar projects. The solar ordinance is also being developed to address the current moratorium on solar applications within the Town.

The Zoning Law of the Town of Bergen, Chapter 475 will be amended to include §475-60 entitled 'Solar Energy Systems' under Article VI, Supplemental Regulations.

Section 475-60 will include the following sections:

- Section 475-60. A - Authority
- Section 475-60. B - Purpose & Legislative Intent
- Section 475-60. C - Definitions
- Section 475-60. D – NYS Unified Permit: Small Scale Solar Projects
- Section 475-60. E – Small-Scale Solar Energy Systems
 - Applicability
 - Rooftop and building-mounted solar energy systems
 - Ground-mounted and freestanding solar energy systems
- Section 475-60. F – Large-Scale Solar Energy Systems
 - Permitting
 - Special Use Permit Requirements
 - Lease/Consent Agreement
 - Proof of Feasibility- Local utility Company
 - Site Plan Requirements
 - Property Operation and Maintenance Plan
 - Decommissioning Plan
 - Construction Plan
 - Special Use Permit Standards
- Section 475-60. G – Inspection & Enforcement
- Section 475-60. H – Penalties & Offenses
- Section 475-60. I – Severability

B. State Environmental Quality Review Act (SEQRA)

1. Preparation of the Full Environmental Assessment Form (EAF) Part 1
2. Lead Agency Coordination Packages
3. Preparation of the Full EAF Parts 2 & 3
4. Resolutions: 1) Intent, 2) Lead Agency, and 3) Determination
5. Prepare the NYSDEC Environmental Notice Bulletin (ENB) Publication

C. Meetings

The schedule of services also includes MRB Group attending five (5) meetings: Three (3) Steering Committee meetings to review the draft and final documents with Town staff, and two (2) Town Board meetings.

III. PROJECT DELIVERABLES

The following project deliverables are included in this proposal.

1. §475-60 - Solar Energy Systems
 - a. Draft and Final Drafts
 - b. Zoning Schedule A (if applicable)
2. SEQR (Coordinated Review) – Three (3) Coordinated Reviews
 - a. Full EAF Part 1, 2 and 3
 - b. Resolutions: 1) Lead Agency Intent, 2) Declare Lead Agency, and 3) Determination of Significance (Negative Declaration).
 - c. Publish the Negative Declaration (EAF Part 3) and Environmental Notice Bulletin (ENB) Form on the NYSDEC website.

Total Compensation.....\$3,500.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period.

IV. COMMENCEMENT OF WORK

We are prepared to start immediately upon the Town's authorization to proceed, indicated by acceptance of the proposal via signature below.

V. ADDITIONAL SERVICES

The following items, not included in the above services can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Solar Energy System payment-in-lieu-taxes (PILOT) Law.
- B. Draft Local Law Preparation
- C. SEQR: Draft/Final Generic Environmental Impact Statement (D/FGSIS)
- D. Additional Code Amendments
- E. Additional SEQR Coordinated Reviews

VI. Commencement of Work

Upon your authorization, MRB Group will begin work on the project.

VII. Standard Terms and Conditions

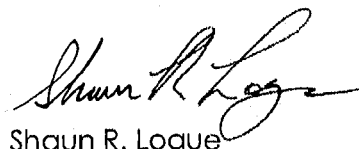
Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,



Paul R. Chatfield, P.E.
Senior Project Manager



Shaun R. Logue
Senior Planning Associate

Copies by Email only to:

Michele Smith, Town Clerk

James Starowitz, Town Councilman and Solar Committee Chairman

PROPOSAL ACCEPTED FOR THE _____ BY:		
<i>Signature</i>	<i>Title</i>	<i>Date</i>



April 23, 2019

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

On or around March 29, 2019, you received launch information for a video-on-demand fitness subscription channel, Gaiam TV Fit & Yoga. Gaiam TV Fit & Yoga will not launch in your area on or around April 30, 2019, but at a later date to be determined. Once we have a launch date, we will notify you with the updated launch information.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 716-686-4446 or via email at mark.meyerhofer@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Mark Meyerhofer".

Mark Meyerhofer
Director, Government Affairs
Charter Communications

DRAFT- Town of Bergen- Fund Balance Policy- Date: _____

WHEREAS, the State of New York and the Governmental Accounting Standards Board has established by Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions for fund balance reporting; and

WHEREAS, reserve funds, essentially a legally authorized savings account for particular specific purposes, are an important component in the Town's financial planning for specific expenses, future projects, acquisitions and other lawful purposes; and

WHEREAS, the Town may establish and maintain fund balances in accordance with New York State laws, and the Town will also consider rules and/or opinions issued by the New York State Comptroller when they are not in conflict with the law; and

WHEREAS, the Supervisor has the authority to reclassify the existing Fund Balance Reserve accounts and establish new financial account numbers to conform with the new Town Reserve Fund Policy; and

WHEREAS, the Town Reserve Fund Policy shall read as follows:

In accordance with GASB Statement No. 54, the Town reserve funds must be properly established and maintained to promote the goals of creating an open, transparent and accountable use of public funds. The Town may engage independent experts and professionals, including but not limited to auditors, accountants and other financial and legal counsel as necessary to monitor reserve fund activity and prepare reports that may be required.

Government Fund Type Assignment (GASB 54)

The Town shall comply with the reporting requirements of Article 3 of General Municipal Law of the State of New York and the Governmental Accounting Standards Board (GASB) Statement Number 54 Fund Balance Reporting and Governmental Fund Types Definitions.

- A. Restricted Fund Balances – Restricted fund balances consist of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
- B. Committed Fund Balances – Committed fund balances consist of amounts that are subject to a purpose constraint imposed by a formal action of the Town Board.
- C. Assigned Fund Balances – Assigned fund balances consist of amounts that are subject to a purpose constraint that represent an intended use established by the Town Board. Assigned funds represent amounts intended to be used for a specific purpose. Assigned fund balances require same level of authority to remove the constraint.

D. Unassigned Fund Balances – Amounts that are available for any purpose.

Spending Policy for Fund Balances

The Town Board and Town Supervisor will assess the current financial condition of the Town and then determine the order of application of expenditures to which fund balance classification will be charged.

Periodic Review

The Town Board and Town Supervisor will periodically review all restricted, committed, assigned and unassigned fund balances. The Board shall utilize the information to discuss reserve fund balances and to adequately maintain necessary funds for the Town's long-term financial planning. The Board will be mindful of its role and responsibility as a fiduciary of public funds when acting on reserve fund issues.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Bergen adopts the Fund Balance Policy as submitted.

Sec. 2 That this resolution shall take effect immediately.



Bergen Business and Civic Association

PO Box 24

Bergen, NY 14416

President: Robert Fedele

Treasurer – Maria Rowland

Vice-President – Anna Marie Barclay

Secretary – Anne Sapienza

April 25, 2019

Town of Bergen
Ernie Haywood, Supervisor
PO Box 249
Bergen, NY 14416

Dear Ernie,

On behalf of the Bergen Park Festival committee I want to thank the Town of Bergen for supporting our Festival each year. We are entering our 30th year in 2019 which is amazing to me and demonstrates the dedication of our volunteers. We hope you can continue your donation of \$500.00 and look forward to another great event

Thank you for your Support,

Anne M. Sapienza
Park Festival Chair

TOWN OF BERGEN

* ESTABLISHED APRIL 2, 1813 *

PHONE: (585) 494-1121 * FAX: (585) 494-1372 * NYS TDD 1-800-662-1220

PO Box 249

10 HUNTER STREET
BERGEN, NY 14416



SUPERVISOR
ERNEST HAYWOOD
DONALD S. CUNNINGHAM, DEPUTY SUPERVISOR
COUNCILMEN

JAMES STAROWITZ
MARK ANDERSON
COUNCILWOMAN
BELINDA GRANT
ANNE SAPIENZA

SUPERINTENDENT OF HIGHWAYS
MIKE JOHNSON

TOWN CLERK/TAX COLLECTOR
MICHELE M. SMITH

JUSTICES
JOSEPH NENNI
ROBERT SWAPCEINSKI

ZONING & CODE ENFORCEMENT OFFICER
DAVID MASON

ASSESSOR
RHONDA SAULSBURY

Bergen 2019 Picture Project

Work Statement

Prepared by: Rhonda Saulsbury, Assessor

Date: 4/24/2019

Project Description:

Hire an outside photographer to replace the database pictures of all improved properties in the Town & Village of Bergen.

Having a recent picture of the buildings on each parcel eases the identification & valuation process for the assessor's office, as well as provides the community with a more user friendly up to date public data base (The OAR's system).

Photographer Task List:

- A. Download a limited copy of the Bergen database from the Genesee County Office of Real Property onto a laptop.
- B. Take new pictures of all 1286 *improved* properties in the Town/Village, during the early spring as to not have foliage interfere with building views.
- C. Edit and size all pictures according to the RPSV4 (The NYS Office of Real property Taxation & Finance Software System) specifications.
- D. Upload the new pictures into the RPSV4 system, and provide a copy of all pictures to the Town/Village, via disk/disks.

Timeline:

Immediately take steps to inform the Genesee County Sheriff's Office that someone will be taking the pictures & get the database downloaded.

Complete and invoice the project at a cost of \$2 per parcel: To be completed by the end of June, 2019.

I am requesting this contract be excluded from an RFP process as the project falls under professional services.

The following are my reasons for this:

1) The Town & City of Batavia, plus numerous other towns, have used the same contractor/Assessor for previous picture projects since 2008, and she proved to be professional, thorough, and very detailed in the work.

2) The contractor is a part-time assessor in another community, and has a complete understanding of what is needed to perform this service.

Submitted By:

Rhonda Saulsbury

Assessor

Rhonda M Saulsbury
Assessor

Town of Bergen Assessor's Office
13 S. Lake Ave
Bergen, NY 14416
585-494-1484 or 585-343-1729 Ext 207