

Town Board Meeting Bergen Town Hall

April 9th, 2019

Agenda

I. Audit of the Bills 6:45 pm, Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor

III. Approval of meeting Minutes for- 3/26/19

IV. Communications included with this agenda:

1. Supervisor Report for March, 2019
2. Summary spreadsheets for March, 2019
3. Town Clerk Report for March, 2019
4. ZEO/CEO Report for March, 2019
5. Assessment Services Agreement- Towns of Batavia and Bergen
6. 3/29/19 correspondence from Charter Communication regrading upcoming changed
7. Proposed Town of Bergen- Solar Energy System PILOT law for Town of Bergen
8. Letter from Town Engineer of 3/29/19 to Thompson Build to notify that the town has awarded bid for pavilion at Robins Brook Park.

V. Board Members' items for addition to the agenda

VI. Reports:

- Supervisor
- Clerk
- Board Members
- Zoning / Code Enforcement: -Update on Property at 6571 West Sweden Road- aka Haunted House

- Highway
- Appliances/Tires at Transfer Station
- Update on Town Barns- demolition plan
- DOT adjusted Payments for 2017/2018

Committees

- Building, Grounds, and Facilities - Cemeteries-
- Parks
- Local History & Museum-
- Policy and Personnel
- Solar

VII. Old Business:

- Proposed Town of Bergen Water Improvement Benefit Area #1 project- Update on activities for application to USDA for Grant and Loan funding.

VIII. New Business

- Solar Energy System PILOT law – set public hearing
- Amended Towns of Batavia and Bergen Assessment Services Agreement-

IX- Reports & Bills:

- Action to file Town Clerks Report
- Action to file Supervisors Report
- Approve payment of the Bills

X. Meeting and Other Upcoming Dates:

- Town Board Meeting 4/23/19 at 7 pm in the Town Hall

XI. Adjournment

DRAFT

MARCH 26, 2019

BERGEN TOWN BOARD

REGULAR 2nd MEETING

The Bergen Town Board convened in a regular session at 7:00 p.m. in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilwoman Belinda Grant
Councilwoman Anne Sapienza
Councilman James Starowitz

ALSO PRESENT:

Michele M. Smith, Town Clerk
Mike Johnson, Highway Superintendent
Dave Mason, ZEO/CEO

ABSENT:

Councilman Mark Anderson

OTHER ATTENDEES:

Grant Cushing
Gary Fink
Eileen Mason

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Brownfield Group, LLC Grant Cushing, President – discussed New York State Solar Development

MINUTES: Councilwoman Sapienza made a motion to approve the March 12, 2019 minutes; seconded by Councilman Starowitz and it carried by a vote 4-0.

COMMUNICATIONS:

Mercy EMS report February 2019
Genesee County summary of the costs of bridge/culvert replacements

REPORTS:

SUPERVISOR: has been in contact with the Town Supervisor in Mt. Morris about solar project

CLERK: nothing to report

ZEO/CEO: 1203 forms have been submitted to the state for 2016-2018; Haunted House – operating permit registered letter has been sent.

HIGHWAY/SOLID WASTE: new truck in- bodies went out to bid with 2 bidders Valley Fab was awarded bid for \$17,067.00; quotes for refuse are out; Snow and Ice Amendment B Resolution.

Councilman Starowitz made offered resolution #8-2019 Amendment of the Snow and Ice Agreement for 2018/2019 contract year; seconded by Councilwoman Sapienza and it carried by a vote 4-0.

**RESOLUTION #8-2019
AMENDMENT TO CHANGE THE ESTIMATED EXPENDITURE
FOR SNOW & ICE AGREEMENT**

WHEREAS, the Town Board of the Town of Bergen due to the severity of the winter during 2017/18 requests that the Snow & Ice Contract No. D009590 between the State of New York and the Town of Bergen for snow and ice control estimated expenditure be revised by \$1,876.86 to reflect the additional lane miles of state roads that were plowed/treated during the winter season.

COMMITTEES:

RIIIB DINGS/CEMETERIES: deed has been found for East Bergen cemetery

PARKS: Robins Brook Park pavilion bid award. *Councilwoman Grant offered Resolution #9 to award Robins Brook park pavilion bid; seconded by Councilman Starowitz and it carried by a vote 4-0.*

**RESOLUTION #9-2019
AWARDING CONTRACT
ROBINS BROOK PARK/PAVILION**

WHEREAS, the Town Board of the Town of Bergen (the “Board”) previously advertised bids seeking to let a contract for the construction of an approximately 1800 square foot Building/Pavilion on certain park lands (Robins Brook Park) owned by and located in the Town of Bergen (the “Project”); and

WHEREAS, the Project was duly put out to bid in accordance with the requirements of New York State General Municipal Law Article 5-A; and

WHEREAS, a bid opening was held on February 25, 2019; and

WHEREAS, the Town and its Engineer, MRB Group have had the opportunity to review the submitted bids from each Contractor including the Qualification Statement provided with each bid;

NOW THEREFORE, the Board after due deliberation resolves as follows:

The Town of Bergen hereby (1) rejects the low bid received from Doran Trucking Company and Site Development, Inc. for the reasons identified in the report and recommendation of MRB Group dated March 15, 2019 attached hereto; (2) Authorizes the awarding the contract to the next lowest responsible bidder Thompson Builds, Inc., for a total contract amount of \$85,050.50. A copy of this resolution shall be filed with the Town Clerk.

LOCAL HISTORY AND MUSEUM: Nothing to report

VILLAGE RELATIONS: nothing to report

POLICY AND PERSONNEL: Employee handbook in progress

SOLAR: work with committee on what land that is available

OLD BUSINESS:

Sales Tax Agreement: nothing to report

Water Benefit Improvement area #1: nothing to report

NEXT MEETING:

Regular – Tuesday, April 9, 2019 at 7:00 pm in the Courtroom with the audit of the bills at 6:45 p.m.

ADJOURNMENT was at 8:23 pm on a motion by Councilwoman Sapienza; seconded by Councilwoman Grant and it carried by a vote 4-0.

Respectfully submitted,

Michele M. Smith

Michele M. Smith,
Town Clerk

PAYROLL										Month: March 2018		TA	
57,519.69										A		57,519.69	
IDEP & TRANSFERS										B		DB	HL
Pay 1	\$ 17,859.01	6,486.07	988.19	10,384.75	-	-	-	-	-	\$ 44,527.36			
Pay 2	\$ 26,686.35	15,603.01	1,365.17	9,700.17	-	-	-	-	-	\$ -			
Pay 3	\$ -	-	-	-	-	-	-	-	-	\$ -			
Total Dept & Trans	\$ 44,527.36	\$ 22,089.08	\$ 2,353.36	\$ 20,084.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,527.36			
DISBURSEMENTS													
Pay 1 Net Pay										\$ 11,899.38			
Pay 2 Net Pay										\$ 17,812.76			
Pay 3 Net Pay										\$ -			
NYS retirement										\$ 1,002.38			
Payroll Tax Liabilities										\$ 10,414.12			
Aflac										\$ 87.36			
Union										\$ 228.00			
NYS Def Comp										\$ 1,973.84			
Dental										\$ 435.64			
Garnishment										\$ -			
Payroll billing credit										\$ 352.83			
Total Disb	\$ 44,206.31									\$ 44,206.31			
ACCT BAL	\$ 57,840.74												
CLOSING BAL													
FUND													
CASH Accts													
Operating	\$ 346,691.51	\$ 249,333.05	\$ 4,531.19	\$ 92,827.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,840.74	\$ -	\$ -	
Payroll	\$ 57,840.74									\$ -	\$ 35,015.49	\$ 34,875.76	
Savings	\$ 1,626,483.82	\$ 493,125.35	\$ 270,005.33	\$ 224,469.98	\$ 68,175.00	\$ 105,639.04	\$ 120,938.80	\$ 60,216.08	\$ 214,022.99	\$ -	\$ -	\$ -	
Total All	\$ 2,031,016.07	\$ 742,458.40	\$ 274,536.52	\$ 317,297.25	\$ 68,175.00	\$ 105,639.04	\$ 120,938.80	\$ 60,216.08	\$ 214,022.99	\$ 57,840.74	\$ 35,015.49	\$ 34,875.76	
2,031,016.07													

Revenue / Appropriation Analysis Report

Reporting for fund L, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : L - Library Fund

Revenue Analysis

Account	Description	Estimated	Receipts		Revenue	Percentages	
		Revenue			Remaining	Rcvd	Remaining
L2082	Fines - Copier	\$1,400.00	\$547.56		\$852.44	39.11	60.89
L2361	Genesee County	\$4,000.00	\$0.00		\$4,000.00		100.00
L2362	Bergen	\$81,000.00	\$81,000.00		\$0.00	100.00	
L2363	Byron	\$6,400.00	\$6,500.00		(\$100.00)	101.56	-1.56
L2364	Village of Bergen	\$1,500.00	\$0.00		\$1,500.00		100.00
L2704	Insurance Dividend	\$150.00	\$0.00		\$150.00		100.00
L2705	Gifts & Donations	\$2,000.00	\$356.64		\$1,643.36	17.83	82.17
L3840	LLSA Grant NIOG	\$8,000.00	\$12,661.00		(\$4,661.00)	158.26	-58.26
Non-Departmental Revenue Total:		\$104,450.00	\$101,065.20	\$0.00	\$3,384.80	96.76	3.24
Total:		\$104,450.00	\$101,065.20	\$0.00	\$3,384.80		

Appropriation Analysis

Account	Description	Budget	Expenditures		Outstanding	Unencumbered	Percentages	
		Amount			Encumbrances	Balance	Used	Remaining
L1910.4	Unallocated Insurance	\$1,800.00	\$0.00			\$1,800.00		100.00
	L1910.4:	\$1,800.00	\$0.00		\$0.00	\$1,800.00	0.00	100.00
Special Items A Total:		\$1,800.00	\$0.00		\$0.00	\$1,800.00	0.00	100.00
L7410.10	Library Director Wages	\$35,500.00	\$0.00			\$35,500.00		100.00
L7410.11	Library Substitutes Wages	\$24,800.00	\$0.00			\$24,800.00		100.00
	L7410.1:	\$60,300.00	\$0.00		\$0.00	\$60,300.00	0.00	100.00
L7410.200	Library Capital Expenditures	\$30,000.00	\$0.00			\$30,000.00		100.00
L7410.205	Library AV Materials	\$3,500.00	\$893.75			\$2,606.25	25.54	74.46
L7410.210	Library Books	\$21,000.00	\$4,284.88			\$16,715.12	20.40	79.60
L7410.211	Library Books-Electronic	\$4,500.00	\$0.00			\$4,500.00		100.00
L7410.213	Library Serials	\$2,000.00	\$1,354.14			\$645.86	67.71	32.29
L7410.230	Library Office & Library	\$1,500.00	\$104.97			\$1,395.03	7.00	93.00
L7410.231	Library Telephone	\$500.00	\$111.13			\$388.87	22.23	77.77
L7410.232	Library Internet	\$200.00	\$0.00			\$200.00		100.00
L7410.233	Library Postage & Freight	\$300.00	\$0.00			\$300.00		100.00
L7410.234	Library Publicity	\$100.00	\$130.00			(\$30.00)	130.00	-30.00
L7410.235	Library Mileage	\$500.00	\$46.40			\$453.60	9.28	90.72
L7410.236	Library Travel - Conventions	\$1,200.00	\$0.00			\$1,200.00		100.00
L7410.290	Library Programs	\$6,000.00	\$919.00			\$5,081.00	15.32	84.68
L7410.291	Library Program Supplies	\$1,000.00	\$200.90			\$799.10	20.09	79.91
	L7410.2:	\$72,300.00	\$8,045.17		\$0.00	\$64,254.83	11.13	88.87
L7410.435	Library Membership Fees	\$100.00	\$29.00			\$71.00	29.00	71.00
L7410.436	Library Contracts with Other Libraries	\$7,756.00	\$1,938.96			\$5,817.04	25.00	75.00
L7410.439	Library Repair-Maint. Equipment	\$250.00	\$0.00			\$250.00		100.00
L7410.453	Library Rent	\$1,200.00	\$0.00			\$1,200.00		100.00

Revenue / Appropriation Analysis Report

Reporting for fund L, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : L - Library Fund

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
L7410.454	Library Bookkeeper	\$300.00	\$0.00		\$300.00		100.00
	L7410.4:	\$9,606.00	\$1,967.96	\$0.00	\$7,638.04	20.49	79.51
L9030.8	Library Social Security	\$5,000.00	\$0.00		\$5,000.00		100.00
	L9030.8:	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00	100.00
	Library Total:	\$147,206.00	\$10,013.13	\$0.00	\$137,192.87	6.80	93.20
	Total:	\$149,006.00	\$10,013.13	\$0.00	\$138,992.87		

End of report

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : A - General A Fund

Revenue Analysis

Account	Description	Estimated Revenue	Receipts	Percentages	
				Revenue Remaining	Revd Remaining
A1001	Real Property Taxes	\$365,430.00	\$365,430.00	\$0.00	100.00
A1081	Other Payments in Lieu of Taxes	\$1,800.00	\$2,724.27	(\$924.27)	151.35
A1090	Interest & Penalties on Real Property Taxes	\$2,500.00	\$860.28	\$1,639.72	34.41
A1120	County Sales Tax Distribution	\$100,000.00	\$0.00	\$100,000.00	100.00
A1255	Clerk Fees	\$1,500.00	\$1,281.66	\$218.34	85.44
A2130	Landfill Host Revenue	\$37,000.00	\$16,295.99	\$20,704.01	44.04
A2410	Rental on Real Property	\$1,200.00	\$0.00	\$1,200.00	100.00
A2530	Games of Chance	\$0.00	\$10.00	(\$10.00)	
A2544	Dog Licenses	\$2,000.00	\$621.00	\$1,379.00	31.05
A2610	Fines and Forfeited Bail	\$65,000.00	\$28,007.00	\$36,993.00	43.09
A3001	State Aid, Revenue Sharing	\$10,000.00	\$0.00	\$10,000.00	100.00
A3005	State Aid, Mortgage Tax	\$20,000.00	\$0.00	\$20,000.00	100.00
A3089	State Aid, Justice Grant	\$0.00	\$1,500.00	(\$1,500.00)	
A5031	Interfund Transfer	\$20,000.00	\$0.00	\$20,000.00	100.00
Non-Departmental Revenue Total		\$626,430.00	\$416,730.20	\$0.00	66.52
A2401	Interest & Earnings	\$400.00	\$179.39	\$220.61	44.85
Non-Departmental Accounts Total		\$400.00	\$179.39	\$0.00	55.15
Total:		\$626,830.00	\$416,909.59	\$0.00	\$209,920.41

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Percentages	
				Outstanding Encumbrances	Unencumbered Balance
A1010.1	Town Board Personal Services	\$14,230.00	\$3,558.00		\$10,672.00
	A1010.1:	\$14,230.00	\$3,558.00	\$0.00	\$10,672.00
A1010.4	Town Board Contractual	\$1,500.00	\$350.00		\$1,150.00
	A1010.4:	\$1,500.00	\$350.00	\$0.00	\$1,150.00
Town Board Total		\$15,730.00	\$3,908.00	\$0.00	\$11,822.00
A1110.1	Justices Personal Services	\$41,941.00	\$10,636.46		\$31,304.54
	A1110.1:	\$41,941.00	\$10,636.46	\$0.00	\$31,304.54
A1110.2	Justices Equipment	\$600.00	\$0.00		\$600.00
	A1110.2:	\$600.00	\$0.00	\$0.00	\$600.00
A1110.4	Justices Contractual	\$11,150.00	\$3,446.46		\$7,703.54
	A1110.4:	\$11,150.00	\$3,446.46	\$0.00	\$7,703.54
Justices Total		\$53,691.00	\$14,082.92	\$0.00	\$39,608.08
A1220.10	Supervisor Personal Services	\$11,150.00	\$2,787.51		\$8,362.49
A1220.12	Deputy Supervisor Personal Services	\$1,450.00	\$362.49		\$1,087.51
A1220.13	Supervisor's Secretary Personal Services	\$12,688.00	\$2,209.99		\$10,478.01

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
	A1220.1:	\$25,288.00	\$5,359.99	\$0.00	\$19,928.01	21.20	78.80
A1220.4	Supervisor Contractual	\$8,350.00	\$1,058.32		\$7,291.68	12.67	87.33
	A1220.4:	\$8,350.00	\$1,058.32	\$0.00	\$7,291.68	12.67	87.33
	Supervisor Total:	\$33,638.00	\$6,418.31	\$0.00	\$27,219.69	19.08	80.92
A1320.4	Auditors Contractual	\$15,000.00	\$3,683.50		\$11,316.50	24.56	75.44
	A1320.4:	\$15,000.00	\$3,683.50	\$0.00	\$11,316.50	24.56	75.44
	Auditors Total:	\$15,000.00	\$3,683.50	\$0.00	\$11,316.50	24.56	75.44
A1355.2	Assessor Equipment	\$300.00	\$0.00		\$300.00		100.00
	A1355.2:	\$300.00	\$0.00	\$0.00	\$300.00	0.00	100.00
A1355.4	Assessor Contractual	\$34,150.00	\$13,250.00		\$20,900.00	38.80	61.20
	A1355.4:	\$34,150.00	\$13,250.00	\$0.00	\$20,900.00	38.80	61.20
	Assessor Total:	\$34,450.00	\$13,250.00	\$0.00	\$21,200.00	38.46	61.54
A1410.10	Town Clerk Personal Services	\$42,004.00	\$9,693.24		\$32,310.76	23.08	76.92
A1410.12	Deputy Town Clerk Personal Services	\$5,943.00	\$1,210.11		\$4,732.89	20.36	79.64
	A1410.1:	\$47,947.00	\$10,903.35	\$0.00	\$37,043.65	22.74	77.26
A1410.2	Town Clerk Equipment	\$500.00	\$0.00		\$500.00		100.00
	A1410.2:	\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
A1410.4	Town Clerk Contractual	\$3,300.00	\$758.71		\$2,541.29	22.99	77.01
	A1410.4:	\$3,300.00	\$758.71	\$0.00	\$2,541.29	22.99	77.01
	Town Clerk Total:	\$51,747.00	\$11,662.06	\$0.00	\$40,084.94	22.54	77.46
A1420.40	Attorney Contractual	\$8,000.00	\$750.00		\$7,250.00	9.38	90.63
A1420.41	Court Prosecutor	\$9,800.00	\$1,600.00		\$8,200.00	16.33	83.67
	A1420.4:	\$17,800.00	\$2,350.00	\$0.00	\$15,450.00	13.20	86.80
	Attorney Total:	\$17,800.00	\$2,350.00	\$0.00	\$15,450.00	13.20	86.80
A1440.4	Engineer Contractual	\$4,000.00	\$10,175.00		(\$6,175.00)	254.38	-154.38
	A1440.4:	\$4,000.00	\$10,175.00	\$0.00	(\$6,175.00)	254.38	-154.38
	Engineer Total:	\$4,000.00	\$10,175.00	\$0.00	(\$6,175.00)	254.38	-154.38
A1450.1	Election Personnel Services	\$1,860.00	\$1,860.00		\$0.00	100.00	
	A1450.1:	\$1,860.00	\$1,860.00	\$0.00	\$0.00	100.00	0.00
A1450.4	Election Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A1450.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Election Total:	\$4,860.00	\$1,860.00	\$0.00	\$3,000.00	38.27	61.73
A1460.4	Records Management Contractual	\$2,000.00	\$0.00		\$2,000.00		100.00
	A1460.4:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
	Records Management Total:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
		Amount				Used	Remaining
A1480.4	Public Info Services OARS Contractual	\$1,200.00	\$981.75		\$218.25	81.81	18.19
	A1480.4:	\$1,200.00	\$981.75	\$0.00	\$218.25	81.81	18.19
	Public Info Service OARS Total	\$1,200.00	\$981.75	\$0.00	\$218.25	81.81	18.19
A1620.1	Buildings Personal Services	\$3,814.00	\$1,060.51		\$2,753.49	27.81	72.19
	A1620.1:	\$3,814.00	\$1,060.51	\$0.00	\$2,753.49	27.81	72.19
A1620.40	Building Operation Contractual	\$65,000.00	\$10,405.73		\$54,594.27	16.01	83.99
A1620.41	Building Operation Lease Fire Hall	\$18,285.00	\$18,284.92		\$0.08	100.00	0.00
	A1620.4:	\$83,285.00	\$28,690.65	\$0.00	\$54,594.35	34.45	65.55
	Operations of Plant/Buildings Total	\$87,099.00	\$29,751.16	\$0.00	\$57,347.84	34.16	65.84
A1660.4	Central Storeroom Contractual	\$500.00	\$183.76		\$316.24	36.75	63.25
	A1660.4:	\$500.00	\$183.76	\$0.00	\$316.24	36.75	63.25
	Central Storeroom Total	\$500.00	\$183.76	\$0.00	\$316.24	36.75	63.25
A1670.4	Central Printing & Mailing Contractual	\$5,000.00	\$518.57		\$4,481.43	10.37	89.63
	A1670.4:	\$5,000.00	\$518.57	\$0.00	\$4,481.43	10.37	89.63
	Central Printing & Mailing Total	\$5,000.00	\$518.57	\$0.00	\$4,481.43	10.37	89.63
A1680.2	Computers Equipment	\$4,370.00	\$1,540.00		\$2,830.00	35.24	64.76
	A1680.2:	\$4,370.00	\$1,540.00	\$0.00	\$2,830.00	35.24	64.76
A1680.4	Computers Contractual	\$6,260.00	\$5,799.09		\$460.91	92.64	7.36
	A1680.4:	\$6,260.00	\$5,799.09	\$0.00	\$460.91	92.64	7.36
	Computers Total	\$10,630.00	\$7,339.09	\$0.00	\$3,290.91	69.04	30.96
A1910.4	Insurance	\$31,000.00	\$653.50		\$30,346.50	2.11	97.89
	A1910.4:	\$31,000.00	\$653.50	\$0.00	\$30,346.50	2.11	97.89
A1920.4	Municipal Association Dues	\$900.00	\$899.00		\$1.00	99.89	0.11
	A1920.4:	\$900.00	\$899.00	\$0.00	\$1.00	99.89	0.11
A1950.4	Taxes and Assessments on Property	\$6,000.00	\$5,964.69		\$35.31	99.41	0.59
	A1950.4:	\$6,000.00	\$5,964.69	\$0.00	\$35.31	99.41	0.59
A1990.4	Contingency	\$13,000.00	\$0.00		\$13,000.00		100.00
	A1990.4:	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00	100.00
	Special Items A Total	\$50,900.00	\$7,517.19	\$0.00	\$43,382.81	14.77	85.23
A3120.1	Constables Personnel Services	\$3,800.00	\$815.58		\$2,984.42	21.46	78.54
	A3120.1:	\$3,800.00	\$815.58	\$0.00	\$2,984.42	21.46	78.54
A3120.4	Constables Contractual	\$400.00	\$0.00		\$400.00		100.00
	A3120.4:	\$400.00	\$0.00	\$0.00	\$400.00	0.00	100.00
	Constables Total	\$4,200.00	\$815.58	\$0.00	\$3,384.42	19.42	80.58

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
A3310.4	Traffic Control Contractual	\$8,000.00	\$0.00		\$8,000.00		100.00
	A3310.4:	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00	100.00
	Traffic Control Total	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00	100.00
A3510.4	Contractual	\$250.00	\$0.00		\$250.00		100.00
	A3510.4:	\$250.00	\$0.00	\$0.00	\$250.00	0.00	100.00
	Control of Animals (Dog) Total	\$250.00	\$0.00	\$0.00	\$250.00	0.00	100.00
A5010.10	Supt. of Highways Personal Services	\$62,220.00	\$14,432.32		\$47,787.68	23.20	76.80
A5010.12	Deputy Supt. of Highways Personal Services	\$1,500.00	\$0.00		\$1,500.00		100.00
A5010.13	Supt. of Highways Clerk Personal Services	\$7,800.00	\$0.00		\$7,800.00		100.00
	A5010.1:	\$71,520.00	\$14,432.32	\$0.00	\$57,087.68	20.18	79.82
A5010.2	Superintendent of Highways Equipment	\$1,200.00	\$549.99		\$650.01	45.83	54.17
	A5010.2:	\$1,200.00	\$549.99	\$0.00	\$650.01	45.83	54.17
A5010.4	Superintendent of Highways Contractual	\$1,000.00	\$0.00		\$1,000.00		100.00
	A5010.4:	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00	100.00
	Superintendent of Highways Total	\$73,720.00	\$14,982.31	\$0.00	\$58,737.69	20.32	79.68
A5132.4	Garage Contractual	\$68,000.00	\$5,115.43		\$62,884.57	7.52	92.48
	A5132.4:	\$68,000.00	\$5,115.43	\$0.00	\$62,884.57	7.52	92.48
	Garage Total	\$68,000.00	\$5,115.43	\$0.00	\$62,884.57	7.52	92.48
A5182.4	Street Lighting Contractual	\$5,500.00	\$1,023.65		\$4,476.35	18.61	81.39
	A5182.4:	\$5,500.00	\$1,023.65	\$0.00	\$4,476.35	18.61	81.39
	Street Lighting Total	\$5,500.00	\$1,023.65	\$0.00	\$4,476.35	18.61	81.39
A6410.4	Publicity - Newsletter Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A6410.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Publicity Total	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
A6420.4	Promotion of Industry Contractual	\$5,350.00	\$266.21		\$5,083.79	4.98	95.02
	A6420.4:	\$5,350.00	\$266.21	\$0.00	\$5,083.79	4.98	95.02
	Promotion of Industry Total	\$5,350.00	\$266.21	\$0.00	\$5,083.79	4.98	95.02
A7410.4	Library Contractual	\$81,000.00	\$93,728.88		(\$12,728.88)	115.71	-15.71
	A7410.4:	\$81,000.00	\$93,728.88	\$0.00	(\$12,728.88)	115.71	-15.71
	Library Total	\$81,000.00	\$93,728.88	\$0.00	(\$12,728.88)	115.71	-15.71
A7510.1	Historian Personal Services	\$2,873.00	\$0.00		\$2,873.00		100.00
	A7510.1:	\$2,873.00	\$0.00	\$0.00	\$2,873.00	0.00	100.00
A7510.2	Historian Equipment	\$1,500.00	\$0.00		\$1,500.00		100.00

Revenue / Appropriation Analysis Report

Reporting for fund A, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : A - General A Fund

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
	A7510.2:	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00	100.00
A7510.4	Historian Contractual	\$3,100.00	\$0.00		\$3,100.00		100.00
	A7510.4:	\$3,100.00	\$0.00	\$0.00	\$3,100.00	0.00	100.00
	Historian Total:	\$7,473.00	\$0.00	\$0.00	\$7,473.00	0.00	100.00
A7550.4	Celebrations Contractual	\$3,000.00	\$0.00		\$3,000.00		100.00
	A7550.4:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
	Celebrations Total:	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00	100.00
A8810.1	Cemeteries Personnel Services	\$1,000.00	\$0.00		\$1,000.00		100.00
	A8810.1:	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00	100.00
A8810.4	Cemeteries Contractual	\$5,000.00	\$0.00		\$5,000.00		100.00
	A8810.4:	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00	100.00
	Cemeteries Total:	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00	100.00
A9010.8	NYS Retirement	\$23,685.00	\$22,890.00		\$795.00	96.64	3.36
	A9010.8:	\$23,685.00	\$22,890.00	\$0.00	\$795.00	96.64	3.36
A9030.8	Social Security & Medicare	\$18,640.00	\$4,479.68		\$14,160.32	24.03	75.97
	A9030.8:	\$18,640.00	\$4,479.68	\$0.00	\$14,160.32	24.03	75.97
A9040.8	Worker's Compensation	\$8,755.00	\$8,362.00		\$393.00	95.51	4.49
	A9040.8:	\$8,755.00	\$8,362.00	\$0.00	\$393.00	95.51	4.49
A9060.8	Medical Insurance	\$23,086.00	\$6,140.97		\$16,945.03	26.60	73.40
	A9060.8:	\$23,086.00	\$6,140.97	\$0.00	\$16,945.03	26.60	73.40
	Employee Benefits Total:	\$74,166.00	\$41,872.65	\$0.00	\$32,293.35	56.46	43.54
A9720.60	Bond Principal-Highway Garage	\$75,000.00	\$0.00		\$75,000.00		100.00
A9720.61	Bond Principal-Court/Town Offices	\$35,000.00	\$0.00		\$35,000.00		100.00
	A9720.6:	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00	100.00
A9720.70	Interest on Indebtness Highway Garage	\$22,313.00	\$0.00		\$22,313.00		100.00
A9720.71	Interest on Indebtness Court/Town Offices	\$7,105.00	\$0.00		\$7,105.00		100.00
	A9720.7:	\$29,418.00	\$0.00	\$0.00	\$29,418.00	0.00	100.00
	Statutory Installment Bonds Total:	\$139,418.00	\$0.00	\$0.00	\$139,418.00	0.00	100.00
A9950.9	Transfer to Capital Project Fund	\$9,450.00	\$0.00		\$9,450.00		100.00
	A9950.9:	\$9,450.00	\$0.00	\$0.00	\$9,450.00	0.00	100.00
	Transfer to Capital Projects Total:	\$9,450.00	\$0.00	\$0.00	\$9,450.00	0.00	100.00
	Total:	\$876,772.00	\$271,486.02	\$0.00	\$605,285.98		

End of report

Revenue / Appropriation Analysis Report

Reporting for fund DB, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : DB - Highway-Outside Village

Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages	
		Revenue		Remaining	Rev'd	Remaining
DB2300	Service to Other gov't	\$137,909.00	\$53,778.56	\$84,130.44	39.00	61.00
DB3501	Consoliated Highway Aid	\$69,838.00	\$0.00	\$69,838.00		100.00
DB5031	Interfund Transfers	\$417,522.00	\$0.00	\$417,522.00		100.00
Non-Departmental Revenue Total:		\$625,269.00	\$53,778.56	\$0.00	\$571,490.44	8.60
Total:		\$625,269.00	\$53,778.56	\$0.00	\$571,490.44	

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
DB5110.1	General Highway Repairs Personal Services	\$88,366.00	\$0.00		\$88,366.00		100.00
	DB5110.1:	\$88,366.00	\$0.00	\$0.00	\$88,366.00	0.00	100.00
DB5110.4	General Highway Repairs Contractual	\$122,270.00	\$79.25		\$122,190.75	0.06	99.94
	DB5110.4:	\$122,270.00	\$79.25	\$0.00	\$122,190.75	0.06	99.94
Maintenance of Roads Total:		\$210,636.00	\$79.25	\$0.00	\$210,556.75	0.04	99.96
DB5112.2	Permanent Highway Improvements	\$69,838.00	\$0.00		\$69,838.00		100.00
	DB5112.2:	\$69,838.00	\$0.00	\$0.00	\$69,838.00	0.00	100.00
Permanent Improvements Total:		\$69,838.00	\$0.00	\$0.00	\$69,838.00	0.00	100.00
DB5130.1	Machinery Personal Services	\$11,627.00	\$0.00		\$11,627.00		100.00
	DB5130.1:	\$11,627.00	\$0.00	\$0.00	\$11,627.00	0.00	100.00
DB5130.2	Machinery Equipment	\$30,000.00	\$119,794.55		(\$89,794.55)	399.32	-299.32
	DB5130.2:	\$30,000.00	\$119,794.55	\$0.00	(\$89,794.55)	399.32	-299.32
DB5130.4	Machinery Contractual	\$40,000.00	\$5,476.56		\$34,523.44	13.69	86.31
	DB5130.4:	\$40,000.00	\$5,476.56	\$0.00	\$34,523.44	13.69	86.31
Machinery Total:		\$81,627.00	\$125,271.11	\$0.00	(\$43,644.11)	153.47	-53.47
DB5140.1	Brush & Weeds Personal Services	\$11,627.00	\$0.00		\$11,627.00		100.00
	DB5140.1:	\$11,627.00	\$0.00	\$0.00	\$11,627.00	0.00	100.00
DB5140.4	Brush & Weeds Contractual	\$2,500.00	\$0.00		\$2,500.00		100.00
	DB5140.4:	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00	100.00
Brush & Weeds Total:		\$14,127.00	\$0.00	\$0.00	\$14,127.00	0.00	100.00
DB5142.1	Snow and Ice Control Personal Services	\$120,922.00	\$57,491.17		\$63,430.83	47.54	52.46
	DB5142.1:	\$120,922.00	\$57,491.17	\$0.00	\$63,430.83	47.54	52.46
DB5142.4	Snow & Ice Control Contractual	\$120,120.00	\$62,854.54		\$57,265.46	52.33	47.67
	DB5142.4:	\$120,120.00	\$62,854.54	\$0.00	\$57,265.46	52.33	47.67
Snow Removal Total:		\$241,042.00	\$120,345.71	\$0.00	\$120,696.29	49.93	50.07
DB9010.8	NYS Retirement	\$34,931.00	\$33,454.00		\$1,477.00	95.77	4.23

Revenue / Appropriation Analysis Report

Reporting for fund DB, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : DB - Highway-Outside Village

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
	DB9010.8:	\$34,931.00	\$33,454.00	\$0.00	\$1,477.00	95.77	4.23
DB9030.8	Social Security & Medicare	\$17,789.00	\$4,265.97		\$13,523.03	23.98	76.02
	DB9030.8:	\$17,789.00	\$4,265.97	\$0.00	\$13,523.03	23.98	76.02
DB9040.8	Workers Compensation	\$16,278.00	\$16,278.00		\$0.00	100.00	
	DB9040.8:	\$16,278.00	\$16,278.00	\$0.00	\$0.00	100.00	0.00
DB9055.8	Disability Insurance	\$300.00	\$0.00		\$300.00		100.00
	DB9055.8:	\$300.00	\$0.00	\$0.00	\$300.00	0.00	100.00
DB9060.8	Medical Insurance	\$55,900.00	\$13,239.47		\$42,660.53	23.68	76.32
	DB9060.8:	\$55,900.00	\$13,239.47	\$0.00	\$42,660.53	23.68	76.32
	Employee Benefits Total:	\$125,198.00	\$67,237.44	\$0.00	\$57,960.56	53.70	46.30
	Total:	\$742,468.00	\$312,933.51	\$0.00	\$429,534.49		

End of report

Revenue / Appropriation Analysis Report

Reporting for fund B, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : B - General Outside Village

Revenue Analysis

Account	Description	Estimated Revenue	Receipts	Revenue Remaining	Percentages	
					Revd	Remaining
B1120	County Sales Tax Distribution	\$500,000.00	\$177,847.87	\$322,152.13	35.57	64.43
B1170	Franchise Fees	\$17,500.00	\$6,121.12	\$11,378.88	34.98	65.02
B1560	Safety Inspection Fees	\$50.00	\$0.00	\$50.00		100.00
B2110	Zoning Fees	\$1,800.00	\$440.00	\$1,360.00	24.44	75.56
B2115	Planning Board Fees	\$200.00	\$475.00	(\$275.00)	237.50	-137.50
B2130	Refuse & Garbage Charges	\$22,000.00	\$5,117.60	\$16,882.40	23.26	76.74
B2770	Unclassified Revenues	\$500.00	\$0.00	\$500.00		100.00
Non-Departmental Revenue Total:		\$542,050.00	\$190,001.59	\$0.00	35.05	64.95
Total:		\$542,050.00	\$190,001.59	\$0.00		

Appropriation Analysis

Account	Description	Budget Amount	Expenditures	Outstanding Encumbrances	Unencumbered Balance	Percentages	
						Used	Remaining
B1355.1	Board of Assessment Review Personnel Services	\$390.00	\$0.00		\$390.00		100.00
	B1355.1:	\$390.00	\$0.00	\$0.00	\$390.00	0.00	100.00
Assessor Total:		\$390.00	\$0.00	\$0.00	\$390.00	0.00	100.00
B1420.4	Attorney Contractual	\$2,000.00	\$0.00		\$2,000.00		100.00
	B1420.4:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
Attorney Total:		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00	100.00
B1440.4	Engineer Contractual	\$5,000.00	\$4,193.67		\$806.33	83.87	16.13
	B1440.4:	\$5,000.00	\$4,193.67	\$0.00	\$806.33	83.87	16.13
Engineer Total:		\$5,000.00	\$4,193.67	\$0.00	\$806.33	83.87	16.13
B1990.4	Contingency	\$20,000.00	\$0.00		\$20,000.00		100.00
	B1990.4:	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00	100.00
Special Items A Total:		\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00	100.00
B3620.1	Safety Inspection Personnel Services	\$500.00	\$0.00		\$500.00		100.00
	B3620.1:	\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
Safety Inspection Total:		\$500.00	\$0.00	\$0.00	\$500.00	0.00	100.00
B6772.4	Programs for the Aging Contractual	\$5,000.00	\$5,000.00		\$0.00	100.00	
	B6772.4:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
Programs for Aging Total:		\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
B7110.4	Parks Contractual	\$10,000.00	\$0.00		\$10,000.00		100.00
	B7110.4:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00	100.00
Parks Total:		\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00	100.00
B7310.4	Youth Programs Contractual	\$5,000.00	\$5,000.00		\$0.00	100.00	
	B7310.4:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00

Revenue / Appropriation Analysis Report

Reporting for fund B, for dates from 01/01/19 to 03/31/19 for fiscal year 2019

Fund : B - General Outside Village

Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
	Youth Programs Total	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00	0.00
B8010.1	Zoning Personnel Services	\$1,836.00	\$0.00		\$1,836.00		100.00
	B8010.1:	\$1,836.00	\$0.00	\$0.00	\$1,836.00	0.00	100.00
B8010.4	Zoning Contractual	\$2,500.00	\$0.00		\$2,500.00		100.00
	B8010.4:	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00	100.00
	Zoning Total	\$4,336.00	\$0.00	\$0.00	\$4,336.00	0.00	100.00
B8020.10	Planning Salaries	\$3,275.00	\$982.76		\$2,292.24	30.01	69.99
	B8020.1:	\$3,275.00	\$982.76	\$0.00	\$2,292.24	30.01	69.99
B8020.40	Planning Contractual	\$2,000.00	\$288.80		\$1,711.20	14.44	85.56
	B8020.4:	\$2,000.00	\$288.80	\$0.00	\$1,711.20	14.44	85.56
	Planning Total	\$5,275.00	\$1,271.56	\$0.00	\$4,003.44	24.11	75.89
B8160.1	Refuse & Garbage Personnel Services	\$11,485.00	\$1,442.04		\$10,042.96	12.56	87.44
	B8160.1:	\$11,485.00	\$1,442.04	\$0.00	\$10,042.96	12.56	87.44
B8160.4	Refuse & Garbage Contractual	\$22,500.00	\$3,592.19		\$18,907.81	15.97	84.03
	B8160.4:	\$22,500.00	\$3,592.19	\$0.00	\$18,907.81	15.97	84.03
	Refuse & Garbage Total	\$33,985.00	\$5,034.23	\$0.00	\$28,950.77	14.81	85.19
B8664.1	Code Enforcement Personnel Services	\$17,952.00	\$4,142.76		\$13,809.24	23.08	76.92
	B8664.1:	\$17,952.00	\$4,142.76	\$0.00	\$13,809.24	23.08	76.92
B8664.4	Code Enforcement Contractual	\$5,000.00	\$598.76		\$4,401.24	11.98	88.02
	B8664.4:	\$5,000.00	\$598.76	\$0.00	\$4,401.24	11.98	88.02
	Code Enforcement Total	\$22,952.00	\$4,741.52	\$0.00	\$18,210.48	20.66	79.34
B9010.8	NYS Retirement	\$2,747.00	\$2,348.00		\$399.00	85.48	14.52
	B9010.8:	\$2,747.00	\$2,348.00	\$0.00	\$399.00	85.48	14.52
B9030.8	Social Security & Medicare	\$2,295.00	\$501.16		\$1,793.84	21.84	78.16
	B9030.8:	\$2,295.00	\$501.16	\$0.00	\$1,793.84	21.84	78.16
B9040.8	Workers Compensation	\$900.00	\$900.00		\$0.00	100.00	
	B9040.8:	\$900.00	\$900.00	\$0.00	\$0.00	100.00	0.00
	Employee Benefits Total	\$5,942.00	\$3,749.16	\$0.00	\$2,192.84	63.10	36.90
B9901.9	Interfund Transfers	\$442,522.00	\$0.00		\$442,522.00		100.00
	B9901.9:	\$442,522.00	\$0.00	\$0.00	\$442,522.00	0.00	100.00
	Interfund Transfer Total	\$442,522.00	\$0.00	\$0.00	\$442,522.00	0.00	100.00
	Total:	\$562,902.00	\$28,990.14	\$0.00	\$533,911.86		

End of report

Cash Receipts Report

04/01/2019
5:05:39PM

From: 03/01/2019 To: 03/31/2019

For User: All

Payment Date: 03/18/2019

Module: Permit

Transaction: BP-0005-2019

Type: Permit App

Payor: Adam DeVries

Payment Amount: \$85.00

Payment Type:

Payment #:

Payment Detail:

Check #5460

00000251

\$85.00

Fee Type	Fee Amount
Acc Structure	\$55.00
Zoning Permit	\$30.00

Transaction: BP-0006-2019

Type: Permit App

Payor: churchville electric

Payment Amount: \$40.00

Payment Type:

Payment #:

Payment Detail:

Check #3406

00000252

\$40.00

Fee Type	Fee Amount
res generator	\$40.00

Permit Group Totals: \$125.00

03/18/2019 Group Totals: \$125.00

Payment Date: 03/30/2019

Module: Permit

Transaction: BP-0007-2019

Type: Permit App

Payor: Aaron R Wild

Payment Amount: \$85.00

Payment Type:

Payment #:

Payment Detail:

Check #1244

00000253

\$85.00

Fee Type	Fee Amount
Remodel-Habitable Space	\$55.00
Zoning Permit	\$30.00

Permit Group Totals: \$85.00

03/30/2019 Group Totals: \$85.00

Totals:	
Check	\$210.00
Grand Total:	<u>\$210.00</u>

Permit Report By Type

03/01/2019 - 03/31/2019

Permit Type

Permit #	Applicant	Parcel Location	SBL#	Issued	Valuation	Fee Amount
Res-Acc Structure						
BP-0005-2019	Adam DeVries	7531 Townline Rd	12.-1-83.113	03/18/2019	0.00	85.00
				Res-Acc Structure Total:		1
				Amount Totals:	0.00	85.00
Res-Generator						
BP-0006-2019	William Maurer	6615 North Lake Rd	6.-1-22	03/18/2019	0.00	40.00
				Res-Generator Total:		1
				Amount Totals:	0.00	40.00
Res-Remodel						
BP-0007-2019	Aaron Wild	7346 Cook Rd	9.-1-47.112	03/30/2019	0.00	85.00
				Res-Remodel Total:		1
				Amount Totals:	0.00	85.00
				Permit Grand Total:		3
				Amount Grand Totals:	0.00	210.00

**AMENDED
TOWNS OF BATAVIA AND BERGEN
ASSESSMENT SERVICES AGREEMENT**

THIS AGREEMENT made the _____ day of _____, 2019, by and between the **TOWN OF BERGEN**, a municipal corporation organized and existing under the Laws of the State of New York, having its principal office located at 10 Hunter Street, Bergen, New York 14416, (hereinafter referred to as “Bergen”), and the **TOWN OF BATAVIA**, a municipal corporation organized and existing under the Laws of the State of New York, having its principal office located at 3833 West Main Street Road, Batavia, New York 14020, (hereinafter referred to as “Batavia”).

WHEREAS, pursuant to Article 5-G of the General Municipal Law, Bergen and Batavia are authorized to enter into an inter-municipal cooperative agreement for the provision of tax assessment services, and

WHEREAS, Batavia currently is employing an Assessor fully qualified to provide all assessment services as required by law, and

WHEREAS, Batavia intends to continue to maintain the position of Assessor and to provide any support staff necessary to assist her/him to perform assessment duties in both the Towns of Batavia and Bergen.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. Batavia agrees to provide assessment services to Bergen and shall provide a qualified individual to perform said duties outlined herein. The person appointed as Assessor must satisfy the minimum qualification standards for real property assessors established by the State Board of Real Property Services.
2. The Assessor provided by Batavia shall be responsible for assessing all parcels of real property located in Bergen and in Batavia for the purposes of taxation and special ad valorem levies for town, county, special district and school district. The Assessor shall also oversee all other duties as required for assessors by the Real Property Tax Law and the rules of the State Board of Real Property Services. All real property shall be assessed at the same uniform percentage of market value in all of the assessing units participating in the Agreement throughout the term of the Agreement. Such percentage of market value shall be annually printed on the tentative assessment rolls for the participating assessing units.
3. The dates applicable to the assessment process in each municipality, including taxable status date, and the dates for the filing of the tentative and final assessment rolls, shall be the same.

4. The Assessor personally and/or by employees under his/her direction shall be present for office hours in the Bergen Town Assessors Office for a total of four (4) hours per week. The days and times of these office hours shall be mutually agreed. Additionally the Assessor can be available by appointment or during regular office hours at the City or Town of Batavia offices.

5. The Assessor and any support staff shall for all purposes be deemed employees of Batavia. The Assessor and any support staff shall not in any way be construed as employees of Bergen. Batavia shall pay the salary and make employer's contributions for retirement, social security, health insurance, worker's compensation, unemployment and other similar benefits for the Assessor, as well as for any other individuals employed by Batavia to fulfill the terms and conditions of this Agreement as support staff.

6. Batavia shall indemnify and hold Bergen harmless from any claims made against Bergen by the Assessor, or any third party, arising out of any acts of misfeasance, malfeasance, or non-feasance by the Assessor in the performance of his/her duties while working for Batavia, including costs of settling any action and reasonable attorney's fees for defense. Bergen shall indemnify and hold Batavia harmless from any claims made against Batavia by the Assessor, or any third party, arising out of any acts of misfeasance, malfeasance, or non-feasance by the Assessor in the performance of his/her duties while working for Bergen, including costs of settling any action and reasonable attorney's fees for defense. Each party will provide the other with timely notice of any claims and shall fully cooperate with each other to defend the same.

7. Batavia shall pay all costs and expenses relating to defending any assessment challenge brought in its jurisdiction and Bergen shall pay all costs and expenses related to defending any assessment challenge brought in its jurisdiction.

8. The terms and conditions of this Agreement shall begin on July 1, 2019, and shall end on June 30, 2020. In order to allow both municipalities to make alternative arrangements for assessment duties, if necessary, the rights and duties of both parties shall not extend beyond the termination date, unless on or before April 30, 2019, Bergen and Batavia enter into an additional Agreement to renew or extend this contractual arrangement upon mutually agreed upon terms and conditions.

9. In consideration and for compensation for the services set forth herein, Bergen shall pay to Batavia the total sum of twenty five thousand, seven hundred, and fifty dollars (\$25,750) for this Agreement. This sum shall be paid in two equal installments of twelve thousand, eight hundred, and seventy five dollars (\$12,875). The first payment due on or before October 1, 2019 and the second payment due on or before March 1, 2020.

10. In the event that the current Town of Batavia Assessor shall resign or otherwise is no longer able to provide assessment services to Batavia, then Bergen, at its sole option and discretion, may terminate this Agreement with at least thirty (30) days prior written notice to Batavia and thereafter, this Agreement shall be null and void.

11. There are no other agreements or understandings, either oral or written, between the parties affecting this Agreement. No changes, additions or deletions of any portions of this Agreement shall be valid or binding upon the parties hereto unless the same is approved in writing by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

TOWN OF BATAVIA

By: Gregory H. Post, Town Supervisor

TOWN OF BERGEN

By: Ernest Haywood, Town Supervisor

State of New York}
County of Genesee}ss.

On this _____ day of _____, 2019, before me, the undersigned, personally appeared Gregory H. Post, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York}
County of Genesee}ss.

On this _____ day of _____, 2019, before me, the undersigned, personally appeared Ernest Haywood, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public



March 29, 2019

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications, locally known as Spectrum, is making its customers aware that **effective on or around April 30, 2019**, Charter Communications (“Charter”), locally known as Spectrum, will launch a video-on-demand fitness subscription channel, Gaiam TV Fit & Yoga, allowing customers to access premium yoga and fitness training directly on TV. With more than 100 programs available, Gaiam TV Fit & Yoga offers something for all fitness levels, interests and demographics. Program choices will include cardio, pilates, yoga, meditation, pre and postnatal exercise, sculpting and toning, walking, circuit training and dance, as well as programs tailored for certain health conditions including arthritis and stress-related illnesses.

Customers with Spectrum On Demand can subscribe to Gaiam TV Fit & Yoga for \$6.99 per month. Customers interested in subscribing to Gaiam TV Fit & Yoga should contact Spectrum.

Also, **effective on or around May 1, 2019**, customer bill statement dates and payment due dates will be changing. Customers are being notified of these changes via three separate message tactics: (1) bill message, (2) bill advertisement insert, and (3) a follow up bill statement message. If customers use our AutoPay feature, a customer’s payment date will be the same as the due date. If customers pay by credit card, the date the credit card is charged may change in accordance with the customer’s new due date, so customers may need to make adjustments with their financial institutions to account for the date changes.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions about this change, please feel free to contact me at 716-686-4446 or via email at mark.meyerhofer@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Mark Meyerhofer".

Mark Meyerhofer
Director, Government Affairs
Charter Communications

§1. Title

This Local Law may be cited as the “Solar Energy System PILOT Law of the Town of Bergen, New York.”

§2. Purpose

This Local Law is adopted to ensure that the benefits of the community’s solar energy resource are available to the entire community, by promoting the installation of solar energy generating equipment through a payment-in-lieu-taxes (PILOT), granting reduced costs to system developers and energy consumers, and providing a revenue stream to the entire community.

§3. Authority

This Local Law is adopted under the authority granted by

1. Article IX of the New York State Constitution, §2(c)(8),
2. New York Statute of Local Governments, § 10 (5),
3. New York Municipal Home Rule Law, § 10 (1)(i) and (ii) and §10 (1)(a)(8), and
4. New York Real Property Tax Law § 487(9).

§4. Definitions

1. “Annual Payment” means the payment due under a PILOT Agreement entered into pursuant to Real Property Tax Law § 487(9).
2. “Annual Payment Date” means January 1st of each year .
3. “Capacity” means the manufacturer’s nameplate capacity of the Solar Energy System as measured in kilowatts (kW) or megawatts (MW) AC.
4. “Owner” means the owner of the property on which a Solar Energy System is located or installed, or their lessee, licensee or other person authorized to install and operate a Solar Energy System on the property.
5. “Residential Solar Energy Systems” means a Solar Energy System with a nameplate generating capacity less than 50 kW AC in size, installed on the roof or the property of a residential dwelling (including multi-family dwellings), and designed to serve that dwelling.
6. “Solar Energy Equipment” means collectors, controls, energy storage devices, heat pumps and pumps, heat exchangers, windmills, and other materials, hardware or equipment necessary to the process by which solar radiation is (i) collected, (ii) converted into another form of energy such as thermal, electrical, mechanical or chemical, (iii) stored, (iv) protected from unnecessary dissipation and (v) distributed. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards required by New York law.
7. “Solar Energy System” means an arrangement or combination of Solar Energy Equipment designed to provide heating, cooling, hot water, or mechanical, chemical, or electrical energy by the collection of solar energy and its conversion, storage, protection and distribution.

§5. PILOT Required

1. The owner of a property on which a Solar Energy System is located or installed (including any improvement, reconstruction, or replacement thereof), shall enter into a PILOT Agreement with the Town of Bergen consistent with the terms of this Local Law, except for

a) Residential Solar Energy Systems

b) Solar Energy Systems that do not seek or qualify for an exemption from real property taxes pursuant to Real Property Tax Law § 487(4).

2. The Lessee or licensee of any owner of a property required to enter into a PILOT Agreement by this section, which owns or controls the Solar Energy System, may enter into the PILOT Agreement on behalf of the owner of the property.

3. Upon receipt of any notification from an owner or other person of intent to install a Solar Energy System, the Town Supervisor for the Town of Bergen, shall immediately, but in no case more than sixty days after receipt of the notification, notify the owner or other person of the mandatory required for a PILOT Agreement pursuant to the terms of this Local Law.

4. Nothing in this Local Law shall exempt any requirement for compliance with state and local codes for the installation of any solar energy equipment or a solar energy system, or authorize the installation of any solar energy equipment or a solar energy system. All solar energy systems must file a Real Property Tax Exemption application pursuant to Real Property Tax Law § 487 to receive a tax exemption.

§6. Contents of PILOT Agreements

1. Each PILOT Agreement entered into shall include

a) Name and contact information of the Owner or other party authorized to act upon behalf of the Owner of the Solar Energy System.

b) The SBL number for each parcel or portion of a parcel on which the Solar Energy System will be located.

c) A requirement for fifteen successive annual payments, to be paid commencing on the first Annual Payment Date after the effective date of the Real Property Tax Exemption granted pursuant to Real Property Tax Law § 487.

d) The Capacity of the Solar Energy System, and that if the Capacity is increased or increased as a result of a system upgrade, replacement, partial removal or retirement of Solar Energy Equipment, the annual payments shall be increased or decreased on a pro rata basis for the remaining years of the Agreement.

e) That the parties agree that under the authority of Real Property Tax Law § 487 the Solar Energy System shall be considered exempt from real property taxes for the fifteen-year life of the PILOT Agreement.

f) That the PILOT Agreement may not be assigned without the prior written consent of the Town of Bergen, which consent may not be unreasonably withheld if the Assignee has agreed in writing to accept all obligations of the Owner, except that the Owner may, with advance written notice to the Town of Bergen, but without prior consent, assign its payment obligations under the PILOT Agreement to an affiliate of the Owner or to any party who has provided or is providing financing to the Owner for or related to the Solar Energy System, and has agreed in writing to accept all payment obligations of the Owner.

g) That a Notice of this Agreement may be recorded by the Owner at its expense, and that the Town of Bergen shall cooperate in the execution of any Notices or Assignments with the Owner and its successors.

h) That the Annual Payment shall be

i) For Solar Energy Systems with a Capacity greater than 1 MW, \$_____ per MW of Capacity.

i) That the Annual Payment shall escalate _____ percent (____%) per year, starting with the second Annual Payment.

j. That if the Annual Payment is not paid when due, that upon failure to cure within thirty days, the Town of Bergen may cancel the PILOT Agreement without notice to the Owner, and the Solar Energy System shall thereafter be subject to taxation at its full assessed value.

§7. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

§8. Effective Date

This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law, and shall apply to all solar energy systems constructed.

March 29, 2019

Mr. Paul Thompson
Thompson Builds, Inc.
410 Sanford Road South
Churchville, NY 14428

**RE: TOWN OF BERGEN ROBINS BROOK PARK - PAVILION
MRB GROUP PROJECT NO. 0202.18002.000**

Dear Paul:

The Town of Bergen, at their March 26, 2019 Town Board Meeting has awarded the above referenced project to Thompson Builds, Inc., for the Total Contract Amount of **\$85,050.50**.

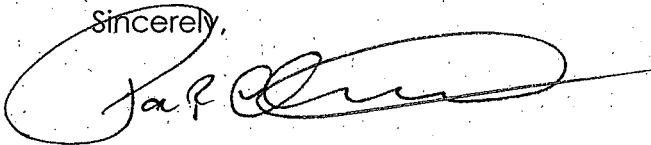
Enclosed please find one (1) copy of the Notice of Award and four (4) copies of the Contract Agreements. Please **Complete** the Agreements and **return** four (4) copies of the following to our office for further processing with the Owner:

1. Signed Agreements (EJCDC C-522.)
2. Insurance Certificates. (The Town of Bergen and MRB Group Engineering, Architecture & Surveying, D.P.C., shall be listed as additional insured.)

All correspondence shall be directed to: Paul Chatfield at MRB Group, 145 Culver Road, Suite 160, Rochester, New York 14620.

Upon Your review, should you have any questions, please do not hesitate to call.

Sincerely,



Paul R. Chatfield, P.E.

Enclosure

c: Supervisor Ernie Haywood and Town Board Members (w/ Notice of Award)
Michele M. Smith, Town Clerk (w/ Notice of Award)

NOTICE OF AWARD

Date of Issuance: **March 26, 2019**

Owner: **Town of Bergen**

Owner's Contract No.:

Engineer: **MRB Group Engineering, Architecture and Surveying, D.P.C.**

Engineer's Project No.: **0202.180020.000**

Project: **Town of Bergen Robins Brook Park**

Contract Name: **Pavilion**

Bidder: **Thompson Builds, Inc.**

Bidder's Address: **410 Sanford Road South
Churchville, NY 14428**

TO BIDDER:

You are notified that Owner has accepted your Bid dated **February 25, 2019** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: **Town of Bergen Robins Brook Park - Pavilion**

The Contract Price of the awarded Contract is: **\$85,050.50**

Four (4) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Set of the Drawings will be delivered separately from the other Contract Documents.

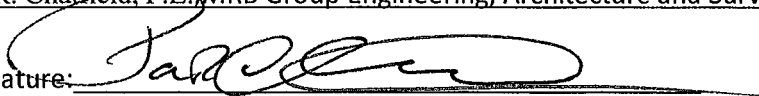
You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner Four (4) counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Engineer: Paul R. Chatfield, P.E. MRB Group Engineering, Architecture and Surveying, D.P.C.

Authorized Signature: 

Title: Senior Project Manager