

Town Board Meeting
Town of Bergen- Town Hall

June 26, 2018

Agenda

I. Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the floor-

III. Approval of meeting Minutes for- - June 12, 2018

IV. Communications included with this agenda-

1. Mercy EMS Report for May 2018
2. Charter Communications – correspondence of 6/8/18
3. Correspondence from the Arc of Genesee Orleans dated 6/11/18 regarding Think Differently resolution
4. Chapter 10 –Comprehensive Plan-Implementation Strategy and Proposed Tracking Sheet
5. Notice of Tentative State Equalization Roll
6. Proposed resolution for Commitment to fund renovations at the Town owned building at 13 South Lake Ave.
7. Comprehensive plan Implementation Strategy and proposed Tracking Worksheet
8. GAM meeting minutes from 6/21/18
9. Proposed Notice of Public Hearing on Local Law 2 of 2018 and Proposed Local Law 2- Residency requirements for Deputy Highway Superintendent, Deputy Town Clerk, Assessor, Code Enforcement Officer and Historian

V. Board Members' items for addition to the agenda

VI. Reports:

- Supervisor –
- Clerk
- Board Members
- Zoning / Code Enforcement:-Vacant Homes
- Highway- 2019/20 State contract for Plowing
 - Old town barn

Committees

- Building, Grounds, and Facilities-
- Parks -Park Renovations-
- Local History & Museum-

- Policy and Personnel
- Village /Town- Update on Emergency Preparedness Book-

VII. Old Business:

-Proposed Water District #4

Update on activities for submission of application to USDA (RD) for funding (Grant and loan) for proposed water district #4- Grant Application

-Update on Solar: Solar Committee- James S.

-Investment policy: motion to approve proposed Investment Policy

-Local residency law: Update and discussion on setting a public hearing date for local law to remove residency requirement for positions of. Deputy Highway Superintendent, Deputy Town Clerk, Historian and Assessor for the town of Bergen.

VII. New Business

-Resolution regarding SEQR type II- determination for proposed renovations at the town owned building at 13 South Lake Ave.

-Resolution regarding town's commitment to spend funds for renovations at town owned property at 13 South Lake Ave.

-Review and discussion of the Chapter 10 –Comprehensive Plan-Implementation Strategy and Proposed Tracking Sheet

-Approval of Proposed Library Lease

VIII. Meeting Dates:

-Regular Meeting Tuesday, July 10th, 2018 at 7 pm in the Courtroom –with audit of bills at 6:45pm

-Tour of town buildings and grounds- 7/28/18 at 9 am.

XI. Adjournment

DRAFT

JUNE 12, 2018 BERGEN TOWN BOARD REGULAR MEETING

The Bergen Town Board convened in a regular session at 7:00 pm in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilman Mark Anderson
Councilwoman Belinda Grant
Councilwoman Anne Sapienza
Councilman James Starowitz

ALSO PRESENT:

Michele M. Smith, Town Clerk
Mike Johnson, Highway Superintendent

Open Public Hearing for Cold War Veterans Exemption at 7:00 pm with a motion by Councilwoman Grant; seconded by Councilwoman Sapienza and it carried by a vote 5-0. Councilwoman Sapienza made a motion at 7:30 to close the Public Hearing; seconded by Councilwoman Grant and it carried by a vote 5-0.

OTHER ATTENDEES:

Paul Chatfield
Mark Gerhardy
Tim Donovan

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Chatfield Engineer merger with MRB Group Paul Chatfield discussed the merger will take effect June 29th.

MINUTES: Councilwoman Sapienza made a motion to approve the minutes of May 8, 2018; seconded by Councilwoman Grant and carried by a vote 4-0. Councilman Starowitz abstained Councilman Anderson made a motion to approve the minutes of May 22, 2018; seconded by Councilman Starowitz and carried by a vote 3-0. Supervisor Haywood and Councilwoman Sapienza abstained

COMMUNICATIONS:

Supervisor's Report for May 2018

Revenue/Appropriation Analysis Report

Town Clerk's May Report

CEO/ZEO May Report

Letter to residents of the Town regarding water sampling and well survey

Copy of Public Notice published in the Daily News regarding Intent to File an Application to USDA for Water District #4

Request from Sleds of Stafford – Land owner Permission for 2018-19 season

Letter from Charter Communications regarding upcoming changes – MAVTV HD added

Letter of Agreement with Labella for water sampling

Letter from Chatfield Engineers regarding announcement of merging with MRB Group

Letter from Chatfield Engineers re: Consent to Assign Chatfield Engineers, P.C. contacts to MRB Group

Town to Apply for USDA RD Funding for proposed Water District #4

Draft Local Law re: residency requirements for Deputy Highway Superintendent, Deputy Town Clerk and Assessor

Proposed Local Law #2-2018 Establishing a Nine Month Moratorium Installation of Commercial Solar Energy Systems on farms

Professional Services Agreement/ Scope of Work for Grant Services from LeBella for the Library Improvement SAM grant

REPORTS:

SUPERVISOR: Letters sent out for water sampling for proposed Water District #4; did not disperse a petition for the proposed water district; Flag and proclamation presented during memorial dedication on June 9th will be put in the Town Hall Show case; Library grant awarded.

TOWN CLERK: GCEDC holding a Public Hearing for J-Rental at the Town Hall on June 26th at 4:00 pm; Multi municipal grant for Document management but the town does have a server V2D will put a quote together.

ZEO/CEO ISO low ranking effects home owners insurance, codes have changed, board suggested to go forward. Zoning Board Chair wants more notice of Planning board actions. NYSERDA Solar meeting update

HIGHWAY/SOLID WASTE: Oil and Stone work done on Pocock, Swamp, Connelly and Maple; surprise PESH inspection with a few violations; County has no record of Deputy Highway Superintendent position on file. *Councilman Starowitz made a motion to create the Deputy Highway Superintendent position; seconded by Councilwoman Grant and carried by a vote 5-0.*

TOWN CLERK'S APRIL 2018 REPORT: *Councilwoman Sapienza made a motion to file the Town Clerk's May 2018 reports; seconded by Councilwoman Grant and it carried by a vote 5-0.*

SUPERVISOR REPORT *Councilwoman Grant made a motion to file the May 2018 Supervisors Report; seconded by Councilwoman Sapienza and it carried by a vote 5-0.*

COMMITTEES:

BUILDING COMMITTEE: Gutters on the barn need to be cleaned, Mike will check with the Village Electric to help.

Parks/Transfer Station discussion on rate increase to \$5 per bag, suggested to close the transfer station at the end of the year before moving it due to cost. *Councilman Starowitz made a motion to increase the refuse bags to \$5 a bag beginning July 1, 2018; seconded by Councilman Anderson and it carried by a vote 5-0.* Report from Brittany Hernon from UB about increase of slender false Brome at Drews Nature Center, direction in where to place the boot brush station.

Local History & Museum: Flat screen TV in the Historian building with a slide presentation

Policies & Personnel: Nothing to report

Village/Town: the village is in the process of updating emergency plan books

OLD BUSINESS:

Proposed Water District #4 update on activities for submission of application to USDA Rural Development for proposed district; expenditure of up to \$900 for Genesee County Health Dept. for the cost of water sampling of resident wells in the proposed district area – approved by all board members via email on 3/31/18; Authorization for the supervisor to execute a proposal for services from Labella to coordinate water sampling for the proposed water district in the amount of \$1,220 – approved by board members via email on 5/31/18.

Solar Exemption Discussion on potential proposed nine month moratorium on applications, approvals and /or construction or installation of commercial Solar Systems and or Solar Farms. Councilman Starowitz, Planning Board member Andrew Fink volunteered to be on the Solar Energy Committee.

Investment Policy Nothing to report

Sample Residency Local Law to remove residency requirement for positions of Deputy Highway Superintendent, Deputy Town Clerk and Assessor – tabled for review

Cold War Veterans Exemption *Councilwoman Sapienza offered Resolution #14-2018 to approve Local Law #1-2018 Amending Local Law #1-2008 A Local Law to extend the Real Property Tax Exemption for Cold War Veterans; seconded by Councilwoman Grant and it carried by a vote 5-0.*

TOWN OF BERGEN RESOLUTION #1-2018 A LOCAL LAW TO AMEND LOCAL LAW #1-2008, EXTENDING THE EXEMPTION PERIOD FOR CERTAIN BENEFITS UNDER SECTION 458-b OF THE REAL PROPERTY TAX LAW AUTHORIZING AN ALTERNATIVE TAX EXEMPTION FOR COLD WAR VETERANS

WHEREAS, on September 29th, 2008, the Bergen Town Board adopted Local Law #1- 2008, granting a certain partial real property tax exemption to Cold War Veteran property owners, pursuant to Section 458-b of the Real Property Tax Law, for the ten year period allowed by said Section, and

WHEREAS, in 2017, the New York Legislature amended section 458-b(2)(c)(iii) to allow town to adopt a Local Law to grant or extend this exemption as long as a Cold War Veteran real property owner qualifies, without regard to such ten year limitation. Now, therefore,

BE IT ENACTED by the Bergen Town Board as follows:

SECTION 1: EXEMPTION EXTENSION

That Section 3 of Local Law #1- 2008 is amended by adding a subparagraph as follows:

- c. Pursuant to subsection 2(c)(iii) of §458-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation.

SECTION 2: EFFECTIVE DATE

This Local Law shall take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared on after the effective date of this Local Law.

NEW BUSINESS:

Chatfield Engineers Merger with MRB Group Councilman Anderson made a motion to authorize Supervisor Haywood to execute the Consent to Assign Chatfield Engineers, P.C. contracts to MRB Group Specifically the General Engineering Services agreement appointing as Town Engineer 1/1/2018, Contract for engineering/architectural services dated 3/12/18 for Park Improvements and Contract for Preliminary Engineering services for proposed Water District #4 dated 12/11/18 and resent 4/9/18; seconded by Councilwoman Grant and it carried by a vote 5-0.

Labella Associates Professional Services Agreement Councilwoman Sapienza made a motion to authorize the Supervisor to execute the Professional Services Agreement/ Scope of Work for Grant Services with Labella Associates for the Library Improvement SAM grant in the amount of \$2400.00; seconded by Councilman Starowitz and it carried by a vote 5-0.

Sleds of Stafford Councilwoman Grant made a motion to approve the use of West Shore tracks by Sleds of Stafford; seconded by Councilman Anderson and it carried by a vote 5-0.

BILLS: The bills were presented for audit and totaled General A Fund \$50,275.38; General B Fund \$6,297.27; Highway DB \$86,975.37; PA-A \$3551.11; PA-DB \$3,831.52. Councilwoman Grant made a motion to pay the June bills; seconded by Councilwoman Sapienza and it carried by a vote 5-0.

NEXT MEETING: Tuesday, June 26, 2018 at 7:00 pm in the Courtroom
Tour of Town buildings, grounds and possible cemeteries 7/28/18 at 9:00 am

ADJOURNMENT: Councilwoman Grant made a motion to adjourn at 8:17 pm; seconded by Councilwoman Sapienza and carried by a vote 5-0.

Respectfully submitted,

Michele M. Smith

Michele M. Smith,
Town Clerk

Mark Gerhardy- Peachey Rd.
vote on Water District #4 or petition process....why previous petition was rejected

break out in districts save money
questioning units per property

FD GEN BERGEN

Trip Date IS BETWEEN 05/01/2018 AND 05/31/2018; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit; AND Initial Priorities IS 911 EMERGENCY

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
FD GEN BERGEN				
Response Zone:GEN BERG 17				
07:00 - 07:59	1	1	10%	10%
12:00 - 12:59	1	2	10%	20%
13:00 - 13:59	1	3	10%	30%
15:00 - 15:59	3	6	30%	60%
16:00 - 16:59	2	8	20%	80%
17:00 - 17:59	1	9	10%	90%
18:00 - 18:59	1	10	10%	100%
Total Calls:	10	10	100%	
Response Zone:GEN BERG 22				
16:00 - 16:59	2	2	29%	29%
17:00 - 17:59	2	4	29%	57%
19:00 - 19:59	1	5	14%	71%
20:00 - 20:59	2	7	29%	100%
Total Calls:	7	7	100%	
Call Source Total Calls:		17		

Genesee County 911
Response Times Report

Mercy EMS

Trip Date IS BETWEEN 05/01/2018 AND 05/31/2018; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit OR B-MEMS 911 Resp Addl Unit Resp OR B-MEMS Squad Resp Addl Resp; AND Initial Priorities IS 911 EMERGENCY OR 911 EMER...

FD GEN BERGEN

Total number of responses including additional ambulance resources sent to scene and including additional patient contacts or refusals evaluated by crews on scene **26**

Total number of Emergent First on Scene Responses for Mercy EMS **17**

The total number of Emergency Responses: **22**
The total number of Non-Emergency Responses: **4**

The total number of ALS (Paramedic) Responses or Evaluations: **25**
The total number of BLS (Basic or Intermediate) Responses or Evaluations: **1**

Number of "Cancelled Enroute" **3**
Number of Responses that had a "Weather or Other Occurance" **0**

6405	5/2/2018	09:22:26	MEDIC1	A-MEMS 911 Response 1st Unit	ROCHESTER GENERAL HOSPITAL	911 EMERGENCY	Response Time:	00:19:32
49 WOODSIDE DR						Assigned Post:	^GEN Bank Street	
6443	5/2/2018	21:38:55	MEDIC3	A-MEMS 911 Response 1st Unit	UNITED MEMORIAL MEDICAL CENTER	911 EMERGENCY	Response Time:	00:15:40
7519 W BERGEN RD						Assigned Post:	^GEN Bank Street	
6566	5/5/2018	13:52:54	MEDIC2	A-MEMS 911 Response 1st Unit	911 EMERG-NLS	Response Time:	00:25:03	
6568 N LAKE RD					Assigned Post:	^GEN Bank Street		
NO TRANSPORT	CANCELLED AT 14:25:30							
	C4 Patient Refused							
6606	5/6/2018	04:10:10	MEDIC3	A-MEMS 911 Response 1st Unit	STRONG MEMORIAL HOSPITAL	911 EMERG-NLS	Response Time:	00:18:07
8132 BUFFALO RD						Assigned Post:	^GEN Bank Street	
6715	5/8/2018	02:52:32	MEDIC2	A-MEMS 911 Response 1st Unit	UNITY-PARK RIDGE HOSPITAL	911 EMERGENCY	Response Time:	00:20:40
6619 N LAKE RD			20			Assigned Post:	^GEN Bank Street	
6765	5/8/2018	19:12:06	MEDIC3	A-MEMS 911 Response 1st Unit	UNITED MEMORIAL MEDICAL CENTER	911 EMERGENCY	Response Time:	00:18:01
7401 TOWNLINE RD						Assigned Post:	^GEN Bank Street	
6787	5/9/2018	09:08:06	MEDIC2	A-MEMS 911 Response 1st Unit	UNITY-PARK RIDGE HOSPITAL	911 EMERGENCY	Response Time:	00:17:31
7640 CHILI RIGA CENTER RD						Assigned Post:	^GEN Bank Street	
6813	5/9/2018	18:18:31	MEDIC2	A-MEMS 911 Response 1st Unit	UNITED MEMORIAL MEDICAL CENTER	911 EMERGENCY	Response Time:	00:13:51
7407 TOWNLINE RD						Assigned Post:	^GEN Bank Street	
6832	5/10/2018	09:40:43	MEDIC1	A-MEMS 911 Response 1st Unit	ROCHESTER GENERAL HOSPITAL	911 EMERGENCY	Response Time:	00:16:40
7407 TOWNLINE RD						Assigned Post:	^GEN-EAST POST	
7324	5/19/2018	02:03:04	MEDIC3	A-MEMS 911 Response 1st Unit	UNITY-PARK RIDGE HOSPITAL	911 EMERGENCY	Response Time:	00:17:20
91 WOODSIDE DR						Assigned Post:	^GEN Bank Street	

Genesee County 911
Response Times Report

Mercy EMS

Trip Date IS BETWEEN 05/01/2018 AND 05/31/2018; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit OR B-MEMS 911 Resp Addl Unit Resp OR B-MEMS Squad Resp Addl Resp; AND Initial Priorities IS 911 EMERGENCY OR 911 EMER...

FD GEN BERGEN

7353	5/19/2018	14:32:59	MEDIC3	A-MEMS 911 Response 1st Unit		
7035 W BERGEN RD						
NO TRANSPORT				911 EMERGENCY	Response Time:	00:15:14
				Assigned Post:	^GEN Bank Street	
				CANCELLED AT 14:50:50 CANCEL No Patient No EMS Need		
7354	5/19/2018	14:32:59	SQUAD1	B-MEMS Squad Resp Addl Resp		
7035 W BERGEN RD						
NO TRANSPORT				911 EMERGENCY	Response Time:	00:12:15
				Assigned Post:	^GEN Bank Street	
				CANCELLED AT 14:50:26 C4 Squad Response		
7376	5/19/2018	23:30:53	MEDIC2	A-MEMS 911 Response 1st Unit		
24 S LAKE AVE						
NO TRANSPORT				911 EMERGENCY	Response Time:	00:16:18
				Assigned Post:	^GEN Bank Street	
				CANCELLED AT 00:00:03 C4 Patient Refused		
7454	5/21/2018	09:12:17	MEDIC4	A-MEMS 911 Response 1st Unit		
10 HUNTER ST						
				911 EMERGENCY	Response Time:	00:16:24
				Assigned Post:	^GEN Bank Street	
				STRONG MEMORIAL HOSPITAL		
7455	5/21/2018	09:12:17	SQUAD1	B-MEMS Squad Resp Addl Resp		
10 HUNTER ST						
NO TRANSPORT				911 EMERGENCY	Response Time:	00:19:45
				Assigned Post:	^GEN Bank Street	
				CANCELLED AT 09:39:10 C4 Squad Response		
7484	5/21/2018	16:08:25	BLS-2	A-MEMS 911 Response 1st Unit		
7577 TOWNLINE RD						
				911 EMERG-NLS	Response Time:	00:16:04
				Assigned Post:	^GEN Bank Street	
				STRONG MEMORIAL HOSPITAL		
7596	5/23/2018	17:19:54	MEDIC4	A-MEMS 911 Response 1st Unit		
W BERGEN RD & LYMAN RD						
NO TRANSPORT				911 EMERG-NLS	Response Time:	
				Assigned Post:	^GEN Call Parkway	
				CANCELLED AT 17:31:24 CANCEL Cancelled Enroute		
7629	5/24/2018	10:48:27	MEDIC3	A-MEMS 911 Response 1st Unit		
17 N LAKE AVE						
NO TRANSPORT				911 EMERGENCY	Response Time:	
				Assigned Post:	^GEN Call Parkway	
				CANCELLED AT 11:03:19 CANCEL Cancelled Enroute		
7756	5/26/2018	08:26:10	MEDIC3	A-MEMS 911 Response 1st Unit		
18 RICHMOND AVE						
				911 EMERGENCY	Response Time:	00:15:23
				Assigned Post:	^GEN UMMC Base	
				STRONG MEMORIAL HOSPITAL		
7781	5/26/2018	17:43:17	MEDIC2	A-MEMS 911 Response 1st Unit		
BUFFALO RD & SHERIDAN RD						
				911 EMERGENCY	Response Time:	
				Assigned Post:	No Assigned Post	
				CANCELLED AT 17:49:33 CANCEL Cancelled Enroute		
7881	5/28/2018	08:03:39	MEDIC2	A-MEMS 911 Response 1st Unit		
7882 SACKETT RD						
				911 EMERGENCY	Response Time:	00:16:40
				Assigned Post:	^GEN Call Parkway	
				STRONG WEST (LAKESIDE)		
7882	5/28/2018	08:03:39	SQUAD1	B-MEMS Squad Resp Addl Resp		
7882 SACKETT RD						
NO TRANSPORT				911 EMERGENCY	Response Time:	00:16:48
				Assigned Post:	^GEN Call Parkway	
				CANCELLED AT 09:48:55 C4 Squad Response		
7954	5/29/2018	12:22:58	MEDIC2	A-MEMS 911 Response 1st Unit		
7178 W BERGEN RD						
				911 EMERGENCY	Response Time:	00:12:50
				Assigned Post:	^GEN Call Parkway	
				STRONG MEMORIAL HOSPITAL		



*Charter
NY*

June 8, 2018

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

I am providing you with this notice as part of our ongoing efforts to keep you apprised of developments affecting Charter subscribers in your community.

Effective on or after July 1, 2018, Olympusat is ceasing distribution of El Garage on Latino View. A slate will be placed on the channel to notify subscribers of this change.

For a complete lineup, visit spectrum.com/channels.

If you have any questions or concerns please feel free to contact me at 716-686-4446 or via email at mark.meyerhofer@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Mark Meyerhofer".

Mark Meyerhofer
Director, Government Affairs
Charter Communications



The Arc
 Genesee Orleans
 New York

See exhibit

For people with intellectual and developmental disabilities

June 11, 2018

Ernest Haywood, Supervisor
 Town of Bergen
 P.O. Box 249
 Bergen, NY 14416

Dear Elected Official, *Ernie*

Enclosed please find information and a draft Resolution regarding the "Think Differently" initiative developed by Duches County Executive Marc Molinaro. Some of you may have attended the forum on this important initiative in May.

The Arc of Genesee Orleans fully supports all local municipalities including cities, towns, and villages, in adopting the Resolution for the "Think Differently" initiative. Our own Board of Directors voted to adopt the Resolution for our agency, and we look forward to working with you on this initiative in the future.

Please do not hesitate to contact me at (585) 343-1123 should you have any questions, comments or suggestions.

Sincerely,

Donna Saskowski
 Executive Director

Enclosures
 DS/tr

Executive Director
 Donna Saskowski, LMSW

**Arc of Genesee Orleans
 Board of Directors**

Debrah Fischer, President ~ Jane Scott, Vice President ~ John Huber, Treasurer ~ Marlene Hill, Secretary
 Joseph Barchet ~ Ken Barchet ~ Ronald Cummings ~ Kevin Fisher ~ Susan Maha ~ Candie Pocock ~ Deborah Riggi ~ Carl Tuohey ~ Henry Valerych

Genesee County
 Main Office/Mailing address
 64 Walnut Street
 Batavia, NY 14020
 (585) 343-1123

Rainbow Preschool
 243 S Main Street
 Albion, NY 14411
 (585) 589-5384

Orleans County
 122 Caroline Street
 Albion, NY 14411
 (585) 589-5516

www.arcgo.org

DIFFERENTLY

Thank you for your interest in our “ThinkDIFFERENTLY” initiative, which looks to foster a more inclusive community for our neighbors with special needs.

Communities can show they “ThinkDIFFERENTLY” in countless ways, many of which have no added cost to a community – from partnering with local organizations to changing the way they think about residents with special needs. Since the inception of the initiative, Dutchess County has taken taking several proactive steps to embrace residents of all abilities.

Dutchess County has:

- Funded, through the Community Development Block Grant (CDBG) Program, several projects featuring accessible infrastructure – beyond traditional ramps, curb cuts and the like – which increased residents’ access to facilities and resources throughout the county, including the Julie’s Jungle adaptive playground and an adaptive baseball field for the Little League Challenger Division in the Town of Wappinger;
- Partnered with a local movie theater to offer several free Saturday morning movies to families with children with special needs, lowering the volume and raising the lights inside the theater to accommodate children with sensory issues;
- Educated law enforcement officers, corrections officers, 911 dispatchers and first responders in Crisis Intervention Training (CIT) and Mental Health First Aid, which enables them to effectively interact with individuals in crisis, including those with special needs;
- Hosted several free picnics for children with special needs and their families, bringing together these families with local agencies and organizations that serve residents with special needs;
- Partnered with the local Anderson Center for Autism to provide “Autism Supportive Environment” training, which teaches local businesses and community groups how to communicate better with and provide a more welcoming environment for residents with autism;
- Appointed our Deputy Commissioner of Special Needs, likely the first such position of its kind in the state, who helps residents with special needs navigate the network of services providers and government agencies to find the assistance that best serves them;
- Hosted the 2016 and 2017 “ThinkDIFFERENTLY Dash,” a 1-mile walk/run through the City of Poughkeepsie for residents with special needs.
- Hosted the 2016 and 2017 Special Olympics New York State Winter Games, which welcomed several thousand athletes, coaches, family members and spectators to Dutchess County.

These are just some of the ways we in Dutchess County “ThinkDIFFERENTLY,” and communities around the state can replicate these or come up with their own – all with the aim of looking past what makes us all different in favor of looking for the unique potential in us all.

We look forward to seeing how cities, towns and villages across the state choose to show they “ThinkDIFFERENTLY” about their neighbors with special needs. Your interest in our initiative is a first important step to let the rest of New York know you and your municipality “ThinkDIFFERENTLY.”

Poughkeepsie Journal

PoughkeepsieJournal.com

Friday, Feb. 19, 2016

"The Best in Us"

Proud hosts of the Special Olympics New York Winter State Games

by Marcus Molinaro, Dutchess County Executive

She looked up at me and said she was "embarrassed."

Why, Abigail? What are you "embarrassed" about?

"I can't do it. I won't ever be able to tie my shoes."

It was a heartbreaking moment every parent has experienced. No matter what their ability, to witness defeat in our children is one of those moments that tests us all. She was nearly 10 years old, and everything comes as a challenge for her. It was also one of those moments that gave way to opportunity – a lesson to learn, practice we could help with and an obstacle she would overcome.

In just a few days, Dutchess County and the Hudson Valley will play host to over 1,000 athletes who know the challenges of life with a disability. They, too face obstacles, yet find it within themselves to compete and succeed. It is our honor to welcome them and the Special Olympics New York State Winter Games to this community.

And this community has already embraced these Games and their athletes like family. Over the year since we were selected to host the 2016 and 2017 Games, businesses and organizations have come forward to generously sponsor at the Platinum, Gold, Silver and Bronze levels, each displaying the charitable nature that makes us all distinctly Dutchess. Government, the private sector and community groups have teamed up to open venues and organize activities. And residents and neighbors have volunteered in record time and in record numbers to make these the best Games ever.

From February 19-21, over 1,000 athletes from across New York will converge on the Hudson Valley; and we, Dutchess County, will kick off these inspirational games at the Mid-Hudson Civic Center in Poughkeepsie. Our community will be abuzz with activity. From snowshoeing at Dutchess County's Bowdoin Park to downhill skiing at Holidays Hills in Sullivan County, from ice skating at the McCann Ice Arena to floor hockey at Stewart Air National Guard Base, we will have plenty of chances to cheer, celebrate and learn.

1 **Town/Village/City of _____**
2 **Town/Village/City of _____ Board**
3 **Resolution**

4 **Resolution Calling On Town/Village/City of _____, Residents And**
5 **Business Owners To Adopt The "Think Differently" Initiative To Assist Individuals**
6 **With Special Needs And Their Families**

7 **WHEREAS**, the "Think Differently" initiative is about promoting awareness and acceptance of
8 all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and
9 with special needs; and

10 **WHEREAS**, our state and communities are stronger because of our diversity and differences;
11 and

12 **WHEREAS**, according to the Center for Disease Control (CDC) over 55 million people, or
13 approximately 19% of Americans, have a type of disability or special need; and

14 **WHEREAS**, for some people with special needs, the very things that make them unique can
15 also keep them on the sidelines, separate from those who might not understand their differences
16 or uniqueness; and

17 **WHEREAS**, it is important to promote and provide guidance to those with special needs on
18 how to access publically supported services available to them in the community; and

19 **WHEREAS**, it is important to encourage and educate the community and businesses on ways
20 they can make facilities and services more accessible and on how to train staff to welcome and
21 support special needs customers and co-workers; and

22 **WHEREAS**, the goal of this initiative is to provide a supportive and inclusive environment for
23 individuals of all abilities by supporting community events that expand family friendly
24 opportunities for people with special needs and their families; and

25 **WHEREAS**, adopting the "Think Differently" initiative is an important statement that our
26 Town/Village/City officials, business owners and residents can make to show their support for
27 the differently-abled children and adults with special needs, and their families.

28 **NOW, THEREFORE, BE IT RESOLVED**, that the Town/Village/City of _____,
29 residents and business owners to adopt the "Think Differently" initiative so that all are better
30 prepared to communicate with, provide for, and support those living on the Autism Spectrum
31 and with special needs.

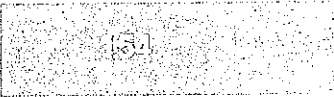
CHAPTER 10

IMPLEMENTATION STRATEGY

Recommended Actions	Short Term Action 0-2 years	Long Term Action 3-7 years	Ongoing Action	Responsible Entity	Other Involved Parties
LAND USE					
1. Modify zoning regulations to implement the recommendations of the Future Land Use Plan.	X			Village Board; Town Board	Village and Town Planning Boards, Zoning Boards of Appeal
2. Coordinate with utilities and government agencies to extend utilities to areas designated for development in the Future Land Use map.			X	Village Board; Town Board	Monroe County Water Authority, Bergen Electric, National Grid, Genesee County, NYS DOT
3. Revise site plan review standards to minimize impacts of new development on natural resources, agricultural operations, transportation access, historic resources and aesthetics.	X			Village Board; Town Board	Village and Town Planning Boards
4. Prepare architectural design guidelines for development and redevelopment within the Village.	X			Village Board	Village Planning Board
5. Review and revise development standards and construction specifications to be consistent with the goals of the Comprehensive Plan.			X	Village Board; Town Board	Village and Town Planning Boards; engineering consultant
NATURAL RESOURCES					
1. Collaborate with other organizations and programs (e.g., Bergen Swamp Society, Soil & Water Conservation District, Black Creek and Oatka Creek Watershed Coalitions, Green Genesee) to protect and enhance natural assets.			X	Village Board; Town Board	Village and Town Planning Boards; not-for-profit organizations and coalitions

10. IMPLEMENTATION STRATEGY

Recommended Actions	Short Term Action	Long Term Action	Responsible Entity	Other Involved Parties
	0-2 Years	3-7 years		
2. Implement the following recommendations from the Black Creek Watershed Protection Plan :				
a. Create green infrastructure standards and integrate into site plan review criteria				
b. Adopt stream buffer/ riparian setback regulations				
c. Review and update the Town of Bergen Stormwater Management & Erosion Control Local Law and enforce performance standards	X		Village Board; Town Board	Village and Town Planning Boards;
d. Review and revise stormwater management standards in Village laws and development regulations				
3. Consider zoning revisions that manage development within stream corridors and that protect and maintain natural assets, consistent with recommendations in the Genesee County Green Genesee Action Plan.	X		Village Board; Town Board	Village and Town Planning Boards;
4. Continue to apply State Environmental Quality Review (SEQR) procedures and standards to consider potential impacts on the environment and identify mitigation measures prior to approving or funding projects.			X Village Board; Town Board	Village and Town Planning Board; Village and Town Zoning Boards of Appeals
5. Maintain land conservation zoning districts as delineated in the Future Land Use map.			X Village Board; Town Board	Village and Town Planning Boards
6. Acquire and encourage recreational use of natural lands in a manner that protects their character and function.	X	X	Town Board	Town Planning Boards
7. Continue to limit and manage development on flood-prone land in accordance with FEMA guidelines.			X Village Board; Town Board	Village and Town Planning Boards
8. Undertake a study of stormwater drainage issues and implement effective management approaches , including low impact design techniques for stormwater management and clean-out schedules, to address drainage issues affecting roadways, existing development and agricultural land.	X	X	Village Board; Town Board	Town Highway Superintendent; Village Department of Public Works
9. Refine the Genesee County Green Infrastructure Road Map to more accurately document the natural assets in Bergen.	X	X	Village Board; Town Board	Genesee County
10. Continue to maintain the Tree City USA designation (Village).			X Village Board;	Arbor Day Foundation



Recommended Actions	Short Term Action	Long Term Action	Responsible Entity	Other Involved Parties
	0-2 years	3-7 years		
1. Designate a Town Board member to act as a liaison to the agricultural community and support agencies and organizations.	X	X	Town Board	Genesee County Soil & Water Conservation District; Cornell Cooperative Extension; Farm Bureau; other agricultural organizations
2. Adopt lateral restrictions and comply with Genesee County Smart Growth policies to limit residential water hookups within productive agricultural areas.		X	Town Board	Genesee County Planning Department
3. Conduct a planning study to delineate priority agricultural areas and recommend specific zoning regulations and other actions to support agriculture and manage development in a way that minimizes impacts on agricultural production.	X		Town Board	Town Planning Board
4. Review and revise zoning as needed to increase support for agricultural operations and agri-businesses.		X	Town Board	Town Planning Board
5. Encourage the permanent protection of high quality farmland by providing information to landowners about donating conservation easements to a land trust.		X	Town Board	Town Planning Board
6. Incorporate guidelines into site plan and subdivision regulations that help the Planning Board and the landowner/developer to site new house lots and other new development in a way that minimizes the potential conflict with farmland and agricultural operations.		X	Town Board liaison	Town Planning Board

10. IMPLEMENTATION STRATEGY

Recommended Actions	Short Term Action	Responsible Entity	Other Involved Parties
	0-2 years		
	Long Term Action		
	3-7 years		
	Ongoing Action		

- | | | | |
|--|---|--------------------|--|
| <p>7. Support efforts by State and County agencies to assist farms and agribusinesses that contribute to the regional economy. For example:</p> <ul style="list-style-type: none"> • Work with Cooperative Extension and other agencies to promote farm markets and roadside stands. • Work with Genesee County to facilitate grants and loans for expansion of agriculture-related businesses that create jobs. • Encourage the development of agricultural-related businesses. • Work with County and State agencies to encourage retain and/or attract processors. | X | Town Board liaison | Genesee County Agricultural & Farmland Protection Board; NYS Department of Agriculture & Markets |
| <p>8. Encourage the Town Assessor to inform farmland landowners about available tax incentives, such as agricultural use exemption and exemptions on new farm buildings for which they may be eligible.</p> | X | Town Board liaison | Town Assessor |
| <p>9. Encourage farm operators to install measures that protect water quality by supporting the Genesee County Soil & Water Conservation District's Agricultural Environmental Management and other programs.</p> | X | Town Board liaison | Genesee County Soil & Water Conservation District |
| <p>10. Continue to assess potential impacts on agriculture of development approvals or infrastructure extensions and to prepare Agricultural Data Statements as required under Section 283-a of Town Law.</p> | X | Town Board | Town Planning Board |
| <p>11. Maintain communications with the Genesee County Agricultural & Farmland Protection Board, Cornell Cooperative Extension, Farm Bureau, Farm Service Agency, Grange and other organizations about programs to assist and support farmers and farm-related businesses in the Town. Periodically invite representatives of farm-related organizations to address the Town Board on current issues that affect the farm community.</p> | X | Town Board liaison | Genesee County Agricultural & Farmland Protection Board; other agencies and organizations |

Recommended Actions	Short Term Action 0-2 Years	Long Term Action 3-7 Years	Ongoing Action	Responsible Entity	Other Involved Parties
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HOUSING & RESIDENTIAL NEIGHBORHOODS

1. Revise zoning and manage infrastructure to encourage / facilitate high quality design of new housing and future development in areas designated for these uses in the Future Land Use Map.	X	X		Village and Town Boards	Village and Town Planning Boards; Bergen Electric; Genesee County Economic Development Center; Monroe County Water Authority
2. Prepare architectural and design guidelines for residential development within the Village.	X			Village Board	Village Planning Board
3. Coordinate and collaborate with county agencies, other governments and private organizations to expand the supply of affordable housing and housing for senior citizens .			X	Village and Town Boards	Not-for-profit agencies; developers
4. Obtain grant funding to assist owners of housing to remedy code violations, make necessary repairs and improve energy efficiency. Work with Genesee County, Pathstone, Genesee Community Action and other entities to provide information to residents about existing financial assistance programs for homeownership and housing rehabilitation .	X	X		Town Board; Village Board	Genesee County; not-for-profit agencies
5. Continue to provide information to residents about ways to increase energy efficiency and how to access financial incentives.	X	X		Town Clerk; Village Administrator	Bergen Electric; National Grid; Pathstone
6. Continue to maintain and enforce existing zoning and property maintenance regulations .	X	X		Village and Town Boards	Village and Town Code Enforcement Officers
7. Encourage residents to participate in civic and neighborhood improvement activities .	X	X		Village and Town Boards	Appointed committees; Neighborhood organizations

10. IMPLEMENTATION STRATEGY

Recommended Actions	Short Term Action 0-2 years	Long Term Action 3-7 years	Ongoing Action	Responsible Entity	Other Involved Parties
4. Develop walkways, sidewalks, trails, and bicycle paths that connect parks with residential areas and other community facilities.	X			Town Board; Village Board	Parks Committee; Village Department of Public Works; Town Highway Superintendent
5. Continue to encourage snowmobile trails clubs to maintain Linear Park for recreational use.			X	Town Board	Snowmobile clubs
6. In collaboration with trail users, neighboring landowners, Society for the Preservation of Bergen Swamp, Genesee County and other organizations, identify the most appropriate uses of Linear Park (former West Shore railroad) and obtain funding to construct a multi-use trail with suitable trailhead access		X		Town Board	Trail users; landowners; Genesee County; Bergen Swamp Society
7. Acquire additional land for recreational use. Target parcels for acquisition that adjoin existing conservation and/or recreational lands		X		Town Board; Village Board	Planning Boards
8. Continue to require parkland and/or funds for park development as a condition of approval for major subdivisions.			X	Town Board; Village Board	Planning Boards

GOVERNMENT & COMMUNITY SERVICES

1. Monitor the Comprehensive Plan annually , using a worksheet to track progress of each recommended action. Update and adopt amendments every five years.	X	X		Village Board; Town Board	Other municipal board and staff
2. Continue to share equipment and facilities and coordinate services between and among Town, Village and County departments whenever it is cost effective and efficient to do so. Evaluate the feasibility of consolidating or sharing additional community services, facilities and equipment.			X	Village Board; Town Board	Municipalities; Genesee County
3. Continue to collaborate with Byron Bergen School District and Gillam Grant to maintain and improve services for youth and adults in the community.			X	Village Board; Town Board	Community organizations

Recommended Actions	Short Term Action	Responsible Entity	Other Involved Parties
	0-2 years		
	Long Term Action		
	3-7 years		
	Ongoing Action		
4. Continue to support the Bergen Volunteer Fire Department.	X	Town Board; Village Board	Bergen Fire Department
5. Continue to work with the Bergen Fire Department and the Town of Bergen Fire Protection District to maintain the Town's Fire Insurance Classification rating and to continue to seek solutions for improving the Insurance Services Office (ISO) townwide classification.	X	Town Board; Village Board	Bergen Fire Department
6. Maintain the Village and Town Emergency Plan in collaboration with the Byron-Bergen School District, Genesee County and other entities.	X	Town Board; Village Board	Bergen Fire Department; Genesee County Sheriff; Emergency Management Offices
7. Continue to utilize the Genesee County Sheriff to devote officers to patrol the Village for a specified number of hours each week, in addition to standard patrols by the County Sheriff and NYS Police.	X	Village Board	Genesee County Sheriff
8. Continue to negotiate with private waste haulers to provide refuse disposal and recyclable pickup services to Village residents. Continue to maintain the Town transfer station or provide alternative service to Town residents.	X	Village Board; Town Board	
9. Maintain communications with County and regional planning agencies, Byron-Bergen School District and other community organizations.	X	Village Board; Town Board	Community organizations
10. Continue to keep the public informed , through newsletters, website and other means, of issues of public interest and government decisions.	X	Village Board; Town Board	
11. Collaborate with Gillam Grant and health care providers to encourage medical care facilities in the Town and/or Village.	X	Village Board; Town Board	Community organizations
12. Continue to support the Byron-Bergen Public Library	X	Village Board; Town Board	Bergen Library

10. IMPLEMENTATION STRATEGY

Recommended Actions	Short Term Action 0-2 years	Long Term Action 3-7 years	Ongoing Action	Responsible Entity	Other Involved Parties
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HISTORIC RESOURCES

1. Continue to support the Village and Town Historians and the Historical Society in their efforts to document, preserve, restore and celebrate the heritage and historic resources of the Village and Town.	X			Village Board; Town Board	Town Historian; Village Historian
2. Work with the Landmark Society of Western New York and other organizations to distribute information to owners of historic buildings regarding maintenance techniques that preserve historic features.	X			Village Board; Town Board	Advocacy organizations; Landowners
3. Continue to publicize the historic character in promoting downtown economic development.	X			Village Board	Village Historian; Town Historian; Advocacy organizations
4. Prepare guidelines for building renovations that protect the historic character of the district. Apply these standards during site plan review and prevent alterations that would damage or remove historic features of buildings within the National Register Historic District.	X			Village Board	Village Historian; Town Historian; Advocacy organizations

Proposed Tracking Worksheet

From CHAPTER 10 (LAND USE ZONING)

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	
LAND USE				
1. Modify zoning regulations to implement the recommendations of the Future Land Use Plan.	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards Zoning Boards of Appeal	
Actions	Target Date	Acting Organization	Action Contact	% Complete
Review current Village zoning regulations from October 2016 through April 2017 and proposed changes to the Village Board	April-17	Village Planning Board Village ZBA	Rene Vurrano Fritz Rowsick	
Village Board approves the proposed changes in May	May-17	Village Board	Anna Marie Barclay	
Reviews current Town zoning regulations from November 2016 through April 2017 and proposed changes to the Town Board	May-17	Town Planning Board Town ZBA	Gary Fink William Waldruff	
Town Board approves the proposed changes June.	October-17	Town Board	Don Cunningham	
2. Coordinate with utilities and government agencies to extend utilities to areas designated for development in the Future Land Use map.	Ongoing	Village Board; Town Board	Monroe County Water Authority, Bergen Electric, National Grid Genesee County, NYS DOT	
Proposal to extend water to North Bergen was created and reviewed with affected residents during January through October 2017	October-17	Town Board	Don Cunningham	N/A
Reviewed proposal with Genesee County Planning Board and Monroe County Water Authority	January-18	Town Board	Don Cunningham	
Created new water district (XYZ) June 2018	June-18	Town Board	Don Cunningham	
Company ABC hired to install water lines. 10/2018	January-19	Town Board	Don Cunningham	
Company ABC completes installation 10/2019	October-19	Town Board	Don Cunningham	

Proposed Tracking Worksheet

Water turned on for district XYZ	December 2019	March-20	Town Board	Don Cunningham
<p>3 Revise site plan review standards to minimize impacts of new development on natural resources, agricultural operations; transportation access; historic resources and aesthetics. Short Term 0-2 Years Village Board; Town Board Village and Town Planning Boards</p>				

Definition of Tracking Terms

Actions:

Tasks that lead to the successful completion of the recommended actions

Target Date:

The date that the Actions (Task) are planned to be complete.

Organizations or other involved groups working on successfully completing the recommended actions.

Action Contact:

Person representing the organization or group working on the recommended actions.

% Complete:

Estimate of the amount of the recommended action completed to date.

Priority (1-3)

Implementation Teams suggested priority

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
LAND USE				
1. Modify zoning regulations to implement the recommendations of the Future Land Use Plan.	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards; Zoning Boards of Appeal	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review current Village zoning regulations with respect to the comprehensive plan and propose changes to the Village Board	June-17	Village Planning Board Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
<i>COMMENTS: Village Planning Board has started reviewing zoning law</i>				
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
Review current Town zoning regulations with respect to the comprehensive plan and propose changes to the Village Board	June-17	Town Planning Board Town ZBA	Gary Fink (Planning Board Chair) William Waldruff (Zoning Board Chair)	0%
Town Board approves or denies any proposed changes	July-17	Town Board	Don Cunningham	0%
2. Coordinate with utilities and government agencies to extend utilities to areas designated for development in the Future Land Use map.	Ongoing	Village Board; Town Board	Monroe County Water Authority; Bergen Electric; National Grid; Genesee County; NYS DOT	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Proposals to extend water to unserved areas as inquiries into electric or sewer services arise the village board will work to expand as appropriate	June-17	Town Board village board	Don Cunningham Anna Marie Barclay	ongoing ongoing
3. Revise site plan review standards to minimize impacts of new development on natural resources, agricultural operations, transportation access, historic resources and aesthetics.	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review village site plan standards with respect to the comprehensive plan and propose changes	June-17	Village Planning Board Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
<i>COMMENTS: Village Planning Board has started reviewing zoning law</i>				
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
Review town site plan standards with respect to the comprehensive plan and propose changes	June-17	Town Planning Board Town ZBA	Gary Fink (Planning Board Chair) William Waldruff (Zoning Board Chair)	0%
Town Board approves or denies any proposed changes	July-17	Town Board	Don Cunningham	0%
4. Prepare architectural design guidelines for development and redevelopment within the Village.	Short Term 0-2 Years	Village Board	Village Planning Board	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review guidelines from other municipalities and propose guidelines for the village	October-17	Village Planning Board Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
Village Board approves or denies any proposed guidelines	December-17	Village Board	Anna Marie Barclay	0%
5. Review and revise development standards and construction specifications to be consistent with the goals of the Comprehensive Plan.	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards; engineering consultant	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Review village development standards with respect to the comprehensive plan and propose changes	June-17	Village Planning Board Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
review construction specifications to be consistent with the goals of the plan	June-17	Village Planning Board / CEO/ZEO	Rene Vurrano, Ken Kuter	0%
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
Review town development standards with respect to the comprehensive plan and propose changes	June-17	Town Planning Board Town ZBA	Gary Fink (Planning Board Chair) William Waldruff (Zoning Board Chair)	0%
Town Board approves or denies any proposed changes	July-17	Town Board	Don Cunningham	0%

NOTE: Items 1,3 & 5 may require passing a local law

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
NATURAL RESOURCES				
1. Collaborate with other organizations and programs (e.g., Bergen Swamp Society, Soil & Water Conservation District, Black Creek and Oatka Creek Watershed Coalitions, Green Genesee) to protect and enhance natural assets.	ongoing	Village Board; Town Board	Village and Town Planning Boards; not-for-profit organizations and coalitions.	

Actions	Target Date	Organization	Action Contact	% Complete
Provide information to the town and village regarding programs, projects and resources to protect and enhance natural assets within the watersheds	ongoing	Black Creek and Oatka Creek Watershed Coalitions	Kevin Donovan (Village Trustee, BCWC member)	
Village and Town Boards to become aware of the Bergen Swamp Preservation Society plans for protection of natural assets (invitation to a joint meeting, or acceptance of a written report)	ongoing	Village Board; Town Board; Bergen Swamp Preservation Society	Village Board (Anna Marie Barclay); Town Board (Don Cunningham); Bergen Swamp Society contact(Steve Locke?)	
Provide information to the town regarding programs, projects and resources to protect and enhance natural assets within the watersheds	ongoing	Genesee County Soil and Water District	Town Board (Don Cunningham); Molly S. Cassatt District Manager Genesee County Soil and Water District	
Invite Green Genesee representatives to a joint meeting	ongoing	Genesee Planning Department	Felipe Oltramari	

2. Implement the following recommendations from the Black Creek Watershed Protection Plan:

a. Create green infrastructure standards and integrate into site plan review criteria				
b. Adopt stream buffer/ riparian setback regulations				
c. Review and update the Town of Bergen Stormwater Management & Erosion Control Local Law and enforce performance standards				
d. Review and revise stormwater management standards in Village laws and development regulations	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards	

Actions	Target Date	Organization	Action Contact	% Complete
Review the watershed management plan regarding creation of green infrastructure stds and reviewing and revising stormwater management stds and developmental regulations	June-17	Village Planning Board, Village Board	Rene Vurraro, Anna Marie Barclay	
Village Board approves or denies changes	July-17	Village Board	Anna Marie Barclay	

3. Consider zoning revisions that manage development within stream corridors and that protect and maintain natural assets, consistent with recommendations in the Genesee County Green Genesee Action Plan.

	Short Term 0-2 Years	Village Board; Town Board	Village and Town Planning Boards	
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Actions	Target Date	Organization	Action Contact	% Complete
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Review current Village zoning regulations regarding management of stream corridors and natural assets and propose changes to the Village Board	June-17	Village Planning Board Village ZBA Genesee County Planning Department	Rene Vurrano Fritz Rowsick Felipe Oltramari	0%
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
Review current Town zoning regulations regarding management of stream corridors and natural assets and propose changes to the Village Board	June-17	Town Planning Board Town ZBA Genesee County Planning Department	Gary Fink William Waldruff Felipe Oltramari	0%
Town Board approves or denies any proposed changes	July-17	Town Board	Don Cunningham	0%

4. Continue to apply State Environmental Quality Review (SEQR) procedures and standards to consider potential impacts on the environment and identify mitigation measures prior to approving or funding projects.

ongoing
Village Board, Town Board
Acting
Village and Town Planning Board, Village and Town Zoning Boards of Appeals

Actions

Organization

Action Contact

% Complete

Ensure planning board members and code enforcement officers receive training and are knowledgeable of SEQR procedures and requirements and apply that knowledge in decision making processes (Training).

ongoing
Village Board, Village Planning Board, ZEO/CEO
Anna Marie Barclay, Rene Vurrano, Ken Kuter

Ensure planning board members and code enforcement officers receive training and are knowledgeable of SEQR procedures and requirements and apply that knowledge in decision making processes (Training).

ongoing
Town Board, Town Planning Board
Don Cunningham, Gary Fink

5. Maintain land conservation zoning districts as delineated in the Future Land Use map.

ongoing
Village Board, Town Board
Acting
Village and Town Planning Boards

Actions

Target Date

Organization

Action Contact

% Complete

Ensure village planning & zoning board members and the code enforcement officer are knowledgeable of conservation zoning districts as described in the Future Land Use Map (Training).

ongoing
Village Board
Anna Marie Barclay, Rene Vurrano, Fritz Roswick, Ken Kuter

Ensure town planning & zoning board members and the code enforcement officer are knowledgeable of conservation zoning districts as described in the Future Land Use Map (Training).

ongoing
Town Board
Don Cunningham, Gary Fink, Dave Mason

6. Acquire and encourage recreational use of natural lands in a manner that protects their character and function.

Long Term 3-7 years, ongoing
Town Board
Acting
Town Planning Boards

Actions

Target Date

Organization

Action Contact

% Complete

7. Continue to limit and manage development on flood-prone land in accordance with FEMA guidelines.

Village Board;
Town Board

Village and Town
Planning Boards

ongoing

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Ensure village planning & zoning board members and the code enforcement officer are aware of flood zones and FEMA guidelines (Training)	ongoing	Village Board	Anna Marie Barclay, Rene Vurraro, Fritz Roswick, Ken Kuter	
Ensure town planning & zoning board members and the code enforcement officer are aware of flood zones and FEMA guidelines (Training)	ongoing	Town Board	Don Cunningham, Gary Fink, Dave Mason	

8. Undertake a study of stormwater drainage issues and implement effective management approaches, including low impact design techniques for stormwater management and clean-out schedules, to address drainage issues affecting roadways, existing development and agricultural land.

Long Term 3-7
years; ongoing

Village Board;
Town Board

Town Highway
Superintendent; Village
Department of Public
Works

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
map & identify catch basins in the village, create a rotating clean-out schedule. Map other drainage issues (ie street flooding)	July-17	Village Board, NYS DOT	Anna Marie Barclay, Gary Zawodzinski, NYS DOT	is NYSDOT responsible for basins on 19
Prepare a long term strategy for budgeting and fixing drainage issues	December-17	Village Board	Anna Marie Barclay, Cortney Gale, Gary Zawodzinski	
map & identify catch basins, sluice pipes, etc.. in the town, create a rotating clean-out schedule. Map other drainage issues (ie street flooding)	July-17	Town Board	Don Cunningham, Mike Johnson, Genesee County Highway Department, NYS DOT	
Prepare a long term strategy for budgeting and fixing drainage issues	December-17	Village Board	Don Cunningham, Mike Johnson	
9. Refine the Genesee County Green Infrastructure Road Map to more accurately document the natural assets in Bergen.	Long Term 3-7 years; ongoing	Village Board; Town Board	Genesee County	

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review the Genesee County Green Infrastructure Road Map refine if needed.	July-17	Village Board	Anna Marie Barclay, Genesee County Planning Dept (Felipe Oltramari)	
Review the Genesee County Green Infrastructure Road Map	July-17	Town Board	Don Cunningham, Genesee County Planning Dept (Felipe Oltramari)	

10. Continue to maintain the Tree City USA designation

ongoing

Village Board

Arbor Day Foundation

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue to budget for tree pruning, removal and replacement.	ongoing	Village Board	Anna Marie Barclay, Village Tree Board, Tree City USA	
Continue to observe arbor day.	ongoing	Village Board	Anna Marie Barclay, Village Tree Board, Tree City USA	

Keep up to date on requirements to remain a Tree City

ongoing

Village Board

Anna Marie Barclay,
Village Tree Board, Tree
City USA

Recommended Actions AGRICULTURE & FARMLAND	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
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1. Designate a Town Board member to act as a liaison to the agricultural community and support agencies and organizations.	Short Term 0-2 years, ongoing	Town Board	Genesee County Soil & Water Conservation District; Cornell Cooperative Extension; Farm Bureau; other agricultural organizations	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Comment: Not Applicable to the Village

2. Adopt lateral restrictions and comply with Genesee County Smart Growth policies to limit residential water hookups within productive agricultural areas.	ongoing	Town Board	Genesee County Planning Department	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Comment: Not Applicable to the Village

3. Conduct a planning study to delineate priority agricultural areas and recommend specific zoning regulations and other actions to support agriculture and manage development in a way that minimizes impacts on agricultural production.	Short Term 0-2 years	Town Board	Town Planning Board	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Comment: Not Applicable to the Village

4. Review and revise zoning as needed to increase support for agricultural operations and Agri-businesses.	Long Term 3-7 years	Town Board	Town Planning Board	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Comment: Not Applicable to the Village

5. Encourage the permanent protection of high quality farmland by providing information to landowners about donating conservation easements to a land trust.	ongoing	Town Board	Town Planning Board	
<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>

Comment: Not Applicable to the Village

6. Incorporate guidelines into site plan and subdivision regulations that help the Planning Board and the landowner/developer to site new house lots and other new development in a way that minimizes the potential conflict with farmland and agricultural operations.

Long term 3-7 years

Town Board Liason

Town Planning Board

Actions

Target Date

Acting Organization

Action Contact

% Complete

Comment: Not Applicable to the Village

7. Support efforts by State and County agencies to assist farms and agribusinesses that contribute to the regional economy.

For example:

- Work with Cooperative Extension and other agencies to promote farm markets and roadside stands.
- Work with Genesee County to facilitate grants and loans for expansion of agriculture-related businesses that create jobs.
- Encourage the development of agricultural-related businesses.
- Work with County and State agencies to encourage retain and/or attract processors.

ongoing

Town Board Liason

Genesee County
Agricultural & Farmland
Protection Board; NYS
Department of
Agriculture & Markets

Actions

Target Date

Acting Organization

Action Contact

% Complete

8. Encourage the Town Assessor to inform farmland landowners about available tax incentives, such as agricultural use exemption and exemptions on new farm buildings for which they may be eligible.

ongoing

Town Board Liason

Assessor

Actions

Target Date

Acting Organization

Action Contact

% Complete

Comment: Not Applicable to the Village

9. Encourage farm operators to install measures that protect water quality by supporting the Genesee County Soil & Water Conservation District's Agricultural Environmental Management and other programs.

ongoing

Town Board Liason

Genesee County Soil &
Water Conservation
District

Actions

Target Date

Acting Organization

Action Contact

% Complete

Comment: Not Applicable to the Village

10. Continue to assess potential impacts on agriculture of development approvals or infrastructure extensions and to prepare Agricultural Data Statements as required under Section 283-a of Town Law.

<u>Actions</u>	<u>ongoing</u> <u>Target</u> <u>Date</u>	<u>Town Board</u> <u>Acting</u> <u>Organization</u>	<u>Town Planning Board</u> <u>Action Contact</u>	<u>%</u> <u>Complete</u>
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Comment: Not Applicable to the Village

11. Maintain communications with the Genesee County Agricultural & Farmland Protection Board, Cornell Cooperative Extension, Farm Bureau, Farm Service Agency, Grange and other organizations about programs to assist and support farmers and farm-related businesses in the Town. Periodically invite representatives of farm-related organizations to address the Town Board on current issues that affect the farm community.

<u>Actions</u>	<u>ongoing</u> <u>Target</u> <u>Date</u>	<u>Town Board Liason</u> <u>Acting</u> <u>Organization</u>	<u>Genesee County</u> <u>Agricultural & Farmland</u> <u>Protection Board; other</u> <u>agencies and</u> <u>organizations</u> <u>Action Contact</u>	<u>%</u> <u>Complete</u>
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Comment: Not Applicable to the Village

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
HOUSING & RESIDENTIAL NEIGHBORHOODS				
1. Revise zoning and manage infrastructure to encourage / facilitate high quality design of new housing and future development in areas designated for these uses in the Future Land Use Map.	Short Term 0-2 years, ongoing	Village Board, Town Board	Village and Town Planning Boards; Bergen Electric, Genesee County Economic Development Center; Monroe County Water Authority	
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Review current Village zoning regulations with respect to the comprehensive plan and propose changes to the Village Board	June-17	Village Planning Board, Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	0%
maintain roads/streets to encourage/facilitate development that may occur	ongoing	Village Board, DPW Department	Anna Marie Barclay, Gary Zawadzinski (DPW super)	ongoing
continue efforts to increase electric supply to meet demands of development	ongoing	Village Board, DPW Department	Anna Marie Barclay, Gary Zawadzinski (DPW super)	ongoing
<i>COMMENT: efforts underway to change to a more favourable power distribution (MEUA, Tony Modiferi)</i>				
Ensure waste water treatment capacity to meet demands of development	ongoing	Village Board, DPW Department	Anna Marie Barclay, Gary Zawadzinski (DPW super)	0%
<i>COMMENTS: 2017 current capacity of 200,000 gal/day, current usage ~80,000 gal/days(?) possibility of 2X capacity with upgrading membranes, another 2X with capital improvements</i>				
Continue to adequately provide services for village residents (ie plowing, mowing, brush pickup,...)	ongoing	Village Board, DPW Department	Anna Marie Barclay, Gary Zawadzinski (DPW super)	0%
2. Prepare architectural and design guidelines for residential development within the Village.	Short term 0-2 years	Village Board	Village Planning Board	
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Review sample architectural and design guidelines and propose guidelines that are appropriate and specific to the Village	June-17	Village Planning Board, Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
Village Board reviews the suggested guidelines and approves or does not approve	July-17	Village Board	Anna Marie Barclay	0%
3. Coordinate and collaborate with county agencies, other governments and private organizations to expand the supply of affordable housing and housing for senior citizens.	ongoing	Village and Town Boards	Not-for-profit agencies, developers	
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Compile a list of not-for-profit & government agencies and their missions statements, review the list from time to time and update	September-17	Village Board, Genesee County		
4. Obtain grant funding to assist owners of housing to remedy code violations, make necessary repairs and improve energy efficiency. Work with Genesee County, Pathstone, Genesee Community Action and other entities to provide information to residents about existing financial assistance programs for homeownership and housing rehabilitation.	Short term 0-2 years, ongoing	Village and Town Boards	Genesee County; Not-for-profit agencies; developers	
Acting				
Actions	Target Date	Organization	Action Contact	% Complete

Compile a list of not-for-profit & government agencies and their missions statements, review the list from time to time and update

September-17
Village Board,
Genesee County

Continue to seek grants, loans or any funding that would aid residents in homeownership & rehabilitation
Provide information in the above actions to qualifying residents

ongoing
9/1/2017,
ongoing
Village Board,
Genesee County

COMMENT: village attended or attending a USDA Rural Single Housing Program regarding grant funding to aid renovations

5. Continue to provide information to residents about ways to increase energy efficiency and how to access financial incentives.

Short term 0-2 years, ongoing
Town Clerk; Village Administrator
Bergen Electric; National Grid, RGE; Pathstone

Acting

Actions Target Date Organization Action Contact % Complete

Continue to educate residents about the BEEP program
Include more options into the current BEEP as they become evident

Bergen Energy Efficiency Program

COMMENT: 2016 energy efficient light bulbs delivered to every residence, continued promotion of BEEP

6. Continue to maintain and enforce existing zoning and property maintenance regulations.

Short term 0-2 years, ongoing
Village and Town Boards
Village and Town Code Enforcement Officers

Acting

Actions Target Date Organization Action Contact % Complete

Encourage residents to review zoning requirements that might apply to any project, refer to CEO/ZEO

ongoing
Village Board,
Code Enforcement Officer

Educate residents about property maintenance regulations referring residents to agencies listed in (4.) of this section if applicable

ongoing
Village Board,
Code Enforcement Officer

Include above information in the Village newsletter as appropriate

ongoing
Village Board

7. Encourage residents to participate in civic and neighborhood improvement activities.

Short term 0-2 years, ongoing
Village and Town Boards
Appointed committees; Neighborhood organizations

Acting

Actions Target Date Organization Action Contact % Complete

Continue the tradition of Community Action Day
Promote civic organizations (Girl Scouts, Boy Scouts, Bergen Business and Civi Association,...) through the Village Newsletter, website, facebook, et al
Promote participation in local government boards and committees (planning board, zoning board, parks committee,...) through the Village Newsletter, website, facebook, et al

ongoing
Village Board,
Village Parks Committee
ongoing
Village Board
ongoing
Village Board

*COMMENT: especially recognizing scouts/individuals that have completed improvement projects
COMMENT: Begin "Bergen Proud" (hometown heroes) program*

8. Manage the siting and design of new residential development and redevelopment to avoid or minimize conflicts with agriculture, natural resources or historic preservation.

ongoing
Village and Town Planning Boards
Town Board

Acting

Actions Target Date Organization Action Contact % Complete

Ensure development complies with zoning regulations

ongoing
Village Board,
Planning Board,
Zoning Enforcement Officer

Ensure planning board members and the CEO/ZEO have adequate training and familiarity with zoning law

ongoing
Village Board,
Planning Board,
Zoning Enforcement Officer

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
DOWNTOWN & ECONOMIC DEVELOPMENT				
Downtown Revitalization				
1. Obtain funds for building renovation through the New York Main Street grant program and other sources. Focus renovation efforts on buildings that meet the following criteria:				
<ul style="list-style-type: none"> • Historic Properties • Properties with Code or Safety issues • Projects that generate jobs and/or significant investment • Projects that have a positive visual impact • Residential units on upper stories of commercial buildings 	Short Term 0-2 years	Village Board		
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Aggressively seek grants and other funding sources for building renovations	April-17	Village Board	Anna Marie Barclay, Cortney Gale	
<i>COMMENTS: Continued applications for Main Street Grants A grant and study for drawings of downtown improvements is complete (R. Houser?)</i>				
2. Implement relevant recommendations from the Walkability Audit to make the existing streetscape more pedestrian friendly and safe:				
a. Install Traffic Calming in the downtown area including additional corner bump outs				
b. Install bike racks to encourage biking downtown	Short Term 0-2 years; Long Term 3-7 years	Village Board	Department of Public Works; NYS Department of Transportation	
c. Install bike lanes on Lake Avenue				
d. Install "parklets"				
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Determine sites for bike racks and install.	May-17	Village Board	Anna Marie Barclay, Gary Zawodzinsky	
Contact NYS DOT re regarding bump outs, parklets and bike lanes	May-17	Village Board	Anna Marie Barclay, Gary Zawodzinsky, NYS DOT	
<i>COMMENTS: Lake Ave (Rt19) is a state road requiring state approval of bike lanes or other changes (?)</i>				
If approval from State DOT install bike lanes	May-17	Village Board	Anna Marie Barclay, Gary Zawodzinsky, NYS DOT	
If approval from State DOT and residents install parklets and/or corner bump outs	May-17	Village Board	Anna Marie Barclay, Gary Zawodzinsky, NYS DOT	
3. Perform a Code Audit to amend sections of the Village of Bergen Zoning Code to support appropriate downtown development:				
<ul style="list-style-type: none"> • Signs • Awnings • Bulk requirements (e.g., building height and setbacks) • Building Design and Placement (for existing and potential infill buildings) 	Short term 0-2 years, ongoing	Village Board	Village Planning Board	
Acting				
Actions	Target Date	Organization	Action Contact	% Complete
Review zoning code/law and make recommendations to the village board	September-17	Village Board	Anna Marie Barclay, Renen Vurraro, Ken Kuter	
Village board accepts or rejects proposed changes	November-17	Village Board	Anna Marie Barclay	
<i>COMMENTS: Village Planning Board has started reviewing zoning law</i>				
4. Maintain and improve the Village parking lot.				
a. Encourage businesses to screen dumpsters				
b. Encourage owners to renovate rear facades				
c. Provide directional signage on Lake Avenue to parking lots which will also promote awareness of the parking for out of town visitors	Short term 0-2 years, ongoing	Village Board	Department of Public Works	

<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Budget and plan for lot maintenance, plowing, Improvements	ongoing	Village Board, DPW		
Contact business owners regarding screening dumpsters	July-17	Village Board		
Contact business owners regarding façade renovations	July-17	Village Board		
Continue to seek funding (grants) for building improvements	ongoing	Village board		
Purchase and install signage regarding municipal lots	July-17	Village board, DPW		
5. Improve downtown gateways:				
a. Downtown welcome signs				
b. Install or maintain landscaping at gateways	Short term 0-2 years	Village Board	Department of Public Works	

<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Identify gateways	June-17	Village Board		
Design, purchase and install welcome signs	June-17	Village Board, DPW		
Provide landscaping materials for gateways	June-17	Village Board Village Board, DPW or Parks		
Install landscaping	June-17	Committee		
6. Review and revise zoning to accommodate and encourage niche retail, restaurants, offices and other small businesses downtown.	Short term 0-2 years	Village Board	Village Planning Board	

<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review current Village zoning regulations regarding small businesses and suggest improvements to the Village Board	June-17	Village Planning Board Village ZBA	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	
Village Board approves or denies any proposed changes	July-17	Village Board	Anna Marie Barclay	

7. Connect downtown to Town residential areas via sidewalks, trails and bike routes	Short term 0-2 years	Town Board	Town Highway Superintendent	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Coordinate with Town officials to create sidewalks, trails and bike routes that connect to the village	June-17	Village Board, DPW		
Seek funding/grants for trails and sidewalks		Village Board, DPW		

8. Encourage downtown businesses to collaborate with one another and to work with Village officials to improve infrastructure, signage and landscaping. Support the formation of a formal group, such as a business association for property owners and business operators, to coordinate marketing and promotions as well as beautification and physical improvements.	Short term 0-2 years	Village Board	Landowners and Business Operators	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Compile a list of downtown businesses and review occasionally	July-17	Village Board		
Continue to support the business group				
Signage				
beautification, physical improvements				

9. Increase the enforcement of traffic laws downtown.		Village Board	Genesee County Sheriff	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Contract with the sheriff's department for patrols in the village	ongoing			
<i>COMMENT: The village has contracted annually with the Sheriff's Dept for patrols</i>				

10. Develop a streetscape plan for downtown to address street lights, curbing, signage, and landscaping. Coordinate implementation with the NYS Department of Transportation	Short term 0-2 years, ongoing	Village Board	NYS Department of Transportation; Genesee Transportation Council (funding)	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Incorporate findings and suggestions from the Walkability study (ref)	September-17	Village Board		Walkability study is complete
Adopt "Complete Street" policies	September-17	Village Board		
<i>COMMENT: Complete Streets (County, State?)</i>				

<u>Recommended Actions</u>	<u>Urgency</u>	<u>Responsible Entity</u>	<u>Other Involved Parties</u>	<u>Priority (1-3)</u>
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DOWNTOWN & ECONOMIC DEVELOPMENT
Economic Development

11. Retain and attract light industrial and office buildings in the Town of Bergen adjacent to the Village	ongoing	Town Board	Genesee County Economic Development Center	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
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12. Support efforts of the GCEDC to retain and attract business and industrial development in the Village and Town: a. Support efforts to manage electricity demand and/or negotiate wholesale electricity prices in order to reduce Bergen Electric rates b. Utilize incentives, including Pilot Increment Financing, to attract new businesses and grow existing businesses.	ongoing	Town Board	Bergen Electric; Genesee County Economic Development Center	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
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13. Continue attraction and expansion projects at Apple Tree Acres: a. Attract businesses to remaining available parcels b. Support additional infrastructure upgrades	ongoing	Town Board	Genesee County Economic Development Center	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
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14. Coordinate economic development with the Genesee County Economic Development Center by communicating regularly regarding priority economic development and capital improvement projects and space available. Hold periodic scheduled meetings to maintain communication.	ongoing	Town Board	Genesee County Economic Development Center	
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<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
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15. Retain zoning and support incentives for small businesses in the Village and Town. Short term 0-2 years, ongoing Village Board, Town Board Genesee County Economic Development Center

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review current zoning regarding small businesses in the village	September-17	Village Board		
Incorporate required changes into current zoning laws	September-17	Village Board		
Investigate incentives for small businesses	September-17	Village Board		

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
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TRANSPORTATION & UTILITIES
Transportation

1. Adopt "Complete Streets" policies that require all streets to be designed and maintained to accommodate all forms of transportation (motor vehicles, bicycle, and pedestrian).

Short term 0-2 years

Village Board; Town Board

NYS Department of Transportation; Genesee Transportation Council (funding)

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review "complete Streets" policies and adjust to village needs	September-17	Village Board		

2. Construct bicycle lanes and walking paths that connect residential, recreational, civic and business areas, including a path to connect Byron-Bergen school campus to Robins Brook Park.

Short Term 0-2 years, ongoing

Village Board; Town Board

NYS Department of Transportation; Genesee Transportation Council (funding)

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Identify possible paths in the the village Contact NYS DOT to create bike lanes on Rt19				

3. Maintain a network of sidewalks in the Village.

a. Fill gaps in the sidewalk network and improve connections to key recreational and civic sites.

b. Install signage oriented to pedestrians with directions to Village parks, businesses and services.

ongoing

Village Board

NYS Department of Transportation; Genesee Transportation Council (funding)

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Identify gaps in sidewalk networks and plan to connect	ongoing	Village Board		
Identify areas for signage and install	ongoing	Village Board		
Budget to create and maintain new sidewalks	ongoing	Village Board		

COMMENT: Review the Village Walkability Study

TRANSPORTATION & UTILITIES
Sewer, Water & Drainage

4. Investigate the sources of infiltration and inflow into the Village's wastewater collection system and obtain funding to eliminate them.

Short term 0-2 years, ongoing

Village Board

Department of Public Works

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Inspection of waste water lines to find Infiltration sites	July-17	Village Board		
Determine costs of repairs and investigate funding sources	July-17	Village Board		

COMMENT: A grant/study was completed 20__ (?)

5. Secure funding to improve and expand the Bergen wastewater treatment plan as needed to accommodate existing facilities and future development.

Long Term 3-7 years

Village Board

Department of Public Works; Genesee County Economic Development Council

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Be aware of the current capacity and usage		Village Board		

COMMENT: 2017 current capacity 20000 gal/day, treating 80,000 gal/day (?) possible to increase capacity 2X with improved membranes,

Installation of screw press for sludge

another 2X w capital Improvments (?)

Village Board

COMMENT: \$35000 grant (?)

COMMENT: funded through BAN, bldg to house the screw press is complete, installation of press Feb 2017

Consider/investigate treating waste water from other sources

year 2020

Village Board

6. Continue to work with the Monroe County Water Authority and Genesee County to provide public water to the Village of Bergen and water districts in the Town.

ongoing

Village Board;
Town Board

Department of Public Works; Town Highway Superintendent

Acting

Actions

Target Date

Organization

Action Contact

% Complete

maintain a contract with Monroe County Water Authority

ongoing

COMMENT: a contract was completed/updated 2016

7. Extend public water to areas in the Town that have poor quality or insufficient quantities of water.

ongoing

Town Board

Town Highway Department Superintendent

Acting

Actions

Target Date

Organization

Action Contact

% Complete

N/A

8. Install green infrastructure or other suitable measures to improve management of stormwater along Town roads and Village streets.

ongoing

Village Board;
Town Board

Village Public Works Supervisor; Town Highway Superintendent

Acting

Actions

Target Date

Organization

Action Contact

% Complete

Identify areas in need of stormwater management and determine best green options search for grants/studies

ongoing

Village Board

DPW Supervisor

ongoing

Village Board

DPW Supervisor

TRANSPORTATION & UTILITIES

Electricity and Other Utilities

9. Work with the New York Power Authority, Bergen Electric, Bonduelle and other entities to reduce the cost of electricity purchased from NYMPA.

Short term 0-2 years

Village Board

Bergen Electric; Genesee County Economic Development Center; NYMPA

Acting

Actions

Target Date

Organization

Action Contact

% Complete

Continue efforts to alter the allocation agreement to accommodate the villages unique situation of power needs in summer months (Bonduelle)

Village Board

COMMENT: Efforts continue with NYMPA? MEUA?

Encourage business growth at Aple Tree Acres to trigger increased power allotment

COMMENT: Is this specific to Liberty Pumps

10. Continue to maintain the Bergen Electric facilities in good repair.

ongoing

Village Board

Bergen Electric; Genesee County Economic Development Center

Acting

Actions

Target Date

Organization

Action Contact

% Complete

Continue to maintain facilities and power infrastructure & plan ahead for associated costs

ongoing

Village Board

Bergen Electric, DPW Supervisor, Village Board

COMMENT: yearly budgets include costs

11. Revise zoning and streamline permitting process to better accommodate and support renewable energy such as solar, wind and geo-thermal.

Short term 0-2 years
 Town Board, Village Board
 Village and Town Planning Boards

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review current zoning and suggest improvements to accommodate renewable energy.	Sep-17	Village Planning Board		
Approval or disapproval of suggestions	Oct-17	Village Board		

COMMENT: Standardized solar permitting process resolution passed as part of renewable energy grant(?)

12. Install energy efficiency measures and renewable energy in municipal facilities when it is cost-effective to do so.

Short term 0-2 years
 Town Board, Village Board
 Bergen Electric; RG&E; NYSEDA (technical assistance, financial incentives)

Acting

<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Benchmarking of municipal building energy usage	September-17			

COMMENT: ongoing for grant?

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
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PARKS, RECREATION & CULTURE

1. Implement the recommendations in the Village of Bergen Parks Master Plan and the Town of Bergen Parks Master Plan.

a. ALL PARKS

- Establish Bergen Village Parks Trail (active/marked walking trail to connect all parks)

b. HICKORY PARK

i. Picnic areas and pavilions

ii. Accessibility improvements

iii. Trees and landscaping

iv. Parking

v. Playgrounds and other recreational facilities

vi. Lighting

c. CARPENTER PARK

i. Plantings and tree maintenance

ii. Fountain

d. ZUBER PARK :

- Landscaping

e. WARD PARK

i. Construct a gazebo

ii. Trees and landscaping

Short Term

0-2 years, ongoing

Village Board; Town Board

Parks Committee; Village Department of Public Works; Town Highway Superintendent

Target

Acting

Actions

Date

Organization

Action Contact

% Complete

Continue to seek funding for parks projects outlined in the Village Parks Master Plan

ongoing

Village Board; Parks committee

Strive to complete projects listed in the Village Parks Master Plan

2018, ongoing

Village Board; Parks committee Village Parks committee

Review Parks Master Plan and update

2018

Comment: include Hartland Park in the list above
Comment: Village walking trail has been completed

2. Continue to maintain and improve existing parks in the Village and Town of Bergen.

ongoing

Village Board; Town Board

Parks Committee; Village Department of Public Works; Town Highway Superintendent

Target

Acting

Actions

Date

Organization

Action Contact

% Complete

budget for upkeep of parks
seek grants for parks

ongoing

Village Board
Village Board

3. Collaborate with Byron-Bergen School District, Gilliam Grant, Bergen Swamp Society, Genesee County, neighboring municipalities and other community organizations to maintain and improve parks and recreational facilities and to improve quality and/or reduce cost of services.

ongoing

Village Board; Town Board

School; community organizations

Target

Acting

Actions

Date

Organization

Action Contact

% Complete

collaborate with organizations to obtain funding for improvement projects

ongoing

Village Board

4. Develop walkways, sidewalks, trails, and bicycle paths that connect parks with residential areas and other community facilities.

Short Term
0-2 years

Parks Committee; Village
Department of Public
Works; Town Highway
Superintendent

Actions Target Acting
Date Organization Action Contact % Complete

Develop connections with parks, residences and facilities August-17 Village Board, DPW

Comment: A walking trail connecting parks is complete (village)
Comment: A grant applicaiont to construct sidewalks along Rt 19 to connect to
businesses & along Parkvlew has been submitted

5. Continue to encourage snowmobile trails clubs to maintain Linear Park for recreational use.

ongoing Town Board Snowmobile clubs

Actions Target Acting
Date Organization Action Contact % Complete

Comment: Not Applicable to Village

6. In collaboration with trail users, neighboring landowners, Society for the Preservation of Bergen Swamp, Genesee County and other organizations, identify the most appropriate uses of Linear Park (former West Shore railroad) and obtain funding to construct a multi-use trail with suitable trailhead access

Long Term 3-
7 years Town Board

Trail users; landowners;
Genesee County; Bergen
Swamp Society

Actions Target Acting
Date Organization Action Contact % Complete

Comment: Not Applicable to Village

7. Acquire additional land for recreational use. Target parcels for acquisition that adjoin existing conservation and/or recreational lands

Long Term 3-
7 years Town Board;
Village Board

Planning Boards

Actions Target Acting
Date Organization Action Contact % Complete

8. Continue to require parkland and/or funds for park development as a condition of approval for major subdivisions.

ongoing

Town Board;
Village Board

Planning Boards

Actions Target Acting
Date Organization Action Contact % Complete

Continue to require parkland and/or funds for park development as a condition of approval for major subdivisions.

ongoing Village Board

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
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GOVERNMENT & COMMUNITY SERVICES

1. Monitor the Comprehensive Plan annually, using a worksheet to track progress of each recommended action. Update and adopt amendments every five years.	Short Term 0-2 years, Long Term 3-7 years	Village Board; Town Board	Other municipal boards and staff	
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<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Prior to joint meetings (Town & Village) board members review and update this document	April-17	Village Board; Town Board		
Amend as needed every five years	April-22	Village Board; Town Board		

2. Continue to share equipment and facilities and coordinate services between and among Town, Village and County departments whenever it is cost effective and efficient to do so. Evaluate the feasibility of consolidating or sharing additional community services, facilities and equipment.	ongoing	Village Board; Town Board	Municipalities; Genesee County	
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<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue shared equipment & services	ongoing	Village & Town Board & DPW's		
seek new opportunities for same	ongoing	Village & Town Board & DPW's		

3. Continue to collaborate with Byron Bergen School District and Gillam Grant to maintain and improve services for youth and adults in the community.	ongoing	Village Board; Town Board	Community organizations	
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<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue any collaborations with BBSC and Gillam-Grant and investigate new opportunities.	ongoing	Village & Town Boards, BBCS, Gillam-Grant		

4. Continue to support the Bergen Volunteer Fire Department.	ongoing	Village Board; Town Board	Bergen Fire Department	
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<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue support for the Bergen Volunteer Fire Department	ongoing	Village & Town Boards, BVFD		

5. Continue to work with the Bergen Fire Department and the Town of Bergen Fire Protection District to maintain the Town's Fire Insurance Classification rating and to continue to seek solutions for improving the Insurance Services Office (ISO) townwide classification.	ongoing	Village Board; Town Board	Bergen Fire Department	
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<u>Actions</u>	<u>Target Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue efforts to maintain Fire Insurance Classification	ongoing	Village & Town Boards, BVFD		

6. Maintain the Village and Town Emergency Plan in collaboration with the Byron-Bergen School District, Genesee County and other entities.

ongoing

Village Board;
Town Board

Bergen Fire Department;
Genesee County Sheriff;
Emergency Management
Offices

Acting

Actions
Update the Emergency Plan annually in collaboration with appropriate entities

Target Date
December-17

Organization
Village and Town
Boards

Action Contact

% Complete

Comment: Last completed spring 2016

7. Continue to utilize the Genesee County Sheriff to devote officers to patrol the Village for a specified number of hours each week, in addition to standard patrols by the County Sheriff and NYS Police.

ongoing

Village Board

Genesee County Sheriff

Acting

Actions
annually budget for patrols and specify special any special patrols

Target Date
ongoing

Organization
Village Board

Action Contact

% Complete

8. Continue to negotiate with private waste haulers to provide refuse disposal and recyclable pickup services to Village residents. Continue to maintain the Town transfer station or provide alternative service to Town residents.

ongoing

Village Board;
Town Board

Acting

Actions
Negotiate responsible contracts for refuse and recycle pickup services

Target Date
ongoing

Organization
Village Board

Action Contact

% Complete

Comment: Current contract ends ____.

9. Maintain communications with County and regional planning agencies, Byron-Bergen School District and other community organizations.

ongoing

Village Board;
Town Board

Community
organizations.

Acting

Actions
Continue communications with planning agencies

Target Date
ongoing

Organization
Village Board

Action Contact

% Complete

10. Continue to keep the public informed, through newsletters, website and other means, of issues of public interest and government decisions.

ongoing

Village Board;
Town Board

Acting

Actions
Continue offering relevant information in newsletters and other means

Target Date
ongoing

Organization
Village Board

Action Contact

% Complete

Comment: Mailing in February 2017 educating electric customers of NYS Mandated REC's and ZEC's

11. Collaborate with Gillam Grant and health care providers to encourage medical care facilities in the Town and/or Village.

ongoing

Village Board;
Town Board

Community
organizations

Acting

Actions
Work with Gillam-Grant and providers to encourage care facilities

Target Date
ongoing

Organization
Village Board

Action Contact

% Complete

12. Continue to support the Byron-Bergen Public Library

ongoing

Village Board;
Town Board

Bergen Library

<u>Actions</u>	<u>Target Date</u>	<u>Acting Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue to support the Byron-Bergen Public Library	ongoing	Village Board		

Recommended Actions	Urgency	Responsible Entity	Other Involved Parties	Priority (1-3)
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1. Continue to support the Village and Town Historians and the Historical Society in their efforts to document, preserve, restore and celebrate the heritage and historic resources of the Village and Town.

ongoing
Target

Village Board;
Town Board
Acting

Town Historian; Village Historian

<u>Actions</u>	<u>Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Continue to save historic materials & documents in the village archives	ongoing	Village Board	Anna Marie Barclay	
Continue to support the village historian's presentations, research, etc...	ongoing	village board, village historian	Ray Macconell	
Budget for the above items	ongoing	village board	Anna Marie Barclay	

2. Work with the Landmark Society of Western New York and other organizations to distribute information to owners of historic buildings regarding maintenance techniques that preserve historic features.

ongoing
Target

Village Board;
Town Board
Acting

Advocacy organizations; Landowners

<u>Actions</u>	<u>Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Make information available to owners of historic buildings (ie. Village Newsletter)	ongoing	Village Board		
Research groups that provide maintenance techniques to preserve historic features	ongoing	Village Board		

3. Continue to publicize the historic character in promoting downtown economic development.

ongoing
Target

Village Board
Acting

Village Historian; Town Historian; Advocacy organizations

<u>Actions</u>	<u>Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
ongoing				
Share architectural design guidelines with current and prospective downtown building owners	ongoing	Village Board, Historian	sketches from Rick Houser's firm - are they relevant here	

4. Prepare guidelines for building renovations that protect the historic character of the district. Apply these standards during site plan review and prevent alterations that would damage or remove historic features of buildings within the National Register Historic District.

Short Term
0-2 years
Target

Village Board
Acting

Village Historian; Town Historian; Advocacy organizations

<u>Actions</u>	<u>Date</u>	<u>Organization</u>	<u>Action Contact</u>	<u>% Complete</u>
Review guidelines from other municipalities and propose guidelines for the village	October-17	Village Planning Board Village Historian	Rene Vurrano (Planning Board Chair) Fritz Rowsick (Zoning Board Chair)	0%
Village Board approves or denies any proposed guidelines	Dec	Village Board	Anna Marie Barclay	0%

TOWN OF BERGEN

* ESTABLISHED APRIL 2, 1813 *

P.O. Box 249
10 HUNTER
STREET

PHONE: (585) 494-1121 * FAX: (585) 494-1372 * NYS TDD 1-800-662-1220



SUPERVISOR
ERNEST HAYWOOD
DONALD CUNNINGHAM, DEPUTY SUPERVISOR

COUNCILMEN
JAMES STAROWITZ
MARK ANDERSON

COUNCILWOMEN
BELINDA GRANT
ANNE SAPIENZA

SUPERINTENDENT OF HIGHWAYS
MIKE JOHNSON

TOWN CLERK/TAX COLLECTOR
MICHELE M. SMITH

JUSTICES
JOSEPH NENNI
ROBERT SWAPCEINSKI

ZONING & CODE ENFORCEMENT OFFICER
DAVID MASON

ASSESSOR
RHONDA SAULSBURY

FUNDING RESOLUTION FOR ACCESSIBILITY RENOVATIONS: COUNCILPERSON _____ MADE A MOTION TO APPROVE RESOLUTION #__-2018 FOR ACCESSIBILITY RENOVATIONS FUNDING; SECONDED BY COUNCILPERSON _____ AND IT CARRIED BY A VOTE OF _____.

**TOWN OF BERGEN ACCESSIBILITY RENOVATIONS
AT THE TOWN OF BERGEN LIBRARY AND TOWN BUILDING
FUNDING COMMITMENT
RESOLUTION #__-2018**

WHEREAS, THE TOWN OF BERGEN DESIRES TO MAKE IMPROVEMENTS TO THE TOWN'S LIBRARY AND TOWN BUILDING LOCATED AT 13 SOUTH LAKE AVE. , BERGEN, NEW YORK, AND

WHEREAS, THE TOWN OF BERGEN HAS OUTLINED A PROJECT FOR FUNDING THROUGH THE STATE AND MUNICIPAL FACILITIES CAPITAL PROGRAM, AND

WHEREAS, THE PROJECT BUDGETING REQUIRES EVIDENCE OF COMMITTED FUNDING SOURCES TO COMPLETE THE PROJECT;

NOW, THEREFORE BE IT RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF BERGEN COMMITS UP TO \$50,500,00 VALUE OF FUNDS , IN-KIND SERVICES, OR A COMBINATION THEREOF AND ANY NECESSARY ADMINISTRATIVE, LEGAL AND ENGINEERING COST THAT MAY BE REQUIRED TO COMPLETE THE TOWN OF BERGEN ACCESSIBILITY RENOVATIONS PROJECT.

CERTIFICATION OF CLERK

STATE OF NEW YORK}
COUNTY OF GENESEE} {SS

I, MICHELE M. SMITH, TOWN CLERK OF THE TOWN OF BERGEN, COUNTY OF GENESEE AND STATE OF NEW YORK, DO HEREBY CERTIFY THAT I HAVE COMPARED THE FOREGOING RESOLUTION DULY ADOPTED BY THE TOWN BOARD OF THE TOWN OF BERGEN ON _____, WITH THE ORIGINAL THEREOF ON FILE IN MY OFFICE AND THE SAME IS CORRECT AND TRUE COPY OF SAID RESOLUTION OF THE WHOLE THEREOF.

DATED: _____

MICHELE M. SMITH, TOWN CLERK

New York State Department of Taxation and Finance
Office of Real Property Tax Services
WA Harriman State Campus
Albany, New York 12227

Re 8/24/18
g

Notice of Tentative State Equalization Rate
for the 2018 Assessment Roll

Mr. Ernest Haywood, Supervisor
Town of Bergen
P.O. Box 249
Bergen, NY 14416 0249

County of Genesee
Town of Bergen

Tentative Equalization Rate: * 100.00 *

HEARING DATE:
7/10/18 10:00 AM

HEARING PLACE: Office of Real Property Tax
Services
WA Harriman State Campus
Albany, New York

On 6/12/2018 the State Office of Real Property Tax Services established a tentative 2018 State equalization rate of 100.00 for your municipality. This equalization rate was computed using data from your municipality's tentative assessment roll. If final assessment roll data produces a significantly different rate, we will recompute the equalization rate and notify you.

The Office of Real Property Tax Services applauds your efforts to comply with the statutory standard of assessment by completing a reassessment in 2018. The tentative equalization rate is the same as the "local stated level of assessment (LOA)" declared by the assessor and displayed on your tax bills. The tentative equalization rate indicates the level at which a municipality is assessing property in relation to its full market value, as measured by the Office of Real Property Tax Services. The tentative equalization rate clearly supports your LOA.

A copy of the data reports showing the computation of the tentative State equalization rate is being sent to your assessor. If class equalization rates have been established for your assessing unit, they are provided on the attached list.

The full value standard of the tentative 2018 State equalization rate is the total full value as of July 1, 2017. The percentage change in the estimate of full value between the 2017 State equalization rate and the 2018 State equalization rate due to the change in full value standard for your municipality is 3.2%. The percentage change for the other municipalities in your county is shown on the enclosed report.

A written complaint and all evidence which you wish to submit in support of that complaint must be mailed or hand delivered to Darlene A. Maloney, Assistant to the State Board, at the Albany office of the State Board at the above address at least five days before the hearing date set forth above. The complaint must be made on the RP-6085 complaint form and signed by the chief executive officer or legal representative. Please refer to Subpart 8186-15 of the rules and the State Equalization Rate and Complaint Process booklet when preparing supporting documentation if you file a complaint. The complaint booklet is available on the Taxation and Finance website at http://www.tax.ny.gov/research/property/assess/rate_doc.htm or you may contact your ORPTS regional office or Brian Moon or Courtney Benn in Equalization Support Services in Albany at (518) 474-5666.

THE COMPLAINT FORM AND SUPPORTING DOCUMENTATION DEADLINE IS: 7/5/2018

The hearing itself is not an adjudicatory proceeding. You will, however, have the opportunity to explain the written materials previously submitted, and/or to offer oral statements in support of your complaint. As the duly authorized representative of the State Board, the hearing officer will communicate your comments, in summary form, to the Board. Staff will review the written documentation you submitted in support of your complaint, to determine whether to recommend to the Board that changes be made in the calculation of the State equalization rate.

The State Board will meet on August 17, 2018 in Albany. We will notify you of the recommendation and the exact time and location of the Board meeting.

cc: Ms. Rhonda Saulsbury, Appointed Assessor
Town of Bergen
3833 West Main Street
Batavia, NY 14020

Municipal Code	Municipal Name	(A) 2017 State Equalization Rate	(B) 2018 State Equalization Rate and Status	(C) Percentage Change in Estimate of Full Value
182000	Town of Alabama	96.00	92.00 Tentative	4.35%
182200	Town of Alexander	100.00	100.00 Tentative	3.74%
182600	Town of Bergen	100.00	100.00 Tentative	3.16%
183400	Town of Elba	94.68	94.00 Tentative	0.72%
184400	Town of Stafford	100.00	100.00 Tentative	2.46%
189901	Genesee County C.A.P. #1 Town of Bethany Town of Darien Town of Pembroke	100.00	99.00 Tentative	1.01%
189902	Genesee County C.A.P. #2 City of Batavia Town of Batavia	100.00	100.00 Tentative	3.77%
189903	Genesee County C.A.P. #3 Town of Le Roy Town of Pavilion	100.00	100.00 Tentative	4.44%
189904	Genesee County C.A.P. #4 Town of Byron Town of Oakfield	100.00	98.00 Tentative	2.04%

Column C is the percentage change in the estimate of full value between the 2017 State equalization rate and the 2018 State equalization rate due to the change in full value standard.

This percentage change is important because county and school taxes are apportioned according to a municipality's share of the full value of the county or the school. A municipality will be apportioned a larger share of the tax levy if its full value increases by a larger percentage than others, or if its full value decreases less than the decrease for other municipalities in the county or school.

The information shown in columns B and C is subject to change as the other tentative rates are established in the county and as rates are finalized after the completion of rate complaint processing. You will be sent a complete report when we have established 2018 State equalization rates for all municipalities in your county.

Genesee Association of Municipalities

MINUTES of GAM meeting held on May ~~17, 2018~~ *6/21/18*

Host: Town of Pembroke

@ Genesee Co Bldg #2, 3837 West Main Street Road, Batavia, NY

Present:

David Miller – T/Alexander	Bob Bausch – Gen Co Dist No 2
Hiedi Librock – T/Batavia	Marianne Clattenberg – Gen Co Dist No 8
Carl Hyde, Jr. – T/Bethany	Shelley Stein – Gen Co Dist No 5
Diane Fowler – T/Bethany	Jay Gsell – Genesee County
Ernest Haywood – T/Bergen	Steve Barbeau – T/LeRoy
Anne Sapienza – T/Bergen	Carol Glor – T/Oakfield
Dave Hagelberger – T/Darien	Tom Dix – T/Pembroke
Maureen Marshall – T/Elba	John Worth – T/Pembroke

Guest Speakers: Thayer Power and Communications – No Show

Call to Order: Tom Dix, GAM President, called the meeting to order at 7:00 p.m.

Pledge: Maureen Marshall, Town of Elba Councilwoman, led the Pledge of Allegiance.

Prayer: Maureen Marshall, Town of Elba Councilwoman, led the Prayer.

Approval of Minutes: Motion was made by Shelley Stein, Genesee County Legislator, seconded by Carol Glor, Town of Oakfield Supervisor, to approve the minutes of May 17, 2018 as presented.

MOTION CARRIED by unanimous vote

Treasurer's Report: GAM Treasurer, Teresa Morasco, not present but submitted report that the balance has not changed and is \$1,301.68.

Acceptance of Treasurer's Report: Motion was made by Anne Sapienza, Town of Bergen Councilwoman, seconded by Steve Barbeau, Town of LeRoy Supervisor, to accept the treasurer's report as presented.

MOTION CARRIED by unanimous vote

GUEST SPEAKERS

None

COMMITTEE REPORTS

Sales Tax –Nothing new, no meetings

Genesee County Water Resources Agency Meeting – Nothing new, could not schedule a meeting in May/June due to lack of quorum. They will meet on July 12th. Discussion took place about the procedure to request an alternative member for GAM, currently there are not alternative members. Legislators will discuss and report back to GAM if that is something that can/will be changed. The meetings are open to the public so if GAM representative was not able to attend another GAM member could attend and report back to GAM.

OLD BUSINESS

Shared Services – Jay Gsell reported that the county has a few things underway. There are possibilities to explore with countywide assessment, purchasing and health care not currently but possibly in the future. Please contact Eve Hens for purchasing requests/quotes. If you have a 8,000-9,000 diesel tank you can piggyback off county bid and contact Tim Hens, if you have a smaller load request, contact Eve Hens.

NEW BUSINESS

Court - Discussion on times and days that DA court is held for each municipality.

HR – Discussion took place on the reporting requirements that each municipality has to report to county HR Department. The county has new software and the towns are struggling with reporting system and the amount of time it is consuming to comply.

Mitigation – Discussion took place on the requirements and time consumption of this. Town of Bergen will contact Jay Gsell and see if the completion of this could be part of the shared service.

MUNICIPAL ROUNDTABLE DISCUSSIONS

T/Alexander – Water Dist 4 received additional funding and is in construction; Water District 5 is getting ready for construction; working with soil and water regarding log jams.

T/Bergen – Water District 4 requesting additional funds from RD; received SAM grant for library; inquired about training for sexual harassment and new requirements and how others are getting this training. Others offered that he should be contacting his insurance agent and/or Kathy Jasiniski for training opportunities at no cost.

T/Darien – Zoning issues for building to be demolished were cancelled, a contractor has purchased building and will be renovating; still have water agreement issues; water district needs more signatures; Have a ZBA issue in their court from LeRoy; have a squatter in a vacant building; installed new server in town hall.

T/Elba – Water project started; community event on 7/14 with 2 parades and pig roast.

T/LeRoy – have had the vacant building ordinance in place for 6 months and have demolish two buildings; resolution will be presented for town to do their first PILOT without EDC.

T/Oakfield – Baseball programs are wrapping up for the season; Recreation program will be starting in 2 weeks; summer reading program had a kick off at town park tonight.

T/Pembroke – In the final stretches of the sewer expansion project; informational meeting for water district 4 will be held.

Genesee County – Shelley – added a position for Assistant Engineer; crisis intervention team program is available to safety officers; if you don't get the Genesee Valley BOCES newsletter you should inquire for a copy, great information provided in it.

Bob – signed water contract last week; raise the age laws are consuming a lot of the employees time; jail, nothing new same issues and concerns; have IT demands within the county; critical situation state wide expected to impact Genesee County soon is employment, discussion on impacts and lack of being able to fill positions with qualified candidates.

Marianne – Working on budget for college.

Questions to legislators:

Where does county stand on 481 solar? It was tabled at last meeting and will be on July agenda.

NEXT MEETING

The next meeting is on September 20, 2018, at 7:00 p.m. and will be hosted by the Town of Darien at County Building 2, 3837 West Main Street Road, Batavia.

On **MOTION** of Town of Bethany Supervisor, Carl Hyde, Jr, seconded by Town of Bergen Councilwoman, Anne Sapienza, to adjourn the meeting at 8:43 P.M.

MOTION CARRIED by unanimous vote

Respectfully submitted,

Hiedi Librock

Hiedi Librock
GAM Secretary

THESE MINUTES ARE A DRAFT ONLY OF THE GAM MEETING OF JUNE 21, 2018
AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY GAM.

Genesee Association of Municipalities
2018 Meeting Schedule

January 18	City of Batavia
February 15	Town of Batavia
March 15	Town of Bethany
April 19	Town of Stafford
May 17	Town of Pembroke
June 21	Town of Elba
July	No Meeting
August	No Meeting
September 20	Town of Darien
October 18	Town of Oakfield
November 15	Town of Alexander
December 20	Town of Bergen

Town of Bergen
Local Law #2 - 2018

A local law to establish the residency requirements for the appointed offices of Deputy Highway Superintendent, Deputy Town Clerk, Assessor, Code Enforcement Officer and Historian for the Town of Bergen.

Be it enacted by the Town Board of the Town of Bergen as follows:

Section I. Title: A local law to establish the residency requirements for the appointed offices of Deputy Highway Superintendent, Deputy Town Clerk, Assessor, Code Enforcement Officer and Historian.

Section II. Authority: This local law is adopted pursuant to Municipal Home Rule Law, §10(1)(ii)(a)(1) that grants to local governments the authority to enact local laws regarding the qualifications of local officers. This local law recognizes that the State Legislature previously amended Public Officers Law, Article 2, §3 expanding the residency requirements for any appointed public office, thereby rendering Public Officers Law a special law with respect to any appointed town officer (see cf N.Y. Op. Atty. Gen. (Inf.) No. 2000-5).

Section III. Supersession: This local law shall supersede Town Law, §23(1) in its application to the office of Deputy Highway Superintendent, Deputy Town Clerk, Assessor, Code Enforcement Officer and Historian for the Town of Bergen.

Section IV. Residency requirements for the position of Deputy Highway Superintendent, Deputy Town Clerk and Assessor for the Town of Bergen: The person holding the office of Deputy Highway Superintendent, Deputy Town Clerk, Assessor, Code Enforcement Officer and Historian in the Town of Bergen need not be a resident nor an elector of the Town of Bergen, provided, however, that such person shall reside in the county in which such town is located or an adjoining county within the State of New York.

Section V. Inconsistency: All other local laws and ordinances of the Town of Bergen that are inconsistent with the provision of this Local Law are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency and in all other respects this Local Law shall be in addition to such other local laws or ordinances regulating and governing the subject matter covered by this Local Law.

Section VI. Savings Clause: If any clause, sentence, paragraph, word, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation of the clause, sentence, paragraph, worked section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section VII. Effective Date: This Local Law shall take effect upon filing in the office of the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.