

**Town Board Meeting  
Town of Bergen  
October 12, 2016**

**I Audit of the bills 6:45pm, Call to Order 7:00pm.**

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

**Pledge to the flag**

**II Open Public Hearing Regarding Cable Franchise Renewal**

**III Approval of Meeting Minutes for – Sept. 13th. and Sept. 28th. 2016**

**IV Communications:**

1. Supervisors Report for Sept 2016
2. Summary Spreadsheets for Sept 2016
3. Town Clerks Report for Sept 2016
4. CEO/ZEO Reports for Sept 2016
5. Personnel Management School information from A.O.T.
6. Resolution for Cable Franchise Renewal
7. Annual Training School Information from A.O.T.
8. Request for Lead Agency Designation for SEQR Coordination from Town of Riga Planning Board
9. Proposal from Russell Plumbing for plumbing services at 13 South Lake Ave.

**V Board Members' items for addition to the agenda**

**VI Reports:**

-Zoning / Code Enforcement

-Highway

**-Committees**

- Buildings, Grounds & Facilities.

-Parks

-Local History & Museum

-Policies & Personnel

**VII Old Business:**

-Discuss Transfer Station Fee Schedule (table for further info)

**VIII New Business:**

-Resolution to approve Fire Dept dinner expenditure honoring Barry Miller at the National Fallen Firefighters Ceremony.

-Discuss plumbing service proposal from Russell Plumbing

-Discuss / Approve request for Lead Agency Designation from Town of Riga Planning Board

-Close Public Hearing

-Discuss / Approve Cable Franchise Resolution

**IX Reports & Bills:**

- Action to file Town Clerks & Supervisors Report.

- Detailed budget reports provided separately due to size

- Approve payment of the bills.

**X Next Meeting Day:** Budget Workshop Thurs. 10/13/16, 5:00 pm at the town hall. Next regular meeting Tues. 10/24/16 at 7:00 pm in the Courtroom.

**XII Executive Session:**

- Request for Executive Session to discuss matters related to Collective Bargaining Agreement.

**XIII Adjournment.**

(1)

TOWN OF BERGEN  
MONTHLY REPORT OF SUPERVISOR  
September 2016

FUND #		No.	FUND	8/31/2016 BALANCES	Increases	Decreases	9/30/2016 BALANCES
A	GENERAL TOWNWIDE	200	CASH - CHECKING	220,702.51	25,939.48	14,667.60	231,974.39
		201	CASH - SAVINGS	335,438.01	11,525.66	33,571.63	313,392.04
		231	CASH - CASH RESERVE	-	-	-	-
		TOTAL		556,140.52 ✓	37,465.14	48,239.23	545,366.43 ✓
B	GENERAL OUTSIDE VILLAGE	200	CASH - CHECKING	4,416.91	4,525.07	4,525.07	4,416.91
		201	CASH - SAVINGS	573,443.89	10,703.18	7,261.84	576,885.23
		TOTAL		577,860.80 ✓	15,228.25	11,786.91	581,302.14 ✓
DB	HIGHWAY OUTSIDE VILLAGE	200	CASH - CHECKING	102,058.39	11,674.94	11,674.94	102,058.39
		201	CASH - SAVINGS	64,943.08	7,552.64	28,063.05	44,432.67
		TOTAL		167,001.47 ✓	19,227.58	39,737.99	146,491.06 ✓
SM	FIRE DISTRICT	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	2,982.04	-	-	2,982.04
		TOTAL		2,982.04 ✓	-	-	2,982.04 ✓
SWA	DEBT SERVICE 2	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	99,378.80	-	-	99,378.80
		TOTAL		99,378.80 ✓	-	-	99,378.80 ✓
SWB	DEBT SERVICE 3	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	37,201.56	-	-	37,201.56
		TOTAL		37,201.56 ✓	-	-	37,201.56 ✓
VA	TOWN HALL RELOCATION	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	45,015.49	-	-	45,015.49
		TOTAL		45,015.49 ✓	-	-	45,015.49 ✓
VB	PEACHEY RD WATER DISTRICT	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	34,875.76	-	-	34,875.76
		TOTAL		34,875.76 ✓	-	-	34,875.76 ✓
TA	TRUST & AGENCY	200	CASH - CHECKING	37,022.42	37,777.03	37,091.03	37,708.42
		TOTAL		37,022.42 ✓	37,777.03	37,091.03	37,708.42 ✓
L	LIBRARY	200	CASH - CHECKING	191,092.63	32,228.82	12,159.20	211,162.25
		201	CASH - SAVINGS	(106,369.57)	0.38	12,159.20	(118,528.39)
		231	CASH - MONEY MARKET	20,798.91	-	-	20,798.91
		TOTAL		105,521.97 ✓	32,229.20	24,318.40	113,432.77 ✓
TOTAL ALL FUNDS				1,663,000.83 ✓	141,927.20	161,173.56	1,643,754.47 ✓

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of:

September 2016

  
 Date 10/10/16 Date

Town Of Bergen Bank Reconciliation

Month: September 2016

FUND	OPENING BAL	Operating (FNB 5098)	Payroll (FNB 5110)	Savings (FNB 5016)	Rec/Park Res	Library Money Market	Total All	VA	SA	SI	SWA	SWB	TA	VB
								Town-Hill	Water District	File District	Water District	Reache/Water District	Payroll/Rec	Reache/Water District
Operating (FNB 5098)	\$ 327,177.81	\$ 220,702.51	\$ 4,416.91	\$ 102,088.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll (FNB 5110)	\$ 37,022.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,022.42	\$ -
Savings (FNB 5016)	\$ 1,086,987.70	\$ 335,428.01	\$ 573,443.89	\$ 64,943.08	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ 45,015.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,875.76
Rec/Park Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Checking	\$ 191,092.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Money Market	\$ 28,800.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total All	\$ 1,665,060.23	\$ 586,140.52	\$ 577,860.80	\$ 187,001.47	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ 45,015.49	\$ -	\$ -	\$ -	\$ -	\$ 37,022.42	\$ 34,875.76
<b>SAVINGS</b>														
Deposits														
Town Clerk	\$ 2,357.40	\$ 1,098.40	\$ 1,259.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Justices	\$ 9,652.00	\$ 9,652.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Reimb	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
USPS Refund	\$ 257.75	\$ 257.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lexus Nexis	\$ -	\$ 474.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donation for Park	\$ -	\$ -	\$ 9,444.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Genesee Civ Mowing	\$ 7,552.64	\$ -	\$ -	\$ 7,552.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Serv to Other Govt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Contract	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other/Reclass Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Deposits	\$ 29,738.18	\$ 11,482.36	\$ 10,703.18	\$ 7,552.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 43.30	\$ 43.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trans to Operating	\$ 43,278.69	\$ 14,919.48	\$ 4,525.07	\$ 11,674.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trans to Payroll	\$ 37,777.03	\$ 18,662.15	\$ 2,796.77	\$ 16,388.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Serv Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACCT BAL	\$ 1,035,633.46	\$ 313,392.04	\$ 578,885.23	\$ 44,452.67	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ 45,015.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,875.76
<b>OPERATING</b>														
TRANSFERS IN	\$ 43,278.69	\$ 14,919.48	\$ 4,525.07	\$ 11,674.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Correction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NYS Pre Capita Aid (AIM)	\$ -	\$ 11,020.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Abstract 9	\$ 35,689.62	\$ 12,325.76	\$ 4,525.07	\$ 6,879.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Year End Abstract	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pre pay	\$ 7,137.19	\$ 2,341.84	\$ -	\$ 4,795.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Disb	\$ 43,026.81	\$ 14,667.60	\$ 4,525.07	\$ 11,674.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACCT BAL	\$ 339,449.69	\$ 231,374.39	\$ 4,416.91	\$ 102,088.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2





# Cash Receipts Report

09/29/2016  
9:40:26PM

From: 09/01/2016 To: 09/29/2016

For User: All

4

Payment Date: 09/01/2016

Module: Permit

Transaction: BP-0019-2016

Type: Permit App

Payor: martin dilcher

Payment Amount: \$145.00

Payment Type:

Payment #:

Payment Detail:

Check #2968

00000142

\$145.00

Fee Type	Fee Amount
Manufactured Home	\$145.00

Permit Group Totals: \$145.00

09/01/2016 Group Totals: \$145.00

Payment Date: 09/14/2016

Module: Permit

Transaction: BP-0020-2016

Type: Permit App

Payor: jason kupski

Payment Amount: \$75.00

Payment Type:

Payment #:

Payment Detail:

Check #528

00000143

\$75.00

Fee Type	Fee Amount
Acc Structure Attach	\$45.00
Zoning Permit	\$30.00

Permit Group Totals: \$75.00

09/14/2016 Group Totals: \$75.00

Payment Date: 09/29/2016

Module: Permit

Transaction: SD-2016-002

Type: Permit App

Payor: Michael Hammerl

Payment Amount: \$310.00

Payment Type:

Payment #:

Payment Detail:

Check #1485

00000144

\$310.00

Fee Type	Fee Amount
Minor Subdivision Fee	\$110.00
Application-Amendments	\$50.00
Public Hearing Fee	\$50.00
Recreation Site Waiver	\$100.00

Permit Group Totals: \$310.00

09/29/2016 Group Totals: \$310.00

Totals:	
Check	\$530.00
<b>Grand Total:</b>	<u><u>\$530.00</u></u>

# Town of Bergen Permit Monthly Report

From : September 01, 2016 To : September 29, 2016

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
<b>September</b> BP-0019-2016	9/1/2016	Norman Ball	Res-Manufactured Home	7762 Clinton St Rd 17-1-6	\$0.00	\$145.00
BP-0020-2016	9/14/2016	Ronald Mason	Res-Remodel	2013 Reed Rd 8-1-3-112	\$0.00	\$75.00
SD-2016-002	9/29/2016	Michael Hammerl	Subdivision	6512 North Lake Rd 6.-1-46.11	\$0.00	\$310.00
<b>September Total :</b>					<b>\$0.00</b>	<b>\$530.00</b>
<b>Reporting Period Total:</b>					<b>\$0.00</b>	<b>\$530.00</b>
<b>Year-to-Date :</b>					<b>\$0.00</b>	<b>\$2,110.00</b>

4



Association of Towns of the State of New York

# 2016 Personnel Management School Agenda

(5)

City of Rochester (Monroe County)  
Monday, November 14, 2016

Rochester Marriott Airport - 1890 Ridge Road West, Rochester, NY 14615 (585) 225-6880

8:30 a.m. – 8:55 a.m.	Registration & Continental Breakfast
8:55 a.m. – 9:00 a.m.	Welcome and Introductions
9:00 a.m. – 10:00 a.m.	<p><b>Managing Difficult Employees and Disruptive Behaviors</b>  <i>Bill Cherry, Principal Consultant and Anita Lang, Associate – Cherry Human Resource Consulting</i>            Course Description Pending</p>
10:00 a.m. – 10:20 a.m.	Break
10:20 a.m. – 11:20 a.m.	<p><b>Effective Labor and Employee Relations Strategies:            Bargaining, Reorganization and Managing Employee Leave</b>  <i>Jeffrey Swiatek, Esq. – Hodgson Russ LLP</i>            Course Description Pending</p>
11:20 a.m. – 12:00 p.m.	LUNCH
12:00 p.m. – 1:00 p.m.	<p><b>Essential Personnel Policies</b>  <i>Sarah Brancatella, Esq. and Katie Hodgdon, Esq. – Association of Towns</i>            This course will discuss policies related to anti-harassment and anti-discrimination; workplace violence prevention; leave and attendance policy; and use of municipal property / social media.</p>
1:00 p.m. – 1:20 p.m.	Break
1:20 p.m. – 2:20 p.m.	<p><b>Painful Lessons: What We've Learned from 20 Years of Workers' Compensation Claims</b>  <i>Michael Kenneally, Executive Director – Comp Alliance</i>            In its 20 years of existence, the New York Workers' Compensation Alliance has seen its members learn some painful lessons that could have easily been avoided. This program will review actual workers compensation claims and share the lessons learned so that they are not repeated in your community under your watch.</p>

This event will provide 2 Certified Town Official credits in the Supervisor track and 2 in the Town Board track. Visit <http://www.nytowns.org> for more information on the Certified Town Official program.





# ASSOCIATION OF TOWNS

5

## 2016 PERSONNEL MANAGEMENT SCHOOL

You are cordially invited to attend our bi-annual school on personnel issues. The enclosed tentative agenda is subject to change. All classes are eligible for Certified Town Official credit. Please check [www.nytowns.org](http://www.nytowns.org) for online registration, agenda updates and information on participating in the Association of Towns' CTO program.

SCHOOLS (Please check the school you will attend)

City of Rochester \_\_\_\_\_  
**Monday, November 14, 2016**  
Rochester Marriott Airport  
1890 Ridge Road West  
Rochester, NY 14615  
(585) 225-6880

City of Albany \_\_\_\_\_  
**Friday, November 18, 2016**  
Hilton Garden Inn  
1389 Washington Ave.  
Albany NY 12206  
(518) 453-1300

### REGISTRATION FORM

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Municipality or Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Phone (            ) \_\_\_\_\_

### FEES

Member Registration: \$75.00 (pre-reg) \_\_\_\_\_  
\$85.00 (at the door) \_\_\_\_\_

Non-Member Registration: \$100.00 (pre-reg) \_\_\_\_\_  
\$110.00 (at the door) \_\_\_\_\_

### ONLINE REGISTRATION

We encourage you to register online for these schools as space is limited. Register online at [www.nytowns.org](http://www.nytowns.org). Online registration will close October 31. Registration after that date must be made via mail, fax or at the door. We accept ONLY Visa or MasterCard.

### MAIL-IN REGISTRATION

Check enclosed in the amount of \$ \_\_\_\_\_  
(Please make checks payable to Association of Towns of the State of New York)

Mail this completed registration form to:  
Association of Towns of the State of New York  
150 State Street  
Albany, New York 12207

Registration includes: materials, breakfast and lunch. On-site registration opens at 8:30 AM, classes begin at 9:00 AM and end at 2:20 PM. Each location/date is scheduled to provide a total of 4 hours of training.

### IMPORTANT INFORMATION

**Note: Please make as many copies of this form as you need to distribute to municipal officials with personnel oversight/responsibilities.**

### Cancellation Notice

For refunds to be given, notice of cancellation must be received 10 days prior to event, less a \$10 processing fee. NO REFUNDS after that deadline.

### Questions

Please contact the Association at (518) 465-7933 with any questions.

6

**STATE OF NEW YORK  
Town of Bergen  
County of Genesee**

**In the Matter of the Granting of a Cable Television Franchise Held by Time Warner Cable  
Northeast LLC in the Town of Bergen, County of Genesee, New York**

**RESOLUTION**

An application has been duly made to the Board of the **Town of Bergen, County of Genesee,**  
New York, by **Time Warner Cable Northeast LLC ("Time Warner Cable"),** d/b/a  
Time Warner Cable, a limited liability company organized and existing in good standing  
under the laws of State of Delaware doing business at 120 Plaza Drive, Suite D, Vestal, New  
York 13850 for the approval of a renewal agreement for Time Warner Cable's cable television  
franchise for ten (10) years commencing with the date of approval by the Public Service  
Commission. The Franchise Renewal Agreement would bring the franchise into conformity with  
certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and  
certain court rulings.

A public hearing was held in the Town of Bergen, New York on: \_\_\_\_\_, 2016 at \_\_\_\_\_  
P.M. and notice of the hearing was published in the \_\_\_\_\_ on \_\_\_\_\_,  
2016.

**NOW, THEREFORE,** the Board of the Town of Bergen finds that:

1. Time Warner Cable has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and

- 2. Time Warner Cable has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
- 3. Time Warner Cable can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

**BE IT FURTHER RESOLVED** that the Board of the Town of Bergen hereby grants the cable television franchise of Time Warner in the Town of Bergen for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

**BE IT FURTHER RESOLVED** that the Board of the Town of Bergen hereby confirms acceptance of this Franchise Renewal Agreement.

The foregoing having received a \_\_\_\_\_ vote was thereby declared adopted.

Dated: \_\_\_\_\_, 2016.

---

**Town of Bergen Clerk**

(7)

THE  
**ASSOCIATION OF TOWNS**  
OF THE  
STATE OF NEW YORK

GERALD K. GEIST  
*Executive Director*

KIMBERLY A. SPLAIN  
*Deputy Director*

150 State Street  
Albany, NY 12207

Telephone  
Area Code 518 - 465-7933  
Fax # 518 - 465-0724

LORI A. MITHEN-DeMASI  
*Counsel*

SARAH B. BRANCATELLA  
*Associate Counsel*

KATHLEEN N. HODGDON  
*Associate Counsel*

October 7, 2016

Dear Supervisor:

We wrote you this past August as to the amount of the town's dues for your use in budget formulation. There was also an explanation of how these dues were computed. Please contact our office if you did not receive this information. If your town has not yet paid their dues, your town clerk will be receiving a voucher along with an explanation of the dues within the next couple of weeks.

There is no doubt that town government continues to be the most responsive, efficient and "closest to the people" provider of services to residents in New York State today. It is, however, continually challenged by critical issues that arise. Such issues are both programmatic and fiscal, and they impact a town's ability to provide services to their residents at a reasonable cost. To deal with such challenges, the Association has expanded services for its members. Your support of these efforts through membership in the Association is a direct, invaluable benefit to the residents of your town.

One of the ways in which the Association provides assistance is by training town officials, and the most comprehensive effort in this area is our Training School and Annual Meeting. The **2017 Training School and Annual Meeting** will be held at the **New York Marriott Marquis, New York City, February 19-22, 2017**. Under General Municipal Law, §77-b, the actual and necessary expenses of officers and employees of your town attending the Annual Meeting are proper town charges. A registration form has been enclosed along with information on booking your own hotel room and can also be found in your "Talk of the Towns & Topics" magazine.

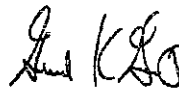
*We encourage you to register for the meeting and make room reservations online through our Web site:  
[www.nytowns.org](http://www.nytowns.org) by following the links.*

*You must register with us before booking your room reservation.*

On behalf of the entire staff, I promise that we will continue in our efforts to provide updated education training for you and your staff and to represent strongly the views of town government both in Albany and Washington.

Your cooperation in processing your dues voucher will be very much appreciated. Many thanks in advance.

Kindest regards,



Gerald K. Geist  
Executive Director

10/11/16  
DSE

# 2017 Training School & Annual Meeting

February 19 - 22, 2017

**REGISTRATION**

*AT A GLANCE*



## • Registration Deadlines & Meeting Expenses

1. Register before Jan. 27, 2017 to receive discounted registration rates. Rates will increase beginning Jan. 27, 2017. If you do not register online or by mail by Feb. 3, 2017, you will be required to register on-site at a slightly higher rate in order to attend classes.
2. **EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

## • Book your own Room

Once you've registered with us either online or by mail, make your own hotel reservation **before** Jan. 27, 2017. Vouchers are not an accepted form of payment. To book your room, call or visit:

**New York Marriott Marquis** at [1\(877\)303-0104](tel:18773030104)

**Web Site:** <https://resweb.passkey.com/go/AOT2017>

## • Upon Arrival & Registration/Badge Pick-up Times

Hotel check-in is on the 8th floor of the hotel. Badge pick up and on-site registration for the Annual Meeting will be on the 5th floor. AOT Annual Meeting registration will be open on Sunday, Feb. 19 from 11 a.m. to 5 p.m.; Monday, Feb. 20 from 8 a.m. to 5 p.m. and on Tuesday, Feb. 21 from 7:30 a.m. to 2 p.m.

## • A Note about Visitors

Due to continued increased security concerns, we will be distributing visitor passes to the Exhibit Hall on Sunday, Feb. 19 only.

**Questions? Contact us!**

Association of Towns of the State of New York  
(518)465-7933 • [www.nytowns.org](http://www.nytowns.org)

*02/11/16  
DSE*



6460 BUFFALO ROAD  
CHURCHVILLE, NEW YORK 14428

Telephone (585) 293-3880  
Fax (585) 293-1917

8

October 6, 2016

**To:** Involved and Interested Agencies (Distribution List Below)  
**From:** Bill Stenglein, Chairman of the Town of Riga Planning Board  
**Re:** Request To Be Designated Lead Agency for the Coordinated Review under SEQR - Scotts Miracle Gro Subdivision/Site Plan/Special Use Permit

The Town of Riga has received an application from the MRB Group, PC, on behalf of Hyponex Corp. (Scotts Miracle Gro) Included are; Preliminary Site Plan drawings, Part 1 of the Full EAF, and a Town of Riga SEQR Lead Agency Response Form.

The application is for preliminary Subdivision/Special Use Permit/Site plan approval. The applicant proposes re-subdividing four Monroe County owned parcels (#60, #110, #190, #280 Brew Rd, Bergen, NY 14416) into a single 78.3 acre lot. The applicant also proposes the construction of a 58,500 square foot warehouse/manufacturing/office building for the purpose of processing and packaging topsoil, mulch and soil amendments. The property is zoned General Industrial Tax account Numbers, 169.01-1-29, 169.01-1-30, 169.01-1-31 and 169.01-1-32

Pursuant to the State Environmental Quality Review (SEQR) regulations, please be advised that the Town of Riga Planning Board, at its October 3, 2016 meeting, has declared itself lead Agency for the purpose of implementing the SEQR requirements with respect to the project described above.

In accordance with 6NYCRR Part 617 all involved agencies must agree upon the Lead Agency designation within the date specified above in this letter. To facilitate this agreement and to provide for sufficient time for discussion, if any, the Town of Riga Planning Board requests that all signed response forms to this notice be returned to the noted address no later than noon on Monday, November 7, 2016.

**Agencies Identified:**

- Riga Town Board
- Monroe County Water Authority
- NYS Historic and Preservation Office (SHPO)
- Monroe County Pure Waters
- Monroe County Health Dept.
- Monroe County D.O.T.
- NYS D.E.C.
- Genesee County Planning Board
- Bergen Town Board
- COMIDA
- Bergen Volunteer Fire Dept.

10/14/16  
DEC



**Town of Riga Planning Board  
SEQR Lead Agency Coordination  
& Request To Be Designated Lead Agency**

**ACTION: Scotts Miracle Gro Subdivision/Site Plan/Special Use Permit**

**Location: #60, #110, #190, #280 Brew Rd, Bergen, NY 14416**

\_\_\_\_\_ This Agency continues to have no objection to the Town of Riga Planning Board assuming Lead Agency status for this action.

\_\_\_\_\_ This Agency now wishes to be considered for Lead Agency for this action.

\_\_\_\_\_ Other (see comments below)

Comments: Please use back of this form

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_, 2016

Date

**Please return to : Bill Stenglein, Chairman of the Town of Riga Planning Board  
Town of Riga  
6460 E. Buffalo Road  
Churchville, NY 14428  
Fax: (585) 293-1917 e-mail: [deputyclerklori@townofriga.org](mailto:deputyclerklori@townofriga.org)**

**NOTE:** If this form is not returned at or before noon on Monday, November 7<sup>th</sup>, 2016 your agency will be deemed to have no objection to the Town of Riga Planning Board assuming Lead Agency status for this action.

# Russell Plumbing

Home Services

7711 Swamp Rd. Bergen, NY 14416

Justin Russeell  
(585) 738-9917

justin@RPHServices.com

Kevin Russell  
(585) 330-2517

kevin@RPHServices.com

www.RPHServices.com

www.facebook.com/RussellPlumbingHomeServices

9

Village of Bergen  
11 North Lake Ave  
Bergen, NY 14416

Date	Quote #
3/4/2016	101170
Contact Information	

Project		
Item		Cost
Sewer Cleaning/Camera	<p>Inspect drainage system to determine venting system that may be contributing to odors within the library Toilets to be removed and wax rings to be replaced. Air admittance valve to be installed on vanities where readily available</p> <p>This quote is for the above stated work in attempt to troubleshoot what the problem is and only to fix it if the problem is minor enough to be solved with air admittance valves. If additional problems are found it will be included in a report along with the invoice and we will await further instructions prior to proceeding with the additional repairs.</p>	850.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. RPHS is fully covered by Liability Insurance, proof of which can be provided upon request

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon completion of work.

**Total** 8850.00

Signature

Date