

**Town Board Meeting
Town of Bergen
February 14, 2017**

I Audit of the bills 6:45pm, Call to Order 7:00pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.
Pledge to the flag

II Privilege of the Floor: None scheduled

III Approval of Meeting Minutes for –Jan. 24, 2017

IV Communications:

1. Supervisors Report for Jan. 2017
2. Summary Spreadsheets for Jan. 2017
3. Town Clerks Report for Jan. 2017
4. Notice of changes from Charter Communications
5. May 23, 2006 meeting minutes, Re: Robins Brook Park key deposit.
6. Notice of changes from Charter Communications
7. Requests for Salute to First Responders ads from Batavia Daily News
8. Letter from A.O.T., Re: Potential AIM Funding restrictions
9. Letter from Lacy Katzen, Re: Annual Retainer for 2017
10. Letter from NYS Agriculture and Markets, Re: Surcharges for dog licensing.
11. Copy, Historian 2016 Annual Report
12. Travel Request from Town Clerk Smith for Annual Conference

V Board Members' items for addition to the agenda

VI Reports:

- Zoning / Code Enforcement
- Highway
- Committees
 - Buildings, Grounds & Facilities.
 - Discuss HVAC Maintenance Program from Triple-O Mechanical, Inc.
 - Discuss Security & Fire System Monitoring from Humphrey Electric & Security, Inc.
 - Discuss BBCA request for display of Bergen Directories at 13 So. Lake
 - 2/25 Meeting with Historian to review office & museum building needs.
 - Parks
 - Local History & Museum
 - Briefing from meeting on 2/8/16.
 - Policies & Personnel
 - Discuss Robins Brook Park key deposit and refund.

VII Old Business:

- Discuss Transfer Station Fee Schedule (table for further info)
- Discuss Dog Control Law.

VIII New Business:

- Discuss annual retainer from Lacy Katzen.
- Approve Travel Request from Town Clerk Smith.

IX Reports & Bills:

- Action to file Town Clerks & Supervisors Report.
- Detailed budget reports provided separately due to size
- Approve payment of the bills.

X Next Meeting Day: Next Meeting, Tuesday, February 28,. 7:00 pm in the Courtroom.

XI Adjournment.

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TOWN OF BERGEN
MONTHLY REPORT OF SUPERVISOR
January 2017

FUND #	No.	FUND	12/31/2016 BALANCES	Increases	Decreases	1/31/2017 BALANCES
A	GENERAL TOWNWIDE					
	200	CASH - CHECKING	239,167.08	67,710.48	72,115.68	234,761.88
	201	CASH - SAVINGS	224,960.20	10,113.13	87,195.81	147,877.52
	231	CASH - CASH RESERVE	-	-	-	-
		TOTAL	464,127.28 ✓	77,823.61	159,311.49	382,639.40 ✓
B	GENERAL OUTSIDE VILLAGE					
	200	CASH - CHECKING	4,416.91	8,732.73	8,732.73	4,416.91
	201	CASH - SAVINGS	119,867.99	1,305.00	11,016.61	110,156.38
		TOTAL	124,284.90 ✓	10,037.73	19,749.34	114,573.29 ✓
DB	HIGHWAY OUTSIDE VILLAGE					
	200	CASH - CHECKING	102,058.39	54,066.11	58,284.90	97,839.60
	201	CASH - SAVINGS	449,729.62	-	68,305.41	381,424.21
		TOTAL	551,788.01 ✓	54,066.11	126,590.31	479,263.81 ✓
SM	FIRE DISTRICT					
	200	CASH - CHECKING	-	90,535.01	90,535.01	-
	201	CASH - SAVINGS	2,982.04	-	90,535.01	(87,552.97)
		TOTAL	2,982.04 ✓	90,535.01	181,070.02	(87,552.97) ✓
SWA	DEBT SERVICE 2					
	200	CASH - CHECKING	-	-	-	-
	201	CASH - SAVINGS	99,378.80	-	-	99,378.80
		TOTAL	99,378.80 ✓	-	-	99,378.80 ✓
SWB	DEBT SERVICE 3					
	200	CASH - CHECKING	-	-	-	-
	201	CASH - SAVINGS	37,201.56	-	32,010.00	5,191.56
		TOTAL	37,201.56 ✓	-	32,010.00	5,191.56 ✓
VA	TOWN HALL RELOCATION					
	200	CASH - CHECKING	-	-	-	-
	201	CASH - SAVINGS	45,015.49	-	-	45,015.49
		TOTAL	45,015.49 ✓	-	-	45,015.49 ✓
VB	PEACHEY RD WATER DISTRICT					
	200	CASH - CHECKING	-	-	-	-
	201	CASH - SAVINGS	34,875.76	-	-	34,875.76
		TOTAL	34,875.76 ✓	-	-	34,875.76 ✓
TA	TRUST & AGENCY					
	200	CASH - CHECKING	40,606.28	39,706.51	39,112.88	41,199.91
		TOTAL	40,606.28 ✓	39,706.51	39,112.88	41,199.91 ✓
L	LIBRARY					
	200	CASH - CHECKING	-	5,290.95	5,290.95	-
	201	CASH - SAVINGS	109,542.04	5,985.50	5,290.95	110,236.59
	231	CASH - MONEY MARKET	20,801.99	-	-	20,801.99
	TOTAL	130,344.03 ✓	11,276.45	10,581.90	131,038.58 ✓	
	TOTAL ALL FUNDS		1,530,604.15 ✓	283,445.42	568,425.94	1,245,623.63 ✓

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of:

January 2017

Donald S. C... 02/06/17

 Date Date

PAYROLL		40,506.24		B		40,506.24		BB		TA		40,506.24	
DEP & TRANSFERS		40,506.24		B		40,506.24		BB		TA		40,506.24	
Pay 1	\$ 16,189.76	\$ 6,275.91	\$ 988.32	\$ 8,925.53									
Pay 2	\$ 23,516.75	\$ 13,209.42	\$ 1,295.56	\$ 9,011.77									
X-fer error	\$ -	\$ -	\$ -	\$ -									
Total Dep& Trans	\$ 39,706.51	\$ 19,485.33	\$ 2,283.88	\$ 17,937.30									
DISBURSEMENTS													
Pay 1 Net Pay													
Pay 2 Net Pay													
Pay 3 Net Pay													
Pay 4 Net Pay													
NYS retirement													
Payroll Tax Liabilities													
Aflac													
Union													
NYS Def Comp													
Health													
Payroll billing credit													
Total Disb	\$ 39,112.88												
ACCT BAL	\$ 41,199.91												
CLOSING BAL													
CASH Balance	\$ 337,018.39	\$ 234,761.88	\$ 4,416.91	\$ 97,839.60									
Operating	\$ 41,199.91												
Payroll	\$ 867,405.33	\$ 147,877.52	\$ 110,156.98	\$ 381,424.21									
Savings													
Rec/Park Res	\$ 1,245,623.63	\$ 382,639.40	\$ 114,573.29	\$ 479,263.91									
Total All	\$ 1,245,623.63	\$ 382,639.40	\$ 114,573.29	\$ 479,263.91									
	\$ 1,245,623.63												

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Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	3	52.50
			Sub-Total:	\$52.50
A1255	Clerk Fees	Certified Copies	7	70.00
		Dog Redemption	1	10.00
		Genealogy	1	11.00
			Sub-Total:	\$91.00
A2544	Dog Licensing	Female, Spayed	11	55.00
		Female, Unspayed	1	18.00
		Male, Neutered	17	85.00
		Male, Unneutered	3	54.00
	Late Fees	Late Fees	3	15.00
	Senior Discount	Senior Discount	3	-9.00
			Sub-Total:	\$218.00
B2130	Solid Waste	Garbage Bag	567	1,134.00
		Transfer Sta. 10.00	12	120.00
		Transfer Sta. 5.00	1	5.00
			Sub-Total:	\$1,259.00

Total Local Shares Remitted: \$1,620.50

Amount paid to: N Y State Department Of Health 67.50

Amount paid to: NYS Ag. & Markets for spay/neuter program 40.00

Total State, County & Local Revenues: \$1,728.00

Total Non-Local Revenues: \$107.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	<i>Michele M. Smith</i>	<i>2/1/17</i>
Supervisor	Date	Town Clerk	Date

January 20, 2017

Re: Charter Communications - Upcoming Changes

Dear Municipal Official:

Charter Communications is announcing a new suite of TV packages available on or soon after **February 21, 2017**. Our new TV packages provide more choice and value with equipment prices to help make the most of a customers' TV service. Spectrum TV has more FREE HD than ever before, FREE Primetime On Demand and the ability to watch live TV anywhere in your home and everywhere on-the-go. Spectrum TV packages will be announced through a bill statement message and legal notice to customers. For pricing details regarding these new packages, [visit Spectrum.com/TVpackages](http://Spectrum.com/TVpackages). Customers without Internet access may contact us at (888) 901-0203 to request printed details.

In addition, containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter Communications faces rising costs that require occasional price adjustments. As a result, customers will be notified of the following price adjustments through a billing statement message and legal notice on or after January 21, 2017.

Effective on or after February 21, 2017:

- Broadcast TV Surcharge from \$3.75 to \$6.05
- Sports Programming Surcharge from \$5.00 to \$2.70
- Digital Adaptors increasing to \$4.00

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about this change, please feel free to contact me at (716) 686-4446 or via email at mark.meyerhofer@charter.com.

Sincerely,



Mark Meyerhofer
Director, Government Affairs
Charter Communications

MAY 23, 2006

- 2 -

OLD BUSINESS:

PAVILION GIFT COMPANY: The expansion of the company is proceeding.

UNION GRIEVANCE: The matter is to be dropped. It was decided to go into Executive Session at the end of the meeting.

NEW BUSINESS:

* ROBINS BROOK PARK: There are no more keys available to access the park. Letters were sent last year asking that the keys be returned. Councilman Miller made a motion to re-key the locks and issue new keys with a \$25.00 deposit to be refunded when the key is returned, Councilwoman Baker seconded it and it carried unanimously. The Clerk will send letters to those who have keys. Superintendent Roggow will take care of getting the locks re-keyed and obtaining new keys.

SNOW & ICE AGREEMENT: Councilman McCartney made a motion authorizing Supervisor Specht to sign the agreement and to adopt the following resolution:

RESOLUTION #5-2006: INDEXED LUMP/SUM CONTRACT EXTENSION:
BE IT RESOLVED, that the Town Board of the Town of Bergen hereby authorizes the Supervisor to sign the "Agreement to Extend Indexed Lump Sum Municipal Snow and Ice Agreement" for the 2008/2009 contract year. Councilman Cunningham seconded the motion and it carried by a vote of 5-0. Councilman McCartney-aye, Councilman Cunningham-aye, Councilwoman Baker-aye, Councilman Miller-aye and Supervisor Specht-aye.

TOWN JUSTICES' COMPUTER: Justice Kolmetz asked what happened to the quote that Patrick Chefalo did on a computer for the Justices. The Clerk will look for it. He also asked about getting a dedicated line so the Judges could have a Copy/Fax hookup in their office.

REFUSE & GARBAGE BID SPECS: Councilman Miller made a motion to place a legal notice in *The Daily News* with a bid opening date of June 21 at 1:30 p.m., Councilman Cunningham seconded it and it carried unanimously.

NEXT MEETING will be Tuesday, June 13 at 7:30 p.m. in the court room with the audit of the bills at 7:00 p.m.

Supervisor Specht thanked the Scouts for attending the meeting.

EXECUTIVE SESSION: Councilman McCartney made a motion to go into executive session at 8:45 p.m. and invited Highway Superintendent Roggow to also attend to discuss a Union grievance, Councilman Cunningham seconded the motion and it carried unanimously.

Councilman McCartney made a motion to exit executive session and ADJOURN at 9:00 p.m., Councilwoman Baker seconded it and it carried unanimously. No other votes were taken.

Respectfully submitted,

Myrna E. List

Myrna E. List
Town Clerk

January 28, 2017

Dear Municipal Official:

I am writing to you as part of our ongoing efforts to keep you apprised of developments affecting Time Warner Cable, locally known as Charter Communications.

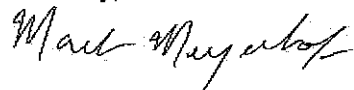
From time to time, we make certain changes in the services that we offer in order to better serve our customers. The following changes are planned:

CLOO has discontinued and will no longer available effective February 1, 2017

CCTV News will no longer available and will be discontinued effective January 31, 2017

If you have any questions or concerns please feel free to contact me at 716-686-4446.

Sincerely,



Mark Meyerhofer
Director, Government Affairs
Charter Communications

WNY.CNY

2/2/17
DSC

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Donald Cunningham

From: Don Cunningham [Don.Cunningham@libertypumps.com]
Sent: Friday, February 03, 2017 5:13 AM
To: 'supervisor@bergenny.org'
Subject: FW: Salute to OUR First Responders
Attachments: Salute to First Responders_All Counties_Flyer 2017.pdf; Salute 2016 Front cover.pdf; Salute Page 2.pdf; Salute Page 3.pdf; Salute Page 36.pdf

From: Jennifer Vasi [mailto:JVasi@BataviaNews.com]
Sent: Thursday, February 02, 2017 2:39 PM
To: jvasi@batavianews.com
Subject: Salute to OUR First Responders

Good Afternoon,

Have you ever needed help? Has a family member? Who did you call? Police? Firemen? Ambulance? And if you have, they came. Along with volunteers. They all came, to help. And they go to everyone that calls, every single time. In the middle of the night, in the early morning hours, during regular working hours and yes, even holidays. They are there when we need them. 24 hours a days, 7 days a week, 365 days a year. Days when they would rather be home safe and warm with their families....but they never deny a call for help, they always come.

The Daily News and Staff respect and appreciate all that our First Responders do for us and our communities every day. And we also understand that sometimes in the regular, everyday life, we sometimes take for granted our Heroes. That is why we have created an annual publication to pay tribute to the brave men and women that serve us everyday. To say Thank you, to recognize those in our communities that come when we call, when we need them or when our loved ones need them.

Please take a minute to review the flyer and a few pages from lasts years publication and consider placing an ad in this valuable special section. This is one of my favorite publications that we do with in the year as we highlight all of the responding agencies across the 3 counties. It has become very popular and we are fortunate to be able to honor all of our emergency service providers.

Please let me know if you have any questions or if you would like me to meet with you to discuss ad size. As always we have an award winning art department that can design a beautiful ad for you!

I look forward to seeing you in this publication!

Thank you,

Jennifer

--

Jennifer Vasi
Media & Digital Consultant

Batavia Daily News
2 Apollo Drive
Batavia, NY 14020
585-343-8000 x2280
JVasi@batavianews.com

www.TheDailyNewsOnline.com

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First Responders

Ad sizes:

- 1/8 page (2colx3.4" or 3colx2.2").....**\$80**
- 1/4 page (2colx6.8" or 3colx4.5")....**\$155**
- 1/2 page (3colx9.1" or 5colx5.4")....**\$255**
- Full Page (5colx11").....**\$400**
- Back Page (5colx11").....**\$500**

**Add full color to ad sizes above:*

\$55 for 1/2 page or larger, \$25 for 1/4 page or smaller.

Call your sales rep today to place an ad!

(585) 343-8000

THANK YOU!



THE DAILY NEWS

thedailynewsonline.com

(8)

THE
ASSOCIATION OF TOWNS
OF THE
STATE OF NEW YORK

GERALD K. GEIST
Executive Director

KIMBERLY A. SPLAIN
Deputy Director

150 State Street
Albany, NY 12207

Telephone
Area Code 518 - 465-7933
Fax # 518 - 465-0724

LORI A. MITHEN-DeMASI
Counsel

SARAH B. BRANCATELLA
Associate Counsel

KATHLEEN N. HODGDON
Associate Counsel

February 1, 2017

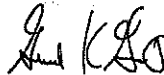
As you may already be aware, the Association of Towns sent a letter to our members on Jan. 11, 2017 letting you know about the Governor's plan to require counties to develop new, voter-approved efficiency plans. Since then, the Executive Budget was released, and the news is not good. The Governor is attempting to make AIM funding contingent upon the Legislature's approval of the aforementioned proposed efficiency mandate, meaning that if the Legislature does not pass the budget with the Governor's new "Countywide Shared Services Property Tax Savings Plans," New York towns, villages and cities will not receive AIM funding at all.

The Association of Towns will not stand idly by when faced with proposals that undermine local representative democracy, threaten home rule and continue to use towns as a scapegoat for high property taxes in New York. On Jan. 30, 2017, we testified before parts of the state Legislature to emphatically oppose the parts of the proposed Executive Budget that we believe are harmful to town governments. I was honored to be joined by Rebecca Haines, Town Clerk, Town of Ellery, William Moehle, Town Supervisor, Town of Brighton, and Edmond Theobald, Town Supervisor, Town of Manlius. They were able to use their firsthand experiences as leaders of their towns to show the Legislature that towns *already* work together efficiently to bring a high level of service to residents.

We simply cannot allow the Governor to hold AIM funding hostage, nor can towns rely on the good will of counties to do what is best for town government. A Jan. 25, 2017 editorial in the *Schenectady Daily Gazette* discussed tying AIM to consolidation and said "The Legislature should cross that line out of the budget before the ink dries, or face a revolt like they've never seen. Make sure your local representative in the Assembly and the Senate knows how you feel." We also urge you contact your representatives. Use a web site like www.openstates.org to find your state representative's contact information. We will also have petitions at our Annual Meeting and Training School February 19-22, 2017 opposing the proposal. Additionally, along with New York Conference of Mayors Executive Director Peter Baynes, I will be hosting a session at the Annual Meeting on the Governor's plan and its potential affect on local government, and we want to hear from you. If you would like to take advantage of our negotiated hotel room rate, please call 1(877)303-0104 or book at <https://resweb.passkey.com/go/AOT2017> by Feb. 7, 2017. On-site registration will also be available.

Let's remind the state Legislature and Governor of the importance and value of towns and home rule. Do not hesitate to contact our office with any questions, and let us know the feedback you get from your representatives. We are here to fight for you, and we are proud of the work towns do.

Sincerely,



Gerry Geist, Executive Director

02/06/17
DSE

February 3, 2017

Honorable Donald Cunningham
Town of Bergen Supervisor
10 Hunter Street
Bergen, New York 14416

Dear Supervisor Cunningham:

This letter will set forth the terms of our annual retainer as attorneys for the Town of Bergen for the year 2017. The present amount of that annual retainer is \$3,000.00 which is paid by the Town quarterly and includes work for the Town of Bergen, the Town Planning Board and the Town Zoning Board of Appeals.

The services covered by the retainer include any and all matters pertaining to general municipal law and/or town law with respect to the operation of the Town. This includes the preparation of local laws and ordinances, responding to requests from Planning Board and Zoning Board of Appeals, occasional attendance as needed and requested at Town Board Meetings, Zoning Board Meetings and Planning Board Meetings, telephonic communications and written communications between Town officers, Board members or employees and our law firm with respect to advice on questions of municipal law or town law, and research in connection with any of all aforementioned matters.

Services not covered by the retainer: any matters of civil or criminal litigation either commenced on behalf of the Town or defended on behalf of the Town, the negotiation of contracts (other than routine contracts provided for by the town law), financing matters such as bond anticipation notes or bonds and other specific matters which occur on a nonrecurring basis.

Additionally, the Town is responsible for any disbursements for any matters, whether covered by this retainer or not. Examples of disbursements are long distance telephone calls, court filing fees, copying charges, transcript charges, travel costs (other than between our offices and the Town of Bergen) and monies paid to other individuals for professional services outside of our law firm such as accountants and appraisers.

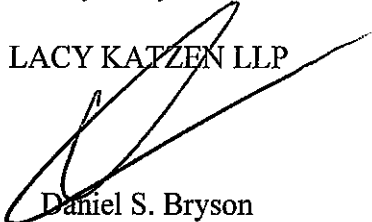
Honorable Donald Cunningham
February 3, 2017
Page 2

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I trust that this agreement is consistent with your understanding of our retainer over the years. In the event that you are in agreement with it, kindly sign the enclosed copy and return it to me. In the event that you have any questions or believe that modifications should be made, please do not hesitate to contact me.

Very Truly Yours,

LACY KATZEN LLP



Daniel S. Bryson

DSB/clj
Enclosure

I, Donald Cunningham, Town Supervisor on behalf of the Town of Bergen, do hereby agree with the terms as set forth above.

Date: _____



Agriculture and Markets

16

February 6, 2017

Donald Cunningham
Town Supervisor
PO Box 249
Bergen, NY 14416

Dear Judge Cunningham:

Section 110 of the Agriculture and Markets Law requires municipalities issuing dog licenses to assess a surcharge to the licensing fee of at least one dollar for altered dogs and three dollars for unaltered dogs. Pursuant to section 97-xx of the State Finance law, these moneys are to be deposited to a dedicated fund utilized solely for animal population control efforts and must be remitted to the Commissioner of the Department of Agriculture and Markets (Department).

Our Internal Audit Office has completed a preliminary review of the monies being submitted to the Department for the Animal Population Control Program, and has identified some instances where municipalities may have not remitted the required surcharges.

We ask that you review your records and make sure required surcharges collected through December 31, 2016 have been remitted to the Department by March 31, 2017. Checks and the corresponding forms can be sent to the following address:

**NYS Department of Agriculture and Markets
Spay & Neuter
PO BOX 975
Albany, NY 12201-09**

Our fillable form can be found at:

http://www.agriculture.ny.gov/AI/small_animals/Animal_Population_Control_Fund.pdf

If submitting fees for prior years, please identify the year and month for which the monies are being submitted on the form.

Please feel free to contact our office with any questions you may have.

Sincerely,

Adam Roberts
Director of Internal Audit
New York State Department of Agriculture and Markets

2/10/17
OSC

Town of
BERGEN
HISTORIAN
ANNUAL REPORT
2016

BERGEN HISTORIAN – ANNUAL REPORT – 2016

MUSEUM AND FACILITY REPAIRS/PROGRESS:

The Harford Museum upper level is in the continuing stages of upgrading to properly accommodate the former Stone Church collection. This will only include the “rustic” or agricultural part of the collection. All other artifacts deemed “sensitive materials” continue to be properly stored in the climate controlled office building for preservation. The existing video surveillance system was upgraded in 2015 to an 8 channel DVR recorder to accommodate additional cameras in the future. Surveillance system is currently working well. Doyle Security Inc continues to provide both monitored entry and fire protection. Restoration of the office building continues. The museum complex parking lot and common driveways were reconditioned with asphalt courtesy of the Town to aid in safer passing/parking. The appointment of a new genealogist has been a great benefit to the overall museum progress.

EXHIBITS/EVENTS:

Exhibits 2016:

A display case in the museum building has been utilized for a new exhibit called, “World War II On the Home Front”. This year, many new artifacts donated by local families of men and women who served were on display from the town archives pertaining to WWII. Visual and text resources were added to both educate and promote. In addition, more has been added to the museum containing additional Civil War artifacts from a local private collection.

The annual rotating exhibit, “Early School Life” was once again on display for 2016 due to the overwhelming positive feedback and interest from the local elementary school students. This exhibit has proven to be a vital tool of education and promotion of Bergen’s history and has been considered to become a permanent exhibit. Because of this decision, additional information boards on local school history will be added.

The Harford Livery Museum had another successful year with over 260 visitors throughout the 2016 season.

ONGOING PROJECTS – 2017:

The Harford Livery Museum interior exhibits will continue to undergo its transformation adding more to the exhibits. Mannequins and more artifacts are slated to be included. The addition of tri-sided information panels consisting of various local historical topics will be added. The Historian’s office building located in the complex will also continue undergo interior renovations as well to accommodate the acquisition of the remaining collection from Stone Church. Inventory of artifacts

from Stone Church Museum will continue. This process will be in accordance with the guidelines set forth by New York State.

MUSEUM DONATIONS/ANNUAL BUDGET – In addition to monies donated at festivals by museum visitors, the historical office received donations for genealogy research. The Town Board appropriated its annual budget once again in the amount of \$4,250 to be used on historical property, equipment, and supplies.

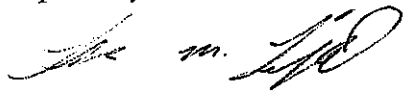
A7520.2 = \$1000
A7520.4 = \$3540

GOALS-2017

1. Seek more assistance from local media to aid in further interest in the Harford Museum Complex. The Suburban News and The Daily News publishing have been very supportive. Online and social media outlets such as Facebook, I love NY Travel Guide, and Tripadvisor will be utilized as well.
2. Continue to digitize inventory to better aid in preservation and input of data.
3. Continue to enlighten all the local schools and its teachers to the importance of local history and the materials available in the Bergen collections. The annual 4th grade field trip by students to the Harford Museum should be expanded and wish to investigate more interactive learning ideas.
4. Ongoing duties in the historical office are festival and event planning. Looking into more involvement with the town's annual park festival with the possibility of events and demonstrations.
5. Continue to attend informative meetings/workshops provided by the Genesee County Historian's Agencies.
6. Continue exhibit transformation or additions on the Harford Livery & Museum Complex.

As Bergen Town Historian, I enjoy working with the Bergen community, the Genesee County Historians, and the Town Board of Bergen. All of their support and interest in preserving our local history is always greatly appreciated.

Respectfully Submitted,



Thomas M. Tiefel – Bergen Town Historian
January 5, 2017

TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

Town Clerk Conference

LOCATION Rockledge

MEETING START: DATE 4/23 - 4/24 TIME 3:00 pm

MEETING END: DATE 4/26 TIME 3:00 pm

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES NO

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION My vehicle

ESTIMATED EXPENSES: REGISTRATION \$125

TRANSPORTATION \$16.05

LODGING \$166.5 (or less 10% discount)

MEALS \$50.10

OTHER _____

EXPLAIN _____

TOTAL \$856.00

REQUESTED BY: NAME Michel Smith

POSITION Town Clerk

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT