

**Town Board Meeting  
Town of Bergen  
October 13, 2015**

**I Audit of the bills 6:45pm, Call to Order 7:00pm.**

**Prayer** Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

**Pledge to the flag**

- II Privilege of the Floor** - 7:05 Vickie Almquist, Comp. Plan Update  
- 7:20 Lynn Belluscio, Town of LeRoy Historian, A.B.C. info.

**III Approval of Meeting Minutes for – Sept. 22, 2015**

**IV Communications:**

1. Supervisors Report for September 2015
2. Summary Spreadsheets for September 2015
3. Town Clerks Report for September 2015
4. ZEO/CEO Report for September 2015
5. Seminar notice from NYMIR
6. Notice of restructure for EFP Rotenberg, LLP to EFPR Group, LLP.

**V Board Members' items for addition to the agenda**

**VI Reports:**

- Zoning / Code Enforcement
  - Discuss cleanup effort at Swamp Road property
  - Discuss 2016 budget request
  
- Highway
  - Discuss report for NYS DOT. (Material usage & wage rates)
  
- Committees
  - Parks
  - Buildings, Grounds & Facilities.
    - Update on RFP bid opening
  - Village Relations

**VII Old Business:**

- Update on America's Best Communities initiative

**VIII New Business:**

- Discuss request for Planning Board Alternate appointment from Bill Robinson
- Discuss 2016 Budget

**IX Reports & Bills:**

- Action to file Town Clerks & Supervisors Report.
- Detailed budget reports provided separately due to size.
- Approve payment of the bills.

**X Next Meeting Day:** Next Meeting, Tuesday Oct. 27th, 7:00 pm in the Courtroom.

**XI Adjournment**

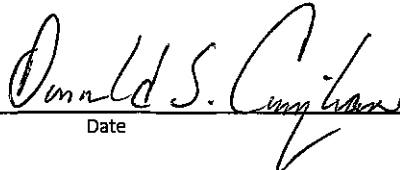
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**TOWN OF BERGEN  
MONTHLY REPORT OF SUPERVISOR  
SEPTEMBER 2015**

FUND #	No.	FUND	8/31/2015 BALANCES	Increases	Decreases	9/30/2015 BALANCES
A	GENERAL TOWNWIDE	200 CASH - CHECKING	181,546.13	38,038.76	26,256.16	193,328.73
		201 CASH - SAVINGS	336,098.49	10,025.36	46,644.17	299,479.68
		231 CASH - CASH RESERVE	-	-	-	-
	TOTAL		517,644.62 ✓	48,064.12	72,900.33	492,808.41 ✓
B	GENERAL OUTSIDE VILLAGE	200 CASH - CHECKING	-	3,358.37	3,358.37	-
		201 CASH - SAVINGS	436,754.14	10,361.87	6,067.09	441,048.92
	TOTAL		436,754.14 ✓	13,720.24	9,425.46	441,048.92 ✓
DB	HIGHWAY OUTSIDE VILLAGE	200 CASH - CHECKING	27,523.28	8,238.82	8,238.82	27,523.28
		201 CASH - SAVINGS	251,431.28	7,404.53	22,502.74	236,333.07
	TOTAL		278,954.56 ✓	15,643.35	30,741.56	263,856.35 ✓
SM	FIRE DISTRICT	200 CASH - CHECKING	-	-	-	-
		201 CASH - SAVINGS	2,981.95	-	-	2,981.95
	TOTAL		2,981.95 ✓	-	-	2,981.95 ✓
SWA	WATER DISTRICT 2	200 CASH - CHECKING	-	-	-	-
		201 CASH - SAVINGS	118,578.80	-	-	118,578.80
	TOTAL		118,578.80 ✓	-	-	118,578.80 ✓
SWB	WATER DISTRICT 3	200 CASH - CHECKING	-	500.00	500.00	-
		201 CASH - SAVINGS	38,946.68	-	500.00	38,446.68
	TOTAL		38,946.68 ✓	500.00	1,000.00	38,446.68 ✓
HA	TOWN HALL RELOCATION	200 CASH - CHECKING	-	-	-	-
		201 CASH - SAVINGS	45,015.49	-	-	45,015.49
	TOTAL		45,015.49 ✓	-	-	45,015.49 ✓
HB	PEACHEY RD WATER DISTRICT	200 CASH - CHECKING	-	-	-	-
		201 CASH - SAVINGS	34,875.76	-	-	34,875.76
	TOTAL		34,875.76 ✓	-	-	34,875.76 ✓
TA	TRUST & AGENCY	200 CASH - CHECKING	29,009.81	36,598.05	35,964.01	29,643.85
		TOTAL		29,009.81 ✓	36,598.05	35,964.01
L	LIBRARY	200 CASH - CHECKING	88,740.91	70,098.69	5,156.09	153,683.51
		201 CASH - SAVINGS	29,240.66	-	5,156.09	24,084.57
		231 CASH - MONEY MARKET	20,796.15	-	-	20,796.15
	TOTAL		138,777.72 ✓	70,098.69	10,312.18	198,564.23 ✓
TOTAL ALL FUNDS			1,641,539.53 ✓	184,624.45	160,343.54	1,665,820.44 ✓

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of:

SEPTEMBER 2015

  
 Date 10/12/2015  
 Date

Town Of Bergen Bank Reconciliation

Month: September 2015

FUND	OPENING BAL	A	IB	OB	SM	SWA	SWB	L	TA	HA	HB
		Townwide	Outside Villages	Hwy Outside Villages	Fire District	Water District	Peachey Water District	Library	Payroll/Res	Town Hall Reloc	Peachey Water District
Operating (FNB 5098)	\$ 209,069.41	\$ 181,546.13	\$ -	\$ 27,523.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll (FNB 5110)	\$ 29,009.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,009.81	\$ -	\$ -
Savings (FNB 5016)	\$ 1,293,923.25	\$ 336,098.49	\$ 438,754.14	\$ 251,431.28	\$ 2,981.95	\$ 118,578.80	\$ 38,946.68	\$ 29,240.66	\$ -	\$ 45,015.49	\$ 34,875.76
Rec/Park Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Checking	\$ 88,740.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,740.91	\$ -	\$ -	\$ -
Library Money Market	\$ 20,796.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,796.15	\$ -	\$ -	\$ -
<b>Total All</b>	<b>\$ 1,641,539.53</b>	<b>\$ 517,644.62</b>	<b>\$ 438,754.14</b>	<b>\$ 278,954.56</b>	<b>\$ 2,981.95</b>	<b>\$ 118,578.80</b>	<b>\$ 38,946.68</b>	<b>\$ 138,777.72</b>	<b>\$ 29,009.81</b>	<b>\$ 45,015.49</b>	<b>\$ 34,875.76</b>

FUND	OPENING BAL	B	OB	ST	SVA	SVB	L	TA	HA	HB
		Townwide	Outside Villages	Hwy Outside Villages	Fire District	Water District	Library	Payroll/Res	Town Hall Reloc	Peachey Water District
<b>Savings</b>	<b>\$ 1,293,923.25</b>	<b>\$ 336,098.49</b>	<b>\$ 438,754.14</b>	<b>\$ 251,431.28</b>	<b>\$ 2,981.95</b>	<b>\$ 118,578.80</b>	<b>\$ 38,946.68</b>	<b>\$ 29,240.66</b>	<b>\$ 45,015.49</b>	<b>\$ 34,875.76</b>

Deposits

Town Clerk	\$ 2,304.49	\$ 984.49	\$ 1,320.00								
Justices	\$ 8,989.00	\$ 8,989.00									
Mortgage Tax	\$ -	\$ -									
Interest & Penalties	\$ -	\$ -									
Sales Tax	\$ 9,041.87	\$ 9,041.87									
Franchise Fee	\$ 7,404.53	\$ 7,404.53									
Services to other Govt	\$ -	\$ -									
Other	\$ -	\$ -									
<b>Total Deposits</b>	<b>\$ 27,739.89</b>	<b>\$ 9,973.49</b>	<b>\$ 10,361.87</b>	<b>\$ 7,404.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Interest	\$ 51.87	\$ 51.87									
Trans to Operating	\$ 44,272.04	\$ 27,018.75	\$ 3,358.37	\$ 8,238.82	\$ -	\$ 500.00	\$ 5,156.09	\$ -	\$ -	\$ -	\$ -
Trans to Payroll	\$ 36,596.05	\$ 19,025.41	\$ 2,708.72	\$ 14,263.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Serv Payment	\$ -	\$ -									
<b>ACCT BAL</b>	<b>\$ 1,240,844.92</b>	<b>\$ 259,475.68</b>	<b>\$ 441,048.92</b>	<b>\$ 236,333.07</b>	<b>\$ 2,981.95</b>	<b>\$ 118,578.80</b>	<b>\$ 38,446.68</b>	<b>\$ 24,084.57</b>	<b>\$ -</b>	<b>\$ 45,015.49</b>	<b>\$ 34,875.76</b>

FUND	OPENING BAL	B	OB	ST	SVA	SVB	L	TA	HA	HB
		Townwide	Outside Villages	Hwy Outside Villages	Fire District	Water District	Library	Payroll/Res	Town Hall Reloc	Peachey Water District
<b>OPERATING</b>	<b>\$ 44,272.04</b>	<b>\$ 27,018.75</b>	<b>\$ 3,358.37</b>	<b>\$ 8,238.82</b>	<b>\$ -</b>	<b>\$ 500.00</b>	<b>\$ 5,156.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

TRANSFERS IN

NYS OSC	\$ 11,020.00	\$ 11,020.00									
Interest	\$ -	\$ -									

DISBURSMENTS

Abstract 13	\$ 37,169.60	\$ 24,705.24	\$ 3,358.37	\$ 3,949.90	\$ -	\$ -	\$ 5,156.09	\$ -	\$ -	\$ -	\$ -
Pre pay	\$ 5,839.84	\$ 1,550.92	\$ -	\$ 4,288.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pre pay	\$ -	\$ -									
<b>Total Disb</b>	<b>\$ 43,009.44</b>	<b>\$ 26,256.16</b>	<b>\$ 3,358.37</b>	<b>\$ 8,238.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,156.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ACCT BAL</b>	<b>\$ 220,852.01</b>	<b>\$ 193,328.73</b>	<b>\$ -</b>	<b>\$ 27,523.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PAYROLL** (Comm. September 2015) **HA** **20150930**

DEP & TRANSFERS	5,709.50	1,180.60	8,187.21
Pay 19	15,077.31	1,180.60	8,187.21
Pay 20	21,520.74	1,528.12	6,076.71
Transfer Diff			
<b>Total Depts &amp; Trans</b>	<b>36,598.05</b>	<b>2,708.72</b>	<b>14,263.92</b>

DISBURSEMENTS	9,891.47	14,683.24	9,199.68
Pay 19 Net Pay	9,891.47		
Pay 20 Net Pay		14,683.24	
NYS retirement			9,199.68
Payroll Tax Liabilities			9,099.92
Aflac			87.36
Union			212.00
NYS Def Comp			837.84
Payroll billing			172.50
Total Disb			35,964.01
<b>ACCT BAL</b>			<b>35,964.01</b>

LIBRARY CHECKING	64,942.60	153,683.51
SERV CHARGE		
INTEREST		
DEPOSITS	64,942.60	
<b>ACCT BAL</b>	<b>153,683.51</b>	

TRANSFERS	20,796.15	20,796.15
INTEREST		
DEPOSITS		
<b>ACCT BAL</b>	<b>20,796.15</b>	

CLOSING BAL	220,852.01	193,328.73	118,578.80	2,961.95	27,923.28	39,446.68	24,084.57	29,643.85	45,015.49	34,875.76
Operating (FNB 5098)	220,852.01	193,328.73	118,578.80	2,961.95	27,923.28	39,446.68	24,084.57	29,643.85	45,015.49	34,875.76
Payroll (FNB 5110)	29,643.85									
Savings (FNB 5016)	1,240,844.92	299,479.68	441,048.92	441,048.92	441,048.92	492,808.41	492,808.41	492,808.41	492,808.41	492,808.41
Rec/Park Res										
Library Chk (BOC 1799)	153,683.51									
Library MM (FNB 6908)	20,796.15									
<b>Total All</b>	<b>1,665,820.44</b>	<b>492,808.41</b>	<b>1,185,788.80</b>	<b>2,961.95</b>	<b>263,856.35</b>	<b>38,446.68</b>	<b>198,564.23</b>	<b>29,643.85</b>	<b>45,015.49</b>	<b>34,875.76</b>



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Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	3	52.50
			<b>Sub-Total:</b>	<b>\$52.50</b>
A1255	Clerk Fees	Genealogy	1	11.00
	Conservation	Conservation	19	189.02
			<b>Sub-Total:</b>	<b>\$200.02</b>
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	23	115.00
		Female, Unspayed	2	36.00
		Male, Neutered	20	100.00
		Male, Unneutered	5	90.00
	Senior Discount	Senior Discount	8	-37.00
			<b>Sub-Total:</b>	<b>\$304.00</b>
B1560	Building & Zoning	Solid Fuel Device	1	35.00
			<b>Sub-Total:</b>	<b>\$35.00</b>
B2110	Building & Zoning	Building Permit	2	545.00
		Zoning	2	210.00
			<b>Sub-Total:</b>	<b>\$755.00</b>
B2115	Building & Zoning	Site Plan Review	1	500.00
			<b>Sub-Total:</b>	<b>\$500.00</b>
B2130	Solid Waste	Garbage Bag	536	1,072.00
		Transfer Sta. 10.00	36	360.00
		Transfer Sta. 5.00	4	20.00
			<b>Sub-Total:</b>	<b>\$1,452.00</b>

**Total Local Shares Remitted: \$3,298.52**

Amount paid to: N Y State Department Of Health ..... 67.50  
 Amount paid to: NYS Ag. & Markets for spay/neuter program ..... 64.00  
 Amount paid to: NYS Environmental Conservation ..... 3,238.98

**Total State, County & Local Revenues: \$6,669.00**

**Total Non-Local Revenues: \$3,370.48**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor Date

*Michele M. Smith* 10/1/15  
\_\_\_\_\_  
Town Clerk Date

# Cash Receipts Report

09/30/2015  
7:04:13PM

From: 09/01/2015 To: 09/30/2015  
For User: All

4

Payment Date: 09/10/2015

Module: Permit

Transaction: BP-0020-2015

Type: Permit App

Payor: Anita Cooledge

Payment Amount: \$60.00

Payment Type:  
Check #794

Payment #:  
00107

Payment Detail:  
\$60.00

Fee Type	Fee Amount
Zoning Permit	\$30.00
Deck	\$30.00

Permit Group Totals: \$60.00  
09/10/2015 Group Totals: \$60.00

Payment Date: 09/22/2015

Module: Permit

Transaction: BP-0021-2015

Type: Permit App

Payor: Jordan Charicholla

Payment Amount: \$35.00

Payment Type:  
Check #256

Payment #:  
00108

Payment Detail:  
\$35.00

Fee Type	Fee Amount
Chimney-Solid Fuel Insp	\$35.00

Permit Group Totals: \$35.00  
09/22/2015 Group Totals: \$35.00

Payment Date: 09/30/2015

Module: Permit

Transaction: BP-0019-2015

Type: Permit App

Payor: carver construction

Payment Amount: \$1,195.00

Payment Type:  
Check

Payment #:  
00106

Payment Detail:  
\$1,195.00

Fee Type	Fee Amount
Zoning Permit	\$180.00
Comm. New Structure	\$515.00
Site Plan Review	\$500.00

Permit Group Totals: \$1,195.00  
09/30/2015 Group Totals: \$1,195.00

<b>Totals:</b>	
Check	\$1,290.00
<b>Grand Total:</b>	<b>\$1,290.00</b>

Printed : September 30, 2015

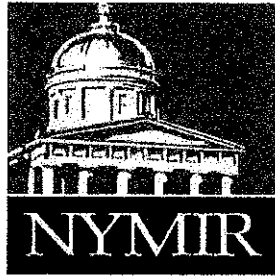
# Town of Bergen Permit Monthly Report

From : September 01, 2015 To : September 30, 2015

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
<b>September</b> BP-0019-2015	9/4/2015	Genesee County Economic	Comm-New Structure	Apple Tree Acres 13.-1-64	\$0.00	\$1,195.00
BP-0020-2015	9/10/2015	Anita Cooledge	Res-Deck	7081 Old State Rd 16.-1-21.1	\$0.00	\$60.00
BP-0021-2015	9/22/2015	Josephine Sine	Res-Chimney or Solid Fuel	7068 Swamp Rd 10.-2-36	\$0.00	\$35.00
<b>September Total :</b>					<b>\$0.00</b>	<b>\$1,290.00</b>
<b>Reporting Period Total:</b>					<b>\$0.00</b>	<b>\$1,290.00</b>
<b>Year-to-Date :</b>					<b>\$0.00</b>	<b>\$3,834.00</b>

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## New York Municipal Insurance Reciprocal

Is proud to sponsor a FREE Seminar on:

### **Crime and Fidelity Social Media-Cyber Liability**

**Wednesday, October 21-1:00-4:30**

**Time:** 1:00 -4:30  
**Place:** Town of Batavia  
Genesee County Emergency Management Services  
Training Facility  
7690 State Street Road  
Batavia, NY 14020  
(585) 344-0078

**WHO SHOULD ATTEND:** Elected Officials, Department Heads, Administrative & Financial Personnel

#### **Crime and Fidelity**

**Presenters:**

**Kevin Finnell**– Assistant District Attorney, Genesee County  
**Susan O’Rorke** – NYMIR Director of Marketing

**Difficult economic times create heightened risk of embezzlement and theft by employees and the public. We will highlight the necessity for implementation of adequate checks and balances and mechanisms to help protect your municipality. The Genesee County Assistant District Attorney will examine lessons learned from the investigation process and criminal proceedings involving this type of crime.**



**Social Media**

**Presenter:**

**Moira Cooper, Associate, Boylan Code LLP**

**Municipalities face a challenging landscape with the rise of Facebook, Twitter, and other social media forums. Issues impacting governments include transparency, reputation, and acceptable use by municipal employees, elected officials and volunteers. The importance of implementing a social media policy will be discussed.**

**Foundations of Cyber Security**

**Presenters:**

**Susan O'Rorke-Director of NYMIR Marketing & Member Services**

**Carl Cadregari, CISA, MCF, The Bonadio Group**

**Sara Brancatella – Attorney, NYS Association of Towns**

**NYMIR has introduced its new Cyber Coverage program. This presentation will address exposures a municipality may face and how cyber coverage can assist with costs associated in the event of a cyber incident. Our goal is to raise awareness of your vulnerability, discuss your legal requirements for protecting personal information in your care and provide best practices for data breach avoidance.**

**Please RSVP to:**

**NYMIR Online University**

**or**

**Erin Barilla**

**NYMIR**

**(518) 437-1171 x 318, or via email – [ebarilla@wrightinsurance.com](mailto:ebarilla@wrightinsurance.com)**

**Please indicate the name(s) of those planning to attend and the Municipality they represent.**

**Seating is Limited! – Please Register No Later Than Friday, October 16**

October 1, 2015

Town of Bergen  
13 South Lake Avenue  
Bergen, NY 14416

Dear Town of Bergen,

It is with great excitement and pleasure that we announce EFP Rotenberg, LLP has been restructured and will now be known as the EFPR Group, LLP. We have undertaken this change as part of an evolution to position the firm for growth in specific niche areas while expanding our comprehensive suite of services.

The new name is reflective of the founders' 65-year mission to help clients make informed financial decisions on both a business and personal level. The name also reflects the completion of the integration of Toski & Co., our Buffalo based division. We will now both operate under the new EFPR Group brand.

While our new name anticipates the future, the firm will maintain its core values related to clients, employees and the communities we serve. We will continue to be a trusted advisor by providing accurate and timely information so you can make informed financial decisions. In addition, we will provide an unmatched level of service, candid communication and a sincere commitment to your success.

Please feel free to contact us with any questions.

Very truly yours,



Kevin C. Hill, CPA  
Chief Executive Officer