

**Town Board Meeting
Town of Bergen
December 11, 2012**

I Audit of the bills 7:15pm, Call to Order 7:30pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

Pledge to the flag

II Privilege of the Floor - None scheduled

III Approval of Meeting Minutes for – November 27th 2012

IV Communications:

1. Supervisors Report for November 2012 (pending availability)
2. November 2012 Summary Spreadsheet (pending availability)
3. Town Clerks Report for November 2012
4. Zoning & Code Enforcement Log Sheet for November 2012
5. Transfer Station Activity Report for November 2012
6. Travel request from Justice & Court Clerk Kunego
7. Notice of Pre Construction Meeting, Re: Peachey Rd. Water Project
8. Sample Resolution, Re: 2013 Budget Correction
9. Revised 2013 Budget Summary Sheet

V Board Members' items for addition to the agenda

VI Reports:

- Zoning / Code Enforcement
- Highway
- Update on truck delivery

-Committees

- Highway (next meeting March 5th)
- Parks
- Buildings
- Village Relations
- Briefing from 12/3 meeting

VII Old Business:

- Peachey Rd. Water District
- Preconstruction meeting scheduled for Jan. 3rd 2013.
- Update on corrections to General Code
- Update on portion for 17 So. Lake property sale

VIII New Business:

- Discuss Transfer Station Activity Report
- Discussion / Action on Travel Request from Justice & Court Clerk Kunego
- Discussion / Action on Resolution recognizing 2013 Budget Correction
- Set Date & Time for Organizational Meeting of 2013

IX Reports & Bills:

- Action to file Supervisors & Town Clerks reports
- Detailed budget reports provided separately due to size.
- Approve payment of the bills.

X Next Meeting Day: Year End Meeting, Saturday December 29th 9:00 AM in the courtroom.

XI Adjournment

Supervisors Report for
November 2012
(pending completion)

November 2012 Summary
Spreadsheet
(pending completion)

3

Account#	Account Description	Fee Description	Qty	Local Share
	Building & Zoning	Minor Subdivision	1	50.00
		Sub-Total:		\$50.00
A1255	Clerk Fees	Copier Copies	8	2.00
		Mobile Home Park Application	2	850.00
	Conservation	Conservation	14	46.46
		Sub-Total:		\$898.46
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	22	104.00
		Female, Unspayed	4	72.00
		Male, Neutered	24	120.00
		Male, Unneutered	1	18.00
		Sub-Total:		\$314.00
B2110	Building & Zoning	Building Permit	1	40.00
		Sub-Total:		\$40.00
B2115	Building & Zoning	Major Subdivision Prelim. Plat	1	100.00
		Rec. Site Waiver Fee	2	200.00
		Sub-Total:		\$300.00
B2130	Solid Waste	Garbage Bag	513	1,026.00
		Transfer Sta. 10.00	9	90.00
		Transfer Sta. 5.00	1	5.00
		Sub-Total:		\$1,121.00

Total Local Shares Remitted: \$2,723.46

Off Credit
+14.17
2737.63

Amount paid to: NYS Ag. & Markets for spay/neuter program 61.00

Amount paid to: NYS Environmental Conservation 796.54

Total State, County & Local Revenues: \$3,581.00

Total Non-Local Revenues: \$857.54

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

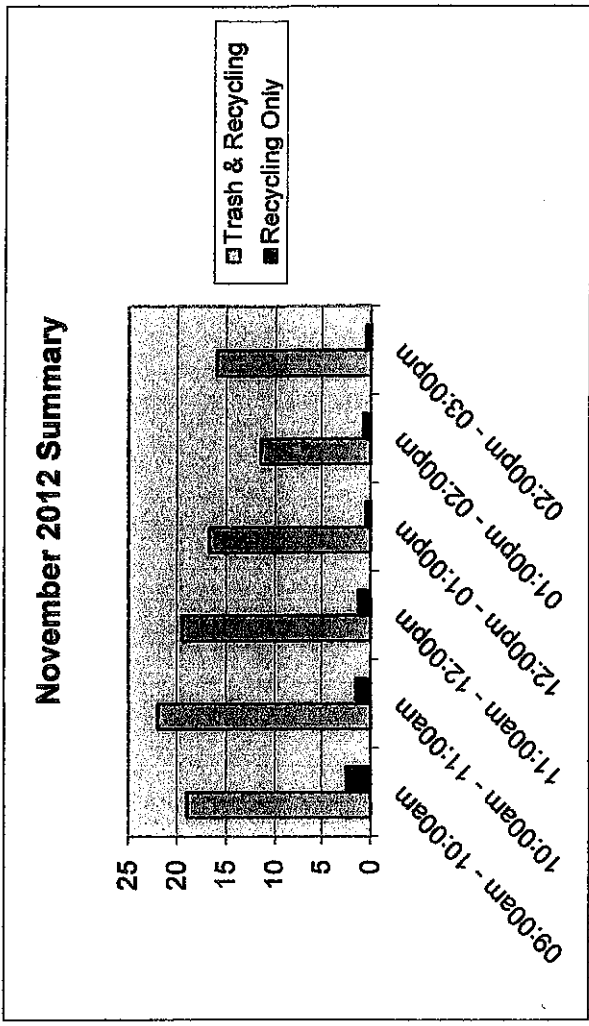
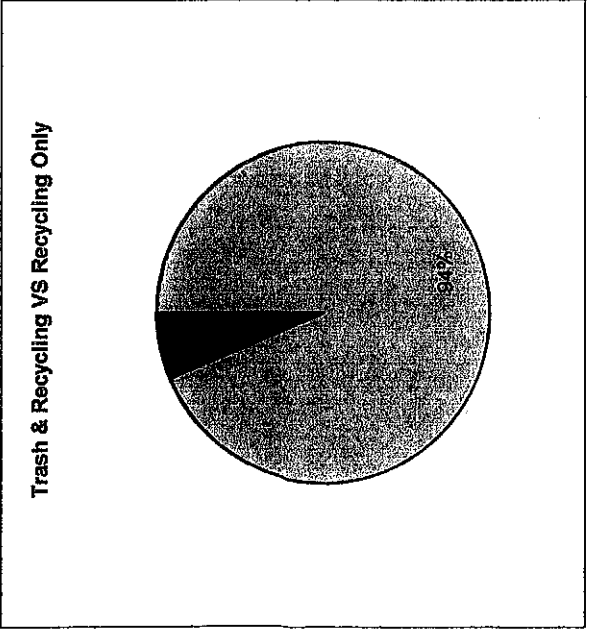
Supervisor

Date

Michele M. Smith
Town Clerk

12/1/12
Date

Nov 2012 Transfer station Activity											
Hours of Operations	Week 01		Week 02		Week 03		Week 04		November 2012 Summary		
	T & R	R/Only	T & R	R/Only	T & R	R/Only	T & R	R/Only	Hours of Operations	T & R	R/Only
09:00am - 10:00am	22	2	15	3	19	4	20	1	09:00am - 10:00am	19	2.5
10:00am - 11:00am	23		23	5	17	1	25	0	10:00am - 11:00am	22	1.5
11:00am - 12:00pm	14		21	2	18	1	25	2	11:00am - 12:00pm	19.5	1.25
12:00pm - 01:00pm	17	1	20	0	15	0	15	1	12:00pm - 01:00pm	16.75	0.5
01:00pm - 02:00pm	9		12	1	10	2	15	0	01:00pm - 02:00pm	11.5	0.75
02:00pm - 03:00pm	21	1	15	1	18	0	10	0	02:00pm - 03:00pm	16	0.5
Total	106	4	106	12	97	8	110	4	Total	104.8	7



6

TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

Associations of Towns

LOCATION New York City

MEETING START: DATE 2/18/13 TIME _____

MEETING END: DATE 2/20/13 TIME _____

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES X NO _____

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION m/v

ESTIMATED EXPENSES:	REGISTRATION	<u>\$ 200.00</u>	<u>(2 registrations)</u>
	TRANSPORTATION	<u>388.50</u>	<u>700 miles @ .55¢ each</u>
	LODGING	<u>592.00</u>	<u>(269.00 - 2 nights)</u>
	MEALS	<u>521.00</u>	
	OTHER	_____	
	EXPLAIN	_____	
	TOTAL	<u>\$1701.50</u>	

REQUESTED BY: NAME Donald R Kunego Barbara A Kunego
POSITION Town Justice Court Clerk

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

12/03/12
DCC

PRE CONSTRUCTION NOTICE

December 10, 2012

CE #07-823

Re: Pre-Construction Conference
Town of Bergen – Peachey Road Water District

To: Donald Cunningham, Town of Bergen Supervisor
Michael Johnson, Town Highway Supt.
Michele Smith, Town Clerk
Tod Ferguson, P.E., MCWA
Mary Johns, MCWA
Daniel Stahley, NYSDOT
Dawn Kuras, USDA RD
Steve Davis, USDA RD
John Helgren, USDA RD
Dan Martin, Mar-Wal Construction, Inc.
James Reichert, Chatfield Engineers, P.C.

A Pre-Construction Conference will be held on **Thursday, January 3, 2013 at 9:00 a.m.** This Conference will be held at the Town Hall, located at 11 Hunter Street, Bergen, NY 14416.

Your attendance at this meeting is requested. If you can not attend or have any questions, please contact me at (585) 227-6040.

Notice Prepared By:



Scott D. Mattison

Chatfield Engineers, P.C.
2800 Dewey Avenue
Rochester, NY 14616

By Email Only



Sample Resolution

2012 Resolution No. _____

WHEREAS, the Town Board of the Town of Bergen has adopted a budget for year 2013, and

WHEREAS, the Town of Bergen 2013 Budget does include a summary of charges related to the Peachey Road Water District, and

WHEREAS, the summary of charges related to the Peachey Road Water District does outline 95 EDU's at a rate of \$536.00, and **19 vacant lots** at a rate of \$25.00 per lot, and 2 conditional exemptions at a rate of \$25.00 per lot for a combined total to be raised in the amount of \$51,445, and

WHEREAS, after the adoption of the 2013 budget, an error was discovered in the number of vacant lots, and

WHEREAS, the correct summary of charges related to the Peachey Road Water District are as follows;

- 95 EDU's at a rate of \$536.00 per
- 17 Vacant Lots** at a rate of \$25.00 per
- 2 Conditional Exemptions at a rate of \$25.00 per
- Total to be raised = \$51,395

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Bergen recognizes the correction to the summary of charges related to the Peachey Road Water District,

AND BE IT FURTHER

RESOLVED, that a revised 2013 Bergen Town Budget summary detail shall be provided to the Bergen Town Clerk to record this correction.

The following is a true and accurate record of votes cast for this resolution.

Supervisor Donald Cunningham _____
 Deputy Supervisor / Councilman Joseph Nenni _____
 Councilman Hugh McCartney _____
 Councilman Brian Stone _____
 Councilwoman Belinda Grant _____

Adopted Budget - TOWN OF BERGEN - 2013
Adopted by the Bergen Town Board 11/13/2012
Revised with Correction 12/11/2012

CODE	FUND	APPROPRIATIONS	REVENUES	UNEXPENDED BALANCE	TO BE RAISED BY TAXES
A	General - Townwide	\$830,109	\$293,770	\$201,362	\$334,977
B	General - Outside Village	\$518,407	\$436,200	\$82,207	\$0
DA	Highway - Townwide	\$0	\$0	\$0	\$0
DB	Highway - Outside Village	\$730,948	\$571,500	\$159,448	\$0
SM	Fire District	\$135,353	\$50	\$3,100	\$132,203
SW	Water District No. 2	\$80,000	\$400	\$22,505	\$57,095
SW	Peachey Road Water District	\$35,451	\$500	(\$16,444)	\$51,395
	TOTAL	\$2,330,268	\$1,302,420	\$452,178	\$575,670
TAXABLE ASSESSMENTS					
	Townwide	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	Town Outside Village	\$137,034,919	\$140,062,957	\$145,892,291	\$149,007,872
	Fire District	\$93,859,341	\$96,978,296	\$101,818,832	\$104,983,500
		\$113,936,452	\$114,047,920	\$116,468,707	\$117,884,159
WATER DISTRICT No. 2					
	EDU's	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	Rate per EDU	190	190	190	190
		\$275.00	\$301.50	\$300.50	\$300.50
PEACHEY ROAD WATER DISTRICT					
	EDU's	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	Rate per EDU				95
	Vacant Lots				\$536.00
	Rate per Vacant Lot				17
	Conditional Exemptions				\$25.00
	Rate per Exemption				2
					\$25.00
TAX RATES					
	Townwide	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	Town Outside Village	\$2.2159	\$2.2655	\$2.3193	\$2.2481
	Fire District	\$2.2159	\$2.2655	\$2.3193	\$2.2481
		\$1.1278	\$1.1044	\$1.1213	\$1.1215