

**Town Board Meeting
Town of Bergen
December 10th 2013**

I Audit of the bills 6:45pm, Call to Order 7:00pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

Pledge to the flag

II Privilege of the Floor - none scheduled.

III Approval of Meeting Minutes for –November 26th. 2013.

IV Communications:

1. Supervisors Report for November 2013 (to be corrected)
2. November 2013 Summary Spreadsheet
3. Town Clerks Report for November 2013
4. Zoning & Code Enforcement Log Sheet for November 2013
5. Letter of purchase agreement from Town of Batavia
6. Letter from Central Orleans Volunteer Ambulance

V Board Members' items for addition to the agenda

VI Reports:

-Zoning / Code Enforcement

-Highway

- Status of Insurance Survey
- Discuss sale of bulldozer

-Committees

-Highway & Parks

-Next meeting 12/9

-Buildings

-Village Relations

- Next meeting 12/9

VII Old Business:

-Peachey Rd. Water District

-USDA Funding, Pre-Closing set for 12/23, Closing set for 12/27

VIII New Business:

- TBD

IX Reports & Bills: - Action to file Town Clerks and Supervisors reports

-Detailed budget reports provided separately due to size.

- Approve payment of the bills.

X Next Meeting Day: Next meeting Monday 12/30/13, 5:00 pm in the courtroom

XII Adjournment:

MONTHLY REPORT OF SUPERVISOR

①

TO THE TOWN BOARD OF THE TOWN OF BERGEN:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of November, 2013:

DATED: December 9, 2013

TO BB CORRECTED
SUPERVISOR

	Balance 10/31/2013	Increases	Decreases	Balance 11/30/2013
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	41,362.56	34,304.80	34,265.86	41,401.50
CASH - MONEY MARKET	587,155.24	106,042.21	71,894.30	621,303.15
CASH RESERVE FOR PARKS	21,818.85	0.00	0.00	21,818.85
TOTAL	650,336.65 ✓	140,347.01	106,160.16	684,523.50 ✓
B GENERAL - OUTSIDE VILLAGE				
CASH - CHECKING	4,074.80	44,980.83	44,755.83	4,299.80
CASH - MONEY MARKET	96,059.40	38,978.58	44,980.83	90,057.15
TOTAL	100,134.20 ✓	83,959.41	89,736.66	94,356.95 ✓
DB HIGHWAY - OUTSIDE VILLAGE				
CASH - CHECKING	54,803.78	53,256.68	46,973.78	61,086.68
CASH - MONEY MARKET	650,798.51	46.00	53,256.68	597,587.83
TOTAL	705,602.29 ✓	53,302.68	100,230.46	658,674.51 ✓
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
CASH - MONEY MARKET	7,531.36	0.00	0.00	7,531.36
TOTAL	7,531.36 ✓	0.00	0.00	7,531.36
SW WATER DISTRICT #2				
	0.00	0.00	0.00	0.00
CASH - SPECIAL RESERVE	185,892.94	31.50	80,000.00	105,924.44
TOTAL	185,892.94 ✓	31.50	80,000.00	105,924.44 ✓
L LIBRARY				
CASH - CHECKING	25,958.67	12,655.15	1,812.65	36,801.17
CASH - MONEY MARKET	32,334.62	36,419.00	1,812.65	66,940.97
CD	20,788.92	0.00	0.00	20,788.92
TOTAL	79,082.21 ✓	49,074.15	3,625.30	124,531.06 ✓
H4- CAPITAL-GARAGE				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST AND AGENCY				

MONTHLY REPORT OF SUPERVISOR

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	Balance 10/31/2013	Increases	Decreases	Balance 11/30/2013
CASH - CHECKING	8,853.11	37,737.19	38,224.09	8,366.21
TOTAL	8,853.11 ✓	37,737.19 ✓	38,224.09	8,366.21
H3- CAPITAL - TOWN HALL RELOCATION			- 61.68	+ 61.68
	0.00	0.00	0.00	0.00
CASH - MONEY MARKET	-35,741.93	0.00	0.00	-35,741.93
CASH SPECIAL RESERVE	81,240.18	0.00	0.00	81,240.18
TOTAL	45,498.25	0.00	0.00	45,498.25 ✓
H5- PEACHEY RD WATER DISTRICT				
CASH - CHECKING	0.00	2,067.58	2,067.58	0.00
CASH - MONEY MARKET	65,889.22	4.36	2,067.58	63,826.00
TOTAL	65,889.22	2,071.94	4,135.16	63,826.00 ✓
TOTAL ALL FUNDS	1,848,820.23	366,523.88	422,111.83	1,793,232.28

38,162.41 ✓ 8427.89 ✓

Month: Nov2013												
DATE	OPENING BAL	FUND	A	B	DB	SF	SW	L	TA	H3	H5	
			Townwide	Outside Village	Hwy Outside Village	Fire District	Water District	Library	Payroll/Rec	Town Hall Reloc	Peachey Water District	
Cash Accts	Fund Balance											
Operating	\$ 99,382.89		\$ 41,362.56	\$ 4,074.80	\$ 54,803.78	\$ -	\$ -	\$ (858.25)	\$ -	\$ -	\$ -	
Payroll	\$ 8,853.11								\$ 8,853.11			
Savings	\$ 1,425,845.28		\$ 587,155.25	\$ 96,059.40	\$ 650,798.51	\$ 7,531.36	\$ -	\$ 32,334.63	\$ -	\$ (35,741.93)	\$ -	\$ 65,889.22
Rec/Park Res	\$ 287,119.24		\$ 21,818.85				\$ 185,892.94			\$ 81,226.30		
Library Checking								\$ 26,816.92				
Library Money Market	\$ 20,788.92							\$ 20,788.92				
Total All	\$ 1,821,989.44		\$ 650,336.66	\$ 100,134.20	\$ 705,602.29	\$ 7,531.36	\$ 185,892.94	\$ 79,082.22	\$ 8,853.11	\$ 45,484.37	\$ -	\$ 65,889.22
SAVINGS												
Deposits	\$ 1,425,845.28		\$ 508,974.10	\$ 96,059.40	\$ 650,798.51	\$ 7,531.36	\$ -	\$ 32,334.63	\$ -	\$ (35,741.93)	\$ -	\$ 65,889.22
See deposit	\$ 25,994.13		\$ 24,815.13	\$ 1,179.00								
See deposit	\$ -											
JE Library Paymt			\$ (36,410.50)					\$ 36,410.50				
Due from SW	\$ 80,000.00		\$ 80,000.00									
	\$ -											
Total Deposits	\$ 105,994.13		\$ 68,404.63	\$ 1,179.00	\$ -	\$ -	\$ -	\$ 36,410.50	\$ -	\$ -	\$ -	\$ -
Interest	\$ 113.55		\$ 48.08	\$ 6.61	\$ 48.00			\$ 8.50				\$ 4.36
Transfers OUT	\$ 60,892.38		\$ 14,566.28	\$ 4,652.90	\$ 37,792.97			\$ 1,812.65				\$ 2,067.58
Payroll Trans OUT	\$ 37,737.19		\$ 19,736.52	\$ 2,534.96	\$ 15,463.71							
Fee												
ACCT BAL	\$ 1,433,323.39		\$ 643,122.01	\$ 90,057.15	\$ 597,587.83	\$ 7,531.36	\$ -	\$ 66,940.88	\$ -	\$ (35,741.93)	\$ -	\$ 63,825.99
OPERATING												
TRANSFERS IN	\$ 60,892.38		\$ 14,566.28	\$ 4,652.90	\$ 37,792.97			\$ 1,812.65				\$ 2,067.58
NYS OSC	\$ -											
Interest	\$ -											
DISBURSMENTS												
Abstract 11	\$ 54,345.54		\$ 14,527.34	\$ 4,427.90	\$ 31,510.07			\$ 1,812.65				\$ 2,067.58
Pre-pay	\$ -											
Total Disb	\$ 54,345.54		\$ 14,527.34	\$ 4,427.90	\$ 31,510.07			\$ 1,812.65				\$ 2,067.58
ACCT BAL	\$ 105,929.73		\$ 41,401.50	\$ 4,299.80	\$ 61,086.68	\$ -	\$ -	\$ (858.25)	\$ -	\$ -	\$ -	\$ -

PAYROLL		Month: Nov 2013		TA	
	A	B	DB		
DEP & TRANSFERS	\$ 8,853.11				\$ 8,853.11
Payroll #23	\$ 16,121.55	\$ 7,511.10	\$ 1,069.18	\$ 7,541.27	
Payroll #24	\$ 21,615.64	\$ 12,227.42	\$ 1,465.78	\$ 7,922.44	
	\$ -				
	\$ -				
Total Dep& Trans	\$ 37,737.19	\$ 19,738.52	\$ 2,534.96	\$ 15,463.71	\$ 37,737.19
Interest	\$ -				
DISBURSEMENTS					
Pay 23					\$ 11,256.25
Pay 24					\$ 15,443.08
NYS retirement					\$ 793.63
EFTPS					\$ 8,113.92
NYS Tax					\$ 1,307.00
Aflac					\$ 436.80
Union Dues					\$ 591.27
NYS Def Comp					\$ 88.14
Reorder Checks					\$ 132.32
Total Disb	\$ 38,162.41				\$ 38,162.41
ACCT BAL	\$ 8,427.89				
JP Morgan					
TRANSFERS	\$ 80,000.00				\$ 80,000.00
INTEREST	\$ -				
DEPOSITS	\$ 45.38				\$ 45.38
ACCT BAL	\$ 187,164.82				\$ 187,164.82
Library					
CHECKING	\$ 267,192.24				\$ 267,192.24
SERV CHARGE	\$ -				
INTEREST	\$ -				
DEPOSITS	\$ 10,842.50				\$ 10,842.50
ACCT BAL	\$ 37,659.42				\$ 37,659.42
Library Money					
Market	\$ 20,788.92				\$ 20,788.92
TRANSFERS	\$ -				
INTEREST	\$ -				
DEPOSITS	\$ -				
ACCT BAL	\$ 20,788.92				\$ 20,788.92

H3 \$ 81,226.30
H5 \$ 13.88
\$ 81,240.18
30%

SW \$ 185,892.94
70%

\$ 267,192.24

\$ 26,815.92

3

Account#	Account Description	Fee Description	Qty	Local Share
		Bulk Land Transfer	1	50.00
		Sub-Total:		\$50.00
A1255	Conservation	Conservation	12	60.90
		Sub-Total:		\$60.90
A2544	Dog Licensing	Female, Spayed	25	125.00
		Female, Unspayed	2	36.00
		Male, Neutered	16	80.00
		Male, Unneutered	2	36.00
	Senior Discount	Senior Discount	7	-31.50
		Sub-Total:		\$245.50
B2110	Building & Zoning	Building Permit	3	95.00
		Zoning	3	90.00
		Sub-Total:		\$185.00
B2115	Building & Zoning	Rec. Site Waiver Fee	1	100.00
		Sub-Total:		\$100.00
B2130	Solid Waste	Garbage Bag	475	950.00
		Transfer Sta. 10.00	19	190.00
		Transfer Sta. 5.00	3	15.00
		Sub-Total:		\$1,155.00
Total Local Shares Remitted:				\$1,796.40
Amount paid to: NYS Ag. & Markets for spay/neuter program				53.00
Amount paid to: NYS Environmental Conservation				1,380.10
Total State, County & Local Revenues:		\$3,229.50	Total Non-Local Revenues:	
			\$1,433.10	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		<i>Michele M. Smith</i>	12/2/13
_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date

Cash Receipts Report

11/27/2013
3:50:53PM

From: 11/01/2013 To: 11/30/2013

For User: All

(4)

Payment Date: 11/11/2013

Module: Permit

Transaction: 27-13

Type: Permit App

Payor: Virginia Casper

Payment Amount: \$85.00

Payment Type:

Payment #:

Payment Detail:

Check #1152

00040

\$85.00

Fee Type	Fee Amount
Zoning Permit	\$30.00
Acc Structure	\$55.00

Permit Group Totals: \$85.00

11/11/2013 Group Totals: \$85.00

Payment Date: 11/21/2013

Module: Permit

Transaction: 28-13

Type: Permit App

Payor: Gary E Cooper

Payment Amount: \$70.00

Payment Type:

Payment #:

Payment Detail:

Check #1035

00041

\$70.00

Fee Type	Fee Amount
Zoning Permit	\$30.00
Acc Structure	\$40.00

Transaction: 29-13

Type: Permit App

Payor: corbett construction

Payment Amount: \$30.00

Payment Type:

Payment #:

Payment Detail:

Check #442

00042

\$30.00

Fee Type	Fee Amount
Acc Structure Attach	\$30.00

Permit Group Totals: \$100.00

11/21/2013 Group Totals: \$100.00

Payment Date: 11/27/2013

Module: Permit

Transaction: SD-2013-001

Type: Permit App

Payor: Hohn Farms Inc

Payment Amount: \$150.00

Payment Type:

Payment #:

Payment Detail:

Check

00043

\$150.00

Fee Type	Fee Amount
Recreation Site Waiver	\$100.00
Bulk Land Transfer	\$50.00

Permit Group Totals: \$150.00

11/27/2013 Group Totals: \$150.00

Totals:

Check \$335.00

Grand Total: \$335.00

Copy

(5)

TOWN OF BATAVIA
TOWN HALL
3833 WEST MAIN STREET ROAD
BATAVIA, NEW YORK 14020-9402

Gregory H. Post, Supervisor
Daniel G. Underhill, Deputy Supervisor
Alfred Lang, Councilman
Patti Michalak, Councilwoman
Chad Zambito, Councilman

PHONE: (585) 343-1729
FAX: (585) 343-8461
TDD: 1-800-662-1220

Teresa M. Morasco, Town Clerk
Thomas Lichtenthal, Highway Sup't.
Michael Cleveland, Town Justice
Thomas Williams, Town Justice

www.townofbatavia.com
FOUNDED 1802

November 20, 2013

Mr. Mike Johnson
Highway Superintendent
Town of Bergen Highway Department
10 Hunter Street
Bergen NY 14416

Re: **John Deere Dozer Purchase**

Dear Mike:

This letter is to confirm our agreement that the Town of Batavia has agreed to purchase your 2000 John Deere 450H dozer for \$30,000 as we discussed. However, we will not be able to send you a check for a purchase until our budget is adopted in January, 2014.

If you have any further questions please contact me at 343-1729 x218.

Sincerely,



Tom Lichtenthal, P.E.
Town of Batavia
Highway Superintendent

12/9/13
DSE



Mr. Donald Cunningham
 Town Supervisor
 Town of Bergen
 Bergen, NY 14416

Dear Mr. Cunningham:

Central Orleans Volunteer Ambulance, Inc., Akà COVA, is soliciting letters of support to expand our Certificate of Need to include Orleans County in its' entirety. COVA is a not-for profit organization that was incorporated in 1979. We have primarily been providing emergency medical services to the towns of Albion, Barre, Carlton, Gaines, and the Village of Albion. We have also been providing Advanced Life Support, (Paramedic service), to the west side of Fancher, Hulberton, and Murray Fire Department. When our service started we were 100% volunteer and relied totally on support through donations from the community. In the mid 1990's the organization added paid staff to the roster and started billing for our services. Currently, we have a mix of full time, part time, and per diem staff members, along with dedicated volunteers who serve on our Board of Directors and as crew members.

COVA staffs two (2) Advanced Life Support, (ALS) ambulances in the Village of Albion and provides ALS service twenty four hours a day, seven days a week. We respond to approximately 1900 requests for service a year and transport nearly 2/3rds of the patients we come into contact with. Orleans County has seen an increased need for fully capable ambulance services due to increased call volumes and transport times to nearby hospitals. Also, as training requirements and upkeep of fully volunteer agencies increase, their qualified responders and ability to cover emergency medical requests is continually decreasing. Our service is located in an optimal position in Orleans County to become a more utilized and reliable service to the residents of Orleans County.

Orleans County is serviced by twelve (12) fire departments, three (3) volunteer ambulance services (Basic Life Support only), two (2) combination volunteer/paid ambulance services (Full Advanced Life Support), and one (1) out of county commercial ambulance service, (Full Advanced Life Support). COVA is prepared to reallocate and improve our resources to provide a more efficient emergency medical response to our community.

This letter and the responses are a very important part of our expansion process. New York State requires that a "public need" is present in the area for which we are applying for. The State EMS Council and the Department of Health defined public need as:

12/9/13
 DSC

"The demonstrated absence, reduced availability or an inadequate level of care in ambulance or emergency medical service available to a geographical area which is not readily correctable through the reallocation or improvement or existing resources."

We are asking for support from the all of the Orleans County and contiguous municipalities, Fire Departments/public safety entities, Ambulance Services, and Healthcare institutions. Responses to this solicitation should be signed by the CEO of the organization or authorized designee.

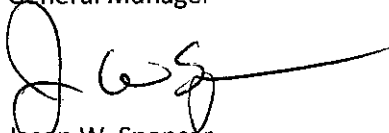
All responses should be received by December 13th, 2013. Thank you for your time and continued support. Letters should be sent to the address below.

**COVA
Attn: Laurie Schwab, General Manager
PO Box 147
Albion, NY 14411**

Sincerely,



Laurie J. Schwab
General Manager



Jason W. Spencer
Administrator