

**Town Board Meeting
Town of Bergen
February 24, 2015**

I Call to Order 7:00pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.
Pledge to the flag

II Privilege of the Floor - Paul McCullough to discuss I.T. Security.

III Approval of Meeting Minutes for – February 13th 2015.

IV Communications:

1. Letter from A.O.T.
2. Mercy EMS Report for Jan. 2015
3. Proposal for floor mats from UniFirst
4. Travel Request from Town Clerk Smith
5. Notification from NYS Ag & Markets, Re: Municipal Shelter Inspection

V Board Members' items for addition to the agenda

VI Reports:

- Zoning / Code Enforcement
- Highway

-Committees

- Parks
- Buildings, Grounds & Facilities.
- Village Relations

VII Old Business:

- Discuss plan for Assessor appointment.

VIII New Business:

- Discussion / Approval Proposal from UniFirst
- Discussion / Approval of Travel Request for Town Clerk Smith

X Next Meeting Day: - Regular Meeting Tuesday March 10, 2015, at 7:00 PM in the Courtroom,
Audit of the bills at 6:45 PM

XI Adjournment:

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THE
ASSOCIATION OF TOWNS
OF THE
STATE OF NEW YORK

GERALD K. GEIST
Executive Director

KIMBERLY A. SPLAIN
Deputy Director

150 State Street
Albany, NY 12207

Telephone
Area Code 518-465-7933
Fax # 518-465-0724

LORI A. MITHEN-DeMASI
Counsel

SARAH B. BRANCATELLA
Associate Counsel

KATHLEEN N. HODGDON
Associate Counsel

February 11, 2015

Dear Supervisor,

You may have received a letter from a small but vocal group calling itself Reform NY Towns. While we're grateful for its interest in the Association, we believe that the group, made up primarily of Tompkins County town officers, has mischaracterized the operations and services of the Association.

In 1933, town officials from across the state formed the Association of Towns as a vehicle to share resources and improve town services. More than 80 years later, the Association remains governed by town officials and committed to the same ideals.

Always mindful that sending someone to New York City for our Annual Meeting may present a financial challenge, we regularly consider whether our Annual Meeting would benefit from a change in its location. We have surveyed other venues to find a space able to accommodate a meeting of our size and needs, but we have not yet discovered such a facility outside of New York City. We also consistently look for ways to reduce the costs for our conferences. For towns that can't afford or choose not to send officers to our Annual Meeting, we also provide live regional training and training in various electronic formats so all town officials get the cutting-edge training they need. Our legal and professional staff also maintains an educational presence at other regional training programs.

Since taking the helm, AOT's Executive Director Gerry Geist has traveled around the state, attending regional training events and county association meetings. If he has not been to your area, please invite him. He wants to hear your concerns and your ideas about town government. Gerry understands firsthand the issues facing local government. He was a town board member for 24 years, a past president of the Association and is a strong voice for local government. While Association president, he led the charge to preserve town government and services during former Gov. Eliot Spitzer's efforts to reform local government. He continues, with your help and direction, to advocate at the state level to preserve and improve town government, protect home rule, improve town services, achieve mandate relief, reform the real property tax system and secure funding for local infrastructure.

We operate in accordance with our current bylaws but agree that the bylaws need to be updated. Comprehensive reform of our bylaws has been underway for years, with original revisions submitted for consideration in 2012. Believing there was work still to be done, we convened a new bylaws committee, with special effort made to ensure it represents the full diversity of our membership. Some committee members are individuals you elected to lead the Association, while others had simply shown an avid interest in reforming the bylaws. The committee sought suggestions from the membership and crafted a new proposal that it will submit at the 2015 Annual Meeting. Many of its proposed reforms, such as opening the nominations process and changing the manner in which bylaws can be amended, touch upon the very concerns raised by the town officials participating in Reform NY Towns. Our goal is to operate transparently and responsibly. In response to member request and in accordance with our bylaws, the Association of Towns completed a full audit in 2013 with Marvin and Company. No irregularities were found. Full copies of the report were provided

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to the 2014 delegation. Marvin and Company has completed a full review for 2014 and, again, copies will be provided to the 2015 delegation. We will undergo a full audit again in January of 2016.

We consider it a privilege to serve in town government, and to serve you as members of your executive committee. In response to the insurance crisis years ago, the Association collaborated with member towns and other associations to establish NYMIR and the Workers' Comp Alliance, and more recently, in response to rising energy costs, the Association worked with member towns to create a program to help lower those costs. While honoring the traditions of the past, we routinely seek ways to modernize our operations and provide more services to help you better serve your residents. Even though technology makes it easier and quicker to communicate, we believe there is something to be said for having a voice on the other end of the phone when you call the office. Still, to be able to communicate with you daily and more efficiently, we improved our Web site and are utilizing Twitter.

We hope to see you at the Sunday afternoon Informational Hearing at our Annual Meeting. It will be an opportunity for you to share your ideas and hear summaries of the proposed bylaws revisions and resolutions. Also, don't forget our Annual Business Meeting on Wednesday, February 18 at 8 a.m., where delegates vote for our elected officers, legislative resolutions and proposed bylaw revisions. If you are unable to attend either session, we still want to hear from you. We're here to serve you.

Sincerely,

Dorothy Goosby, Councilwoman, Town of Hempstead, Nassau County
President

Andrea Nilon, Assessor, Town of Hamptonburgh, Orange County
1st Vice President

Robert Taylor, Supervisor, Town of New Lisbon, Otsego County
2nd Vice President

Elizabeth Ann Neville, Town Clerk, Town of Southold, Suffolk County
3rd Vice President

Cheryl Horton, Supervisor, Town of Philadelphia, Jefferson County
4th Vice President

Anthony Provenzano, Town Justice, Town of Rye, Westchester County
5th Vice President

Robert Giza, Recreation Commissioner, Town of Lancaster, Erie County
Past President

Donald Castellucci, Supervisor, Town of Owego, Tioga County
Chair, Land Use, Planning and the Environment Standing Committee

Cindy Goliber, Town Clerk/Collector, Town of Potsdam, St. Lawrence County
Chair, Urban Towns Standing Committee

Rebecca Haines, Town Clerk, Town of Ellery, Chautauqua County
Chair, Legislation Standing Committee

Lori Milne, Tax Collector, Town of Skaneateles, Onondaga County
Chair, Real Property Tax Committee

Bill Moehle, Supervisor, Town of Brighton, Monroe County
Chair, Home Rule, Structure and Ethics Standing Committee

Dennis M. Powers, Supervisor, Town of Elma, Erie County
Chair, Finance and Revenue Standing Committee

Jean Raymond, Supervisor, Town of Edinburg, Saratoga County
Chair, Public Works and Transportation

Edmond J. Theobald, Supervisor, Town of Manlius, Onondaga County
Chair, Solid Waste Standing Committee

Genesee County 911
Response Times Report

Trip Date IS BETWEEN 01/01/2015 AND 01/31/2015; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit OR B-MEMS 911 Resp Addl Unit Resp OR B-MEMS Squad Resp Addl Resp; AND Initial Priorities IS 911 EMERGENCY OR 911 EMER...

FD GEN BERGEN - EB

Total number of responses including additional ambulance resources sent to scene and including additional patient contacts or refusals evaluated by crews on scene 20

Total number of Emergency First on Scene Responses for Mercy EMS 14

The total number of Emergency Responses: 18
The total number of Non-Emergency Responses: 2

The total number of ALS (Paramedic) Responses or Evaluations: 18
The total number of BLS (Basic or Intermediate) Responses or Evaluations: 2

Number of "Cancelled Enroute" 3
Number of Responses that had a "Significant Weather Occurance" 0

16	1/1/2015	12:41:13	MEDIC2	A-MEMS 911 Response 1st Unit	STRONG WEST (LAKESIDE)	911 EMERGENCY Response Time: 00:14:33
6090 N LAKE RD				Responded from Post: MEMS-EAST POST		
37	1/1/2015	23:28:44	MEDIC3	A-MEMS 911 Response 1st Unit	STRONG MEMORIAL HOSPITAL	911 EMERGENCY Response Time: 00:24:20
7925 SWAMP RD				Responded from Post: MEMS UMMC Base		
90	1/3/2015	16:06:16	BLS-1	A-MEMS 911 Response 1st Unit	POST 1.5	911 EMERGENCY Response Time: 14:22:00
1490 NO TRANSPORT CANCELLED AT 16:12:04 CANCEL				Cancelled Enroute Responded from Post: MEMS-EAST POST		
103	1/3/2015	19:12:13	MEDIC4	A-MEMS 911 Response 1st Unit		911 EMERGENCY Response Time: 00:10:33
7231 LYMAN RD NO TRANSPORT CANCELLED AT 19:45:07 C4 Patient Treated No Transpor				No Assigned Post		
106	1/3/2015	19:50:58	MEDIC4	A-MEMS 911 Response 1st Unit	UNITED MEMORIAL MEDICAL CENTER	911 EMERGENCY Response Time: 00:14:45
7111 N BERGEN RD				Responded from Post: MEMS UMMC Base		
108	1/3/2015	21:01:06	MEDIC3	A-MEMS 911 Response 1st Unit	STRONG MEMORIAL HOSPITAL	911 EMERG-NLS Response Time: 00:18:04
7014 SWAMP RD				Responded from Post: MEMS Bank Street		
138	1/5/2015	08:08:32	MEDIC3	A-MEMS 911 Response 1st Unit	STRONG MEMORIAL HOSPITAL	911 EMERGENCY Response Time: 00:19:24
8 HILLTOP DR				Responded from Post: MEMS UMMC Base		
221	1/7/2015	20:20:54	MEDIC6	A-MEMS 911 Response 1st Unit	ROADWAY	911 EMERGENCY Response Time: 00:18:33
7887 TOWNLINE RD NO TRANSPORT CANCELLED AT 20:59:44 CANCEL				Transport by Other Mer Responded from Post: MEMS Bank Street		
324	1/10/2015	12:31:28	MEDIC3	A-MEMS 911 Response 1st Unit	SCHOOL GYM	911 EMERGENCY Response Time: 00:08:13
6917 W BERGEN RD				Responded from Post: MEMS-EAST POST		
350	1/10/2015	23:05:02	MEDIC2	A-MEMS 911 Response 1st Unit	UNITED MEMORIAL MEDICAL CENTER	911 EMERGENCY Response Time: 00:13:35
7022 CLINTON STREET RD				Responded from Post: MEMS UMMC Base		

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Genesee County 911
Response Times Report

Trip Date IS BETWEEN 01/01/2015 AND 01/31/2015; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit
OR B-MEMS 911 Resp Addl Unit Resp OR B-MEMS Squad Resp Addl Resp; AND Initial Priorities IS 911 EMERGENCY OR 911 EMER...

FD GEN BERGEN - EB

351	1/10/2015	23:05:02	SQUAD1	A-MEMS Squad Resp 1st Unit	
7022 CLINTON STREET RD					
NO TRANSPORT CANCELLED AT 23:10:22 CANCEL Cancelled Enroute					911 EMERGENCY Response Time: 07:23:14
					Responded from Post: MEMS Bank Street
407	1/12/2015	09:42:35	MEDIC3	A-MEMS 911 Response 1st Unit	
49 BUFFALO ST UPPER					
NO TRANSPORT CANCELLED AT 10:12:07 CANCEL BY REQ Not Needed					911 EMERGENCY Response Time: 00:12:32
					Responded from Post: MEMS-EAST POST
415	1/12/2015	17:09:02	MEDIC3	A-MEMS 911 Response 1st Unit	
8121 BUFFALO RD					
					STRONG MEMORIAL HOSPITAL
					911 EMERGENCY Response Time: 00:11:40
					Responded from Post: MEMS-EAST POST
739	1/21/2015	10:55:20	MEDIC4	A-MEMS 911 Response 1st Unit	
7762 CLINTON STREET RD					2
					UNITED MEMORIAL MEDICAL CENTER
					911 EMERG-NLS Response Time: 00:15:16
					Responded from Post: MEMS UMMC Base
771	1/22/2015	14:00:36	BLS-2	A-MEMS 911 Response 1st Unit	
8073 CLINTON STREET RD					AT STORE
NO TRANSPORT CANCELLED AT 14:50:04 C4 Patient Refused					911 EMERGENCY Response Time: 00:07:35
					Responded from Post: MEMS-EAST POST
773	1/22/2015	14:00:36	SQUAD1	B-MEMS Squad Resp Addl Resp	
8073 CLINTON STREET RD					AT STORE
NO TRANSPORT CANCELLED AT 14:18:20 CANCEL Cancelled Enroute					911 EMERGENCY Response Time: 16:27:40
					Responded from Post: MEMS Bank Street
882	1/26/2015	10:33:06	MEDIC2	A-MEMS 911 Response 1st Unit	
14 BUFFALO RD					
NO TRANSPORT CANCELLED AT 10:54:33 CANCEL BY REQ Not Needed					911 EMERGENCY Response Time: 00:11:59
					Responded from Post: MEMS-EAST POST
888	1/26/2015	14:14:05	MEDIC1	A-MEMS 911 Response 1st Unit	
15 CLINTON ST					
					UNITED MEMORIAL MEDICAL CENTER
					911 EMERGENCY Response Time: 00:13:52
					Responded from Post: MEMS-EAST POST
979	1/29/2015	01:55:50	MEDIC3	B-MEMS 911 Resp Addl Unit Resp	
15 SPRING ST					
					UNITY-PARK RIDGE HOSPITAL
					911 EMERGENCY Response Time: 00:19:24
					Responded from Post: MEMS UMMC Base
980	1/29/2015	01:55:50	SQUAD1	A-MEMS Squad Resp 1st Unit	
15 SPRING ST					
NO TRANSPORT CANCELLED AT 02:29:16 C4 Supervisor Response					911 EMERGENCY Response Time: 00:16:37
					Responded from Post: MEMS Bank Street

FD GEN BERGEN - EB

Trip Date IS BETWEEN 01/01/2015 AND 01/31/2015; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit; AND Initial Priorities IS 911 EMERGENCY

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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FD GEN BERGEN - EB

Response Zone:GEN BERG 15

07:00 - 07:59	1	1	10%	10%
08:00 - 08:59	1	2	10%	20%
- 10:31 - 10:45	1	3	10%	30%
11:00 - 11:59	1	4	10%	40%
12:00 - 12:59	1	5	10%	50%
13:00 - 13:59	2	7	20%	70%
14:00 - 14:59	1	8	10%	80%
18:00 - 18:59	1	9	10%	90%
24:00 - 24:59	1	10	10%	100%
Total Calls:	10	10	100%	

Response Zone:GEN BERG 20

11:00 - 11:59	1	1	25%	25%
14:00 - 14:59	1	2	25%	50%
16:00 - 16:59	1	3	25%	75%
19:00 - 19:59	1	4	25%	100%
Total Calls:	4	4	100%	

Call Source Total Calls: 14

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TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

NYS Town Clerks Conference

LOCATION Rochester NY

MEETING START: DATE 4/26/15 TIME 3:00 pm

MEETING END: DATE 4/29/15 TIME 12:00 pm

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES NO

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION Car

ESTIMATED EXPENSES: REGISTRATION \$125.00

TRANSPORTATION \$23.00

LODGING \$665.00 of \$451.00 share room with Brgn TC

MEALS \$0.00

OTHER _____

EXPLAIN _____

TOTAL \$863.00 / \$649 - share room

REQUESTED BY: NAME Michelle Smith

POSITION Town Clerk

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

02/23/15
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Agriculture and Markets

ANDREW M. CUOMO
Governor

RICHARD A. BALL
Commissioner

Division of Animal Industry
10B Airline Drive
Albany, New York 12235
<http://www.agriculture.ny.gov/>

February 19, 2015

Donald S. Cunningham, Supervisor
Town of Bergen
PO Box 249
Bergen, NY 14416

Dear Supervisor Cunningham,

Enclosed is the Municipal Shelter Inspection Report for the Genesee County Animal Shelter and the Dog Control Officer Inspection Report for the Genesee County Animal Shelter completed on February 12, 2015. These inspections relate to Article 7 of the Agriculture and Markets Law and Parts 77 and 78 of Agriculture and Markets regulations which can be viewed at the following links: <http://www.agriculture.ny.gov/AI/AILaws/article7.pdf>
<http://www.agriculture.ny.gov/AI/AILaws/Part-77-Part-78.pdf>

As the reports indicate, municipal shelter services and dog shelter services were rated "Unsatisfactory" for reasons noted on the report. Please discuss this notice with municipal officials and take appropriate action so that shelter and DCO services are in compliance.

This is a letter of warning. Failure to come into compliance will result in further regulatory action. Another inspection will occur in approximately 30 days. It is anticipated that all deficiencies will be corrected by this time.

If you have any questions regarding the inspection, please contact Patricia Famiglietti, Animal Health Inspector at 585-261-5844 or our office at 518-457-3502.

Sincerely,

Dr. James A. Gray
Veterinarian 3

cc. Genesee County Animal Shelter

2/23/15
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MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **2/12/15 1:00 pm**GENESEE COUNTY ANIMAL SHELTER
3841 W MAIN ST ROAD
BATAVIA NY 14020Inspector: **Patricia Famiglietti**Inspector #: **56**

 These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| <i>New guillotine doors for 3 dog runs have not yet been installed.</i> | |
| <i>Plywood walls in the outer kenneling area have lost some sealant properties and may absorb liquids. A new application of sealant would improve the resistance to liquids which allows for more thorough sanitation and faster drying times. Walls are not in direct contact with animals.</i> | |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| <i>Local animal hospitals and veterinary staff at Genesee Community College provide care.</i> | |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| <i>Local animal hospitals and veterinary staff at Genesee Community College provide this service.</i> | |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| <i>Dogs were transferred to the SPCA Serving Erie County and the Volunteers for Animals.</i> | |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | No |
| <i>See remarks.</i> | |
| 18. Proper impoundment fees paid before dogs are released | No |
| <i>See remarks.</i> | |
| 19. Written contract or lease with municipality | Yes |

Town - City - Village Information for Inspection:

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TCV CODE	TCV NAME
1801	Town of Alabama
1802	Town of Alexander
1803	Town of Batavia
1804	Town of Bergen
1805	Town of Bethany
1806	Town of Byron
1807	Town of Darien
1808	Town of Elba
1809	Town of Le Roy
1810	Town of Oakfield
1811	Town of Pavilion
1812	Town of Pembroke
1813	Town of Stafford

Additional Information for Inspection:

Number of Dogs Seized:

Number of dogs seized since previous inspection: 244

REMARKS:

The DCOs have oversight of the care and disposition of the animals in the shelter.

THE FOLOWING DOGS WERE REDEEMED WITHOUT FOLLOWING THE REQUIREMENTS AS SET FOERTH IN SECTION 117.4 OF ARTICLE 7:

- D052 - no record of payment of an impoundment fee was on file. (It was noted that release without payment was ordered by the Batavia Police.)
- D053 - no record of payment of an impoundment fee was on file. (It was noted that release without payment was ordered by the Batavia Police.)
- D122 - the dog was redeemed on 5/7/14 but payment of the impoundment fee was dated 12/12/14.
- D170 - no record of payment of an impoundment fee was on file.
- D173 - no license number or record of payment of an impoundment fee was on file.
- D227 - no record of payment of an impoundment fee was on file.
- D266 - no license number was on file (too young for rabies vaccination).
- D360 - no license number or record of payment of an impoundment fee was on file.

Per the DCO, dogs were released without proof of payment of an impoundment fee due to the unavailability of the town clerk.

D266, a puppy, was released without a dog license because it was too young to be vaccinated for rabies and the town clerk said that the computer program does not allow a license to be processed without rabies vaccination information.

It was discussed that all dogs must be licensed prior to redemption regardless of what county the owner resides in. Dogs should be licensed in the municipality where the dog is to be harbored.

SECTION 117.4 OF ARTICLE 7 REQUIRES PAYMENT OF AN IMPOUNDMENT FEE AND THE DOG TO BE LICENSED PRIOR TO REDEMPTION.

REPRESENTATIVE PRESENT FOR INSPECTION: Agnes Jaroszewski / Ann Marie Brade

REVIEWED BY: David Phillips
REVIEWED DATE: 02/17/2015

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DOG CONTROL OFFICER INSPECTION REPORT - DL-89

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **2/12/15 1:00 pm**

**GENESEE COUNTY ANIMAL SHELTER
3841 W MAIN ST ROAD
BATAVIA NY 14020**

Inspector: **Patricia Famiglietti**

Inspector #: **56**

These are the findings of an inspection of your facility on the date(s) indicated above:

- 1. **Equipment is available for proper capture and holding** Yes
- 2. **Dogs are held and transported safely** Yes
- 3. **Equipment maintained in clean and sanitary condition** Yes
- 4. **Veterinary care is provided when necessary** Yes
Local animal hospitals and veterinary staff at Genesee Community College provide services.
- 5. **Dogs are euthanized humanely** Yes
Local animal hospitals and veterinary staff at Genesee Community College provide this service.
- 6. **Complete seizure and disposition records are maintained for all seized dogs** Yes
- 7. **Dogs transferred for purposes of adoption in compliance with Article 7** Yes
Dogs were transferred to the SPCA Serving Erie County and the Volunteers for Animals.
- 8. **Redemption period is observed before adoption, euthanasia or transfer** Yes
- 9. **Owners of identified dogs are properly notified** Yes
- 10. **Redeemed dogs are licensed before release** No
See remarks.
- 11. **Proper impoundment fees paid before dogs are released** No
See remarks.

Town - City - Village Information for Inspection:

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TCV CODE TCV NAME

TCV CODE	TCV NAME
1801	Town of Alabama
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1806	Town of Byron
1807	Town of Darien
1808	Town of Elba
1809	Town of Le Roy
1810	Town of Oakfield
1811	Town of Pavilion
1812	Town of Pembroke
1813	Town of Stafford
1814	City of Batavia

REMARKS:

A total of 380 dogs were handled by the shelter. The DCOs have oversight of the care and disposition of the animals in the shelter.

THE FOLLOWING DOGS WERE REDEEMED WITHOUT FOLLOWING THE REQUIREMENTS AS SET FORTH IN SECTION 117.4 OF ARTICLE 7:

- D052 - no record of payment of an impoundment fee was on file. (It was noted that release without payment was ordered by the Batavia Police.)
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SECTION 117.4 OF ARTICLE 7 REQUIRES PAYMENT OF AN IMPOUNDMENT FEE AND THE DOG TO BE LICENSED PRIOR TO REDEMPTION.

REPRESENTATIVE PRESENT FOR INSPECTION: **Agnes Jaroszewski / Ann Marie Brade**

REVIEWED BY: **David Phillips**
REVIEWED DATE: **02/17/2015**