

Town Board Meeting

Town of Bergen

February 10, 2014

I Audit of the bills 6:45pm, Call to Order 7:00pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

Pledge to the flag

II Privilege of the Floor - none scheduled.

III Approval of Meeting Minutes for – January 28, 2014.

IV Communications:

1. Town Clerks Report for January 2014
2. ZEO/CEO Report for January 2014
3. Sample Resolution MCWA Easements on Bissell Road
4. Travel Request from Justice Swapceinski
5. Town Clerks Annual Report for 2013
6. Travel Request from ZEO/CEO David Mason
7. Travel Request from Town Clerk Smith
8. Resolution for Peachey Road Budget Modification

V Board Members' items for addition to the agenda

VI Reports:

-Zoning / Code Enforcement

-Highway

- Status of Insurance Survey

-Committees

-Highway & Parks

-Briefing from 2/10/14 meeting

-Buildings

-Next meeting 02/24/14

-Village Relations

- Joint Board meeting planned for March 25th.

VII Old Business:

VIII New Business:

- Approval of MCWA Resolution for Easements
- Approval of Travel Request from Justice Swapceinski
- Approval of Travel Request from ZEO/CEO David Mason
- Approval of Travel Request from Town Clerk Smith
- Approval of Resolution for Peachey Road Budget Modification.

IX Reports & Bills: - Action to file Town Clerks Reports.
- Supervisors reports delayed for fiscal closeout
- Approve payment of the bills.

X Next Meeting Day: Next meeting Monday 02/25/14, 7:00 pm in the courtroom

XII Adjournment:

(1)

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	1	17.50
		Sub-Total:		\$17.50
A1255	Clerk Fees	Certified Copies	3	30.00
		Fax Fee	1	3.00
	Conservation	Conservation	1	1.60
		Sub-Total:		\$34.60
A2544	Dog Licensing	Female, Spayed	14	70.00
		Female, Unspayed	2	36.00
		Male, Neutered	17	85.00
		Male, Unneutered	3	54.00
		Replacement Tags	1	3.00
	Senior Discount	Senior Discount	5	-15.00
		Sub-Total:		\$233.00
B1560	Building & Zoning	Solid Fuel Device	2	70.00
		Sub-Total:		\$70.00
B2110	Building & Zoning	Building Permit	3	170.00
		Zoning	1	40.00
		Sub-Total:		\$210.00
B2130	Solid Waste	Garbage Bag	694	1,388.00
		Transfer Sta. 10.00	13	130.00
		Sub-Total:		\$1,518.00
Total Local Shares Remitted:				\$2,083.10
Amount paid to:	N Y State Department Of Health			22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			46.00
Amount paid to:	NYS Environmental Conservation			27.40
Total State, County & Local Revenues:				\$2,179.00
Total Non-Local Revenues:				\$95.90

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Michele M. Smith 2/4/14

Cash Receipts Report

01/30/2014
5:03:31PM

From: 01/01/2014 To: 01/30/2014

For User: All

2

Payment Date: 01/08/2014

Module: Permit

Transaction: BP-0001-2014

Type: Permit App

Payor: Kevin Aradine

Payment Amount: \$70.00

Payment Type:

Payment #:

Payment Detail:

Check #3072

00044

\$70.00

Fee Type	Fee Amount
Zoning Permit	\$30.00
Acc Structure	\$40.00

Permit Group Totals: \$70.00

01/08/2014 Group Totals: \$70.00

Payment Date: 01/09/2014

Module: Permit

Transaction: BP-0002-2014

Type: Permit App

Payor: Chad Martin

Payment Amount: \$35.00

Payment Type:

Payment #:

Payment Detail:

Check #1302

00045

\$35.00

Fee Type	Fee Amount
Chimney-Solid Fuel Insp	\$35.00

Permit Group Totals: \$35.00

01/09/2014 Group Totals: \$35.00

Payment Date: 01/22/2014

Module: Permit

Transaction: BP-0003-2014

Type: Permit App

Payor: Luke Giannone

Payment Amount: \$110.00

Payment Type:

Payment #:

Payment Detail:

Cash

00046

\$110.00

Fee Type	Fee Amount
Comm. Renovation	\$110.00

Permit Group Totals: \$110.00

01/22/2014 Group Totals: \$110.00

Payment Date: 01/25/2014

Module: Permit

Transaction: BP-0004-2014

Type: Permit App

Payor: D C Long inc

Payment Amount: \$30.00

Payment Type:

Payment #:

Payment Detail:

Check #113

00047

\$30.00

Fee Type	Fee Amount
Remodel-Habitable Space	\$30.00

Transaction: BP-0005-2014

Type: Permit App

Payor: Herbert C Brew

Payment Amount: \$35.00

Payment Type:

Payment #:

Payment Detail:

Check #1296

00048

\$35.00

Fee Type	Fee Amount
Chimney-Solid Fuel Insp	\$35.00

Permit Group Totals: \$65.00

01/25/2014 Group Totals: \$65.00

Totals:

Check	\$170.00
Cash	\$110.00
Grand Total:	<u>\$280.00</u>

②

RESOLUTION #
APPROVAL OF ACQUISITION OF EASEMENTS BY THE MONROE COUNTY WATER
AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC
AUTHORITIES LAW

WHEREAS, The Monroe County Water Authority (the "Water Authority") intends to acquire frontage easements 15 feet in width across the frontages of the parcels with Tax Account Nos. 6.-1-59 (8470 Bissell Road), 6.-1-16.12 (8477 Bissell Road), 6.-1-61 (8482 Bissell Road), 6.-1-63 (8484 Bissell Road), 6.-1-19.224 (8492 Bissell Road), Bergen for future water main maintenance, replacement and/or installation.

WHEREAS, Section 1096(6-a) of New York's Public Authorities Law requires the Water Authority to obtain the prior approval of the above-referenced acquisitions by resolution of the Town Board of the Town of ~~Pembroke~~^{Bergen}, New York.

NOW, THEREFORE, let it be

RESOLVED, that the Town hereby approves the Water Authority's acquisition of five (5) easement 15 feet in width to be located at 8470 Bissell Road (Tax Account No. 6.-1-59), 8477 Bissell Road (Tax Account No. 6.-1-16.12), 8482 Bissell Road (Tax Account No. 6.-1-61), 8484 Bissell Road (Tax Account No. 6.-1-63), 8492 Bissell Road (Tax Account No. 6.-1-19.224), in accordance with §1096(6-a) of the New York Public Authorities Law.

TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

ASSOCIATION OF TOWNS

LOCATION NEW YORK, NY

MEETING START: DATE 2/16/14 TIME _____

MEETING END: DATE 2/19/14 TIME _____

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES NO _____

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION DRIVE

ESTIMATED EXPENSES: REGISTRATION 100

TRANSPORTATION 50

LODGING 900

MEALS 300

OTHER
EXPLAIN _____

TOTAL \$ 1350.00

REQUESTED BY: NAME ROBERT SWARCEWSKI

POSITION TOWN JUSTICE

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

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Account#	Account Description	Fee Description	Qty	Local Share
		Bulk Land Transfer	1	50.00
	Building & Zoning	Minor Subdivision	2	100.00
	Marriage License	Marriage License	10	175.00
		Sub-Total:		\$325.00
A1255	Clerk Fees	Certified Copies	31	310.00
		Copier Copies	624	158.75
		Dog Redemption	4	40.00
		Fax Fee	2	6.00
		Genealogy	3	33.00
		Junkyard Late Fee	2	100.00
		Junkyard Permit	5	600.00
		Mobile Home Park Application	2	800.00
	Conservation	Conservation	75	508.40
		Sub-Total:		\$2,556.15
A2530	Racing & Wagering	Bell Jar License	2	20.00
		Sub-Total:		\$20.00
A2544	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	267	1,323.00
		Female, Unspayed	38	689.00
		Male, Neutered	215	1,063.00
		Male, Unneutered	35	630.00
		Purebred Licenses	3	125.00
		Replacement Tags	4	12.00
	Late Fees	Late Fees	10	50.00
	Senior Discount	Senior Discount	35	-126.00
		Sub-Total:		\$3,766.00
A8810.4	Cemeteries	Cemetery - Interment	0	0.00
		Sub-Total:		\$0.00
B1560	Building & Zoning	Solid Fuel Device	1	35.00
		Sub-Total:		\$35.00
B2110	Building & Zoning	Building Permit	27	1,835.83
		Variance	1	50.00
		Zoning	18	540.00
		Sub-Total:		\$2,425.83
B2115	Building & Zoning	Major Subdivision Prelim. Plat	1	100.00
		Public Hearing	2	100.00
		Rec. Site Waiver Fee	4	400.00
		Sub-Total:		\$600.00
B2130	Solid Waste	Garbage Bag	6315	12,528.00
		Transfer Sta. 10.00	222	2,220.00
		Transfer Sta. 5.00	33	165.00
		Sub-Total:		\$14,913.00
B2270	Misc. Revenue	Cemetery - Interment	1	450.00

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Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$450.00
			Total Local Shares Remitted:	\$25,090.98
Amount paid to:	N Y State Department Of Health			225.00
Amount paid to:	New York State Comptroller's Office			30.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			753.00
Amount paid to:	NYS Environmental Conservation			10,020.60
Total State, County & Local Revenues:		\$36,119.58	Total Non-Local Revenues:	\$11,028.60

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	<i>Michele M. Smith</i>	<i>2/10/14</i>
Supervisor	Date	Town Clerk	Date

*02/10/14
DSC*

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TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

Building Officials Training

LOCATION Rit Inn & Conference Center

MEETING START: DATE 3/17/14 TIME 7:45 Am

MEETING END: DATE 3/20/14 TIME 4:00 pm

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES NO

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION Own car

ESTIMATED EXPENSES: REGISTRATION 390 \$

TRANSPORTATION 120 \$

LODGING _____

MEALS _____

OTHER _____

EXPLAIN _____

TOTAL 510 \$

REQUESTED BY: NAME David Mason

POSITION 2co - CEO

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

02/10/14
DBB

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TOWN OF BERGEN
TRAVEL REQUEST FORM (revised 1/90)

PURPOSE OF TRIP (ATTACH COPY OF CONFERENCE AGENDA IF AVAILABLE)

Town Clerks Conference

LOCATION

Sevatoys Springs

MEETING START: DATE 4/27/14 TIME 3:00

MEETING END: DATE 4/30/14 TIME 12:00

WILL YOU BE ATTENDING THE ENTIRE PROGRAM YES NO

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES _____

MEANS OF TRANSPORTATION

Car

ESTIMATED EXPENSES:

REGISTRATION \$125.00

TRANSPORTATION \$290.00 Mileage + tolls ^{split with} Reimbursed Town Clerk

LODGING 549.03 sharony room Reimbursed Town Clerk

MEALS 75.00 Monday night dinner + travel

OTHER
EXPLAIN _____

TOTAL 1039.03

REQUESTED BY: NAME Michelle Smith

POSITION Town Clerk

TOWN CLERK USE ONLY

BUDGET ACCOUNT NO. _____

MONEY AVAILABLE IN BUDGET: YES _____ NO _____

ACTION BY TOWN BOARD: APPROVED _____ DENIED _____ DATE _____

BOARD COMMENTS _____

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

02/10/14
DSE

Town of Bergen- Peachey Road Water District
Budget Modification

Whereas, the Town of Bergen developed the budget for the Peachey Road Water District project based on estimates for the costs for various budget line items, and

Whereas, the budgets for Legal Services and Bonding were based on not-to-exceed contracts; and

Whereas, the Town has received final bills for legal and bond counsel services for this project which bring the total costs for these services under budget, and

Whereas, the total costs for Land, ROW and Miscellaneous expenses were higher than expected.

Be it resolved that the Town Board hereby authorizes adjustments to the project budget as follows:

Budget Item	Approved Budget	Increase (Decrease)	Modified Budget
Legal	\$15,000.00	(\$150.00)	\$14,850.00
Bonding	\$8,050.00	(\$210.11)	\$7,839.83
Land, ROW	\$350.00	\$615.00	\$965.00
Miscellaneous	\$3,900.00	\$81.71	\$3,981.71
Contingency	\$45,916.08	(\$45,916.08)	\$0.00

Be it further resolved that the Town Board hereby reduces the total project cost from \$1,103,000 to \$1,059,420.52, including \$420.52 in Town funds to complete the project