

**Town Board Meeting  
Town of Bergen  
September 11, 2012**

**I Audit of the bills 7:15pm, Call to Order 7:30pm.**

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

**Pledge to the flag**

**II Privilege of the Floor** - None scheduled

**III Approval of Meeting Minutes for** – August 28, 2012

**IV Communications:**

1. Supervisors Report for August 2012
2. August 2012 Summary Spreadsheet
3. Town Clerks Report for August 2012
4. Zoning & Code Enforcement Log Sheet for August 2012
5. Letter w/ Recommendations from NYMIR
6. 2013 Recruitment Letter & Schedule from Leadership Genesee
7. Draft Newsletter for Peachey Road Water District sign up
8. Letter from NYSDOT Re: fully executed Snow & Ice Contract Extension
9. Transfer Station Activity Report for Aug. 2012
10. Proposed 2013 Fire Department Budget
11. Letter from NYSDOT, Re: Guidelines for Electronic Payments

**V Board Members' items for addition to the agenda**

**VI Reports:**

- Zoning / Code Enforcement
  - Discuss ISO Building Code Enforcement Evaluation
- Highway
  - Discuss status of truck
  - Discuss recommendations of NYMIR
- Committees
  - Highway – Briefing from Sept. 11 meeting
  - Parks
    - Discuss Fencing / parking / transfer station layout.
- Buildings
  - Discuss work at 13 South Lake building, related to grant award
  - Update on Library window trim.
- Village Relations – Joint meeting scheduled for 9/26

**VII Old Business:**

- Peachey Rd. Water District
- Standard Workday Resolution for 2012 (records being generated)

**VIII New Business:**

- Discuss Transfer Station Activity report.
- Discuss 2013 Fire Department Budget
- Discuss request for electronic payments from NYSDOT

**IX Reports & Bills:**

- Action to file Supervisors & Town Clerks reports
  - Detailed budget reports provided separately due to size.
- Approve payment of the bills.

**X Next Meeting Day:** Wednesday, Sept. 26<sup>th</sup> 2012, 7:00 PM Joint Session with the Village Trustees w/ breakout session immediately following. At the Village of Bergen Meeting Room.

**XI Adjournment**

# MONTHLY REPORT OF SUPERVISOR

①

## TO THE TOWN BOARD OF THE TOWN OF BERGEN:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2012:

DATED: September 8, 2012

*Donald S. Coughlin*  
\_\_\_\_\_  
SUPERVISOR

	Balance 07/31/2012	Increases	Decreases	Balance 08/31/2012
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	39,823.34	47,340.54	47,185.65	39,978.23
CASH - MONEY MARKET	322,948.06	162,460.29	47,339.45	438,068.90
TOTAL	362,771.40	209,800.83	94,525.10	478,047.13 ✓
<b>B GENERAL - OUTSIDE VILLAGE</b>				
CASH - CHECKING	39.55	6,281.97	6,281.97	39.55
CASH - MONEY MARKET	282,703.72	1,408.68	6,281.97	277,830.43
TOTAL	282,743.27	7,690.65	12,563.94	277,869.98 ✓
<b>DB HIGHWAY - OUTSIDE VILLAGE</b>				
CASH - CHECKING	11,512.49	36,332.56	36,333.06	11,511.99
CASH - MONEY MARKET	479,037.75	96.61	29,058.00	450,076.36
TOTAL	490,550.24	36,429.17	65,391.06	461,588.35 ✓
<b>SF FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
CASH - MONEY MARKET	10,681.20	0.00	0.00	10,681.20
TOTAL	10,681.20	0.00	0.00	10,681.20 ✓
<b>SW WATER DISTRICT #2</b>				
	0.00	0.00	0.00	0.00
CASH - SPECIAL RESERVE	185,559.71	39.58	0.00	185,599.29
TOTAL	185,559.71	39.58	0.00	185,599.29 ✓
<b>L LIBRARY</b>				
CASH - CHECKING	-12.12	5,112.30	5,112.30	-12.12
CASH - MONEY MARKET	54,091.34	837.45	5,112.30	49,816.49
CD	20,783.73	0.00	0.00	20,783.73
TOTAL	74,862.95	5,949.75	10,224.60	70,588.10 ✓
<b>H4- CAPITAL-GARAGE</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>TA TRUST AND AGENCY</b>				
CASH - CHECKING	20,524.31	38,999.21	53,315.45	6,208.07

MONTHLY REPORT OF SUPERVISOR

①

	Balance 07/31/2012	Increases	Decreases	Balance 08/31/2012
TOTAL	20,524.31	38,999.21	53,315.45	6,208.07 ✓
<b>H3- CAPITAL - TOWN HALL RELOCATION</b>				
	0.00	0.00	0.00	0.00
CASH - MONEY MARKET	-40,481.93	0.00	0.00	-40,481.93
CASH SPECIAL RESERVE	81,083.48	16.96	0.00	81,100.44
TOTAL	40,601.55	16.96	0.00	40,618.51 ✓
<b>H5- PEACHEY RD WATER DISTRICT</b>				
CASH - CHECKING	0.00	1,200.00	1,200.00	0.00
CASH - MONEY MARKET	-2,423.88	0.00	1,200.00	-3,623.88
TOTAL	-2,423.88	1,200.00	2,400.00	-3,623.88 ✓
TOTAL ALL FUNDS	1,465,870.75	300,126.15	238,420.15	1,527,576.75

Month: Aug 2012

DATE	OPENING BAL	FUND	A	B	DB	SF	SW	L	TA	H3	H5
			Townwide	Outside Village	Hwy Outside Village	Fire District	Water District	Library	Payroll/Rec	Town Hall Reloc	Peachey Water District
	Cash Accts										
	Operating	\$ 51,363.26	\$ 39,823.34	\$ 39.55	\$ 11,512.49	\$ -	\$ -	\$ (12.12)	\$ -	\$ -	\$ -
	Payroll	\$ 20,524.31							\$ 20,524.31		
	Savings	\$ 1,106,556.26	\$ 301,129.22	\$ 282,703.72	\$ 479,037.74	\$ 10,661.20	\$ -	\$ 54,091.34	\$ -	\$ (40,481.93)	\$ (2,423.88)
	Rec/Park Res		\$ 21,818.85				\$ 185,559.71			\$ 81,083.48	
	JP Morgan	\$ 266,643.19						\$ 20,783.73			
	Library Money Market	\$ 20,783.73									
	<b>Total All</b>	<b>\$ 1,465,870.75</b>	<b>\$ 362,771.41</b>	<b>\$ 282,743.27</b>	<b>\$ 490,550.23</b>	<b>\$ 10,661.20</b>	<b>\$ 185,559.71</b>	<b>\$ 74,862.95</b>	<b>\$ 20,524.31</b>	<b>\$ 40,601.55</b>	<b>\$ (2,423.88)</b>
	<b>SAVINGS</b>										
	Deposits										
3-Aug	See deposit	\$ 151,747.65	\$ 151,747.65								
15-Aug	See deposit	\$ 226.56						\$ 226.56			
15-Aug	See deposit	\$ 455.00						\$ 455.00			
15-Aug	See deposit	\$ 12,135.35	\$ 10,641.20	\$ 1,353.00				\$ 141.15			
	See deposit	\$ -									
	See deposit	\$ -									
	<b>Total Deposits</b>	<b>\$ 164,564.56</b>	<b>\$ 162,388.85</b>	<b>\$ 1,353.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 822.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	Interest	\$ 238.48	\$ 71.44	\$ 55.68	\$ 96.61			\$ 14.74			
	Transfers OUT	\$ 49,992.69	\$ 25,467.05	\$ 3,704.46	\$ 14,508.88			\$ 5,112.30			\$ 1,200.00
	Payroll Trans OUT	\$ 38,999.03	\$ 21,872.40	\$ 2,577.51	\$ 14,549.12						
	<b>ACCT BAL</b>	<b>\$ 1,182,367.58</b>	<b>\$ 438,068.91</b>	<b>\$ 277,830.43</b>	<b>\$ 450,076.35</b>	<b>\$ 10,661.20</b>	<b>\$ -</b>	<b>\$ 49,816.50</b>	<b>\$ -</b>	<b>\$ (40,481.93)</b>	<b>\$ (3,623.88)</b>
	<b>OPERATING</b>										
	TRANSFERS IN	\$ 51,363.26	\$ 39,823.34	\$ 39.55	\$ 11,512.49	\$ -	\$ -	\$ (12.12)	\$ -	\$ -	\$ -
	Interest	\$ 1.09									
	<b>DISBURSMENTS</b>										
	Abstract B	\$ 42,349.43	\$ 24,198.79	\$ 3,704.46	\$ 8,133.88			\$ 5,112.30			\$ 1,200.00
	pre-pay	\$ 7,489.96	\$ 1,114.46	\$ 6,375.50							
	<b>Total Disb</b>	<b>\$ 49,839.39</b>	<b>\$ 25,313.25</b>	<b>\$ 3,704.46</b>	<b>\$ 14,509.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,112.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200.00</b>
	<b>ACCT BAL</b>	<b>\$ 51,517.65</b>	<b>\$ 39,978.23</b>	<b>\$ 39.55</b>	<b>\$ 11,511.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (12.12)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>







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**NEW YORK MUNICIPAL INSURANCE RECIPROCAL**  
*Insuring Our Own Future.*

333 EARLE Ovington Blvd., Suite 505  
Uniondale, NY 11553  
(516) 227-2300 • (800) NYMIR05  
(516) 227-2352 Fax

12 Metro Park Road Suite 208  
Colonie, NY 12205  
(518) 437-1171  
Fax (518) 437-1182

August 31, 2012

Mr. Don Cunningham, Supervisor  
Town of Bergen & Bergen Fire District  
10 Hunter Street  
PO Box 249  
Bergen, NY 14416

Re: Recommendations for Town of Bergen & Bergen Fire District

Dear Mr. Cunningham:

I would like to thank you for affording me the opportunity to perform an underwriting survey of your municipality. Since you are a subscribing member of the New York Municipal Insurance Reciprocal, it is imperative that the proper time and attention be devoted to providing a safe environment for officials, employees and others who use of visit your facilities. Careful consideration should be given to methods of preventing and minimizing losses and accidents, which could result in bodily injury and property damage.

I have attached a list of recommendations generated from the survey. These recommendations are not a substitute for the safety efforts and daily observations of your employees. This report does not imply that other hazardous conditions do not exist and we assume no responsibility for the implementation of these recommendations. NYMIR uses this report solely for underwriting purposes.

After you have had a chance to review this report, kindly provide a written response within 60 days indicating your thoughts or plan of action with regards to the recommendations. Should you have any questions, please feel free to contact me at (716) 937-6001.

Yours truly,

*Tom Weisbeck*

Thomas Weisbeck  
Senior Loss Control Specialist

Attachment

Cc:

Tompkins Insurance Agencies, Inc.  
Greg Knicley  
90 Main Street  
Batavia, NY 14020

09/04/12  
DSC





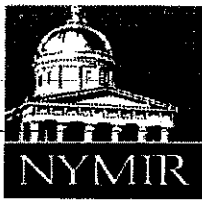
3

**NEW YORK MUNICIPAL INSURANCE RECIPROCAL**  
*Insuring Our Own Future.*

<b>Location Category</b>	<b>Rec#</b>	<b>Recommendation</b>	<b>Critical</b>
GENERAL SAFETY	2012-1	Please see attached recommendations. Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input checked="" type="checkbox"/>	No

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. The daily observations of your employees are insurmountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.

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**NEW YORK MUNICIPAL INSURANCE RECIPROCAL**  
*Insuring Our Own Future.*

**TOWN OF BERGEN – Inspection Date: June 27, 2012**

**Location # 04 – 01; Old DPW Garage**

**EXT-ANNUAL**      The fire extinguisher(s) in the Old DPW Garage was past due for its annual inspection. A qualified fire equipment service company must inspect fire extinguisher(s) annually. Last inspection was in 2005.

The roof on the Old DPW Garage was in poor condition; exhibiting signs of leakage and insulation detachment. This roof should be repaired or replaced to protect the underlying roof trusses and wooden roof deck.

**Location # 04 – 02; DPW Storage Barn**

**EXT-ANNUAL**      The fire extinguisher(s) in the DPW Storage Barn was past due for its annual inspection. A qualified fire equipment service company must inspect fire extinguisher(s) annually. Last inspection was 4/2011.

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. The daily observations of your employees are insurmountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.

**Location # 04 -- 05; New DPW Garage**

**EXT-ANNUAL**

The fire extinguisher(s) in the New DPW Garage was past due for its annual inspection. A qualified fire equipment service company must inspect fire extinguisher(s) annually. Last inspection was in 4/2011.

**LOAD**

The Mezzanine storage area in the New DPW Garage does not have a load rating posted. The load rating per square foot must be determined and posted. This will help ensure the mezzanine does not become overloaded causing it to collapse.

**Location # 01 -- 01; Office/Library**

**EXT-ANNUAL**

The fire extinguisher(s) in the Library was past due for its annual inspection. A qualified fire equipment service company must inspect fire extinguisher(s) annually. Last inspection was in 4/2011.

**Location # 05 -- 01; Historian's Office**

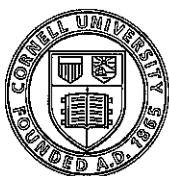
The roof on the Historian's Office was in poor condition; exhibiting signs of shingle deterioration and potential leakage. This roof should be repaired or replaced to protect the underlying roof trusses and wooden roof deck.

**Location # 08 -- 01; Town Hall**

**PRIOR**

The Town of Bergen does not have a Written Prior Notice Law/Ordinance. A Written Prior Notice Law/Ordinance needs to be developed and implemented promptly to protect the Township against frivolous claims.

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. The daily observations of your employees are insurmountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.



Cornell University  
Cooperative Extension  
Genesee County

420 East Main Street  
Batavia, NY 14020-2599  
Tele: 585.343.3040  
Fax: 585.343.1275  
E-Mail: mem77@cornell.edu  
www.leadershipgenesee.shutterfly.com



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4 September 2012

Don Cunningham  
Town of Bergen  
PO Box 249  
Bergen NY 14416

Dear Don,

**Recruitment for the LG Class of 2013 has begun!**

What an exciting time it is for Leadership Genesee. With more than 270 graduates of the program and another 27 graduating this December it is so exciting to see how far we have come. It is hard to believe that next year will be our 13<sup>th</sup> year of programming as we continue to explore the community and encourage the leader within. What an exciting journey it has been!

As an executive in Genesee County, you know the benefit of being part of a network of people with dynamic synergy, working to make things happen. Leadership Genesee is a network that is strong and growing and there is nothing else like it in Genesee County!

For your convenience, we have included some program highlights and information:

- LG investigates the county through the "back door," its issues, challenges and those in the community working to make it better.
- LG helps an individual assess their leadership style and learn ways to relate to others more effectively.
- Admission is based on the application and an interview with Leadership Genesee Alumni.
- Tuition is \$1,950 for the full year.
- An applicant should have the full support of their sponsoring organization.

I am asking you to consider supporting a member of your organization to apply for acceptance in to the Class of 2013. Spots in the program are limited.

Enclosed is an Application for Admission which contains information about the program, tuition amount and commitment expectations. The deadline for applying is **October 15, 2012**. Once the application is received, a selection committee reviews it and personal interviews are scheduled for those who match the criteria for admission.

If you have any questions please feel free to call me at 343-3040 x 118 or write to me at [mem77@cornell.edu](mailto:mem77@cornell.edu). For more information, visit us on the web at [leadershipgenesee.shutterfly.com](http://leadershipgenesee.shutterfly.com).

Thank you for your continued support of Leadership Genesee we couldn't have come this far without you!

Sincerely,

Peggy Marone '02  
Director, Leadership Genesee

*Leadership Genesee - exploring the community and encouraging the leader within.*

*Building Strong and Vibrant New York Communities*

Cornell Cooperative Extension in Genesee County provides equal program and employment opportunities.

9/6/12  
DSE

**Leadership Genesee** - exploring the community and encouraging the leader within.

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## ***2013 Program Schedule***

- January 23 & 24 ***Opening Retreat – Let the Journey Begin***
- February 27 ***Our Business, Our Economics***
- March 27 ***Understanding Diversity & Exploring the Arts***
- April 24 ***Community Health Report***
- May 22 ***Simulated Society***
- June 26 ***Agribusiness***
- July 24 ***Genesee County, A Tourist Destination***
- August 28 ***Outdoor Leadership Challenge***
- September 25 ***Encouraging the Leader Within***
- October 23 ***Education & Lifelong Learning***
- November 20 ***We The People***
- December 4 ***Closing Retreat – Commitment to Service***
- December 5 ***Graduation Celebration***

*Schedule may be subject to change*

Leadership Genesee is a program of Cornell Cooperative Extension Genesee County that provides equal program and employment opportunities.

420 East Main Street, Batavia, NY 14020 585-343-3040 x 118  
www.leadershipgenesee.shutterfly.com

8/30/2012

**Newsletter  
from the  
Town of Bergen**

**September 7, 2012**

To: Residents and Property Owners of the  
Town of Bergen Peachey Road Water District

Re: Water Main Installation

The Town of Bergen has awarded the Water Main Installation Contract for Peachey Road Water District to Mar-Wal Construction Co. Inc. of Depew, New York. The Total Amount of the Contract is \$906,565.20.

Construction is expected to start around the beginning of November 2012. Construction will likely take place throughout the Fall, Winter and Spring.

This contract will include the installation of water services to the road right-of-way for each house. Property owners will be responsible for extension of the water services to their buildings and internal plumbing changes.

All residents should clearly mark any underground piping, wires and conduits on their property, so that the Contractor can avoid damaging them.

The Monroe County Water Authority (MCWA) will be hosting a sign up session for residents interested in hooking up to the water main. The sign up session will be held on Thursday October 18, 2012 from 2 pm to 7 pm at the Bergen Town Hall, 11 Hunter Street, Bergen New York 14416.

If you have any questions or comments with regard to the water project, please contact:

Scott D. Mattison at Chatfield Engineers, P.C. at (585) 227-6040 (office) or by email at [smattison@chatfieldengineers.com](mailto:smattison@chatfieldengineers.com)

**or**

Supervisor Donald Cunningham at the Town of Bergen Town Hall at (585) 494-1121 x 22 or by email at [supervisor@bergenny.org](mailto:supervisor@bergenny.org)

*DRAFT  
9/6/12*



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STATE OF NEW YORK  
DEPARTMENT OF TRANSPORTATION  
1530 JEFFERSON ROAD  
ROCHESTER, NEW YORK 14623-3161  
www.nysdot.gov

ROBERT TRAVER, P.E.  
REGIONAL DIRECTOR

JOAN MCDONALD  
COMMISSIONER

5441 East Main Street Road  
Batavia, NY 14020  
August 30, 2012

Mr. Donald Cunningham, Supervisor  
Town of Bergen Town Hall  
P.O. Box 249  
Bergen, New York 14416

RE: Municipal Snow and Ice Extension  
2013/14 Contract Year

Dear Mr. Cunningham,

Enclosed for your records is a copy of the fully executed extension to the Snow and Ice Agreement for the 2013/14 contract year. This extension covers work performed during the 2011/12 winter season.

If there are any questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "P. Reinhold".

Patricia E. Reinhold  
Resident Engineer  
Genesee/Orleans Residency

Encl.

Cc:  
B. McMahon, RDO  
Mike Johnson, Highway Superintendent

09/02/12  
DSE

Contract #	Municipality	Ext. season	Region #
D009590	Town of Bergen/ Genesee County	2013/14	4

(4)

**AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT**

This Agreement made this 8th day of May, 2012 by and between THE PEOPLE OF THE STATE OF NEW YORK (hereinafter referred to as "STATE"), acting by and through the Commissioner of Transportation of the State of New York (hereinafter referred to as "COMMISSIONER"), and the Supervisor of the Town of Bergen of Genesee County (hereinafter referred to as "MUNICIPALITY") as follows:

WHEREAS, the COMMISSIONER and the MUNICIPALITY have entered into an Agreement No. D009590 entitled "Indexed Lump Sum Snow and Ice Agreement between the New York State Department of Transportation and the Municipality of Town of Bergen" dated September 15, 1995; and

WHEREAS, the term of the said Agreement is for a period of three years commencing July 1, 1994 and the said Agreement provides that the parties may at the end of each year of the term of the Agreement extend such term for an additional year; and

WHEREAS, the present term of the Agreement, as extended, expires June 30, 2013; and

WHEREAS, Section 7 of the said Agreement provides that the COMMISSIONER shall furnish the MUNICIPALITY with a suitable map for each term of the Agreement, or for any extended term thereof, modified to show the changes, if any, to the State Highways affected by this Agreement.

WHEREAS, Section 9 of the said Agreement provides for an annual update of the estimated expenditure to be determined by the COMMISSIONER subject to the provisions of Section 9 at the time for extension of the Agreement;

WHEREAS, Section 9 of the said Agreement also provides for an adjustment to the actual payment amount based on the intensity and severity of the winter season;

NOW, THEREFORE, in consideration of the mutual covenants and benefits between the parties,

WITNESSETH:

1. The aforementioned "Indexed Lump Sum Snow and Ice Agreement Between New York State Department of Transportation and the MUNICIPALITY" is hereby extended for a period of one year; now to expire on June 30, 2014, unless further extended.

2. The State Highways or parts thereof affected by this Agreement are as delineated on the attached map, agreed upon by the COMMISSIONER and the MUNICIPALITY, which shall be effective for the remainder of the term of the Agreement commencing July 1, 2013, unless changed by future agreement between the COMMISSIONER and the MUNICIPALITY.

3. All the terms and conditions of the original contract remain in effect except as follows. The indexed lump sum estimated expenditure specified in Section 9 of the aforementioned Agreement shall be \$7,452.1914 per lane mile for 10.76 lane miles for a total of \$80,185.58 for the 2011/12 season and for the remainder of the term of the Agreement commencing July 1, 2011, unless changed by future update.

IN WITNESS WHEREOF, This Agreement has been executed by the State, acting by and through the duly authorized representative of the COMMISSIONER, and the MUNICIPALITY, which has caused this Agreement to be executed by its duly authorized officer on the date and year first above written.

over \*



"In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

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THE PEOPLE OF THE STATE OF NEW YORK

MUNICIPALITY

BY *[Signature]*  
for Commissioner of Transportation  
'JUL 17 2012

BY *Donald S. Cunningham*

ATTORNEY GENERAL'S SIGNATURE

COMPTROLLER'S SIGNATURE

Dated \_\_\_\_\_

Dated \_\_\_\_\_

APPROVED AS TO FORM  
NYS ATTORNEY GENERAL  
  
JUL 17 2012  
*Lorraine I. Remo*  
LORRAINE I. REMO  
PRINCIPAL ATTORNEY

APPROVED  
DEPT. OF AUDIT & CONTROL  
  
AUG -3 2012  
*David Schlicht*  
FOR THE STATE COMPTROLLER

STATE OF NEW YORK )

) SS:

COUNTY OF Genesee )

On the 8th day of May in the year 2012 before me personally came Donald S. Cunningham to me known who, being by me duly sworn, did depose and say that he resides in Bergen, New York; that he is the Supervisor of Bergen the municipality described in and which executed the above instrument; that he executed said instrument by order of the Governing Body of said municipality pursuant to a resolution which was duly adopted on May 8, 2012; a certified copy of such resolution attached hereto and made a part hereof.

*Michelle M. Smith*  
Notary Public

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### AGREEMENT ADJUSTMENT WORKSHEET 2013/14 EXTENSION YEAR

<b>Municipality</b>	Town Of Bergen	<b>Contract</b>	D009590
<b>County</b>	Genesee	<b>Region</b>	4

<b>2012/13 Extension's Estimated Expenditure</b>					\$79,529.51	
%	<b>Labor</b>	18.15%	<b>Materials</b>	45.91%	<b>Equipment</b>	35.94%
<b>Value</b>	\$14,437.51		\$36,512.59		\$28,579.40	
<b>Contract Snow &amp; Ice Lane Miles of Responsibility</b>						
<b>Existing Lane Miles of Contract</b>			10.76	<b>New Lane Miles of Contract</b>		10.76
<b>% Change in Lane Miles of Contract</b>						0.00%
<small>(1) - The % change in LM's is used in the calculation of Labor, Material &amp; Equipment</small>						

#### LABOR \*

Labor Portion of 2012/13 Extension's Estimated Expenditure		\$14,437.51
% Labor Increase includes (+/-) Fringe Benefits for 2011/12 Season	x	2.00%
Additional Labor Costs for 2013/14		\$288.75

<b>Labor Portion of 2013/14 Extension's Estimated Expenditure<sup>(1)</sup></b>	\$14,726.26
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\* Attach Municipality's certification of applicable labor cost increase

#### MATERIALS

Materials Portion of 2012/13 Extension's Estimated Expenditure \$36,512.59

	Salt	Sand	Treated Salt
% Materials	100.00%	0.00%	0.00%
2012/13 Total Material \$	\$36,512.59	\$36,512.59	\$36,512.59
Proportionate \$ Amount (1)	\$36,512.59	\$0.00	\$0.00
2010/11 Price Per Unit	\$40.16	\$0.00	\$40.16
2009/10 Price Per Unit	\$39.76	\$0.00	\$39.76
Difference (Show +/-)	\$0.40	\$0.00	\$0.40
+/- ▲% (2)	1.01%	#DIV/0!	1.01%
(1) x (2) Increase/Decrease	\$367.33	#DIV/0!	\$0.00
Materials Total	\$36,879.92	\$0.00	\$0.00

<b>Materials Portion of 2013/14 Extension's Estimated Expenditure<sup>(1)</sup></b>	\$36,879.92
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**EQUIPMENT**

Equipment Portion of 2012/13 Extension's Estimated Expenditure		\$28,579.40
% Equipment Increase for 2011/12 Season	x	0.00%
Additional Equipment Costs for 2013/14		\$0.00

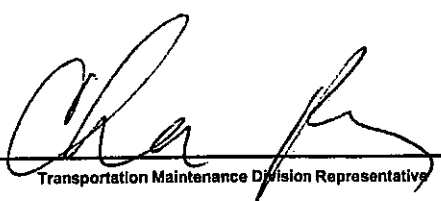
<b>Equipment Portion of 2013/14 Extension's Estimated Expenditure</b>	<b>\$28,579.40</b>
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**FIXED COSTS ADD-ONS**

Salt Storage (Barns)	\$0.00
Snow Fence	\$0.00
<b>Total Fixed Costs</b>	<b>\$0.00</b>

<b>FINAL 2013/14 ESTIMATED EXPENDITURE</b>	<b>\$80,185.58</b>
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Recommended By:



Transportation Maintenance Division Representative

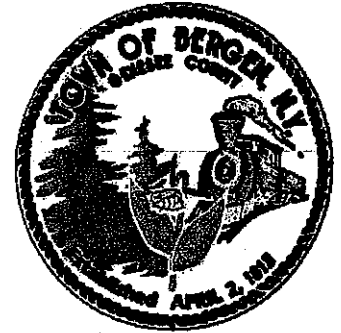
# TOWN OF BERGEN

\* ESTABLISHED APRIL 2, 1813 \*

PO Box 249

10 HUNTER STREET  
BERGEN, NY 14416

PHONE: (585) 494-1121 \* FAX: (585) 494-1372



**SUPERVISOR**  
DONALD S. CUNNINGHAM  
**COUNCILMEN**  
JOSEPH NENNI, DEPUTY SUPERVISOR  
HUGH F. MCCARTNEY  
BRIAN STONE  
**COUNCILWOMAN**  
BELINDA GRANT  
**SUPERINTENDENT OF HIGHWAYS**  
MICHAEL JOHNSON

**TOWN CLERK/TAX COLLECTOR**  
MICHELE M. SMITH  
**JUSTICES**  
DONALD KUNEGO  
ROBERT SWAPCEINSKI  
**ZONING & CODE ENFORCEMENT OFFICER**  
DAVID MASON  
**ASSESSOR**  
ANNE M. SAPIENZA

COUNCILMAN NENNI OFFERED RESOLUTION #7-2012 FOR SNOW & ICE CONTRACT EXTENSION; SECONDED BY COUNCILMAN MCCARTNEY AND IT CARRIED BY A VOTE 5-0.

**TOWN OF BERGEN  
SNOW & ICE CONTRACT EXTENSION  
RESOLUTION #7-2012**

**WHEREAS**, THE TOWN BOARD OF THE TOWN OF BERGEN ON MAY 8, 2012 MAKES A RESOLUTION TO APPROVE THE SNOW & ICE CONTRACT NO. D009590 BETWEEN THE STATE OF NEW YORK AND THE TOWN OF BERGEN FOR SNOW AND ICE CONTROL WHICH WILL EXPIRE ON JUNE 20, 2014 UNLESS FURTHER EXTENDED. THE CONTRACT WILL BE FOR \$80,185.58.

**CERTIFICATE OF CLERK**

STATE OF NEW YORK}  
COUNTY OF GENESEE} {SS

I, MICHELE M. SMITH, TOWN CLERK OF THE TOWN OF BERGEN, COUNTY OF GENESEE AND STATE OF NEW YORK, DO HEREBY CERTIFY THAT I HAVE COMPARED THE FOREGOING RESOLUTION DULY ADOPTED BY THE TOWN BOARD OF THE TOWN OF BERGEN ON MAY 8, 2012, WITH THE ORIGINAL THEREOF ON FILE IN MY OFFICE AND THE SAME IS CORRECT AND TRUE COPY OF SAID RESOLUTION OF THE WHOLE THEREOF.

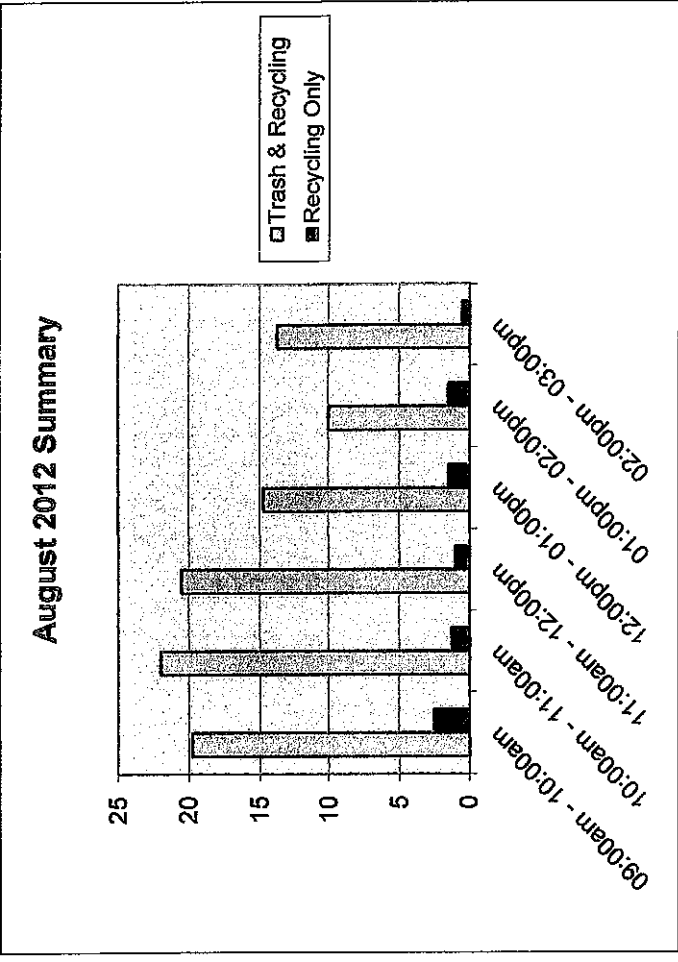
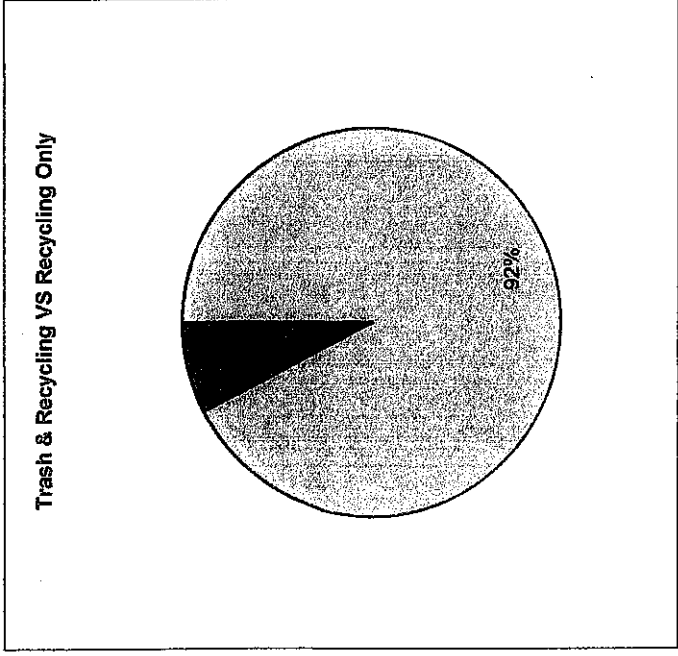
DATED: JUNE 13, 2012

MICHELE M. SMITH, TOWN CLERK



9  
 258  
 09/10/12

Aug 2012 Transfer station Activity											
Hours of Operations	Week 01		Week 02		Week 03		Week 04		August 2012 Summary		
	T & R	R/Only	T & R	R/Only	T & R	R/Only	T & R	R/Only	Hours of Operations	T & R	R/Only
09:00am - 10:00am	13	2	24	2	22	2	20	4	09:00am - 10:00am	19.75	2.5
10:00am - 11:00am	20	1	24	2	24	1	20	1	10:00am - 11:00am	22	1.25
11:00am - 12:00pm	11	1	28	1	26	1	17	1	11:00am - 12:00pm	20.5	1
12:00pm - 01:00pm	17	2	12	1	15	1	15	2	12:00pm - 01:00pm	14.75	1.5
01:00pm - 02:00pm	12	1	10	1	11	2	7	2	01:00pm - 02:00pm	10	1.5
02:00pm - 03:00pm	12	2	18	0	15	10	10		02:00pm - 03:00pm	13.75	0.5
06:00pm - 07:00pm											
07:00pm - 08:00pm											
<b>Total</b>	<b>93</b>	<b>9</b>	<b>125</b>	<b>7</b>	<b>124</b>	<b>7</b>	<b>99</b>	<b>10</b>	<b>Total</b>	<b>100.8</b>	<b>8.25</b>



# Bergen Fire Department, Inc.

P.O. BOX 428 ♦ BERGEN, NEW YORK 14416-0428

585-494-2100 ♦ FAX 585-494-2310

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	2012 Budget	Change	2013 Budget	
<b>Income</b>				
Bergen Town Contract	\$131,199.13	\$4,153.72	\$135,352.84	70.4%
Bergen Village Contract	\$56,765.24	\$144.48	\$56,909.72	29.6%
Riga Town Contract	\$22,009.37	\$500.98	\$22,510.35	
Monroe County Contract	\$7,141.26	\$142.83	\$7,284.09	
<b>Total Income</b>	<b>\$217,115.00</b>	<b>\$4,942.00</b>	<b>\$222,057.00</b>	
<b>% Difference</b>		<b>2.27621%</b>		

## Expenses

Administration	\$5,250.00	\$200.00	\$5,450.00	
Air Fill Station Maintenance	\$850.00		\$850.00	
Building Maintenance	\$5,000.00	\$1,500.00	\$6,500.00	
Chief's Conference	\$2,000.00	-\$2,000.00	\$0.00	
Chief's Fund	\$750.00		\$750.00	
Dues (Fire Associations)	\$300.00		\$300.00	
Expendable Operating Supplies	\$3,500.00		\$3,500.00	
Fire Police	\$1,000.00		\$1,000.00	
Fuel	\$8,000.00	\$500.00	\$8,500.00	
Insurance	\$26,000.00	\$300.00	\$26,300.00	
Long Term Maintenance	\$8,040.00		\$8,040.00	
Vehicle Replacement	\$76,125.00	\$1,142.00	\$77,267.00	
OSHA Air Pack Test	\$1,600.00	\$700.00	\$2,300.00	
OSHA Air Tank Test	\$400.00	-\$400.00	\$0.00	
Physicals & Vaccinations	\$3,000.00		\$3,000.00	
Portable Equipment Maintenance	\$1,000.00		\$1,000.00	
Radio Repair	\$1,500.00		\$1,500.00	
Rescue Squad	\$4,000.00		\$4,000.00	
Safety Equipment	\$14,500.00		\$14,500.00	
Training	\$5,000.00	\$3,000.00	\$8,000.00	
Truck Maintenance	\$10,500.00		\$10,500.00	
Utilities	\$14,000.00		\$14,000.00	
Major Equipment Replacement	\$20,300.00		\$20,300.00	
Hose Test	\$2,000.00		\$2,000.00	
Grant Applications	\$2,500.00		\$2,500.00	
<b>Total Expenses</b>	<b>\$217,115.00</b>	<b>\$4,942.00</b>	<b>\$222,057.00</b>	
<b>% Difference</b>		<b>2.27621%</b>		

**Note: Town & Village of Bergen is based proportionally against combined taxable assessment value.**



**NEW YORK STATE THRUWAY AUTHORITY  
NEW YORK STATE DEPARTMENT OF TRANSPORTATION**



**ELECTRONIC PAYMENT GUIDELINES  
FOR PAYEES WITH PROJECTS UNDER  
LOCAL HIGHWAY AND BRIDGE PROGRAMS**

At the direction of the New York State Department of Transportation (NYSDOT), the New York State Thruway Authority (Authority) is responsible for disbursing funding for the Local Highway and Bridge Programs (specifically the CHIPS, SHIPS, Multi-Modal # 1, and Marchiselli programs). Municipalities/Project Sponsors (Payees) may now receive their funding via Electronic Funds Transfer (EFT). Scheduled payments will be transferred directly into the Payee's bank account, eliminating the need for handling checks. The EFT process is going to become mandatory for certain contractors, which will likely include payees under the Marchiselli and Multi-Modal Programs.

The guidelines below apply to Payees that submit an Authorization Form to receive EFT payments for the local highway and bridge programs described above.

**Payments by EFT**

- Payees that receive EFT payments for projects under the Local Highway and Bridge Programs will receive payments directly to their account through the Automated Clearinghouse (ACH) rather than by mailed check.
- EFT payment offers the following benefits: (1) it's **easy** because it eliminates lost or misdirected checks and time-consuming handling and manual deposit of checks; (2) it's **fast** because funds are transferred directly to your bank account and are immediately available; (3) it's **secure** because it uses the Automated Clearinghouse (ACH) network and supplements internal controls; and (4) it provides **timely e-mail notification** in advance of when the payment will be credited to your account.
- To sign up for EFT, Payees must complete the **ELECTRONIC PAYMENT AUTHORIZATION FORM TA-W5206 (AUTHORIZATION)**.
- This **AUTHORIZATION** covers payments for projects under Local Highway and Bridge Programs including payments for CHIPS, SHIPS, Multi-Modal # 1, and Marchiselli Programs. **Once** a Payee is enrolled in the EFT process, payments for all four programs will be paid by EFT. All funds will be **deposited to the same account** number.
- If a situation arises that does not allow the Authority to process a payment by EFT, the Payee will be notified prior to the payment.
- Questions on EFTs? See How to Contact Us on page 2 of this document.

**Processing of the Authorization**

- Upon receipt of the completed **AUTHORIZATION** by NYSDOT/Authority, it will take at least two weeks for the enrollment process to be completed. This enrollment process includes a test called a "pre-note" which will be run against your account with a zero dollar amount to verify that the account number is valid. An e-mail notification will be sent to verify that your **AUTHORIZATION** was approved and the next payment will be made via EFT.



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### **Notification of Payments**

- A Remittance notice will be e-mailed approximately two days in advance of the electronic payment.
- The Remittance notice will include reference to the program for which payments are being made, amount being paid, and date of transfer.

### **Account Changes**

- To change any information previously submitted on the AUTHORIZATION, another AUTHORIZATION must be completed. The instructions on the back of the AUTHORIZATION must be followed. Changes in the account number and/or routing number will require at least two weeks for processing and "pre-note" testing.

### **Recovery of Funds**

In the event that an incorrect electronic payment is sent, the Authority reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, the Payee authorizes the Authority to utilize other legal means including, but not limited to, future account offset to retrieve payments to which the Payee was not entitled.

### **How to Contact Us**

**U.S. Mail:**

Director of Local Programs Bureau  
Attn: Maureen Sodorsky  
NYS Department of Transportation  
50 Wolf Road – POD 52  
Albany, NY 12232

**E-mail:** [EFT\\_Payments@dot.state.ny.us](mailto:EFT_Payments@dot.state.ny.us)

**Phone:** (518) 485-9959

**Fax:** (518) 457-9658