

**DECEMBER 8, 2009**

**BERGEN TOWN BOARD**

**REGULAR MEETING**

The Bergen Town Board convened in a regular session at 7:30 p.m. in the Town Hall with Supervisor Specht presiding.

**PRESENT:**

Supervisor John Specht  
Councilman Donald Cunningham  
Councilman Hugh McCartney  
Councilman Barry Miller  
Councilwoman Rachael Millspaugh

**ALSO PRESENT:**

Michele M. Smith, Town Clerk  
David Roggow, Highway Superintendent  
ZEO/CEO Bob Patterson  
Anne Sapienza, Assessor  
Lori Nelson, Bookkeeper

**OTHER ATTENDEES:**

Joe Nenni  
Tally Almquist  
Victoria Almquist  
Eric Wies  
Tina McQuillan

**PRAYER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**Eric Wies of Clark Patterson** presented a cost summary for North Bergen/Byron water service area with 4 alternative cost summaries. *Councilman McCartney made a motion to Schedule a public information meeting during the January 26, 2010 board meeting with a survey included with an informational letter to residents; seconded by Councilwoman Millspaugh and it carried by a vote 5-0.*

**Assessment Clerk** Anne Sapienza introduced Tina McQuillan to the Board and is interested in being Anne's Clerk, she had been working with Anne in Stafford.

**Office's discussion** space needs for offices at old Town Hall and internet needs.

**Patrick McCloskey** from Bene-Care gave a medical insurance presentation

**MINUTES:** *Councilman Cunningham made a motion to approve the minutes of November 10, 2009; seconded by Councilwoman Millspaugh and it carried by a vote 3 -0 with Councilmen McCartney and Miller abstaining.*

**COMMUNICATIONS:**

Budget Report thru November

Bob Patterson's November Report

Colleen Holtz's letter of resignation *Councilman Miller made a motion to accept Colleen Holtz's resignation as Planning/Zoning Board Secretary effective December 19, 2009; seconded by Councilman McCartney and carried by a vote 5-0.*

Proposal from Davis-Ulmer to perform inspection services at Highway Garage

Proposed draft of Fire Contract

**REPORTS:**

HIGHWAY: Nothing to report

ZEO/CEO: Nothing to report

SUPERVISOR'S AND TOWN CLERK'S NOVEMBER 2009 REPORTS: *Councilman McCartney made a motion to file the Supervisor's and Town Clerk's November 2009 reports; seconded by Councilman Miller and it carried by a vote 5-0.*

**NEW BUSINESS:**

Travel Requests for Newly Elected Training *Councilman Miller made a motion to approve amended travel requests for Councilman Cunningham, Councilwoman Millspaugh and Joe Nenni to attend the Association of Towns Newly Elected Officials Training on January 13 – 15 at \$200.00 each; seconded by Councilman Cunningham and it carried by a vote 5-0*

Adoption of Lead Agency Status and EAF form for Peachey Road Water District

**TOWN OF BERGEN  
SEQR - LEAD AGENCY RESOLUTION 2009-23  
PEACHEY ROAD WATER DISTRICT**

At a meeting of the Bergen Town Board held on December 8, 2009, Councilman McCartney moved adoption of the following resolution; Councilman Millspaugh seconded the motion and was passed.

“RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Bergen hereby announces its intent to serve as Lead Agency to conduct an environmental review of the extension of public water improvements to serve residents within the Peachey Road Water District. The improvements include the installation of approximately 12,600 linear feet of water main along portions of North Lake Road (NYS Route 19) and Peachey Road. In accord with the likelihood that the Town Board will serve as Lead Agency, the Board has prepared an Environmental Assessment of the significance of and potential environmental impact of the proposed project.

FURTHER RESOLVED, the Town Board has determined that, as a segment of the project is located in a Genesee County Agricultural District, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, that The Town Board hereby accepts the Environmental Assessment of this project, prepared by Stuart I. Brown Associates, Inc., and be it

FURTHER RESOLVED, the Town Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of the full Environmental Assessment Form. The Town Board further declares that, based on the Environmental Assessment which has been prepared, it finds that the project will result in no significant impacts to the environment. Therefore, the Town Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Town Board herewith states its intent to issue a Negative Declaration under SEQR for the project, pending review by Involved Agencies.

*Councilman McCartney made a motion to accept the Environmental Assessment form; Seconded by Councilman Miller and carrier by a vote 5-0.*

**Signage for new facilities** *Councilman Miller made a motion to order temporary signage not to exceed \$150 for new facilities; seconded by Councilman Cunningham and carried by a vote 5-0.*

**Fire Contract Hearing** Councilman McCartney made a motion to schedule the Fire Contract for December 29, 2009 at 6:00 PM; seconded by Councilwoman Millspaugh and it carried by a vote 5-0.

**Job Description of Maintenance for all 4 Town Buildings** Councilman made a motion to approve the Job Description of the Maintenance for all 4 Town Buildings; seconded by Councilman and carried by a vote 5-0.

**RG&E/Highway Garage** not billed since November 2006 for gas Town owes \$13,778.76, Supervisor Specht was told the payment can be spread over 3 years and they will send a detailed billing breakdown for the 3 years. Councilman Miller made a motion to have Dave Roggow contact RG&E turn off the gas in the old Highway Garage; seconded by Councilman McCartney and it carried by a vote 5-0.

**Grant Writer** Town Clerk Smith would like to hire Stu Brown for records management grant for preserving historical records such as birth, death and marriage. Councilman Millspaugh made a motion for Town Clerk Smith to secure the services of Stu Brown for archival grant; seconded by Councilman Millers and it carried by a vote 5 -0.

**Tax Collector Petty Cash Request** Councilman McCartney made a motion to approve a petty cash fund for the Tax Collector for \$100; seconded by Councilman Cunningham and it carried by a vote 5 -0

**Official Undertaking for Tax Collection Officer** A letter was received from County Treasurer Scott German regarding filing a Bond or Certificate of Insurance and a resolution by the Town Board approving of Official Undertaking for Tax Collection Officer. Councilman Cunningham made a motion to approve and sign the following resolution for Official Undertaking for Tax Collection Officer; Councilman McCartney seconded it and it carried by a vote 5-0.

**TOWN OF BERGEN**  
**2009 Resolution No. 24**

**APPROVAL OF OFFICIAL UNDERTAKING FOR TAX COLLECTION OFFICER**

*We, the Undersigned members of the Town board of the Town of Bergen, County of Genesee, State of New York, do hereby approve the attached undertaking or Bond as to its form, manner of execution, amount and sufficiency thereof, and to the sureties named thereon. Said undertaking or bond shall be conditioned that the collector of taxes shall well and truly keep, pay over and account for all money and property coming into her hands as such collector.*

**BILLS:** The bills were presented for audit and totaled General A Fund \$18,644.64 vouchers #322-346 with an adjustment to voucher \$150 to voucher #322, General B Fund \$1,852.23 vouchers #113-123, Highway DB \$22,165.33 vouchers #154-170, Town Hall Relocation \$7,854.00 voucher #16- 18. Councilman McCartney made a motion to pay the December bills; seconded by Councilwoman Cunningham and it carried by a vote 5-0.

**NEXT MEETING:** Tuesday – December 22, 2009 meeting is cancelled  
End of Year meeting & Fire Contract Hearing - Tuesday, December 29, 2009 at 6:00 PM in the Courtroom.

**Organizational meeting – Saturday, January 2, 2009 at in the Courtroom. at ?**

**ADJOURNMENT** was at 10:40 p.m. on a motion by Councilman McCartney; seconded by Councilwoman Millspaugh and carried by a vote 5 -0.

Respectfully submitted,

**Michele M. Smith**

Michele M. Smith,  
Town Clerk