

The Bergen Town Board convened at 7:30 p.m. in regular session in the Courtroom with Supervisor Cunningham presiding.

**PRESENT:**

Supervisor Donald Cunningham  
Councilman Hugh McCartney  
Councilwoman Rachael Millspaugh  
Councilman Joe Nenni

**ALSO PRESENT:**

Michele M. Smith, Town Clerk  
Dave Roggow, Highway Superintendent  
Bob Patterson, ZEO/CEO

**ABSENT:**

Councilman Barry Miller

**Other Attendees:**

Kevin Donovan  
Grace Gallivan

**PRAYER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**MINUTES:** *Councilman Nenni made a motion to approve the minutes of October 26, 2010 and Budget Public Hearing November 3, 2010; seconded by Councilman McCartney and it carried by a vote 4-0. The October 12, 2010 minutes will be approved at the next meeting pending the correct quote from Gary Fink for 13 S. Lake.*

**COMMUNICATIONS:**

Zoning, Code Enforcement Log sheet for October 2010  
Sleds of Stafford Permission Request  
Notification for Backflow Prevention Device Test from Monroe County Water Authority  
NYSEG/RG&E Emergency Contact list  
Association of Towns notice of dues and annual training/meeting  
Draft Resolution for Bookkeeper appointment  
Copy of Town Law regarding bookkeeper appointment  
Draft resolution for interim, temporary bookkeeper appointment  
2011 Fire Protection Contract  
Transfer Station revised Fee Schedule effective January 1, 2011  
Town Clerk's Report for October 2010

**REPORTS:**

**HIGHWAY:** A Backflow Prevention Test at Highway Garage will be scheduled. The County Snow and Ice contract was discussed.

**ZEO/CEO:** Bob informed the Board about two zoning complaints from residents on Peachey and Dublin Roads.

**BUILDING USE COMMITTEE:** The Bookkeeper's office has been moved to 13 S. Lake Avenue. Councilman Nenni volunteered to help with relocation of Historian and a related material into Chapel/Drew's building. Internet and phone service might have to be installed, Frontier should be contacted.

**TOWN OFFICE/COURT PROJECT UPDATE:** Issuance of Certificate of Occupancy - waiting on copy of electrical inspection to complete. Councilman McCartney will check on tables for the Courtroom for the next meeting.

**TOWN CLERK'S October 2010 REPORTS:** *Councilman McCartney made a motion to file the Town Clerk's October 2010 report; seconded by Councilwoman Millspaugh and it carried by a vote 4-0.*

**PARK'S COMMITTEE:** Nothing to report

**OLD BUSINESS:**

Adoption of 2011 Budget *Councilman McCartney made a motion to adopt the 2011 Town Budget as amended; seconded by Councilman Nenni and it carried by a vote 4-0.*

**NEW BUSINESS:**

Budget Transfer *Councilman Nenni made a motion to transfer \$6,800 from Contingency A1990.4 to A1620.4 Building Expense; seconded by Councilman McCartney and it carried by a vote 4-0.*

Sleds of Stafford Land Use request *Councilwoman Millspaugh made a motion to give permission to Sleds of Stafford to maintain the West Shore as a snowmobile trail with a reminder to keep gates locked; seconded by Councilman Nenni and it carried by a vote 4-0.*

Bookkeeper appointment resolution #20 *Councilman Nenni offered Resolution #20-2010 for Bookkeeper appointment, seconded by Councilwoman Millspaugh and it carried by a vote 4-0.*

**TOWN OF BERGEN**  
**2010 Resolution No. 20**  
**Bookkeeper Appointment**

**WHEREAS**, the Town of Bergen NY has maintained a position of bookkeeper to perform duties related to record keeping, filing, bill paying, payroll processing, check processing, bank transaction recording, budget reporting, and various other functions associated with town business and,

**WHEREAS**, the person appointed to the bookkeeper position suddenly and unexpectedly passed away leaving the above described position and related duties unfulfilled,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Bergen authorizes the Town Supervisor to designate a bookkeeper to fill the vacant position and,

**BE IT FURTHER RESOLVED**, that upon designation, the compensation for the bookkeeper will be a town charge as set by the town board and identified in the salaries section of the annual budget.

The following is a true and accurate record of votes cast for this resolution. Supervisor Donald Cunningham aye, Deputy Supervisor / Councilman Barry Miller absent, Councilman Hugh McCartney aye , Councilman Joseph Nenni aye , Councilwoman Rachael Millspaugh aye

Resolution #21 for interim, temporary Bookkeeper appointment *Councilman Nenni offered Resolution #21-2010 for interim, temporary Bookkeeper appointment; seconded by Councilman McCartney and it carried by a vote 4-0.*

**TOWN OF BERGEN**  
**2010 Resolution No. 21**  
**Temporary Bookkeeper Appointment**

**WHEREAS**, the Town of Bergen NY has maintained a position of bookkeeper to perform duties related to record keeping, filing, bill paying, payroll processing, check processing, bank transaction recording, budget reporting, and various other functions associated with town business and,

**WHEREAS**, the person appointed to the bookkeeper position suddenly and unexpectedly passed away leaving the above described position and related duties unfulfilled.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Bergen authorizes the Town Supervisor to appoint the Bergen Court Clerk, Bernadette Thompson, as interim and temporary bookkeeper until the position vacancy can be filled and,

**BE IT FURTHER RESOLVED**, that compensation for Bernadette Thompson will be commensurate with the hourly rate set for the Bergen Court Clerk with all record of hours to be reported distinct and separate from Court Clerk duties and,

**BE IT FURTHER RESOLVED**, that all compensation related to the temporary bookkeeper position will be charged to the appropriate budgetary appropriation.

The following is a true and accurate record of votes cast for this resolution. Supervisor Donald Cunningham aye, Deputy Supervisor / Councilman Barry absent, Councilman Hugh McCartney aye, Councilman Joseph Nenni aye, Councilwoman Rachael Millspaugh aye

Bookkeeper Appointment Supervisor Cunningham made an appointment of Tina Wilcox as his Bookkeeper  
2011 Fire Protection Contract Councilman Nenni made a motion to accept and sign 2011 Fire Protection Contract; seconded by Councilman Millspaugh and it carried by a vote 4-0.

Deputy ZEO/CEO appointment Councilman Nenni made a motion to appoint Robert Seils as Deputy ZEO/CEO for not more than 5 hours a week at \$10 an hour. Councilman McCartney and Councilwoman Millspaugh abstained  
The motion failed for lack of a second and will be tabled until the next meeting.

Town Clerk's requests for a 3rd deputy tabled for next meeting with resolution prepared

New Transfer Station Hours Councilman McCartney made a motion to increase hours for the Transfer Station on Wednesdays beginning July 6, 2011 through August 31, 2011 6-8 pm; Seconded by Councilwoman Millspaugh and it carried by a vote 4-0.

**BILLS:** The bills were presented for audit and totaled General A Fund \$18,159.55 vouchers #295-326, General B Fund \$223,542.57 vouchers #86-100, Highway DB \$101,799.44 vouchers #123-133, Town Hall Relocation \$4,948.24 voucher #21-23, PA-A12 \$1,821.63 vouchers #18-21, PA-B2 \$903.50 vouchers # 2-3 and PA-DB10 \$10,859.80 vouchers #119-122. Councilman Nenni made a motion to pay the November bills; seconded by Councilwoman Millspaugh and it carried by a vote 4-0.

**REGULAR MEETING** – Tuesday, November 23, 2010 - at 7:30 PM in the Courtroom

**EXECUTIVE SESSION:** Councilman McCartney made a motion to enter into Executive Session at 8:31 to discuss negotiations of Host Community Agreement with Highway Superintendent present; seconded by Councilman Nenni and it carried by a vote 4 -0. Councilman Nenni made a motion to come out of Executive Session at 8:59; seconded by Councilman Millspaugh and it carried by a vote 4-0.

**ADJOURNMENT** was at 8:59 p.m. on a motion by Councilman Nenni; seconded by Councilwoman Millspaugh and it carried by a vote 4-0.

Respectfully submitted

*Michele M. Smith*

Michele M. Smith,  
Town Clerk