

The Bergen Town Board convened in a regular session at 7:30 p.m. in the Town Hall with Supervisor Cunningham presiding.

PRESENT:

Supervisor Donald Cunningham
Councilman Hugh McCartney
" Barry Miller
Councilwoman Rachael Millspaugh
Councilman Joe Nenni

ALSO PRESENT:

Michele M. Smith, Town Clerk
Robert Patterson, ZEO/CEO

OTHER ATTENDEES:

John Murray
Karen Ely
Tally Almquist
Lori Nelson
Paul Morton
Chris Clay
Matt Hilbert
Wendy Hilbert

Luke Hollenbeck
Kevin Hollenbeck
Vickie Almquist
David Shrenker
Nick Gerhardy
Matt Foeller
Aaron Buckland

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

John Murray Discussed maintenance issues. *Councilman McCartney made a motion to authorize John Murray to replace emergency exit lights to at the former Town Hall at his discretion; seconded by Councilwoman Millspaugh and it carried by a vote 5-0.* The new floor texture is difficult to clean and remove salt stains, he met with a with a floor specialist and is waiting for a quote.

MINUTES: *Councilwoman McCartney made a motion to approve the minutes of the Year End Meeting December 29, 2009; Councilwoman Millspaugh seconded it and it carried by a vote 4 -0. Councilman Nenni abstains. Councilman Nenni made a motion to approve the minutes of the organizational meeting January 2, 2010; Councilwoman Millspaugh seconded it and it carried by a vote 3-0. Councilmen McCartney and Miller abstained.*

COMMUNICATIONS:

Regulation from NYS Comptroller's Office for officials Retirement System

Proposal for annual audit/accounting service from EFP Rontenberg

Draft letter for North Bergen Water Information meeting Councilwoman Millspaugh made a motion Councilman Nenni 5-0.

Informational letter from GLOW

Bob Patterson Travel Request

RG&E Payment agreement for billing error Councilman McCartney made a motion to pay RG&E per an agreement over 36 months for a billing error of \$13,739.14 on the new Highway Garage since November 2006; seconded by Councilwoman Millspaugh 5-0.

Copy of letter and correspondence to NYS Comptroller from Cathy & Paul DeFelice Councilman McCartney made a motion for Supervisor Cunningham to draft a letter of response to the DeFelice's letter; seconded Councilwoman Millspaugh and it carried by a vote 5-0.

Copy of Certificate of Substantial Completion & Change Order from Simbari Design

Note for changes to procurement policy

Response to Lead Agency request from Ag & Markets

Chart of Zoning/Building activity for 2009

Request to prepare equipment bid specifications

Don Cunningham's Travel Request

Barry Millers' Travel Request

REPORTS:

BUILDING & ZONING: **Manufactured Housing Park Licenses:** Bob Patterson recommended Affordable Great Locations & Hidden Meadows Cooperative Corporation approvals: *Councilwoman Millspaugh made a motion to approve the license applications on the recommendation of Officer Patterson that the Parks are in compliance; Councilman Miller seconded it and it carried by a vote of 5 -0.* **Mapledale Estates:** Mr. Ball has not submitted his Manufactured Home Park license application and also has an open building permit. *Councilman McCartney made a motion to withhold the Manufactured Home Park license with a stern letter sent and update building permit #48-08; Councilman Miller seconded the motion and it carried by a vote of 5-0.*

TOWN CLERK'S DECEMBER 2009 REPORT *Councilman Millspaugh made a motion to file the Town Clerk's December 2009 report; seconded by Councilman McCartney and it carried by a vote 5-0.* The Supervisors December report will be presented at the next meeting.

NEW BUSINESS:

RFP for annual audits and Bookkeeper Assistant *Councilman Nenni made a motion to accept the proposal for annual audit from EFP Rontenberg; seconded by Councilman McCartney and it carried by a vote 4-0. Councilwoman Millspaugh abstained*

Travel Requests for Supervisor Cunningham and Councilman Miller to attend 2010 Association of Towns Annual meeting and training school. *Councilman McCartney made a motion to approve the Travel requests for Supervisor Cunningham and Councilman Miller to attend the 2010 Association of Towns annual meeting and training school in NYC not to exceed \$1,265.50 each; seconded by Councilman McCartney and it carried by a vote 5 -0.* Travel request for Bob Patterson to attend for annual Code Certification training. *Councilman Miller made a motion to approve Bob Patterson Travel request to attend Code Certification training for \$530; seconded by Councilman Nenni and it carried by a vote 5-0.*

Highway Superintendent Dave Roggow's Equipment bid request *Councilwoman Millspaugh made a motion for Highway Superintendent Roggow to prepare Bid Specifications and advertise for a Wheel Loader and Pickup Truck; seconded by Councilman Nenni and it carried by a vote 5-0.*

Library: Karen Ely Library Board President updated the board on Library business and wanted it known that Library Board meetings are the first Monday of the Month at 6:30 pm. The Town of Byron plans on discontinuing funding at the end of the year. She expressed concerns about the use of the old courtroom.

Town Seal Bob Patterson designed a draft Town Seal at the request of Town Clerk Smith for General Code Book and Letterhead.

Knox Box Councilman Miller requests that the Town authorize the purchase of a Knox Box for the Fire Department to enter the building in an emergency. *Council woman Millspaugh made a motion purchase Knox Box for \$222.00; seconded by Councilman Nenni and it carried by a vote 4-0. Councilman McCartney abstained*

OLD BUSINESS:

New Building updates: Fire Department tentatively is allowing storage of the Snow Blower in there bay.

Temporary signs have been delivered and will be installed. Parking lot lights will be fixed by Fire Department.

Adoption of Procurement Policy *Councilman McCartney made a motion to adopt the revision of the Procurement Policy; seconded by Councilman Miller and it carried by a vote 5-0.*

Snow and Ice / Mowing Contracts *Councilman McCartney made a motion to accept and for Superintendent Roggow to sign the County's Snow and Ice removal and Mowing contracts; seconded by Councilman Millspaugh and it carried by a vote 5 -0.*

BILLS: The bills were presented for audit and totaled General A Fund \$27,406.93 vouchers #1-21, General B Fund \$3,075.40 vouchers #1-5, Highway DB \$6,617.39 vouchers #1-5 and Town Hall Relocation \$59,067.87 vouchers 1-5. *Councilwoman McCartney made a motion to pay the January bills; seconded by Councilman Nenni and it carried by a vote 5 -0.*

REGULAR MEETING – Tuesday, January 26, 2010 at 7:00 PM at the Bergen Presbyterian Church for an informational meeting for a proposed North Bergen Water District

ADJOURNMENT was at 9:42 p.m. on a motion by Councilman McCartney; seconded by Councilwoman Millspaugh and carried by a vote 5 -0.

Respectfully submitted

Michele M. Smith

Michele M. Smith,
Town Clerk